

The 27th COLLECTIVE AGREEMENT

between

THE CITY OF SURREY



and

THE SURREY FIRE FIGHTERS' ASSOCIATION

IAFF LOCAL 1271



Revised November 7, 2022

2020 - 2022

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THIS IS AN AGREEMENT entered into in Surrey, B.C.

BETWEEN:

THE CITY OF SURREY

(hereinafter called the City)

OF THE FIRST PART

AND

THE SURREY FIREFIGHTERS' ASSOCIATION, LOCAL 1271 (hereinafter

called the "Association")

OF THE SECOND PART

PREAMBLE

The purpose of this Agreement is to secure for the City, the Association and the employees of the City covered by this Agreement the full benefit of orderly and legal collective bargaining and to ensure to the fullest extent possible, the safety and physical welfare of the employees, economy of operation and protection of property. It is recognized by this Agreement to be the duty of the City and the Association and the employees to cooperate fully, individually and collectively, for the advancement of said conditions.

The City and the Association agree to abide by the terms set out in this Agreement. The Association further agrees that it will at all times instruct its members to act in accordance with the terms contained in this Agreement. The City agrees, in the exercise of the functions of the management that the provisions of this Agreement will be carried out.

ARTICLE 1 BARGAINING AGENCY

1.1 Recognition

The City recognizes the Association as the duly certified Bargaining Authority for all employees of the City employed in the Fire Department excepting the Fire Chief, Deputy Fire Chiefs, Assistant Fire Chiefs, Chief Mechanic, Assistants to the Fire Chief, Strategic Analyst, Financial Administrator, Operational Support Analyst, Communications Manager, Administration Coordinator, Fleet Manager and Executive Assistant.

1.2 Soliciting of City Council

The Association agrees that there shall be no soliciting by any of its members of individual members of the City Council for the purpose of obtaining special privileges in respect to rates of pay, working conditions, or any other matter covered by this Agreement.

1.3 Meetings

- (a) The City and the Association will meet at such times and place as may be mutually agreed upon for the purpose of discussing working conditions and adjusting any matters within the confines of this Agreement.
- (b) In the event of discussions being considered necessary by either party during the term of this Agreement relating to new classifications, rates of pay, hours of work, or other working conditions not provided for in this Agreement, it is agreed that either party shall meet the other party in order to carry out such discussions as soon as possible, and in any event, not later than thirty (30) days from the date of the written request by one party to an officer of the other party.

1.4 Bargaining Authority

The City agrees that the bargaining authority of the Association shall not be impaired during the term of this Collective Agreement.

ARTICLE 2 EMPLOYER'S RIGHTS

2.1 Management and Direction

The management, operation and the direction of the working force is vested exclusively in the City provided, however, that this will not be used for purposes of discrimination against employees and provided that it is not against or contrary to the articles of this Agreement.

2.2 Hiring and Discipline

The City shall have the right to select, promote, discipline or discharge its employees for proper cause, provided that employees shall retain the right of appeal under the Grievance Procedure contained in this Agreement.

2.3 Number of Permanent Employees

The City shall have the right to declare the number of employees who shall be classified as permanent employees.

**ARTICLE 3
UNION SECURITY**

3.1 Cooperation

- (a) The City will cooperate with the Association in obtaining and retaining as members, the employees as defined in this Agreement, and it is agreed that all employees who are at present members of the Association shall remain so as a condition of employment. It is further agreed that employees who are employed by the City shall become members of the Association as soon as reasonably possible following the beginning of their employment and shall remain members of the Association as a condition of employment. This section shall apply only to those persons engaged to fill regular and permanent positions for which the Association is certified bargaining authority.

- (b) In the event of the Association intending to suspend a member for non-maintenance of membership, or for any other reason, the City shall be notified by the Association in writing at least seven (7) days before such suspension.

3.2 Check Off

The City agrees to the voluntary check-off of all dues of the Association in accordance with the by-laws of the Association and employees with one (1) month service shall be required to execute an assignment of wages, by appropriate check-off authorization, for the payment of an amount equal to the regular monthly Association dues.

The City shall honour written assignments of wages and salaries in favour of the Association when the assignments are submitted in substantially the following form:

_____ 20 _____

TO: The City of Surrey

I hereby authorize you to deduct from my wages and salary the following assessments assigned to the Surrey Firefighters' Association, Local 1271, and pay to the Surrey Firefighters' Association, Local 1271:

- 1. Association initiation fees in the amount of \$ _____ .

- 2. Association dues in the amount as specified in the Constitution and By-laws of Local 1271.

The City shall remit dues deducted pursuant to such assignment to the Association once each month. The dues will be submitted to the Association by means of direct deposit on the same pay date as when the deduction occurs, with a statement of the names of the employees for whom the deductions have been made and the amount of each deduction.

The City will agree to make payroll deductions for employees who choose to make a donation to the Surrey Fire Fighters Charitable Society. The association will provide the City a signed donation authorization form for either lump sum or bi-weekly payroll deductions along with an excel spreadsheet including names and amounts. The City will remit all lump sum donations to the Surrey Fire Fighters Charitable Society as soon as possible and all bi-weekly donations after each 52-week period.

ARTICLE 4 ADJUSTMENT OF GRIEVANCES

Where a difference arises with respect to the interpretation or application of this agreement it shall be finally and conclusively settled without stoppage of work in the following manner. In addition, this grievance process will be followed for any other differences which may arise and that are not covered by the collective agreement.

4.1 Grievance Steps

Step One – Informal Discussion

The Association shall initiate all grievances within fourteen (14) calendar days of either the occurrence or first knowledge of the grounds for the grievance. A representative of the Association and the employee shall first take up the grievance verbally, with the appropriate Deputy Chief. If the grievance involves a Deputy Chief where a conflict or perceived conflict of interest exists, upon request by either the Deputy Chief involved or the Union, the Fire Chief shall designate an alternate Deputy Chief to hear said grievance.

The Deputy Chief shall give a verbal response within seven (7) calendar days.

Step Two

Failing resolution, within fourteen (14) calendar days of Step One, the Association shall submit the grievance in writing, giving the general nature of the grievance with sufficient particulars to identify the dispute, to the Fire Chief or designate.

The Association shall request a meeting with the Fire Chief or designate, and at such meeting they shall attempt to resolve the grievance.

The Fire Chief or designate shall give a written response within seven (7) calendar days.

Step Three

Failing resolution, within fourteen (14) calendar days of Step Two, the Association shall request that the grievance be heard by the City Manager or designate, and at such meeting they shall attempt to resolve the grievance.

A written response shall be given by the City Manager within seven (7) calendar days.

Failing resolution at Step 3, within thirty (30) calendar days, the Association may refer the grievance to be heard at arbitration.

4.2 Arbitration

A single arbitrator shall hear all grievances, unless the parties mutually agree to submit a grievance to a three-person arbitration board.

As an alternative, the parties upon mutual agreement may refer a grievance to Expedited Arbitration in accordance with the process outlined in Section 104 of the *Labour Relations Code* (B.C.).

The arbitrator shall not alter, amend or change the terms and/or conditions of the Collective Agreement. Each party shall bear their own expenses and pay half the expenses of the arbitrator.

4.3 Time Limits

If one of the parties is unable to meet within the stipulated timeframe, then the other party may refer the matter to the next step. Time limits may, however, be extended at any of the steps in the grievance procedure by mutual agreement.

4.4 Policy Grievances

Grievances arising from City Policy and or Departmental Operating Guidelines shall omit step one of the grievance procedure and commence at step two of the grievance procedure.

4.5 Union Representation

An employee shall be advised of their right to have a Union Representative with them during or prior to any investigation which may lead to disciplinary action taken against that employee or any other action that will form part of the employee's disciplinary record. Further, the Union shall be notified prior to any meeting the Employer has with unionized employees when it is reasonable to assume the meeting will lead to disciplinary action. The Union shall also be notified when verbal disciplinary action is to be taken against an employee in the bargaining unit and shall be given a copy of any written notification of disciplinary action that will form part of an employee's disciplinary record.

ARTICLE 5
VACATIONS AND STATUTORY HOLIDAYS

5.1 Annual Vacations

Paid annual vacation for employees covered by this Agreement shall be granted as follows:

- (a) Annual vacations shall be taken at such times as mutually agreed upon by the employee and the Fire Chief, so that efficiency and operation of the Department shall not be impaired.
- (b) Employees leaving the service either before completing one year's service or before qualifying for their next annual vacation shall be paid vacation allowance as provided by the "Employment Standards Act" for the period worked.
- (c) Employees with less than one year's service shall receive 4% vacation pay based on total earnings and no vacation time off.
- (d) Suppression branch member's holidays are to start on their first day shift and the City agrees that employees will not suffer any time loss as a result of transfer to another shift.
- (e) Calendar year for the purpose of this Agreement shall mean the twelve (12) month period January first (1st) to December thirty-first (31st) inclusive.
- (f) Vacations not used within the year will be carried over to the following year as prior year's vacation. Prior year's vacation will be used by March 1st the following year.
- (g) Vacation adjustment pay for the previous year will be processed before May 1st. Unused prior year vacation will be paid out as part of the vacation adjustment pay.
- (h) Vacation adjustment pay shall be based on total base earnings. Base earnings shall include pay received for acting in a higher rank but shall not include any other pay such as overtime, gratuity pay, statutory differential pay or early retirement payments.
- (i) All Employees on continuous occupational and non-occupational absence due to illness or injury for greater than 60 calendar days will have their annual vacation entitlement pro-rated during the duration of their absence up to the date they return to regular or alternate duty. Should any entitlement deficits occur as reconciled for the year, the parties will reconcile the balance owing from the next entitlement year or in the case of retirement, recover any deficit from final payments.

Operations Division - Suppression Branch Employees

Effective 2015, the annual vacation benefit for Suppression branch employees shall be as per the following chart, the number of shifts listed or the percentage of the employee's total earnings for the year, whichever is greater.

Year of Service	Vacation Shift	Percentage of Total
2 through 5	8	4.4
6 through 9	12	6.6
10 through 13	16	8.8
14 through 18	20	11.0
19 through 25	24	13.2
26 or greater	28	15.3

Operations Division - Training Branch Employees

Effective 2009, the annual vacation benefit for Training branch employees shall be as per the following chart, the number of shifts listed or the percentage of the employee's total earnings for the year, whichever is greater.

Year of Service	Vacation Shift Entitlement	Percentage of Total Earnings
2 through 4	10	5.0
5 through 10	14	7.1
11 through 14	19	9.3
15 through 20	24	11.5
21 or greater	28	13.7

Operations Division - Prevention Branch Employees

Effective 2009, the annual vacation benefit for Prevention branch employees shall be as per the following two charts, the number of shifts listed or the percentage of the employee's total earnings for the year, whichever is greater.

5-day work week

Year of Service	Vacation Shift Entitlement	Percentage of Total Earnings
2 through 4	15	5.0
5 through 10	20	7.1
11 through 14	25	9.3
15 through 20	30	11.5
21 or greater	35	13.7

4-day work week

Year of Service	Vacation Shift Entitlement	Percentage of Total Earnings
2 through 4	10	5.0
5 through 10	14	7.1
11 through 14	19	9.3
15 through 20	24	11.5
21 or greater	28	13.7

Communication Division Employees

Effective 2015, the annual vacation benefit for Communication division employees shall be as per the following chart, the number of shifts listed or the percentage of the employee’s total earnings for the year, whichever is greater.

Year of Service	Vacation Shift Entitlement	Percentage of Total Earnings
2 through 5	8	4.4
6 through 9	12	6.6
10 through 13	16	8.8
14 through 18	20	11.0
19 through 25	24	13.2
26 or greater	28	15.3

Maintenance Division Employees

Effective 2009, the annual vacation benefit for Maintenance division employees shall be as per the following chart, the number of shifts listed or the percentage of the employee’s total earnings for the year, whichever is greater.

5-day work week

Year of Service	Vacation Shift Entitlement	Percentage of Total Earnings
2 through 4	15	5.0
5 through 10	20	7.1
11 through 14	25	9.3
15 through 20	30	11.5
21 or greater	35	13.7

4 Day work week

Year of Service	Vacation Shift Entitlement	Percentage of Total Earnings
2 through 4	12	5.0
5 through 10	16	7.1
11 through 14	20	9.3
15 through 20	24	11.5
21 or greater	28	13.7

Support Services Division Employees

Effective 2009, the annual vacation benefit for Support division employees shall be as per the following chart, the number of shifts listed or the percentage of the employee's total earnings for the year, whichever is greater.

Year of Service	Vacation Shift Entitlement	Percentage of Total Earnings
2 through 4	15	5.0
5 through 10	20	7.1
11 through 14	25	9.3
15 through 20	30	11.5
21 or greater	35	13.7

Employees Working in Other Branches

Full-Time Permanent Employees working in branches other than those described above will be entitled to the same vacation benefit as those in the Operations Division – Prevention Branch

5.2 Statutory Holidays

- (a) All persons covered by this Agreement shall be entitled to the following Statutory Holidays: New Year's Day, Family Day, Good Friday, Easter Monday, Victoria Day, Canada Day, British Columbia Day, Labour Day, Thanksgiving Day, Remembrance Day, Christmas Day, Boxing Day and any or all days that may be declared a statutory holiday by Federal, Provincial or City Governments. Such days may be accumulated and taken as time off; at such times as the Fire Chief considers that the employee can best be spared.
- (b) In addition to the first paragraph of this section, any Fire Department employee covered by this Agreement who is required to work on any of the statutory holidays shall be paid at time and one-half (1 1/2) the employee's regular rate of pay for each of the hours that the employee is on duty for such statutory holiday.
- (c) Where Statutory Holidays fall on a scheduled Prevention Branch, Training Branch, Maintenance or Support Services work day, staff working shall be given that day off. Should a Statutory Holiday fall on a members scheduled day off, a member working a 5 day per week schedule shall receive the next scheduled work day off, a member working a 4 day per week schedule shall receive the next scheduled work day off.
- (d) All new full-time employees are entitled to statutory holidays that occur after the applicable hire date without a waiting period.
- (e) All Employees on continuous occupational and non-occupational absence due to illness or injury for greater than 60 calendar days will have their annual statutory holidays pro-rated during the duration of their absence up to the date they return to regular or alternate duty. Should any entitlement deficits occur as reconciled for the year, the parties will reconcile the balance owing from the next entitlement year or in the case of retirement, recover any deficit from final payments.

ARTICLE 6 EMPLOYEE BENEFITS

With the exception of 6.8 and 6.11 through 6.16, this section shall apply only to those employees engaged to fill regular and permanent positions for which the Association is the certified bargaining authority.

6.1 Sick Leave

(a) Sick Leave Entitlement

All employees shall be granted eighteen (18) duty shifts sick leave with pay for each year of continuous service on the basis of one and one-half (1 1/2) duty shifts per month on completion of three months service.

(b) Gratuity Shift Entitlement

An employee who uses no sick leave during each year shall receive four (4) duty shifts pay credit known as Gratuity Days. In the following year, three (3) Gratuity days are to be paid out at the employee's year-end classification rate. The one (1) remaining Gratuity shift is to be credited to the employees Gratuity Bank. With fourteen (14) days' notice the employee has the option of requesting payout at their current classification rate for any or all of their Gratuity Bank entitlement. Upon retirement or termination, the employee will receive a payout of any Gratuity shifts remaining in their bank at their current classification rate of pay on the date of their retirement or termination. Earned annual Gratuity days are prorated for unpaid leave.

(c) Individual Sick Bank

In the event that an employee uses no sick time following the year and following the deduction of their Gratuity shift entitlement from the eighteen (18) duty shift entitlement, the balance of fourteen (14) duty shifts will be added to the employee's sick leave bank. The sick leave bank accumulation is set at a maximum of two hundred (200) duty shifts.

