

Terms of Reference: Impact Assessment Reports

City of Surrey
Trees and Landscape Section

May 2019

Background:

Tree Protection Bylaw, 2006, No. 16100

Impact assessment reports are required when a bylaw protected tree has been damaged or there is suspected damage to a bylaw protected tree.

Investigations for an Impact Assessment shall be carried out in a similar manner to a Level 3 TRAQ Assessment. The report should have a clear outcome. Potential outcomes could be:

1. the tree should be removed
2. no damage has occurred; the tree can be retained
3. the tree has been damaged; mitigation work is required
4. minor damage has occurred; no mitigation work is required; the tree can be retained
5. minor damage has occurred; mitigation was completed during the investigation; the tree can be retained

Arborist:

An Arborist is defined in the Tree Protection Bylaw as a person who is both an International Society of Arboriculture Certified Arborist and an International Society of Arboriculture Qualified Tree Risk Assessor.

Submitting an Impact Assessment Report:

Impact Assessment Reports should be emailed to treebylaw@surrey.ca

Impact Assessment Report Requirements:

The following must be included in an Impact Assessment Report.

- Site address
- Client's name and contact information
- Arborist's name and contact information
- Map showing location of tree(s) on the site
- Tree information
 - Species
 - DBH
 - Height
- Recommendation (retention, removal or mitigation)
- Rationale for removal (if applicable)
- Description of the recommended mitigation work (if applicable)
- Photo of the entire tree and photo(s) that show the investigation work
- Details of the advanced tree risk assessment methods or tools used in the investigation

Surrey's Trees and Landscape Section:

604-591-4675

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