

NO: R007

COUNCIL DATE: January 15, 2024

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## REGULAR COUNCIL

TO: **Mayor & Council**

DATE: **January 9, 2024**

FROM: **General Manager, Engineering**

FILE: **1280-01**

SUBJECT: **Award of Contract No. 1220-040-2023-051  
Supply and Delivery of Various Vehicles**

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## RECOMMENDATION

The Engineering Department recommends that Council:

1. Award Contract No. 1220-040-2023-051 in two parts with a total expenditure of \$2,690,812.90;
2. Award Contract No. 1220-040-2023-51 (part 1) to Metro Motors Ltd. in the amount \$1,519,900.48, (including applicable taxes and levies) for the supply of 16 vehicles, including six trucks with winter maintenance equipment;
3. Award Contract No. 1220-040-2023-051 (part 2) to Mainland Ford Ltd in the amount of \$1,170,912.42 (including applicable taxes and levies) for the supply of 16 vehicles; and
4. Authorize the General Manager, Engineering to execute Contract No. 1220-040-2023-051.

## INTENT

The purpose of this report is to seek Council approval to purchase 32 vehicles in various configurations, as outlined in the attached Appendix "I", to maintain the City's fleet to a state of good repair.

## DISCUSSION

As identified in the Fleet Capital Replacement Plan, the City requires the replacement of 30 medium and light duty vehicles to replace existing fleet vehicles that have been assessed and, due to their age and condition, it has been determined they are at the end of their service life. In addition, the City requires four new vehicles, as additions to the fleet.

To support the City's Corporate Emissions reduction targets, 20 of the 32 new vehicles will be either dual fuel, capable of running on both Compressed Natural Gas ("CNG") and gasoline, gasoline/electric hybrid vehicles, or electric.

## QUOTATIONS RESULTS

In October 2023, a Request for Quotation (“RFQ”) was posted on BC Bid and the City of Surrey website. In addition, the City also contacted twenty-one contractors/dealers notifying them of the RFQ. The City received four responses from contractors who stated they would not be providing a submission. The City received three submissions, one of which the City asked for clarification of their submission, and was later withdrawn as they were unable to confirm that their submission would meet the specifications required.

The City received two submissions that met the bid requirements as follows:

**Part 1** – for the supply of six medium duty trucks with winter maintenance equipment and ten compact hybrid trucks

	<b>Supplier</b>	<b>Tendered Amount (including taxes and levies)</b>	<b>Corrected Amount</b>
1	Metro Motors Ltd.	\$1,519,900.48	No change
2	Mainland Ford Ltd.	\$1,627,664.64	No change

**Part 2** – for the supply of 16 light duty vehicles

	<b>Supplier</b>	<b>Tendered Amount (including taxes and levies)</b>	<b>Corrected Amount</b>
1	Mainland Ford Ltd.	1,170,912.42	No change
2	Metro Motors Ltd	1,216,333.98	No change

## EVALUATION

The evaluation team included staff from Engineering and the Finance Department who reviewed the quotations for accuracy and completeness. Metro Motors Ltd. provided the low conforming bid for six medium duty trucks with winter maintenance equipment and ten compact hybrid trucks (part 1). Mainland Ford Ltd. provided the low conforming bid for the remaining 16 light duty vehicles (part 2), and as further detailed in the attached Appendix “I”.

It is therefore recommended that a contract be awarded to both Metro Motors Ltd. and Mainland Ford Ltd. as detailed above and in the attached Appendix “I” for Contract No. 1220-040-2023-051 for the supply and delivery of a total 32 various vehicles.

## FUNDING

Funding for the supply of the 32 replacement vehicles is from the Fleet and Equipment Capital Budget.

Scott Neuman, P.Eng.  
General Manager, Engineering

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Appendix “I”: Capital Replacement and New Vehicle Purchase Details

**Capital Replacement Vehicles**

<b>Vehicle</b>	<b>Quantity</b>	<b>Fuel</b>	<b>Department</b>	<b>Contractor</b>
Ford F600 Dump Truck	6	Diesel (Gas/CNG not available)	Engineering	Metro Motors Ltd.
Ford Transit 250 Van	3	Gas/CNG	Engineering	Mainland Ford Ltd.
Ford Transit 250 Van	1	Gas/CNG	Corporate Facilities	Mainland Ford Ltd.
Ford Transit 250 Van	1	Gas/CNG	Parks, Recreation & Culture	Mainland Ford Ltd.
Ford ETransit	1	Electric	Engineering	Mainland Ford Ltd.
Ford F150 Pickup	2	Gas/CNG	Engineering	Mainland Ford Ltd.
Ford F250 Pickup	1	Gas/CNG	Parks, Recreation & Culture	Mainland Ford Ltd.
Ford Maverick	4	Gasoline/Electric Hybrid FWR	Corporate Services	Metro Motors Ltd.
Ford Maverick	3	Gasoline/Electric Hybrid FWR	Engineering	Metro Motors Ltd.
Ford Maverick	1	Gasoline/Electric Hybrid FWR	Parks, Recreation & Culture	Metro Motors Ltd.
Ford Maverick	5	Gasoline AWD	Engineering	Mainland Ford Ltd.
Ford Escape	1	Gasoline/Electric	Corporate Services	Mainland Ford Ltd.
Ford Ranger	1	Gasoline	Parks, Recreation & Culture	Mainland Ford Ltd.

**Additional Net New vehicles**

<b>Vehicle</b>	<b>Quantity</b>	<b>Fuel</b>	<b>Department</b>	<b>Contractor</b>
Ford Maverick	2	Gasoline/Electric Hybrid	Engineering	Metro Motors Ltd.