Sick bank balances for employees with maximum sick banks who receive gratuity payouts will have the calculation done as if it occurred on December 31st of each year. Accruals will be credited before gratuity days are deducted and if bank balance is over two hundred (200) duty shifts, adjust balance back to two hundred (200) duty shifts for balance as of January 1st for following year.

(d) Union Health Fund

The Union's members will contribute a percentage of their base salary for each month to a fund, which will be paid to the City for health or wellness initiatives. The Union health funds held by the City are to be accessed by the following formula. A flat fee payment equivalent to a day's net pay for the first four (4) duty shifts of non- occupational illness or injury absences. However, should an employee have Gratuity Shift yearly payout entitlements available, no flat fee payment is required for the first shift of an absence and only a flat fee payment for the next three (3) duty shifts absences is required. Daily flat fee rates will be determined as per the Letter of Understanding "Health Fund Calculations" for each rate of pay in the Schedule A.

(e) Sick Leave

The Gratuity Shift annual allotment of four (4) shifts will be reduced by one (1) shift for each duty shift absence due to non-occupational illness or injury absence until the entitlement is reduced to zero (0) shifts.

Each Gratuity shift reduction for a non-occupational illness or injury absence will first affect the three (3) mandatory Gratuity payout days and then the one (1) optional Gratuity shift entitlement. When an employee's Gratuity Entitlements have been reduced to zero (0), one (1) duty shift will be deducted from the employee's sick leave bank for each duty shift absent.

An employee absent from work on a continuous basis from one year to the next as a result of the same sickness or injury, and who has been deducted the maximum number of Gratuity shifts as a result of the absence shall not be deducted any gratuity duty shifts for the period of continuous absence during the following year.

(f) Maximum Union Health Fund Responsibility

The maximum Union responsibility for the health fund is capped at twice the previous year's amount. Union member contributions to this fund per month are not to exceed one-twelfth of the limitation referred to in the immediately preceding sentence. Should this amount be exceeded, no further contributions to the health fund by the Union will be required in that year.

(g) Recovery of Sick Cost from Third Party

An employee who has received sick leave benefits for injuries caused by a third party, shall be obliged in the event such employee undertakes an action for recovery of damages against the third party, to seek recovery of the benefits paid to the employee and shall be obliged to reimburse the City to the extent the employee succeeded in recovering such benefits.

In making a claim to the courts, the employee or the employee's Representative shall request the presiding judge, or judge and jury, to specify the amount of any award, which is attributable to the recovery of sick leave benefits. The City shall reimburse the sick leave plan the amount of money paid out of the plan on the employee's behalf in proportion to the total amount of money recovered. The City shall also credit the employee with any related gratuity days to which the employee is entitled and reinstate the Union Health fund for the first five (5) duty shifts of non-occupational illness or injury.

(h) Notice to Employer

Employees are required to notify the Employer of their availability for work in a timely and reasonable manner. For both Occupational and Non-occupational illness and injury, the onus lies with employees to inform the Employer of their availability for regular or alternate duty. If required a physician will be used to determine any limitations or restrictions.

6.2 Group Life Insurance

The parties hereto mutually agree that all employees covered by this Agreement shall participate in the Group Life Insurance Plan provided by the City after a period of three (3) months following the beginning of their employment and shall continue to participate in the said Group Life Insurance Plan as a condition of employment. The parties hereto further agree that the coverage provided by the said Group Life Insurance Plan shall be on the basis of fifty thousand dollars (\$50,000.00) or three times the salary for each person whichever is the greater computed to the nearest \$1,000.00 coverage. Premiums payable shall be paid fully by the City.

The limits for optional purchase insurance are limited to a maximum of \$500,000.00.

6.3 Medical Health Plan & Extended Health Benefit Plan

All employees covered by this Agreement shall be entitled to medical coverage under Medical Services Plan of British Columbia Health Services.

The City will provide the Union with current copies of the benefit contracts that contain the terms, conditions and coverage provided for each benefit by the benefit provider(s). The City will provide the Union with copies of all updates/amendments to the terms, conditions and coverage provided by the benefit provider(s). If the City decides to consider changing its benefit provider(s), it will advise the Union of such plans in advance and seek Union input on the change. The responsibility to change or select benefit providers rests with the City.

The City agrees to provide an extended health benefit program. This will include:

- Extended Health deductible is \$50
- A lifetime maximum coverage of \$2,000,000.
- A direct billing benefit card.
- An eyeglass/contact lens option which will provide a maximum of five hundred dollars (\$500.00) every twenty-four (24) months.
- Corrective eye surgery for employees and eligible dependents, to a lifetime maximum of \$2,000 per eye.
- Annual eye exam 100% coverage up to \$100.00
- Speech therapy for children to a maximum of \$500 per year.
- Hearing Aid coverage including battery replacement of \$2,000 every five years for adults and \$1,500 every year for children.
- Massage, acupuncture, naturopathy and chiropractic combined total limit of \$1,500 per year.
- Psychological coverage of \$1,250 per year.

6.4 Dental Plan

The City agrees to provide a Dental Plan, paying the full cost of premiums. The coverage provided shall be the same or similar to:

- Plan "A" - 100%
- Plan "B" - 85%
- Plan "C" - 75%
- Plan "C" – Lifetime coverage of \$7,500

6.5 Long Term Disability Plan

The City agrees to provide a Long-Term Disability Plan to employees covered by this Agreement in an amount equal to 66 2/3 % of the employee's monthly rate of earned income, up to a maximum monthly benefit equal to 66 2/3% of the highest straight time rate of the Battalion Chief (highest bargaining unit rate).

6.6 Municipal Pension Plan

The City shall enrol eligible employees into the appropriate Municipal Pension Plan Group at the earliest eligibility date after hire.

The "Supplementary MPP Benefits" defined in previous Collective Agreements between the Parties, are provided through Municipal Pension Plan Group 5 to Fire Suppression, Prevention, Maintenance and Communication Divisions employees effective January 1, 2010. Municipal Pension Plan Group 1 or 4 benefits apply to the Support Services Division.

All Municipal Pension Plan Group 5 eligible employees will receive a Supplemental Pension Pay Allowance (SPPA) of 0.56% of pensionable earnings. These funds will be directed to a Financial Institute of the Union's choice for a Post-Retirement Benefits account.

6.7 Supplementary Employment Insurance Benefit (SEIB) Plan

An employee who is a birth mother who has applied for and is in receipt of Employment Insurance maternity benefits is entitled to receive SEIB Plan payments during her maternity leave.

The SEIB Plan is intended to supplement the Employment Insurance benefits received by the employee while she is temporarily unable to work as a result of giving birth. Provided she submits satisfactory medical evidence to the City, the employee will be entitled to receive SEIB Plan payments for up to seventeen (17) consecutive weeks. While the payments are attributable to the specific period during which the employee is unable to work, she may choose to receive such payments prior to the birth of the child, including during the two (2) week waiting period.

The employee will be eligible for SEIB payments, calculated on the basis of a standard 52-week combined maternity/parental leave, for the first 17 weeks of leave. The employee may be eligible for up to eleven (11) additional weeks of SEIB payments, calculated at the same rate as the first 17 weeks, provided: she continues to receive Employment Insurance Benefits, she is unable to work due to a valid health reason related to the birth of the child, and she provides medical evidence satisfactory to the City.

The SEIB Plan payments will be based on the difference between the Employment Insurance benefits received plus any other earnings received by the employee and ninety-five percent (95%) of her base weekly earnings.

An employee who is the birth father and who, due to the death of the birth mother has applied for and is in receipt of Employment Insurance benefits, shall also be entitled to receive SEIB Plan payments for up to seventeen (17) weeks.

The SEIB Plan meets the requirements of Section 38 of the Employment Insurance Regulations, as follows: the payment plus the employee's weekly EI maternity benefit does not exceed the employee's normal weekly wage, and the payment will not be used to reduce the employee's accumulated employment benefits, such as accumulated sick leave and vacation credits.

Income tax rules or regulations may require a payback of Employment Insurance earnings, depending on the tax rules in effect at the time the employee is receiving EI benefits. The City does not guarantee any specific level of earnings under the SEIB Plan but is liable only for the payment of the benefit as specified above. Under no circumstances will the City be responsible for any payback arising from the application of the tax rules or regulations, or from any changes to such rules or regulations.

6.8 On the Job Accident Compensation (WSBC)

Employees absent from duty due to injuries received in the performance of their employment shall receive normal net salary during such absence, provided the compensation payments are remitted to the City. It is understood that normal net salary includes amounts that would be received for acting in a position of higher rank, when appropriate.

When it is clear that a temporary wage loss benefit will be referred to disability awards and/or vocational rehabilitation services, provided further that when an employee is unable to return to their regular work through a compensable illness or injury and will be granted a pension by WorkSafeBC, the City shall from the date of referral to disability awards and/or vocational rehabilitation services or granting of such pension, whichever occurs first, make no further payments to the employee under this clause.

Normal net salary is defined as no net gain or no net loss to the employee on an annual reconciliation basis. Statutory deductions such as Income tax, CPP and EI etc. will be considered when determining the annual net pay as no net gain or no net loss for the employee.

Employees absent from duty due to an occupational injury or illness received in the performance of their employment with a different employer, whether currently employed by that employer or as a result of an injury or illness sustained while previously employed, must inform the City as soon as they are able and shall have all money received from WorkSafe BC remitted to the City. If the amount received from WorkSafe BC does not completely cover the employee's absence the employee will be placed on sick leave for the difference. The Union health fund will not be responsible for absences of this nature and there will be no loss of gratuity days.

6.9 Leave of Absence

Employees desiring leave of absence for any reason either with or without pay shall submit an application for such leave to the Fire Chief and shall not be unreasonably denied. The Fire Chief's decision shall be final with respect to each application.

(a) Bereavement Leave

Leave of absence without loss of pay for a period of up to three (3) duty shifts shall be granted to an employee upon the death of a member of their family, as follows: spouse, including common law spouse or same sex partner, fiancé, child, stepchild, father, mother, stepfather, stepmother, sister, brother, father-in-law, mother-in-law, brother-in-law, sister-in-law, grandparent, great grandparent, grandparent-in-law, grandchild, ward, guardian or other relative living in the employee's household. In cases where the funeral is out of town (beyond 250 kilometres by road from the employee's home) and a three-day leave is insufficient to accommodate travel to and from the funeral the employee shall be granted additional leave of absence without loss of pay for a period of up to two (2) consecutive duty shifts to attend the funeral. With approval of the Fire Chief, an employee may split their bereavement leave entitlement within the 30-day period following the date of death, to attend to matters related to the death.

Requests for bereavement leave shall be submitted to the Fire Chief for approval. In exceptional circumstances, the Fire Chief may approve additional bereavement leave at their discretion. In cases where an employee who would otherwise be granted bereavement leave is on vacation, the Fire Chief may approve replacement of vacation time with bereavement leave. In any other circumstance, an employee who is absent from work is not eligible for bereavement leave.

(b) Court Appearances**i. Jury Duty**

Employees, who are called to serve as jurors in criminal or civil courts, shall be granted leave of absence for such purpose without loss of any privileges. This does not include actions to which the employee is named a party. Normal pay will continue to be issued on the usual pay dates. At the conclusion of their Court duty, the employee shall obtain a certificate from the Court showing the period of their jury or witness service and the amount of compensation received and shall deposit this certificate together with the amount of the compensation, but not including traveling allowance, with the City.

ii. Witness Subpoena Not Work Related

Employees, who are subpoenaed as witness in criminal or civil courts, shall be granted leave of absence for such purpose without loss of any privileges. This does not include actions to which the employee is named a party. Normal pay will continue to be issued on the usual pay dates. At the conclusion of their Court duty, the employee shall obtain a certificate from the Court showing the period of their witness service and the amount of compensation received and shall deposit this certificate together with the amount of the compensation, but not including traveling allowance, with the City.

iii. Witness Subpoena work related

Employees, who are subpoenaed as witness in criminal or civil courts, shall be granted leave of absence for such purpose without loss of any privileges. Normal pay will continue to be issued on the usual pay dates. At the conclusion of their court duty, the employee shall obtain a certificate from the court showing the period of their witness service and the amount of compensation received and shall deposit this certificate together with the amount of the compensation, but not including traveling allowance, with the City. It is agreed that when an employee is appearing on witness duty on behalf of the City, or as a result of their work associated with the City, the employee shall be paid the rate of time and one half (1 1/2) their normal pay, for the time above and beyond their normal work schedule.

Employees shall make every reasonable effort to request leave prior to such leave occurring.

(c) Maternity Leave

Entitlement - A pregnant employee shall be entitled to a leave of absence without pay for a period of seventeen (17) consecutive weeks, unless the employee requests a shorter period in writing and such shorter period is approved by her physician. The employee shall continue to accrue seniority during the period of maternity leave.

Commencement - The employee shall submit a written request for maternity leave to the Fire Chief at least one (1) month prior to the day the employee wishes to commence leave. Maternity leave may commence no sooner than eleven (11) weeks prior to the expected date of birth. Where a pregnant employee gives birth before requesting maternity leave or commencing maternity leave, the maternity leave will be deemed to have started on the date of birth of the child.

Return to Work - The employee shall give written notice to the Fire Chief at least two (2) weeks prior to her return to work. Maternity leave may end no earlier than six (6) weeks after the birth date unless a shorter period is requested in writing by the employee and is approved by her physician.

Benefits During Leave - The employee may maintain benefits coverage during the period of maternity leave by making arrangements with Human Resources before commencement of the leave. In the case of benefits, which are cost-shared, the employee may maintain benefits by paying her portion of the benefit premiums and the City will pay its portion. In the case of benefits for which the City pays the entire premium cost, the City will continue to pay the full premium costs.

Temporary Transfer (Suppression)

Upon notification by of a pregnant employee and the provision of satisfactory medical evidence, the City will temporarily accommodate the employee with modified duty, outside of the Suppression Branch for the duration of their pregnancy, this is for the health and safety of the employee.

The employee shall not suffer any loss of pay or benefits during the temporary transfer or relief. The City may initiate a temporary transfer or relief from specific duties if, in the opinion of the Fire Chief, the employee is no longer able to effectively perform her duties as a direct result of the pregnancy. An employee shall not suffer any loss of pay or benefits during the temporary transfer or relief.

If a temporary transfer or relief from specific duties is not reasonably feasible in the circumstances, the City may require the employee to commence leave. In such cases, the employee shall be entitled to use her accumulated sick leave, and the employee's previously scheduled leave period shall not be affected.

(d) Parental Leave

An employee who is a birth mother, who has taken leave under 6.9 (c), shall be entitled to leave of absence without pay for a period of up to thirty-five (35) consecutive weeks or an extended parental leave without pay for a period of up to (61) consecutive weeks.

In the case of a birth mother, such leave must be taken immediately following maternity leave under (c), unless mutually agreed between the employee and the Fire Chief. In the case of a birth father, such leave must commence within one (1) year after the birth of the child. In the case of an adoptive parent, such leave must commence within one (1) year after the child is placed with the parent.

In the case of a birth father, the employee shall be entitled to leave of absence without pay for a period of up to sixty-two (62) consecutive weeks, such leave must commence within seventy-eight (78) weeks after the birth of the child.

In the case of an adoptive parent, the employee shall be entitled to leave of absence without pay for a period of up to sixty-two (62) consecutive weeks, such leave must commence within seventy-eight (78) weeks after the child is placed with the parent.

The employee shall submit a written request for parental leave to the Fire Chief at least one (1) month prior to the day the employee wishes to commence leave. The employee shall give written notice to the Fire Chief at least two (2) weeks prior to their return to work.

An employee shall continue to accrue seniority during the period of parental leave. As well, the employee may maintain benefits coverage during the period of parental leave by making arrangements with Human Resources before commencement of the leave. In the case of benefits, which are cost-shared, the employee may maintain benefits by paying their portion of the benefit premiums and the City will pay its portion. In the case of benefits for which the City pays the entire premium cost, the City will continue to pay the full premium costs.

