



# METERED UTILITIES AUTO- DEBIT PAYMENT PLAN REQUEST FOR CHANGE FORM

Please complete this form and return to:  
City of Surrey, Property and Payment Services, 13450 104 Ave, Surrey BC V3T 1V8  
Phone: 604-591-4181 Email: PropertyTaxesAndUtilities@surrey.ca

The City of Surrey requires two weeks written notice before the next payment date to make any changes or cancellations to the plan.

**\*\*Required Utility Account Number:**

--	--	--	--	--	--

**Property Address:** \_\_\_\_\_

I/We, \_\_\_\_\_ hereby request to:  
(Print full name clearly)

- Cancel Plan**
- Change financial institution information**

\*MUST attach a new "Void" cheque or a "Direct Withdrawal Request Form" / "Direct Debit Form" completed by your financial institution

**Change to be effective the 1<sup>st</sup> day of \_\_\_\_\_, 20\_\_\_\_\_.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Email: \_\_\_\_\_