An employee's combined entitlement to leave for maternity and parental leave is 52 weeks for standard parental leave and 78 weeks for extended parental leave, plus if the child has a physical, psychological or emotional condition requiring an additional period of parental care, the employee is entitled to an additional 5 consecutive weeks of unpaid leave, beginning immediately after the end of the parental leave taken. A medical note may be required to support the additional Parental Leave.

(e) Leave of Absence for Union Duties

- i. Each leave of absence is at the discretion of the Fire Chief; however, approval shall not be unreasonably withheld.
- ii. The City agrees to allow on duty members of the Union leave of absence without loss of pay and/or benefits, when required to attend meetings with the City for the purpose of settling a grievance or attending Labour/Management meetings or bargaining subject to operational requirements. It is agreed that the granting of leave under this section will not obligate the City to backfill for the employee. The City agrees to pay acting time when necessary due to elevations required for Union business absences.
- iii. An employee who is elected or selected for a full-time position with the Union or any body with which the Union is affiliated shall be granted a leave of absence without pay for a period of up to four (4) years, provided such leave does not unduly disrupt the Fire Department's operations. Such leave, each year thereafter, shall be extended during the employee's term of office.
- iv. The employee will continue to accrue seniority during the leave of absence.
- v. For the purpose of this section, it is agreed that if any employee is granted leave of absence, there shall be no cost to the City, other than acting pay.

(f) Leave for Public Office

When an employee is elected to a government public office outside the City of Surrey, the City shall grant a leave of absence without pay for the period of the elected term, provided such leave does not unduly disrupt the Fire Department's operations. Such leave may be extended for an additional term in the sole discretion of the Fire Chief, but shall not exceed two (2) terms in total. In circumstances where the leave is not extended, the employee shall resign their employment with the City.

When an employee is nominated to run for election to the Council of the City of Surrey, the employee shall apply as soon as possible to the Fire Chief and shall be granted leave of absence without pay, provided such leave does not unduly disrupt the Fire Department's operations. If the employee is elected to office, the employee will resign in accordance with the provisions of the

Local Government Act (B.C.). An employee running for elected public office who is in conflict of interest with the City shall resign from employment.

(g) Compassionate Care Leave

An employee is entitled to a leave of absence without pay and without loss of seniority for a term of up to one (1) year in duration for the purpose of caring for and nurturing their preschool aged children or adult dependent children, dependent parents/parent-in-law or immediate family dependant. All employees must file appropriate documentation to verify eligibility with the Fire Chief, prior to such leave being approved. The Fire Chief may delay the commencement of such leave subject to operational requirements.

An employee who requests leave, is entitled to up to 8 weeks unpaid leave to provide care or support to a family member if a medical practitioner issues a certificate stating that the family member has a serious medical condition with significant risk of death within 26 weeks. The employee must give the Employer a copy of the certificate as soon as practicable. The leave ends on the last day of the week in which the family member dies. If the family member does not die within the 26-week period, an employee can reapply for leave, subject to obtaining a new certificate from the medical practitioner.

(h) Military Leave

It is agreed that when an employee is a member of the Canadian Armed Forces Reserve and is deployed or participates in required training, the employee will be granted a leave of absence without pay for up to 20 workdays. The employee will not lose seniority for purpose of this leave. The leave may be limited based on the Fire Chief's discretion or operational requirements and efficiency. If a situation arises where multiple leaves are requested, leaves will be considered on a first come basis and then based on seniority.

(i) Entitlements During Unpaid Leave of Absence

Except where specifically provided otherwise in this Agreement, an employee on an unpaid leave of absence, including maternity and parental leave, shall be subject to the following during the period of leave:

- shall maintain but shall not accrue seniority
- shall not accrue sick leave
- shall receive vacation pay and any other accumulated benefits on a pro-rated basis, based on actual earnings for the calendar year(s) of the leave
- shall be eligible for any sick leave gratuity on a pro-rated basis, with the period of unpaid leave of absence excluded
- shall not receive pay for any statutory holidays which occur during the period of leave
- may elect to maintain benefits coverage, except pension, during the period of leave by paying the total cost of the premiums in advance
- in the case of maternity leave, parental leave, and compassionate care leave, pension contributions shall cease during the period of leave unless the employee makes arrangements prior to commencing leave to pay their contributions pursuant to the provisions of the *Municipal Pension Plan*.
- in the case of other unpaid leaves of absence, upon return to work and completion of the time required pursuant to the provisions of the *Pension (Municipal) Act*, the employee may make arrangements to purchase pension service relevant to the period of leave in a single lump sum purchase of service by paying both the employee and Employer contributions.

6.10 General Effects Clause

It is agreed that any general conditions presently in force, but which are not specifically mentioned in this Agreement shall continue in full force and effect for the duration of said Agreement.

6.11 Nourishment

The City shall provide at the discretion of the Duty Chief nourishment at any major conflagration.

6.12 Training

- (a) The City encourages all Firefighters to upgrade themselves in approved courses and will pay all course fees of successful candidates.
- (b) Firefighters attending approved training courses at the direction of the Fire Chief on their own time will receive one and one-half (1 ½) the instruction time off in lieu or cash payout as compensation for course time. This time off is to be used during the current calendar year at times as determined by the Fire Chief, so that efficiency and operation of the Department shall not be impaired.
- (c) If a Firefighter is on duty at the same time a training course is scheduled, the Fire Chief shall decide whether such Firefighter will be allowed time off to attend the course.

6.13 Legal Protection

Members of the Surrey Firefighters' Association shall be covered by the legal protection afforded them under Section 287 of the Local Government Act, RSBC 1996, c 323, Surrey Officer and Indemnification By-law, 2006, No. 15912, and further shall be covered by applicable City Liability Insurance Coverage.

6.14 Retirement

It is agreed that the mandatory retirement age for all Group 5 employees of the Fire Department shall be age 60.

Employees retiring after the completion of twenty (20) years of service with the City shall be entitled to one and one-half (1 1/2) day's pay for each year of service with the City. Effective January 1, 1990, this retirement allowance is discontinued for those employees in Fire Suppression and Prevention who receive Municipal Pension Plan Group 5 benefits. However, employees will retain benefits earned to date. Effective April 1, 1994, this retirement allowance is discontinued for Maintenance and Communication employees who receive the Municipal Pension Plan Group 5 benefits.

6.15 Access to Personnel Files

An employee shall be entitled to review their personnel file(s), in accordance with the provisions of the Freedom of Information and Protection of Privacy Act (B.C.). The employee shall be entitled to obtain a photocopy of any or all material in the file(s).

The employee may provide written authorization to a Union representative to review the personnel file(s) and/or request a copy of information in the file(s) on their behalf.

6.16 Employee Wellness

Firefighting is an important and dangerous, high stress work requiring a high degree of alertness, responsibility and physical ability that requires employees to attend work in a fit condition, including being well rested.

Secondary employment, hobbies, or other interests should not hamper an employee's ability to do their job and to attend work in a "right and ready state", in other words, affecting an employee's ability to perform their job proficiently.

The Fire Department supports extracurricular off-duty time spent at related work environments, such as fire training providers,, however it remains critical that this, or any other extra-curricular activity does not impair an employee's ability to perform their work with the Surrey Fire Department proficiently.

The parties agree to strike a permanent committee (hereinafter referred to as "The Committee") of equal representation from both the Employer and the Union to manage the Employee Wellness Program collaboratively.

The Committee will be responsible to develop, implement and manage a program designed to increase employees' awareness of wellness, and improve and maintain the overall fitness of the unionized work force.

- (a) The Employer and the Union will share the cost of the annual wellness program equally.
- (b) The Employer agrees to establish a trust account for operating expenses, to be controlled by the Committee, to fund Employee Wellness initiatives and to deposit to the account the proceeds from a once-a-year payroll deduction done the first pay period in October. The deduction is eighty dollars (\$80) from each employee. These funds shall form the basis of the Union's contribution that is to be matched by the Employer. Funds remaining in balance from one year to the next shall be retained and carried over from one year to the next.
- (c) The Employer agrees to be responsible for all costs associated with the maintenance and replacement of exercise equipment identified and associated with the Wellness Program.
- (d) The Union and Employer agree to maintain a wellness manual and encourage employees to monitor their health and well-being throughout their career and into retirement. The manual will contain instructions for employees to assist them in developing a comprehensive document containing base line measurements and pertinent tests for screening health risks related to the occupation of firefighting, gender and typical age-related health concerns.

6.17 Member Family Assistance Program

The City of Surrey Employee & Family/Member & Family Assistance Program exists to provide short-term assistance to employees and their families (clients) who may have personal problems, in order to resolve those problems early, before they become disruptive to the employee, their family and work.

The limits for coverage are, but not limited to, \$600.00 per member or \$1200.00 per family per year. The funding will be provided on a 50/50 share basis between the parties up to a maximum cost of \$35,000.00 per year to the Association. The MFAP committee members will forward

complete claim forms directly to the Human Resources Department for processing. The City will process payment of the forms and send an itemized invoice to the Union for payment of their share. The general guidelines for the program have been agreed to previously. Any other applications to the program will be discussed between the parties prior to approval.

6.18 Shift Trades

Suppression Firefighters may use Shift Trades at the approval of the Employer. Shift Trades shall not be used by Employees during their first six months of probation or in a manner that negatively affects operational requirements or when a Shift Trade results in a prolonged shift (beyond a 24-hour period).

The Employer recognizes Shift Trades provide Employees with an increased quality of life and shall not unduly deny a Shift Trade.

6.19 Line of Duty Death

The Employer will contribute up to two months of a First Class fire fighter's salary towards the costs incurred to provide a full honours' Line of Duty Death Service for any employee covered by this agreement whose death has been attributed to the work they perform as an employee of the Surrey Fire Service. The service shall be in keeping with the IAFF and IAFC protocols as requested by surviving family members. The service, ceremony and other events associated with the ceremony shall be coordinated by a committee consisting of a family liaison, a Local 1271 representative and a representative from the Fire Chief's office.

ARTICLE 7 CLOTHING

7.1 Uniforms

(a) Uniform for Full-Time Staff (Except Support Services Division Staff)

Full-time uniformed employees of the Fire Department, except Support Services Division staff, will be issued, upon completion of training, on a one-time basis, one (1) Surrey Fire Department hat badge and one (1) Surrey Fire Department belt buckle.

The City shall provide these employees, upon completion of their training period, with a recruit uniform kit, which shall consist of:

(3) Dark blue shirts	(1) Light blue shirt
(2) Work pants	(6) T-shirts
(4) Pairs of socks	(1) Pair of shorts
(1) Work jacket	(1) Pair of boots
(1) Belt	(1) Uniform cap
(1) Tunic	(1) Pair of coveralls
(1) Tie	(1) Rehab Bag
(1) Turnout Gear Bag	(1) Ball cap

(b) Triennial Block Clothing Purchase

All full-time uniformed employees will be given clothing point purchase credit based on a Triennial Block Clothing Point System started in 1998 at 802 points. Effective January 1, 2019, points for the new triennial block will be one thousand three hundred and fifteen (1,315).

Item point values will remain the same for the entire triennial block despite the fact that real dollar values may fluctuate. Point values will also remain the same provided the quality of the items on the order form remains the same.

The value of uniform as indicated in the Uniform Schedules in the Uniform Guideline Policy will be adjusted to reflect current value and points and will be increased up to reflect actual inflation prior to the beginning of each triennial block using Schedule "1. Schedule "2" will be used as a basis for determining whether an item is included on the order form by branch or division.

Members who are faced with mandatory retirement within a triennial block will be pro-rated accordingly on the basis of 1/3rd value for each year started. In other words, members will receive the full 1/3rd value if they have the opportunity to work in any given calendar year.

Members who retire who are not mandatory will receive any clothing they ordered that has their badge number on it. Items with the City cresting on them will not be issued.

New members will receive no point value in their first year of employment but will instead receive the recruit uniform kit in accordance with the Collective Agreement. In subsequent years they will receive a prorated point value based on the time remaining in the triennial block. Replacement for damaged items during the first triennial block for new employees will be on an as needed basis. Any defective items that are under warranty may be returned to the Employer for replacement.

(c) Uniform Kit

With reasonable notice, a member may be requested by the Employer to produce, for inspection, all items in the "Uniform Kit". Items not in an acceptable condition will be ordered for the employee out of their available points for the following year.

Definition of a Required "Uniform Kit"

- | | | |
|-----|-----------------|---|
| (4) | White shirts | Battalion Chiefs only |
| (4) | Dress shirts | Confirmed Officers, Fire Inspectors |
| (1) | Dress shirt | Suppressions, Radio Operators & Emergency Vehicle Technicians |
| (3) | Work shirts | Suppressions, Radio Operators & Emergency Vehicle Technicians |
| (1) | Tunic | |
| (2) | Pair of pants | |
| (2) | Pair of socks | |
| (1) | Pair of boots | |
| (1) | Work jacket | |
| (2) | T-shirts | |
| (1) | Pair of shorts | |
| (1) | Uniform Cap | |
| (1) | Tie | |
| (1) | Belt and Buckle | |

(d) Uniform for Full-Time Support Services Division Staff

- | | | | |
|-----|-----------------|-----|-------------------------|
| (1) | Pair of shoes | (2) | Pair of slacks or skirt |
| (3) | Blouses | (1) | Blazer |
| (1) | Raincoat (navy) | (1) | Belt |
| (1) | Tie or Scarf | | |

(e) Uniform for All Part-time Staff

- | | |
|-------------|------------------------------------|
| Initial | Full uniform issue as per Division |
| Replacement | As needed |

NOTE: The uniform issues in Section 1 (c), (d) and (e) above may be revised by mutual agreement of the parties in accordance with the Letter of Understanding re: Introduction of New Items to Order Form.

7.2 Safety Equipment for Firefighters

The City shall provide every person covered by this Agreement (excluding Fire Department Maintenance and Communication Division employees) with protective clothing, which shall include safety boots, a helmet, service coat, pants, balaclava, and gloves and such other equipment as may be recommended by the Fire Chief and approved by the Council. All such protective clothing and equipment shall be returned to the City when the employee ceases to perform such duties as would necessitate the use of same.

When an employee has their PPE in their care and possession, either at their residence or while transporting in their personal vehicle, they must ensure they take steps to safeguard the equipment from being lost, stolen or damaged.

7.3 Clothing for Maintenance Division

The City shall provide the Fire Department Mechanic with coveralls and will provide regular laundering thereof.

7.4 Cleaning Allowance

The City will pay a uniform cleaning allowance of twenty-five (\$25) per month to each full-time member covered by this Collective Agreement following completion of three months' service with the City. Part-time employees will receive a cleaning allowance of fifteen (\$15) per month.

ARTICLE 8 SENIORITY

8.1 Seniority List

It is mutually agreed that the City will maintain a seniority list showing the names, ages and commencement dates of employment for all employees covered by this Agreement. Employee's age shall govern the seniority of employees commencing employment on the same day, with the older being senior.

Divisional seniority lists shall be provided for the following Divisions:

- (a) Operations Division comprised of
 - i. Prevention Branch
 - ii. Suppression Branch
 - iii. Training Branch
- (b) Maintenance Division
- (c) Communication Division (including casual radio operators)
- (d) Support Services Division (including casual support positions)

Seniority for part-time employees is accumulated on the basis of hours worked. Part-time employees shall maintain their seniority during unpaid leave, but shall not accrue seniority while on leave.

The most senior part time dispatcher applying for a permanent full time or temporary full time dispatch position should fill the position. It is agreed the initial training during an employee's probationary period will not be included in the calculation to determine seniority for the purpose of permanent full-time promotion. Training hours will however be included for the purpose of calculating wage increments and percentage in lieu of entitlements. Once an employee has completed their probationary period, all hours accumulated will be considered for the purpose of calculating seniority for promotion. The cut-off date for calculating seniority will be the date of the posting.

8.2 Probation

It is agreed that any employees hired by the City shall be subject to a twelve (12) month probationary period from date of hiring. In the event that during the probationary period a new employee is off work on an approved Leave of Absence, the probationary period will be extended for the amount of time that they are on leave. A probationary employee may be discharged if their performance is deemed unsuitable for the position. Probation period may be extended a further six (6) month period upon mutual agreement between the City and the Association.

The probationary period for a Part Time employee shall be equal to the same amount of hours as one year of full-time employment or 18 months, whichever comes first.

8.3 Postings

All opportunities for unionized position changes, new positions, or temporary positions, not covered in the promotional language shall be electronically and physically posted fourteen (14) calendar days in Fire Department workplaces throughout the City in advance of the filling of such positions. The parties agree to consult and collaborate on the content of each posting. Applicants must notify the Employer and the Association of their interest in the position prior to the deadline in the posting. The Employer will provide

the Association a list of all applicants before any position is announced with the senior qualified applicant receiving the position. A temporary position shall be defined as three years or less. If operational requirements allow, the posting may be posted for a maximum of 21 days.

The successful applicant will be contacted by the City to formally offer the position. If the applicant chooses to decline the position, the next most senior applicant will be selected for the position. The list of applicants to the posting will be used until such time as the position is filled and the successful applicant begins work in the area covered by the posting.

If an employee holding a posted position decides to leave the position after having worked in it for any length of time, they will remain in the position at the discretion of Management until there is a vacancy to return to or a new posting is distributed as outlined in the Collective Agreement and another candidate is available. Once another candidate is selected and available to start, the original applicant will be returned to their regular or part time position. Once an applicant completes a temporary or term posting, there will be no bumping permitted at the end of the term.

8.4 Operations Division Inter Branch Transfer Postings

- (a) All promotions and/or transfers shall be subject to a twelve (12) month probationary period during which time the promoted candidate shall prove to the satisfaction of the Fire Chief that they can perform the duties of the rank to which they have been promoted. Should a candidate's performance prove unsatisfactory, they shall revert to their rightful position according to seniority. Seniority shall prevail for subsequent promotions.
- (b) All inter branch transfers will follow the calendar year starting in January and have their terms finish at the end of December of the appropriate year.
- (c) A lateral transferred employee may request in writing to the Fire Chief to return to their former position prior to the end of their twelve (12) month probation period. All postings shall clearly explain the possibility of displacement as it applies to, or is impacted by, the position posted for. In the case of an employee transferring back to suppression in a confirmed officer position, there must be a like rank vacancy available to return to.
- (d) Staff returning to suppression from a lateral position who were not a confirmed suppression captain must complete a twelve (12) month probationary period as a non-station captain prior to being assigned to a station captain position.
- (e) Before starting any lateral transfer position or promotion, candidates must successfully pass the mutually agreed to administrative skills exam (Article 8.5). This may include completing specific administrative computer training, to re-take the exam if unsuccessful. Candidates will be provided three (3) attempts at passing the exam before being considered unsuccessful.

8.4.2 Suppression to Fire Prevention Captain

- (a) Lateral Transfer Fire Prevention Captain positions shall be a two-year lateral transfer term with two options to extend for one single additional year at a time, upon mutual agreement between the Employee and the Fire Chief. If a term extension is not agreed upon, the positions to be vacated must be posted for replacement at the expiration of each term.
- (b) The successful applicants for transfer to a Prevention Branch Captain shall be the senior qualified

suppression officer with a minimum of eight (8) years' experience in suppression.

- (c) All postings shall clearly explain the possibility of displacement as it applies to, or is impacted by, the position posted for.
- (d) All members who have completed a lateral transfer to Prevention Branch will be required to complete a two (2) year term in the Suppression Branch, prior to being eligible for a subsequent lateral transfer.
- (e) Applicants to the position of Prevention Branch Captain must complete the required courses as determined by the promotional protocol prior to the completion of their probation period. The senior applicant will be provided the necessary course should they not already have it. Successful completion is required to remain in the position.
- (f) Once Suppression Branch members have completed their lateral transfer term within the Prevention Branch as a Fire Prevention Captain, they will be permitted to return to the Suppression Branch in a rank equal to or higher than the rank they left, up to the rank of Captain. It is acknowledged that such a move may displace Suppression Officers that had been promoted to back fill the position left vacant as a result of the original transfer to Prevention.
- (g) A minimum of four Fire Prevention Captain positions shall be permanent positions and the remaining will be lateral transfer positions.

8.4.3 Discretionary Lateral Transfers

Fire Chief discretionary lateral transfers shall be for the purpose of filling vacancies and shall be for a half (1/2) term period of one year or less.

- (a) Should a posting for a vacant lateral transfer position remain unfilled and there is no mutual agreement for the incumbent to stay, the Fire Chief may fill the position by transferring the most junior Suppression Branch officer qualified member into the vacant position for a term of up to one year. Any training, course or other skill upgrades as determined by the promotional protocol will be the responsibility of the Employer.
- (b) Should a posting for a vacant Suppression branch position remain unfilled, the Fire Chief may require a Prevention Branch member to transfer to Suppression, the Employer shall be responsible for providing the junior branch member with either the training required to meet Suppression Branch requirements or provide equivalent training at no cost of time or money to the member.

8.4.4 Operational Transfers Acting Fire Prevention Officers

There is no requirement to back-fill Prevention Branch Captains positions that are vacant due to vacation or illness or away from their respective work sites due to fulfilling their normal day-to-day duties as assigned by the Fire Chief.

8.4.5 Transfers to Training Branch

- (a) Lateral Transfer Training Officer positions shall be a two-year lateral transfer term with two options to extend for one single additional year at time, upon mutual agreement between the Employee and the Fire Chief. If a term extension is not agreed upon, the positions to be vacated must be posted for replacement at the expiration of each term.

- (b) Successful applicants for transfer to the Training Officer position shall be the senior suppression branch qualified officer with a minimum of eight (8) years' experience in suppression will be subject to a twelve (12) month probationary period.
- (c) All members who have completed a lateral transfer to Training Branch will be required to complete two years in the Suppression branch, prior to being eligible for a subsequent lateral transfer.
- (d) Applicants to the position of Training Officer must complete the required courses as determined by the promotional protocol before the end of their probation period. The senior applicant will be provided the necessary course should they not already have it. Successful completion is required to remain in the position.
- (e) Once Suppression Branch members have completed their lateral transfer term within the Training Branch, they will be permitted to return to the Suppression Branch in a rank equal to or higher than the rank they left, up to the rank of Captain. It is acknowledged that such a move may displace Suppression Officers that had been promoted to back fill the position left vacant as a result of the original transfer to Training.
- (f) Should a posting for a vacant lateral transfer position remain unfilled and there is no mutual agreement for the incumbent to stay, the Fire Chief may fill the position by transferring the most junior Suppression Branch officer qualified member into the vacant position for a half (1/2) term period of up to one year. Any training, course or other skill upgrades as determined by the promotional protocol will be the responsibility of the Employer.

8.5 Promotional Protocols

In making promotions of employees covered by this Agreement, regardless of rank, same shall be based upon seniority consistent with ability provided that such promotion shall be subject to Article 8.4 of this Agreement.

It is agreed that the intent of a Promotional Development Program is for the program to remain current, and provide Surrey Fire Service employees with the knowledge, skills and abilities delivered in a model of continuous learning. The goal is for all employees to have the opportunity over their career to become Fire Officers/Supervisors with a Certificate, Diploma and or a Degree. It is envisioned that employees will function at a high operational and administrative level while working in the capacity of an Officer/Supervisor as determined by the Collective Agreement. A further goal is for the employee and the Employer to mutually share in the development of each individual candidates' journey through the promotional program.

It is understood that with respect to all courses the Employer may seek to provide equivalent and alternative programs or courses as appropriate.

All employees enrolled in courses under the terms of this agreement shall sign a release form under the Freedom of Information and Privacy Act to authorize the educational institution to release pass or fail results and course status to the Fire Chief or designate and the Secretary of the Union.

It is agreed that, regardless of whether or not bargaining is in progress at the time, future agreed to amendments in the program will revise the Collective Agreement.

Sufficient numbers of candidates enrolled by seniority will participate in the promotional program to ensure an adequate number of qualified persons for future promotion and relieving duties.

An individual candidate will have three (3) opportunities by seniority to be enrolled into and or successfully complete courses in the program. Employees, who turn down enrollment three (3) times, or withdraw for reasons other than medical, or fail a course three (3) times, will be excluded from future opportunities for promotional development. The Fire Chief shall have the right to make an exception if reasonable circumstances warrant it. Candidates, after qualifying for promotion, will be promoted according to their seniority as set out in the Seniority List of the Surrey Fire Service. When a candidate fails to enroll or complete on their first or second opportunities, their seniority for promotion shall be determined by the following formula. The amount of elapsed time from when the candidate failed to enroll or complete, to the time they subsequently completed the course, will be the same amount of time that it takes to get dovetailed back into their rightful seniority spot for acting time and promotion, up to a maximum of 5 years.

Earlier enrolments into a certificate, diploma, fire degree or an equivalent program will not have qualifications recognized for promotion until their opportunity by seniority would naturally occur.

Administrative skill qualifications will be required for specific ranks and positions in the Operations Division as listed by specific role. The Administrative skill qualification has been mutually agreed to include evaluation for administrative computer software applications. A competency grade of 70% or better is required to meet the requirement for qualification. Software includes the basic use of MS Word, MS Excel, MS Outlook, MS PowerPoint and Adobe Acrobat. Training prior to assessment is available. The current evaluation tool is provided through E-Skills software or equivalent. Future changes to the scope of evaluation will be determined by mutual agreement of the Employer and Union.

8.5.1 Suppression Branch Promotions

The Union and the Employer agree to continue to develop an efficient and robust officer promotional program. Until agreement is reached on any changes to the officer programs the following shall be in effect:

In the event that the Fire Officer Programs as outlined in this Agreement are not available, the promotional procedure will revert back to a mutually agreed to in house program provided by the Surrey Fire Department or adopt another program, which has equivalency to the NFPA 1021 Standard.

- (a) **Curriculum** - It is agreed that the Fire Officer curriculum of Surrey Fire Service officer's course, for being qualified to act in relief of and for promotion to the rank of Captain will meet the objectives of NFPA 1021, to the Fire Officer Level 2. Members qualifying under the previous officer courses will retain their officer qualified status and will be granted internal equivalency to the current Fire Officer Program. It is understood that some bridging may be required for full academic equivalency for a Certificate, Diploma and or Degree. It is agreed that the parties will continue to work on the curriculum for promotion to the rank of Battalion Chief and content will be agreed to on a mutual basis.
- (b) **Eligibility** - The opportunity to enrol in Fire Officer Promotional Programs will be posted as per Article 8.4 (a). The most senior applicants shall be accepted for enrolment. The Fire Chief will determine the number of candidates. Before candidates start any training to qualify for suppression ranks above captain, candidates must successfully pass the mutually agreed to administrative skills exam (Article 8.5). This may include completing specific administrative

computer training, to re-take the exam if unsuccessful. Candidates will be provided three (3) attempts at passing the exam before being considered unsuccessful.

- (c) **Study Time** - Surrey Fire Service officers will be directed to permit candidates a reasonable amount of study time while on duty, keeping in mind the normal on-duty workload. The in-hall computer will be available for completing course work.
- (d) **Program Format** - Fire Officer Level 1 and Level 2 or equivalents shall be the structure and content of the current Fire Officer promotional program. It is envisioned the program will be delivered under the oversight of a post-secondary institution. The required courses will be delivered over an extended period of years, to provide a model of continuous learning. To meet program content requirements, Fire Officers will be provided the opportunity to choose between Fire Leadership Education stream or the Fire Service Diploma or Bachelor of General Studies (Fire Service) Degree.
- Courses will include classroom modules, online modules, hands-on workshops, written exams and practical assessments.
 - Course fees and required textbooks will be paid for by the City.
 - The Department will release candidates from day shifts that conflict directly with scheduled classroom days. The Department will release candidates from night shifts if an assessment or examination is to be conducted the following day.
 - Mandatory elements of the course will be all written exams, practical assessments, and SFS delivered hands on workshops to be paid at a rate of time and one half (1 1/2) if off duty.
 - The Fire Officer candidates attendance to the Surrey Fire Service delivered components of the Fire Promotional Program will be on duty time, training off roster or off duty training with time off in lieu. On-line or distance learning components of the Fire Promotional Program are considered the student's responsibility and overtime rates will not be paid.
- (e) **Program Content**
- Up to 30 credits of fire service themed course electives.
 - Emergency Scene Management - Live Fire
 - Incident Command System - up to Level 3
 - NFPA 1021 Objectives for equivalency to Fire Officer Levels 1 & 2
 - NFPA 1033 Objectives for Inspections and Fire Investigations
 - NFPA 472 Objectives for Hazmat Operations
 - Evidenced-based decision-making course
 - Other elements as mutually agreed upon

Consideration will be given for equivalency to previous educational credits received from other recognized post-secondary institutions.

These elements of the program will be administered through the Surrey Fire Service in partnership with a post-secondary institution. Successful completion is required.

- (f) **Course Requirements - Fire Officer Program**
- i. Candidates must successfully complete the Fire Officer Program as administered by the Surrey Fire Service and its partner post-secondary institution.

(g) **Program Format - Battalion Chief Program**

- i. The successful applicants for a Battalion Chief position shall be the senior qualified suppression officer, who must also successfully pass the mutually agreed to administrative skills exam (Article 8.5), prior to being awarded the position, and subject to the following requirements.
- ii. All candidates will be required to successfully complete courses as mutually agreed to by the parties.
- iii. The City will pay for course fees and required textbooks.
- iv. Candidates wishing to enter the acting pool will do so based on seniority subject to the qualifications as determined above. A posting will go out when pool vacancies occur. The Department will release candidates from day shifts that conflict directly with scheduled class days. The Department will release candidates from night shifts if an assessment or examination is to be conducted the following day.
- v. Except where expressly provided, attendance to the Fire Promotional Programs is considered non-mandatory and overtime rates will not be paid.
- vi. Upon completion of the Battalion Chief program, candidates will participate in a psychometric assessment for the purpose of providing feedback in regard to their supervisory skills. The Employer will provide the assessment; it is not pass or fail and is intended as a tool to provide the Employer and employee with potential succession planning information.
- vii. All candidates will be required to complete the assigned passport training checklist prior to being eligible for acting and on an annual basis thereafter.
- viii. The minimum requirements for Battalion Chief qualification will include completion of all courses needed for Captain qualifications listed under Article 8.5(e) as well as the following courses:
 - Fire Officer 200
 - Evidence Based Decision Making
 - ICS 300 (JIBC or equivalent)
 - Information Officer (JIBC or equivalent)
 - Supervisory Skills (BCIT or equivalent)
 - Fire Cause and Origin Level 1 (JIBC or equivalent)
- ix. Beginning in 2030, the qualified Platoon Captain and Battalion Chief candidates must have completed the Fire Officer Diploma program or the Fire Leadership Education stream, prior to the promotion date for a vacant position. The Employer and Union agree to mutually determine the course content of the Fire Leadership Education stream, as provided in Appendix "III" of the Memorandum of Agreement, with a goal of course equivalency to the Diploma Program. Agreed to courses will amend the Collective Agreement for inclusion in this article.

- (h) Promoted candidates shall receive the rate of pay for the rank to which they are promoted commencing from the date of their promotion. Positions will be filled according to seniority if the candidates' qualifications are equal.
- (i) All promotions shall be subject to a six (6) months' probationary period during which time the promoted candidate shall prove to the satisfaction of the Fire Chief that they can satisfactorily perform the duties of the rank to which they have been promoted. Should a candidate's performance prove unsatisfactory, they shall revert to their former rank and rate of pay immediately prior to their promotion. Seniority will still prevail for subsequent promotions.
- (j) Any candidate who is unable to participate in the examination at the time and place as set out in the notice of examination, because of sickness or illness, or extenuating circumstances shall receive every reasonable opportunity to compete at a later date. A candidate unable to participate as per this sub-section shall present a doctor's certificate authenticating sickness or illness, prior to being permitted to participate at a later date, not to exceed ninety (90) days on their return to work. The candidate will suffer no loss of seniority for acting time or promotion.
- (k) Members of the City paid-on-call fire department are not eligible for the promotional procedures.
- (l) Fire fighters being promoted to suppression officer positions will be assigned as a non-station captain for a period of 12 months before advancing as a station captain. This ensures an opportunity for mentorship and development as an officer while working with more experienced officers.

8.5.2 Lateral Transfers to the Prevention Branch

(a) Fire Prevention Captains in the Prevention Branch

These positions will be filled with qualified Suppression Branch personnel. Applicants to the position of Prevention Branch Captain must complete required courses before the end of their probation period. The senior applicant will be provided the necessary course should they not already have it. Successful completion is required to remain in the position.

(b) Course Requirements – Fire Prevention Officer

Candidates must successfully complete a Fire Prevention course that has been mutually agreed upon by Local 1271 and the Fire Chief as soon as reasonably possible upon filling the position of Prevention Captain.

8.5.3 Training Branch Promotions

- (a) Training Officer in the Training Branch. This position will be filled by a suppression branch member with a minimum of 8 years completed experience. Applicants to the position of Training Officer must complete required courses before the end of their probation period. The senior applicant will be provided the necessary courses should they not already have them. Successful completion is required to remain in the position.
- (b) Course Requirements – Training Officer
 - i. Candidates must successfully complete the Fire Service Instructor 1 and 2 courses
 - ii. Fire Officer Level 1 or equivalent

8.5.4 Dispatch Supervisor Promotions

The initial screening and selection of dispatch supervisors will be based on an evaluation process provided by an objective 3rd party. The Union and City will provide the professional with a list of potential duties and skills in which to base the evaluation. The purpose of the initial selection process is to identify and develop qualifications for the future promotional protocols.

- (a) There will be a 50/50 responsibility for promotional course time. Qualifications will be determined and amended by mutual agreement. Future opportunities for promotion will be based on seniority, subject to qualifications
- (b) Course requirements or equivalent:
- Incident Command System 100
 - Frontline Leadership in the Fire Service I
 - Fire Service Instructor I
 - APCO Communications Center Supervisor course
 - BCIT BUSA 1305 - Supervisory Skills
 - Evidence Based Decision Making
 - Surrey Fire Service Supervisor Orientation – one-day program
 - Code of Conduct
 - Expectations
 - Telephone system
 - Nice Recorder
 - Move Up Module
 - TeleStaff
 - Quality Assurance
 - IT support and trouble

8.5.5 Emergency Vehicle Technician Classifications

Reference NFPA 1071-6 Chapter 3, 3.3.10 Emergency Vehicle Technician (EVT) for Classifications

EVT I Apprentice

EVT II All Licensed Mechanics

EVT III Head Mechanic

8.6 Layoff**(a) Definition:**

A layoff is an involuntary cessation of employment due to lack of work, lack of funding, a reduction of or discontinuation of a service or services, or a change in work procedures, any of which diminishes the total number of employees required to operate the department.

(b) Notice of Layoff:

All regular full-time employees shall receive at least thirty (30) calendar days' notice of layoff or pay in lieu of notice.

(c) Layoff Procedure:

Employees shall be laid off in reverse order of seniority by rank/classification within Division.

For the purposes of layoff, an employee's rank/classification includes their status as a full-time or part-time employee. Accordingly, full-time and part-time employees shall be laid off and recalled separately. For greater clarity, the discontinuation of a full-time position shall not necessarily result in the layoff of a part-time employee, and vice versa.

(d) Demotions Due to Layoff

In cases where a demotion is required due to a reduction in staff, the junior employee in the rank/classification within the Division shall be demoted, provided they are qualified for and can competently perform the duties of the position to which they are demoted. A demoted employee shall receive the rate of pay set out for the position from the date of the demotion.

(e) Seniority

Seniority shall be maintained but shall not accrue during the layoff period.

(f) Benefits during Layoff

Benefits coverage will cease upon layoff, with the exception of basic medical coverage (MSP), which will continue until the end of the calendar month in which the layoff occurs.

8.7 Transfers Outside the Bargaining Unit

Any bargaining unit employee, who is appointed by the City to a position outside of the bargaining unit, shall continue to accrue seniority for a period of one (1) year after the date of appointment to a non-bargaining unit position.

It is understood that seniority retention as referred to in #1 above shall apply strictly for the purpose of returning to the bargaining unit.

In the event that a non-bargaining unit employee and the City mutually agree to revert, the following conditions shall apply:

- (a) the employee shall be reverted to a vacant position not below their previous rank for which they are eligible to hold by right of seniority. In no circumstances shall an employee be bumped from an appointed position.
- (b) the employee shall have the required qualifications to hold the assigned rank.
- (c) the employee shall assume all terms and conditions of employment including benefits and entitlements under the Collective Agreement according to accrued seniority.
- (d) the reversion shall not result in the layoff, demotion or displacement of any bargaining unit employee.

It is understood that the provisions set forth above shall also apply to all non-bargaining unit employees existing as of the date of signature to this agreement.

It is further understood the City and the Association may amend the provisions set forth above by mutual agreement based on the circumstances of each case.

8.8 Recall

Separate recall lists shall be established for full and part-time employees. Part-time employees shall not be recalled to full-time positions. Full-time employees shall not be recalled to part-time positions, unless they provide written notification to the Fire Chief of their willingness to be recalled to a part-time position. However, full-time employees on layoff may accept part-time work on an interim basis while waiting for recall to a full-time position; the offer of such part-time work shall not constitute recall and shall not affect the employee's recall rights. Laid off employees shall be eligible for recall for a maximum period of twelve (12) calendar months from the date of layoff. Seniority shall be maintained but shall not accrue during layoff.

Employees will be recalled to positions in order of seniority, subject to the following:

- the employee is qualified and able to competently perform the duties of the position upon recall.
- the position is at an equivalent or lower level than the position from which they were laid off.
- employees will be recalled first to positions in their Division and second to positions in other Divisions within the Department.

An employee who refuses recall forfeits all seniority and recall rights and shall be terminated from employment.

An employee who is not recalled within twelve (12) months from the date of layoff shall be terminated from employment.

Notice of recall shall normally be made by telephone. If the Department is unable to contact the employee, notice of recall shall be delivered to the employee's last known address, with a copy to the Union. If the employee fails to respond to notice of recall within seventy-two (72) hours of delivery, they shall be deemed to have refused recall.

An employee who does not report for work within two (2) calendar weeks of acceptance of recall shall be deemed to have abandoned their position and shall forfeit all seniority and recall rights and shall be terminated from employment.

It is the responsibility of the employee on recall to keep the Department informed of a current address and telephone number where the employee may be contacted directly.

An employee who is recalled to a position other than the position from which they were laid off shall be on a six (6) month trial period. If the employee proves unsatisfactory during the trial period or is unable to perform the duties of the position, they shall be returned to the recall list for the balance of their recall period.

The recall rights of an employee, who is recalled and successfully completes the trial period, if applicable, are exhausted insofar as that layoff. This shall not affect the employee's rights during any other subsequent period of layoff.

8.9 Loss of Seniority

An employee will lose all seniority in the following circumstances:

- if they resign or retire;
- if they are discharged for just cause;
- if they abandon their employment, by being absent without leave for a period in excess of three (3) consecutive working days without justification found reasonable by the Fire Chief, or otherwise;
- if they are laid off for a period exceeding twelve (12) calendar months,
- if they refuse recall in accordance with Article 8.8.

ARTICLE 9

SALARIES AND WAGE BENEFITS

The schedules of classification and salaries for all employees covered by this Agreement shall be as listed on Schedule "A", Salaries & Wage Benefits.

9.1 Relief of Higher Rank

All employees covered by the terms of this Agreement who are temporarily required to assume the duties and responsibilities of an employee of higher rank, shall be paid the rate of pay of the higher rank, for the period so employed, provided that the Fire Chief has approved or authorized the employee to assume the duties of the higher rank.

Suppression Branch employees who act in the position of Company Officer will receive the acting Captain rate of pay.

9.2 Shift Extension

Shift extension is used for the purpose of providing a smooth transition of crews who are engaged in an emergency at shift change. All such overtime shall be paid out in cash payment. Overtime rates apply for time worked in excess of 30 minutes beyond the regular or designated duty shift. A minimum amount of one (1) hour will be credited regardless if the amount of time worked is less than one (1) hour but more than 30 minutes for shift change. With the mutual agreement of the parties, shift extension may be used to provide coverage for reasons other than emergencies.

9.3 Overtime

Overtime shall be defined as time worked in excess of the employee's daily shift period, including time worked prior to the normal commencement of the employee's regular shift and/or after the completion of the employee's regular shift.

With the exception of overtime for the purposes of shift extension in the Suppression Division, overtime shall apply equally to employees working in their Divisions. Such overtime shall be paid out in cash payment.

9.4 Replacement Staffing

When a WSBC or Non-Occupational Illness or injury creates a staffing vacancy on an approved apparatus the Employer shall fill the position(s) with staff at the special rate of straight time provided that there is not an opportunity to reassign a staff member on other assignments to fill the vacancy. Straight time staffing may be utilized for vacancies related to pregnancy modified duty transfers, parental leaves or other mutually agreed to exceptions. When replacement staffing is utilized to fill these vacancies, it will be compensated on a "shift is a shift" basis of twelve (12) hours.

Straight Time staffing shall not be utilized for the purpose of supplementing staffing above approved levels or to back-fill vacancies caused by reasons other than WSBC, Non-Occupational Illness and injury, pregnancy modified duty transfers, parental leaves or to back-fill partial shifts.

In the event that part way through a shift the need to fill a vacancy through straight time staffing is no longer required, compensation will be at the rate of time and one half (1 ½) for the period worked with a minimum of three (3) hours to be paid. In this case the employee's position on both the call-back and replacement staffing list will not be changed. In the event that the replacement staffing shift is cancelled prior to the start of the shift and after the firefighter is in the workplace compensation will be for two (2) hours at time and one half (1 ½).

Straight Time staffing is non-mandatory on the part of the member.

9.5 Emergency Call Out and Coverage

It is agreed that the rate of pay for work performed during Call-Out as a result of an emergency shall be at double the employee's regular rate of pay, with a minimum of three (3) hours to be paid regardless of the amount of the time actually worked. Such Call-Out shall be paid out in cash payment. Call-Out refers to a response to an emergency and shall mean when an employee is called from their place of residence to work, but not from work to residence. Payment will be a maximum time of one-half hour (1/2) for response time.

All other pre-scheduled overtime opportunities are referred to as "coverage calls" and shall be paid at the special rate of time and one half (1-1/2).

9.6 Payment for Partial Shifts and Banked Time

- (a) Banked Time period will be based on a Calendar Year of January through December.
- (b) Support Division employees shall have the option of banking any approved overtime during the calendar year up to the equivalent hours of the City mandated shutdowns. The rate of pay for Banked Time, whether paid out or taken as time off, will be at the employee's rate of pay at the time it is taken off or paid out.

9.7 Part-Time Dispatcher / Clerical / Support Employee

A part-time employee shall be defined as a person who is employed for less than the normal work week for that position.

Part-time employees shall receive an eight percent (8%) cash settlement on their pay cheque to cover medical, sick leave benefits, group life and miscellaneous benefits. Part-time employees who accumulate one thousand (1,000) hours shall receive a twelve percent (12%) cash settlement in lieu of above benefits. Progression through pay and vacation increments will be based on accumulated hours. Vacation increment adjustments may be taken in cash or time off. Statutory holiday benefits shall be in accordance with the Employment Standards.

9.8 Instructor Pay

On duty instructors, who are part of the listed instructor pool, will receive a 22% increase in pay. For the purpose of Instructor's pay, on duty instructors must be working on behalf of the training branch and have prior approval. Subject matter experts who are directed to instruct on behalf of the department will be compensated following the normal compensation rules. On duty instructors will receive premium pay (IWD) as outlined below:

Suppression and Dispatch

Employees providing 4 hours or less of instruction time will receive the premium pay for 6 hours. Employees providing more than 4 hours of instruction while on duty will receive the premium pay for a full shift (12 hours).

Mechanical

Employees providing 3 hours or less of instruction time will receive the premium pay for 4 hours. Employees providing more than 3 hours of instruction while on duty will receive the premium pay for a full shift (8 hours).

9.9 Pager Pay

All off duty employees as determined by mutual agreement who are required to wear a pager for the purpose of responding to the needs of the Fire Service, shall be remunerated at the rate of \$1.50 per off duty hour and ensure they are available.

9.10 Professional Fees

The Employer shall pay existing EMA and class 3 driver renewal licensing, fees for bona-fide job requirements for any employee who is required by the Employer to hold such licensing. Union dues, Union affiliations, or association/organizational memberships are not included.

The Employer agrees to reimburse the cost of driver's medicals up to a maximum equivalent to the reasonable and customary rate posted by the British Columbia Medical Association. Further the Employer agrees to pay all associated costs in regard to vaccinations and other medical precautions for the protections of the employees covered in this agreement, where such medical precautions are reasonably associated with exposure in the workplace.

9.11 Recruit Training Wage

The Training Period is currently six (6) weeks in duration. However, the Training Period may be extended for a recruit firefighter who is unable, for any reason, to fully participate during this term. In addition, if certification requirements or standards change the Employer may alter the Training Period. During the Recruit Training Period, recruit firefighters will be in training/orientation for 42 hours per week, 5 days per week.

Successful completion of the Training Period including suitability is required by recruit firefighters for continuing employment. After recruit firefighters successfully complete their Training Periods, they will be subject to the remainder of the usual 12-month probationary period and, once recruit firefighters are assigned to a platoon shift schedule, their wage rates will increase to the 1st 6 months rate in Schedule "A". Future time-based increments will occur in accordance with the current practice.

ARTICLE 10 HOURS OF WORK

10.1 Suppression Branch

The regular hours of work for all Suppression Division employees covered by this Agreement shall average not more than forty-two (42) hours per week and shall be two (10 hour) day shifts followed by two (14 hour) night shifts followed by 96 hours off. It is agreed that the term duty shift shall be based on an average of twelve (12) hours per day.

10.2 Prevention Branch

The hours of work for the Prevention Branch will be 35 hours per week.

Prevention Branch Captain positions will be any continuous 8¾-hour period per day, 4 days per week.

A Fire Prevention staff member designated to carry out public education duties of the Fire Department shall work a flexible work week including evenings and/or weekends as approved by the Fire Chief.

10.3 Training Branch

The hours of work for the Fire Department Training Officer shall be thirty-seven and one-half (37½) hours per week. Training officers must be assigned in a manner as equal as possible to either staff rotation to ensure maximum regular scheduled branch coverage.

10.4 Maintenance Division

The hours of work for Fire Department EVT's shall be any continuous eight (8) hour period between 7:00 a.m. and 6:00 p.m., forty (40) hours per week; one-half (½) hour lunch break; and, based on mutual agreement between the Fire Chief and the employee, a minimum of twenty-four (24) hours' notice shall be given for change of shift.

Effective January 1, 1994, on the basis of mutual agreement between the Fire Chief and the Union, employees may be permitted to work a rotating schedule of four (4) consecutive days, with each day a continuous ten (10) hour period, provided their work schedule is expanded to include hours between 6:00 a.m. to 6:00 p.m., Monday to Saturday.

It is agreed that acting time benefits will apply only when the EVT III is on approved leave.

10.5 Flexible Hours – Prevention Branch and Maintenance Divisions

If mutually agreed, flexible or rearranged hours will be instituted on a trial basis for Prevention Branch and the Mechanics Division employees.

10.6 Communication Division

The hours of work for Fire Department Communication Division shall be forty-two (42) hours per week.

The hours of work may be altered to provide an overlap of start times as determined by the Employer.

10.7 Support Services Division

The hours of work for the Support Services division shall be thirty-five (35) hours per week.

10.7.1 Stockroom Clerk

The hours of work for Fire Stockroom Clerk will be forty (40) hours per week.

10.8 56 Day Cycle

All cross-shift transfers will conform to the 56-day cycle with the start date of January 1st, 2005.

10.9 Definition of Duty Shift & Work Week

<u>Division/Branch</u>	<u>Duty Shift</u>	<u>Work Week</u>
Fire Suppression	Average of 12 hours	Average of 42 hours
Training	9.375 hours	37.5 hours
Prevention – 5-day week	7 hours	35 hours
Prevention – 4-day week	8.75 hours	35 hours
Communication	Average of 12 hours	Average of 42 hours
Maintenance	8 hours or 10 hours	40 hours 40 hours
Support Staff – 5-day week	7 hours	35 hours
Stockroom Clerk	8 hours	40 hours

ARTICLE 11

EMERGENCY VEHICLE TECHNICIAN

It is agreed that the position of Fire Department Emergency Vehicle Technicians (EVT) will be subject to the terms and conditions as specified in this Agreement. The following additional provisions apply to the Fire Department Emergency Vehicle Technicians:

- Time off at the rate of time and one-half (1-1/2) will be paid out for any overtime worked.
- The City will supply only necessary specialty tools.
- The City will provide twelve thousand dollars (\$12,000.00) tool insurance.
- EVT's will be provided with a tool allowance of \$1,000.00 annually, to repair or replace lost and/or broken tools.

11.1 Certification

All Surrey Fire Service EVT's will maintain their EVT certification to the appropriate level of their pay scale and all other licenses and certifications as outlined in the Surrey Fire Service Emergency Vehicle Technician job classification.

EVT I: All apprentice mechanics must obtain EVT I certification prior to receiving the 6th 6 month pay as per schedule "A".

EVT II: All certified Commercial Transport Mechanics must obtain an EVT II certification within 24 months of becoming a certified mechanic.

EVT III: The EVT III position is awarded to the successful employee responding to a posting and will be the senior mechanic with EVT II certification. The employee will have one year to become certified as an EVT III or will be deemed to have failed their opportunity and resort back to their former position and the next senior applicant will be promoted to the EVTIII position.

Training and testing fees for EVT certification will be the responsibility of the Employer. Studying, homework, travel and expense allowances will be on the Employees time and will not be compensated by the Employer.

ARTICLE 12
TERM OF AGREEMENT

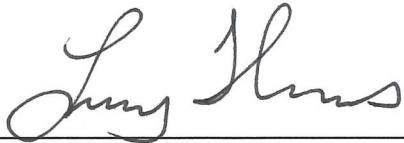
This Agreement shall be for an three (3) year period from and including January 1, 2020 to December 31, 2022, and from year to year thereafter subject to the right of either party to the Agreement, within four months immediately preceding the date of the expiry of this Agreement (December 31, 2022) or immediately preceding the last day of December in any year thereafter, by written notice, to require the other party to the Agreement to commence collective bargaining.

Should either party give written notice aforesaid, this Agreement shall thereafter continue in full force and effect and neither party shall make any change in the terms of the said Agreement or increase or decrease the rate of pay of any employee for whom collective bargaining is being conducted or alter any other term or condition of employment until the parties shall conclude a renewal or revisions of this Agreement or enter into a new Collective Agreement.

The operation of Section 66(2) of the Labour Relations Code of B.C. is hereby excluded.

**APPROVED AND ADOPTED BY THE
CITY OF SURREY**

This 28 day of January, 2022



Fire Chief

**APPROVED AND ADOPTED BY THE
SURREY FIREFIGHTERS' ASSOCIATION, LOCAL
1271**

This 28 day of January, 2022



President



Director of Human Resources



Secretary

A. SUPPRESSION

		7 Shifts bi-weekly @ 12 hours per shift					
		Monthly	rate	Bi-Weekly	Bi-Weekly/Shift	Hourly/42 Hr Week	
Firefighter	Training Wage	\$ 3,967.93	1.025	\$ 1,831.35	\$ 261.62	\$ 21.802	
	1st 6 months	\$ 5,910.23	1.025	\$ 2,727.80	\$ 389.69	\$ 32.474	
	2nd 6 months	\$ 6,332.28	1.025	\$ 2,922.59	\$ 417.51	\$ 34.793	
	2nd year	\$ 6,754.28	1.025	\$ 3,117.36	\$ 445.34	\$ 37.111	
	3rd year	\$ 7,598.35	1.025	\$ 3,506.93	\$ 500.99	\$ 41.749	
	4th year	\$ 8,442.39	1.025	\$ 3,896.49	\$ 556.64	\$ 46.387	
	10th year	\$ 8,695.67	1.025	\$ 4,013.38	\$ 573.34	\$ 47.778	
	15th year	\$ 8,948.94	1.025	\$ 4,130.28	\$ 590.04	\$ 49.170	
	Acting Officer		\$ 9,826.10	1.025	\$ 4,535.12	\$ 647.87	\$ 53.990
	Captain		\$ 10,608.71	1.025	\$ 4,896.33	\$ 699.48	\$ 58.290
Battalion Chief		\$ 12,173.93	1.025	\$ 5,618.74	\$ 802.68	\$ 66.890	

		8 Shifts bi-weekly @ 9.375 hours per shift				
		Monthly	rate	Bi-Weekly	Bi-Weekly/Shift	Hourly/37.5 Hr Week
Training Officer		\$ 10,608.71	1.025	\$ 4,896.33	\$ 612.04	\$ 65.284

B. PREVENTION

		8 Shifts bi-weekly @ 8.75 hours per shift					
		Monthly	rate	Bi-Weekly	Bi-Weekly/Shift	Hourly/35 Hr Week	
Fire Inspector - 4 day week	1st 6 months	\$ 5,910.23	1.025	\$ 2,727.80	\$ 340.98	\$ 38.969	
	2nd 6 months	\$ 6,332.28	1.025	\$ 2,922.59	\$ 365.32	\$ 41.751	
	2nd year	\$ 6,754.28	1.025	\$ 3,117.36	\$ 389.67	\$ 44.534	
	3rd year	\$ 7,598.35	1.025	\$ 3,506.93	\$ 438.37	\$ 50.099	
	4th year	\$ 8,442.39	1.025	\$ 3,896.49	\$ 487.06	\$ 55.664	
	10th year	\$ 8,695.67	1.025	\$ 4,013.38	\$ 501.67	\$ 57.334	
	15th year	\$ 8,948.94	1.025	\$ 4,130.28	\$ 516.28	\$ 59.004	
	Captain		\$ 10,608.71	1.025	\$ 4,896.33	\$ 612.04	\$ 69.948

		10 Shifts bi-weekly @ 7.5 hours per shift					
		Monthly	rate	Bi-Weekly	Bi-Weekly/Shift	Hourly/37.5 Hr Week	
Fire Inspector - 5 day week	1st 6 months	\$ 5,910.23	1.025	\$ 2,727.80	\$ 272.78	\$ 36.371	
	2nd 6 months	\$ 6,332.28	1.025	\$ 2,922.59	\$ 292.26	\$ 38.968	
	2nd year	\$ 6,754.28	1.025	\$ 3,117.36	\$ 311.74	\$ 41.565	
	3rd year	\$ 7,598.35	1.025	\$ 3,506.93	\$ 350.69	\$ 46.759	
	4th year	\$ 8,442.39	1.025	\$ 3,896.49	\$ 389.65	\$ 51.953	
	10th year	\$ 8,695.67	1.025	\$ 4,013.38	\$ 401.34	\$ 53.512	
	15th year	\$ 8,948.94	1.025	\$ 4,130.28	\$ 413.03	\$ 55.070	
	Captain		\$ 10,608.71	1.025	\$ 4,896.33	\$ 489.63	\$ 65.284

C. COMMUNICATION

		7 Shifts bi-weekly @ 12 hours per shift				
		Monthly	rate	Bi-Weekly	Bi-Weekly/Shift	Hourly/42 Hr Week
Radio Operator	1st 6 months	\$ 5,322.58	1.025	\$ 2,456.58	\$ 350.94	\$ 29.245
	2nd 6 months	\$ 5,469.97	1.025	\$ 2,524.60	\$ 360.66	\$ 30.055
	2nd year	\$ 5,861.32	1.025	\$ 2,705.23	\$ 386.46	\$ 32.205
	3rd year	\$ 6,886.17	1.025	\$ 3,178.23	\$ 454.03	\$ 37.836
	4th year	\$ 7,653.06	1.025	\$ 3,532.18	\$ 504.60	\$ 42.050
	10th year	\$ 7,806.12	1.025	\$ 3,602.83	\$ 514.69	\$ 42.891
	15th year	\$ 8,112.24	1.025	\$ 3,744.11	\$ 534.87	\$ 44.573
	Disp Supervisor		\$ 8,742.86	1.025	\$ 4,035.17	\$ 576.45

D. MAINTENANCE

		10 Shifts bi-weekly @ 8 hours per shift				
		Monthly	rate	Bi-Weekly	Bi-Weekly/Shift	Hourly/40 Hr Week
EVT I - Apprentice Mechanic						
	1st 6 months	\$ 5,244.59	1.025	\$ 2,420.58	\$ 242.06	\$ 30.257
	2nd 6 months	\$ 5,477.33	1.025	\$ 2,528.00	\$ 252.80	\$ 31.600
	3rd 6 months	\$ 5,719.65	1.025	\$ 2,639.84	\$ 263.98	\$ 32.998
	4th 6 months	\$ 6,057.48	1.025	\$ 2,795.76	\$ 279.58	\$ 34.947
	5th 6 months	\$ 6,453.43	1.025	\$ 2,978.51	\$ 297.85	\$ 37.231
	6th 6 months	\$ 6,784.32	1.025	\$ 3,131.23	\$ 313.12	\$ 39.140
	7th 6 months	\$ 7,259.52	1.025	\$ 3,350.55	\$ 335.05	\$ 41.882
	8th 6 months	\$ 7,659.19	1.025	\$ 3,535.01	\$ 353.50	\$ 44.188
EVT II - Licensed Mechanic						
	10th year	\$ 8,464.97	1.025	\$ 3,906.91	\$ 390.69	\$ 48.836
	15th year	\$ 8,634.33	1.025	\$ 3,985.08	\$ 398.51	\$ 49.813
		\$ 8,972.86	1.025	\$ 4,141.32	\$ 414.13	\$ 51.767
EVT III - Head Mechanic						
		\$ 9,640.12	1.025	\$ 4,449.29	\$ 444.93	\$ 55.616

E. SUPPORT SERVICES

		10 Shifts bi-weekly @ 7 hours per shift				
		Monthly	rate	Bi-Weekly	Bi-Weekly/Shift	Hourly/35 Hr Week
Clerk Typist Trainee						
	1st 6 months	\$ 3,380.12	1.025	\$ 1,560.06	\$ 156.01	\$ 22.287
	2nd 6 months	\$ 3,601.43	1.025	\$ 1,662.20	\$ 166.22	\$ 23.746
Clerk Typist 2						
	1st 6 months	\$ 4,097.33	1.025	\$ 1,891.08	\$ 189.11	\$ 27.015
	2nd 6 months	\$ 4,143.18	1.025	\$ 1,912.24	\$ 191.22	\$ 27.318
	1.5 years (18 months)	\$ 4,265.27	1.025	\$ 1,968.58	\$ 196.86	\$ 28.123
	2.5 years (30 months)	\$ 4,368.20	1.025	\$ 2,016.09	\$ 201.61	\$ 28.801
Clerk Typist 3						
	1st 6 months	\$ 4,368.20	1.025	\$ 2,016.09	\$ 201.61	\$ 28.801
	2nd 6 months	\$ 4,455.97	1.025	\$ 2,056.60	\$ 205.66	\$ 29.380
	1.5 years (18 months)	\$ 4,593.29	1.025	\$ 2,119.98	\$ 212.00	\$ 30.285
	2.5 years (30 months)	\$ 4,825.99	1.025	\$ 2,227.38	\$ 222.74	\$ 31.820
Clerk Typist 3A						
		\$ 5,067.34	1.025	\$ 2,338.77	\$ 233.88	\$ 33.411
Computer Specialist						
	1st 6 months	\$ 8,136.10	1.025	\$ 3,755.12	\$ 375.51	\$ 53.645
	2nd 6 months	\$ 8,511.98	1.025	\$ 3,928.61	\$ 392.86	\$ 56.123
	2nd year	\$ 8,819.79	1.025	\$ 4,070.67	\$ 407.07	\$ 58.152
Computer Support Specialist						
	1st 6 months	\$ 7,322.49	1.025	\$ 3,379.61	\$ 337.96	\$ 48.280
	2nd 6 months	\$ 7,660.77	1.025	\$ 3,535.74	\$ 353.57	\$ 50.511
	2nd year	\$ 7,937.84	1.025	\$ 3,663.62	\$ 366.36	\$ 52.337
Communication Technician						
	1st 6 months	\$ 5,627.19	1.025	\$ 2,597.17	\$ 259.72	\$ 37.102
	2nd 6 months	\$ 5,894.21	1.025	\$ 2,720.41	\$ 272.04	\$ 38.863
	2nd year	\$ 6,054.51	1.025	\$ 2,794.39	\$ 279.44	\$ 39.920
	3rd year	\$ 6,207.08	1.025	\$ 2,864.81	\$ 286.48	\$ 40.926
	4th year	\$ 6,517.43	1.025	\$ 3,008.04	\$ 300.80	\$ 42.972
Fire Stockroom Clerk 2						
		Monthly	rate	Bi-Weekly	Bi-Weekly/Shift	Hourly/40 Hr Week
		\$ 5,112.56	1.025	\$ 2,359.64	\$ 235.96	\$ 29.496

Union Health Fund Flat Fee Calculation

Sample Group	Gross	Total Gross	Net Pay	Total Net
2 - Captains	\$ 127,304.55	\$ 254,609	\$ 86,424	\$ 172,847
2 - 10 year FFs	\$ 104,347.99	\$ 208,696	\$ 74,089	\$ 148,178
2 - 4 year FFs	\$ 101,308.73	\$ 202,617	\$ 72,421	\$ 144,843
Totals		\$ 665,923		\$ 465,868

Percentage 70.0%

A. SUPPRESSION

	Gross Daily Rate	Flat Fee Amount
Firefighter		
Training Wage	\$ 261.62	\$ 183.03
1st 6 months	\$ 389.69	\$ 272.62
2nd 6 months	\$ 417.51	\$ 292.08
2nd year	\$ 445.34	\$ 311.55
3rd year	\$ 500.99	\$ 350.48
4th year	\$ 556.64	\$ 389.42
10th year	\$ 573.34	\$ 401.10
15th year	\$ 590.04	\$ 412.78
Acting Officer	\$ 647.87	\$ 453.24
Captain	\$ 699.48	\$ 489.34
Battalion Chief	\$ 802.68	\$ 561.54

[Payroll Deductions Online Calculator - Canada.ca](http://PayrollDeductionsOnlineCalculator-Canada.ca)

A. SUPPRESSION

Firefighter

		7 Shifts bi-weekly @ 12 hours per shift				
	Monthly	rate	Bi-Weekly	Bi-Weekly/Shift	Hourly/42 Hr Week	
Training Wage	\$ 4,067.12	1.025	\$ 1,877.13	\$ 268.16	\$ 22.347	
1st 6 months	\$ 6,057.99	1.025	\$ 2,796.00	\$ 399.43	\$ 33.286	
2nd 6 months	\$ 6,490.58	1.025	\$ 2,995.65	\$ 427.95	\$ 35.663	
2nd year	\$ 6,923.14	1.025	\$ 3,195.30	\$ 456.47	\$ 38.039	
3rd year	\$ 7,788.31	1.025	\$ 3,594.60	\$ 513.51	\$ 42.793	
4th year	\$ 8,653.45	1.025	\$ 3,993.90	\$ 570.56	\$ 47.546	
10th year	\$ 8,913.06	1.025	\$ 4,113.72	\$ 587.67	\$ 48.973	
15th year	\$ 9,172.66	1.025	\$ 4,233.54	\$ 604.79	\$ 50.399	
Acting Officer	\$ 10,071.76	1.025	\$ 4,648.50	\$ 664.07	\$ 55.339	
Captain	\$ 10,873.93	1.025	\$ 5,018.74	\$ 716.96	\$ 59.747	
Battalion Chief	\$ 12,478.28	1.025	\$ 5,759.21	\$ 822.74	\$ 68.562	

Training Officer

		8 Shifts bi-weekly @ 9.375 hours per shift				
	Monthly	rate	Bi-Weekly	Bi-Weekly/Shift	Hourly/37.5 Hr Week	
	\$ 10,873.93	1.025	\$ 5,018.74	\$ 627.34	\$ 66.916	

B. PREVENTION

Fire Inspector - 4 day week

		8 Shifts bi-weekly @ 8.75 hours per shift				
	Monthly	rate	Bi-Weekly	Bi-Weekly/Shift	Hourly/35 Hr Week	
1st 6 months	\$ 6,057.99	1.025	\$ 2,796.00	\$ 349.50	\$ 39.943	
2nd 6 months	\$ 6,490.58	1.025	\$ 2,995.65	\$ 374.46	\$ 42.795	
2nd year	\$ 6,923.14	1.025	\$ 3,195.30	\$ 399.41	\$ 45.647	
3rd year	\$ 7,788.31	1.025	\$ 3,594.60	\$ 449.33	\$ 51.351	
4th year	\$ 8,653.45	1.025	\$ 3,993.90	\$ 499.24	\$ 57.056	
10th year	\$ 8,913.06	1.025	\$ 4,113.72	\$ 514.21	\$ 58.767	
15th year	\$ 9,172.66	1.025	\$ 4,233.54	\$ 529.19	\$ 60.479	
Captain	\$ 10,873.93	1.025	\$ 5,018.74	\$ 627.34	\$ 71.696	

Fire Inspector - 5 day week

		10 Shifts bi-weekly @ 7.5 hours per shift				
	Monthly	rate	Bi-Weekly	Bi-Weekly/Shift	Hourly/37.5 Hr Week	
1st 6 months	\$ 6,057.99	1.025	\$ 2,796.00	\$ 279.60	\$ 37.280	
2nd 6 months	\$ 6,490.58	1.025	\$ 2,995.65	\$ 299.57	\$ 39.942	
2nd year	\$ 6,923.14	1.025	\$ 3,195.30	\$ 319.53	\$ 42.604	
3rd year	\$ 7,788.31	1.025	\$ 3,594.60	\$ 359.46	\$ 47.928	
4th year	\$ 8,653.45	1.025	\$ 3,993.90	\$ 399.39	\$ 53.252	
10th year	\$ 8,913.06	1.025	\$ 4,113.72	\$ 411.37	\$ 54.850	
15th year	\$ 9,172.66	1.025	\$ 4,233.54	\$ 423.35	\$ 56.447	
Captain	\$ 10,873.93	1.025	\$ 5,018.74	\$ 501.87	\$ 66.916	

C. COMMUNICATION

Radio Operator

		7 Shifts bi-weekly @ 12 hours per shift				
	Monthly	rate	Bi-Weekly	Bi-Weekly/Shift	Hourly/42 Hr Week	
1st 6 months	\$ 5,455.65	1.025	\$ 2,517.99	\$ 359.71	\$ 29.976	
2nd 6 months	\$ 5,606.72	1.025	\$ 2,587.72	\$ 369.67	\$ 30.806	
2nd year	\$ 6,007.86	1.025	\$ 2,772.86	\$ 396.12	\$ 33.010	
3rd year	\$ 7,058.32	1.025	\$ 3,257.69	\$ 465.38	\$ 38.782	
4th year	\$ 7,844.38	1.025	\$ 3,620.48	\$ 517.21	\$ 43.101	
10th year	\$ 8,001.28	1.025	\$ 3,692.90	\$ 527.56	\$ 43.963	
15th year	\$ 8,315.05	1.025	\$ 3,837.71	\$ 548.24	\$ 45.687	
Disp Supervisor	\$ 8,961.43	1.025	\$ 4,136.04	\$ 590.86	\$ 49.239	

		10 Shifts bi-weekly @ 8 hours per shift				
		Monthly	rate	Bi-Weekly	Bi-Weekly/Shift	Hourly/40 Hr Week
D. MAINTENANCE						
EVT I - Apprentice Mechanic						
1st 6 months		\$ 5,375.70	1.025	\$ 2,481.09	\$ 248.11	\$ 31.014
2nd 6 months		\$ 5,614.26	1.025	\$ 2,591.20	\$ 259.12	\$ 32.390
3rd 6 months		\$ 5,862.64	1.025	\$ 2,705.84	\$ 270.58	\$ 33.823
4th 6 months		\$ 6,208.92	1.025	\$ 2,865.66	\$ 286.57	\$ 35.821
5th 6 months		\$ 6,614.76	1.025	\$ 3,052.97	\$ 305.30	\$ 38.162
6th 6 months		\$ 6,953.93	1.025	\$ 3,209.51	\$ 320.95	\$ 40.119
7th 6 months		\$ 7,441.01	1.025	\$ 3,434.31	\$ 343.43	\$ 42.929
8th 6 months		\$ 7,850.67	1.025	\$ 3,623.38	\$ 362.34	\$ 45.292
EVT II - Licensed Mechanic		\$ 8,676.59	1.025	\$ 4,004.58	\$ 400.46	\$ 50.057
10th year		\$ 8,850.19	1.025	\$ 4,084.70	\$ 408.47	\$ 51.059
15th year		\$ 9,197.18	1.025	\$ 4,244.85	\$ 424.49	\$ 53.061
EVT III - Head Mechanic		\$ 9,881.13	1.025	\$ 4,560.52	\$ 456.05	\$ 57.006
E. SUPPORT SERVICES						
Clerk Typist Trainee						
1st 6 months		\$ 3,464.63	1.025	\$ 1,599.06	\$ 159.91	\$ 22.844
2nd 6 months		\$ 3,691.47	1.025	\$ 1,703.75	\$ 170.38	\$ 24.339
Clerk Typist 2						
1st 6 months		\$ 4,199.76	1.025	\$ 1,938.35	\$ 193.84	\$ 27.691
2nd 6 months		\$ 4,246.76	1.025	\$ 1,960.04	\$ 196.00	\$ 28.001
1.5 years (18 months)		\$ 4,371.90	1.025	\$ 2,017.80	\$ 201.78	\$ 28.826
2.5 years (30 months)		\$ 4,477.40	1.025	\$ 2,066.49	\$ 206.65	\$ 29.521
Clerk Typist 3						
1st 6 months		\$ 4,477.40	1.025	\$ 2,066.49	\$ 206.65	\$ 29.521
2nd 6 months		\$ 4,567.36	1.025	\$ 2,108.01	\$ 210.80	\$ 30.114
1.5 years (18 months)		\$ 4,708.12	1.025	\$ 2,172.98	\$ 217.30	\$ 31.043
2.5 years (30 months)		\$ 4,946.64	1.025	\$ 2,283.06	\$ 228.31	\$ 32.615
Clerk Typist 3A		\$ 5,194.02	1.025	\$ 2,397.24	\$ 239.72	\$ 34.246
Computer Specialist						
1st 6 months		\$ 8,339.50	1.025	\$ 3,849.00	\$ 384.90	\$ 54.986
2nd 6 months		\$ 8,724.78	1.025	\$ 4,026.82	\$ 402.68	\$ 57.526
2nd year		\$ 9,040.29	1.025	\$ 4,172.44	\$ 417.24	\$ 59.606
Computer Support Specialist						
1st 6 months		\$ 7,505.55	1.025	\$ 3,464.10	\$ 346.41	\$ 49.487
2nd 6 months		\$ 7,852.29	1.025	\$ 3,624.14	\$ 362.41	\$ 51.773
2nd year		\$ 8,136.29	1.025	\$ 3,755.21	\$ 375.52	\$ 53.646
Communication Technician						
1st 6 months		\$ 5,767.87	1.025	\$ 2,662.09	\$ 266.21	\$ 38.030
2nd 6 months		\$ 6,041.57	1.025	\$ 2,788.42	\$ 278.84	\$ 39.835
2nd year		\$ 6,205.87	1.025	\$ 2,864.25	\$ 286.42	\$ 40.918
3rd year		\$ 6,362.25	1.025	\$ 2,936.43	\$ 293.64	\$ 41.949
4th year		\$ 6,680.36	1.025	\$ 3,083.25	\$ 308.32	\$ 44.046
Fire Stockroom Clerk 2						
1st 6 months		\$ 4,716.34	1.025	\$ 2,176.77	\$ 217.68	\$ 27.210
2nd 6 months		\$ 4,978.36	1.025	\$ 2,297.70	\$ 229.77	\$ 28.721
2nd year		\$ 5,240.37	1.025	\$ 2,418.63	\$ 241.86	\$ 30.233
3rd year		\$ 5,502.39	1.025	\$ 2,539.57	\$ 253.96	\$ 31.745

Union Health Fund Flat Fee Calculation

Sample Group	Gross	Total Gross	Net Pay	Total Net
2 - Captains	\$ 130,487.16	\$ 260,974	\$ 88,163	\$ 176,326
2 - 10 year FFs	\$ 106,956.69	\$ 213,913	\$ 75,606	\$ 151,212
2 - 4 year FFs	\$ 103,841.45	\$ 207,683	\$ 73,903	\$ 147,806
Totals		\$ 682,571		\$ 475,344

Percentage 69.6%

A. SUPPRESSION

	Gross Daily Rate	Flat Fee Amount
Firefighter		
Training Wage	\$ 268.16	\$ 186.75
1st 6 months	\$ 399.43	\$ 278.16
2nd 6 months	\$ 427.95	\$ 298.03
2nd year	\$ 456.47	\$ 317.89
3rd year	\$ 513.51	\$ 357.61
4th year	\$ 570.56	\$ 397.34
10th year	\$ 587.67	\$ 409.26
15th year	\$ 604.79	\$ 421.18
Acting Officer	\$ 664.07	\$ 462.46
Captain	\$ 716.96	\$ 499.29
Battalion Chief	\$ 822.74	\$ 572.96

[Payroll Deductions Online Calculator - Canada.ca](http://PayrollDeductionsOnlineCalculator-Canada.ca)

A. SUPPRESSION

Firefighter

7 Shifts bi-weekly @ 12 hours per shift					
	Monthly	rate	Bi-Weekly	Bi-Weekly/Shift	Hourly/42 Hr Week
Training Wage	\$ 4,168.80	1.025	\$ 1,924.06	\$ 274.87	\$ 22.906
1st 6 months	\$ 6,209.44	1.025	\$ 2,865.90	\$ 409.41	\$ 34.118
2nd 6 months	\$ 6,652.85	1.025	\$ 3,070.54	\$ 438.65	\$ 36.554
2nd year	\$ 7,096.22	1.025	\$ 3,275.18	\$ 467.88	\$ 38.990
3rd year	\$ 7,983.01	1.025	\$ 3,684.47	\$ 526.35	\$ 43.863
4th year	\$ 8,869.79	1.025	\$ 4,093.75	\$ 584.82	\$ 48.735
10th year	\$ 9,135.88	1.025	\$ 4,216.56	\$ 602.37	\$ 50.197
15th year	\$ 9,401.98	1.025	\$ 4,339.37	\$ 619.91	\$ 51.659
Acting Officer	\$ 10,323.55	1.025	\$ 4,764.71	\$ 680.67	\$ 56.723
Captain	\$ 11,145.78	1.025	\$ 5,144.21	\$ 734.89	\$ 61.241
Platoon Captain*	\$ 11,693.93	1.025	\$ 5,397.20	\$ 771.03	\$ 64.252
Battalion Chief	\$ 12,790.24	1.025	\$ 5,903.19	\$ 843.31	\$ 70.276

* 128% of 10th year

Training Officer

8 Shifts bi-weekly @ 9.375 hours per shift					
	Monthly	rate	Bi-Weekly	Bi-Weekly/Shift	Hourly/37.5 Hr Week
	\$ 11,145.78	1.025	\$ 5,144.21	\$ 643.03	\$ 68.589

B. PREVENTION

Fire Inspector - 4 day week

8 Shifts bi-weekly @ 8.75 hours per shift					
	Monthly	rate	Bi-Weekly	Bi-Weekly/Shift	Hourly/35 Hr Week
1st 6 months	\$ 6,209.44	1.025	\$ 2,865.90	\$ 358.24	\$ 40.941
2nd 6 months	\$ 6,652.85	1.025	\$ 3,070.54	\$ 383.82	\$ 43.865
2nd year	\$ 7,096.22	1.025	\$ 3,275.18	\$ 409.40	\$ 46.788
3rd year	\$ 7,983.01	1.025	\$ 3,684.47	\$ 460.56	\$ 52.635
4th year	\$ 8,869.79	1.025	\$ 4,093.75	\$ 511.72	\$ 58.482
10th year	\$ 9,135.88	1.025	\$ 4,216.56	\$ 527.07	\$ 60.237
15th year	\$ 9,401.98	1.025	\$ 4,339.37	\$ 542.42	\$ 61.991
Captain	\$ 11,145.78	1.025	\$ 5,144.21	\$ 643.03	\$ 73.489

Captain

Fire Inspector - 5 day week

10 Shifts bi-weekly @ 7.5 hours per shift					
	Monthly	rate	Bi-Weekly	Bi-Weekly/Shift	Hourly/37.5 Hr Week
1st 6 months	\$ 6,209.44	1.025	\$ 2,865.90	\$ 286.59	\$ 38.212
2nd 6 months	\$ 6,652.85	1.025	\$ 3,070.54	\$ 307.05	\$ 40.941
2nd year	\$ 7,096.22	1.025	\$ 3,275.18	\$ 327.52	\$ 43.669
3rd year	\$ 7,983.01	1.025	\$ 3,684.47	\$ 368.45	\$ 49.126
4th year	\$ 8,869.79	1.025	\$ 4,093.75	\$ 409.37	\$ 54.583
10th year	\$ 9,135.88	1.025	\$ 4,216.56	\$ 421.66	\$ 56.221
15th year	\$ 9,401.98	1.025	\$ 4,339.37	\$ 433.94	\$ 57.858
Captain	\$ 11,145.78	1.025	\$ 5,144.21	\$ 514.42	\$ 68.589

Captain

C. COMMUNICATION

Radio Operator

7 Shifts bi-weekly @ 12 hours per shift					
	Monthly	rate	Bi-Weekly	Bi-Weekly/Shift	Hourly/42 Hr Week
1st 6 months	\$ 5,592.04	1.025	\$ 2,580.94	\$ 368.71	\$ 30.725
2nd 6 months	\$ 5,746.89	1.025	\$ 2,652.41	\$ 378.92	\$ 31.576
2nd year	\$ 6,158.05	1.025	\$ 2,842.18	\$ 406.03	\$ 33.835
3rd year	\$ 7,234.78	1.025	\$ 3,339.13	\$ 477.02	\$ 39.752
4th year	\$ 8,040.49	1.025	\$ 3,711.00	\$ 530.14	\$ 44.179
10th year	\$ 8,201.31	1.025	\$ 3,785.22	\$ 540.75	\$ 45.062
15th year	\$ 8,522.92	1.025	\$ 3,933.66	\$ 561.95	\$ 46.829
Disp Supervisor	\$ 9,185.47	1.025	\$ 4,239.45	\$ 605.64	\$ 50.470

Disp Supervisor

D. MAINTENANCE

		10 Shifts bi-weekly @ 8 hours per shift				
	Monthly	rate	Bi-Weekly	Bi-Weekly/Shift	Hourly/40 Hr Week	
EVT I - Apprentice Mechanic						
1st 6 months	\$ 5,510.09	1.025	\$ 2,543.12	\$ 254.31	\$ 31.789	
2nd 6 months	\$ 5,754.62	1.025	\$ 2,655.98	\$ 265.60	\$ 33.200	
3rd 6 months	\$ 6,009.21	1.025	\$ 2,773.48	\$ 277.35	\$ 34.669	
4th 6 months	\$ 6,364.14	1.025	\$ 2,937.30	\$ 293.73	\$ 36.716	
5th 6 months	\$ 6,780.13	1.025	\$ 3,129.29	\$ 312.93	\$ 39.116	
6th 6 months	\$ 7,127.78	1.025	\$ 3,289.74	\$ 328.97	\$ 41.122	
7th 6 months	\$ 7,627.03	1.025	\$ 3,520.17	\$ 352.02	\$ 44.002	
8th 6 months	\$ 8,046.93	1.025	\$ 3,713.97	\$ 371.40	\$ 46.425	
EVT II - Licensed Mechanic						
10th year	\$ 8,893.50	1.025	\$ 4,104.69	\$ 410.47	\$ 51.309	
15th year	\$ 9,071.45	1.025	\$ 4,186.82	\$ 418.68	\$ 52.335	
EVT III - Head Mechanic						
	\$ 10,128.15	1.025	\$ 4,674.53	\$ 467.45	\$ 58.432	

E. SUPPORT SERVICES

		10 Shifts bi-weekly @ 7 hours per shift				
	Monthly	rate	Bi-Weekly	Bi-Weekly/Shift	Hourly/35 Hr Week	
Clerk Typist Trainee						
1st 6 months	\$ 3,551.24	1.025	\$ 1,639.03	\$ 163.90	\$ 23.415	
2nd 6 months	\$ 3,783.76	1.025	\$ 1,746.35	\$ 174.63	\$ 24.948	
Clerk Typist 2						
1st 6 months	\$ 4,304.76	1.025	\$ 1,986.81	\$ 198.68	\$ 28.383	
2nd 6 months	\$ 4,352.93	1.025	\$ 2,009.04	\$ 200.90	\$ 28.701	
1.5 years (18 months)	\$ 4,481.19	1.025	\$ 2,068.24	\$ 206.82	\$ 29.546	
2.5 years (30 months)	\$ 4,589.34	1.025	\$ 2,118.15	\$ 211.82	\$ 30.259	
Clerk Typist 3						
1st 6 months	\$ 4,589.34	1.025	\$ 2,118.15	\$ 211.82	\$ 30.259	
2nd 6 months	\$ 4,681.55	1.025	\$ 2,160.71	\$ 216.07	\$ 30.867	
1.5 years (18 months)	\$ 4,825.83	1.025	\$ 2,227.30	\$ 222.73	\$ 31.819	
2.5 years (30 months)	\$ 5,070.31	1.025	\$ 2,340.14	\$ 234.01	\$ 33.431	
Clerk Typist 3A						
	\$ 5,323.88	1.025	\$ 2,457.17	\$ 245.72	\$ 35.102	
Computer Specialist						
1st 6 months	\$ 8,547.99	1.025	\$ 3,945.23	\$ 394.52	\$ 56.360	
2nd 6 months	\$ 8,942.90	1.025	\$ 4,127.49	\$ 412.75	\$ 58.964	
2nd year	\$ 9,266.30	1.025	\$ 4,276.75	\$ 427.68	\$ 61.096	
Computer Support Specialist						
1st 6 months	\$ 7,693.19	1.025	\$ 3,550.70	\$ 355.07	\$ 50.724	
2nd 6 months	\$ 8,048.60	1.025	\$ 3,714.74	\$ 371.47	\$ 53.068	
2nd year	\$ 8,339.69	1.025	\$ 3,849.09	\$ 384.91	\$ 54.987	
Communication Technician						
1st 6 months	\$ 5,912.07	1.025	\$ 2,728.65	\$ 272.86	\$ 38.981	
2nd 6 months	\$ 6,192.61	1.025	\$ 2,858.13	\$ 285.81	\$ 40.830	
2nd year	\$ 6,361.02	1.025	\$ 2,935.86	\$ 293.59	\$ 41.941	
3rd year	\$ 6,521.31	1.025	\$ 3,009.84	\$ 300.98	\$ 42.998	
4th year	\$ 6,847.37	1.025	\$ 3,160.33	\$ 316.03	\$ 45.148	
Fire Stockroom Clerk 2						
1st 6 months	\$ 4,834.25	1.025	\$ 2,231.19	\$ 223.12	\$ 27.890	
2nd 6 months	\$ 5,102.81	1.025	\$ 2,355.15	\$ 235.51	\$ 29.439	
2nd year	\$ 5,371.38	1.025	\$ 2,479.10	\$ 247.91	\$ 30.989	
3rd year	\$ 5,639.95	1.025	\$ 2,603.06	\$ 260.31	\$ 32.538	

Union Health Fund Flat Fee Calculation

Sample Group	Gross	Total Gross	Net Pay	Total Net
2 - Captains	\$133,749.34	\$267,499	\$90,090	\$180,180
2 - 10 year FFs	\$109,630.61	\$219,261	\$77,290	\$154,580
2 - 4 year FFs	\$106,437.48	\$212,875	\$75,552	\$151,104
Totals		\$699,635		\$485,864

Percentage 69.4%

A. SUPPRESSION

	Gross Daily Rate	Flat Fee Amount
Firefighter		
Training Wage	\$ 274.87	\$ 190.88
1st 6 months	\$ 409.41	\$ 284.32
2nd 6 months	\$ 438.65	\$ 304.62
2nd year	\$ 467.88	\$ 324.92
3rd year	\$ 526.35	\$ 365.53
4th year	\$ 584.82	\$ 406.13
10th year	\$ 602.37	\$ 418.32
15th year	\$ 619.91	\$ 430.50
Acting Officer	\$ 680.67	\$ 472.70
Captain	\$ 734.89	\$ 510.35
Platoon Captain	\$ 771.03	\$ 535.44
Battalion Chief	\$ 843.31	\$ 585.64

Payroll Deductions Online Calculator - Canada.ca

LETTER OF UNDERSTANDING # 1

- between -

THE CITY OF SURREY

and

IAFF, LOCAL 1271

RE: INTRODUCTION OF NEW ITEMS TO ORDER FORM AND CLOTHING POINTS

THE UNDERSIGNED BARGAINING REPRESENTATIVES ACTING ON BEHALF OF THE CITY OF SURREY (hereinafter called "the Employer");

AND

THE UNDERSIGNED BARGAINING REPRESENTATIVES ACTING ON BEHALF OF THE SURREY FIRE FIGHTERS' ASSOCIATION, LOCAL 1271 (hereinafter called "the Union");

New items may be introduced to the order form at the start of each new triennial block, after certain criteria are met. The criteria will be as follows:

The item must form part of the approved uniform dress of the Fire Department staff or required issue for Fire Department programs or activities as sanctioned by the Fire Chief (Honour Guard, Retirement Dress, Fitness Programs, etc.)

It must be demonstrated that the approved "kit" will not be compromised by the inclusion of new items.

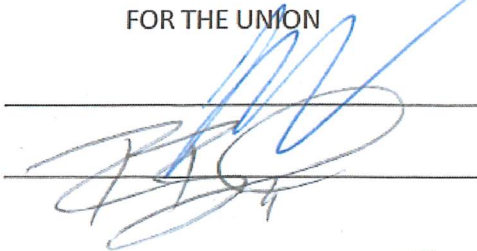
New items will be associated with strict guidelines for use and incorporation into Fire Department uniform issue protocols.

Collaboration to arrive at consensus will be guided by justification and reasonable argument.

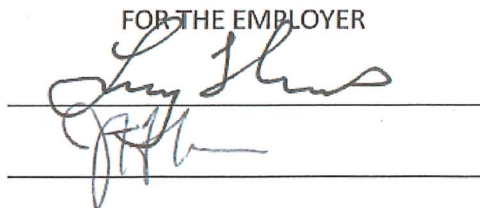
New items introduced must be by mutual consent of the parties based on adherence to the above provisions.

The intention of the parties hereto is that these items shall be renewed as stated, provided that the City's Fire Chief shall have authority to exercise discretion to avoid waste on the one hand and to ensure seemly dress on the other.

FOR THE UNION



FOR THE EMPLOYER



January 28, 2022
Date

Schedule "1"

Clothing Item	Max. avail	2021-2023 block
Athletic Shorts - Black	2	33
Athletic T-shirt - Black	3	28
Bag - Day (Black)	1	79
Bag - Garment	1	67
Bag - Gear	1	81
Belt - 1 1/2 inch	1	34
Belt Glove Pouch	2	15
Cap - Baseball	2	30
Cap - Uniform	1	53
Collar Dogs Jacket	2	14
Collar Dogs Shirt	2	14
Coveralls	2	90
Engraved Belt Buckle	1	75
Epaulettes	2	16
Gala Dress - Shirt, c/w Tie & Cummerbund	2	225
Gala Dresswear - Jacket & Trousers	1	975
Gloves Leather	1	70
Hat Badge	1	55
Hat Band	1	18
Jacket - Polar Fleece (Navy)	1	225
Jacket - Polar Fleece (Tall Adjustment)	1	55
Jacket - Rain (Navy)	1	365
Jacket - Support Rain (Black)	1	200
Ladies Cardigan	2	60
Lapel Pin - Fire Service	6	5
Name Tag	2	10
Pants - Comfort Waist	2	170
Pants - Maternity	2	90
Pants - Western Pocket	2	160
Pants - Work Cotton / Poly	3	75
Rehab Bag - Black	1	72
Retirement - Blazer Blue	1	650
Retirement - Slacks	1	215
Retirement T-Shirt - White S/S	2	8

Schedule "1"

Clothing Item	Max. avail	2021-2023 block
Shirt - Maternity Dark Navy Blue	2	75
Shirt - Standard Ladies L/S	6	34
Shirt - Standard Ladies S/S	6	33
Shirt - Tactical L/S	6	34
Shirt - Tactical S/S	6	33
Shoe - 4 (Terra)	1	135
Shoe - 6	1	210
Shoe - 6 (Blundstone)	1	220
Shoe - 8 (HAIX R2)	1	420
Shoe - 9 (Original Swat)	1	190
Shoe - Gala Black Leather (Thorogood)	1	176
Shoe - Ladies Black Safety (Mellow Walk)	2	136
Shoulder Crest	6	3
Socks - Cotton	6	3
Sweatshirt	2	31
Tie - Clip on style	2	6
Tie - Regular	2	6
Tie Clip	2	14
Toiletry Kit Bag	1	25
Toque	2	30
T-Shirt - Navy L/S	4	15
T-Shirt - Navy L/S Undershirt Mock	4	28
T-Shirt - S/S	6	10
T-Shirt - L/S	4	12
T-Shirt - White L/S Undershirt Mock	4	25
Tunic With Pants or Skirt	1	660
Vest	1	105
Watch - Analog	1	65
Watch - Digital	2	85

Clothing Item	Max Available	Support	Communications Supervisor/ Communications Support	Communications Operators	Firefighters	Captains/ Acting Captains	BC / Acting BC	Mechanic
Bag - Day bag	1	X	X	X	X	X	X	X
Bag - Garment	1	X	X	X	X	X	X	X
Bag - Gear bag	1	X	X	X	X	X	X	X
Bag - Toiletry Kit	1	X	X	X	X	X	X	X
Belt	1	X	X	X	X	X	X	X
Belt Buckle	1	X	X	X	X	X	X	X
Belt Pouch	1				X	X	X	X
Cap - Baseball	2	X	X	X	X	X	X	X
Cap - Uniform	1		X	X	X	X	X	X
Hat Band	1					X	X	
Hat Badge	1		X	X	X	X	X	X
Jacket Collar Dogs	2					X	X	
Shirt Collar Dogs	2					X	X	
Epaulettes	1		X			X	X	
Fire Service Lapel Pin	6	X	X	X	X	X	X	X
Fire Service Shoulder Crest	6	X	X	X	X	X	X	X
Tie Clip	2		X	X	X	X	X	X
Coat - Dress Burbary	1		X	X	X	X	X	X
Gala Dress Jacket c/w Pants	1		X	X	X	X	X	X
Gala Dress Shirt c/w tie, Cumberbund	2		X	X	X	X	X	X
Gloves - Leather dress	1	X	X	X	X	X	X	X
Jacket - Bomber	1		X	X	X	X	X	X
Jacket - Gortex Parka	1		X	X	X	X	X	X
Jacket - Gortex Short	1		X	X	X	X	X	X
Jacket - Polar Fleece	1	X	X	X	X	X	X	X
Pants - Work	2	X	X	X	X	X	X	X
Retirement Blazer blue	1		X	X	X	X	X	X
Retirement Slacks grey	1		X	X	X	X	X	X
Shirt - Dk Blue	6			X	X			X
Shirt - Lt Blue	6	X	X	X	X	X	X	X
Shirt - White	6						X	
Shoe - Gala Patent Leather	1		X	X	X	X	X	X
Shoe - Ladies Safety (Mellowwalk)	2	X						
Shoe - Mens Uniform (Oxford)	2		X	X				
Shorts - Cotton	2	X	X	X	X	X	X	X
Socks	6		X	X	X	X	X	X
Sweatshirt - Gray	2	X	X	X	X	X	X	X
Sweatshirt - Navy	2	X	X	X	X	X	X	X
Tie - Regular	2		X	X	X	X	X	X
T-shirt - DriFire Hydrophobic Navy	2	X	X	X	X	X	X	X
T-shirt - LS Mock neck	4	X	X	X	X	X	X	X
T-shirt - Navy LS	4	X	X	X	X	X	X	X
T-shirt - Navy SS	6	X	X	X	X	X	X	X
T-shirt - White LS	4	X	X	X	X	X	X	X
T-shirt - White SS	6	X	X	X	X	X	X	X
Tunic c/w pants	1		X	X	X	X	X	X
Vest	1	X	X	X	X	X	X	X
Watch - analog wrist	1		X	X	X	X	X	X
Watch - digital wrist	2		X	X	X	X	X	X
Work boots - 4" cut (Terra85235)	1		X	X	X	X	X	X
Work boots - 6" cut (Blundstone163)	1		X	X	X	X	X	X
Work boots - 6" cut (MagnumH5320)	1				X	X	X	X
Work boots - high 8" cut (Terra6968)	2		X	X	X	X	X	X

NOTE Part time employees are provided with initial kit and then supplied items as needed, therefore they have been omitted from the listing above.

LETTER OF UNDERSTANDING # 2

- between -

THE CITY OF SURREY

and

IAFF, LOCAL 1271

RE: CONTRACTING OUT

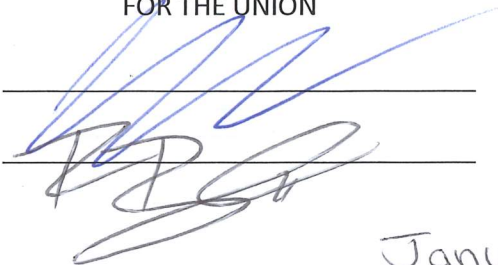
THE UNDERSIGNED BARGAINING REPRESENTATIVES ACTING ON BEHALF OF THE CITY OF SURREY (hereinafter called "the Employer");

AND

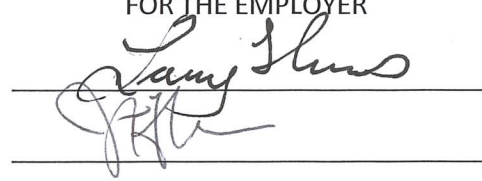
THE UNDERSIGNED BARGAINING REPRESENTATIVES ACTING ON BEHALF OF THE SURREY FIRE FIGHTERS' ASSOCIATION, LOCAL 1271 (hereinafter called "the Union");

Before any existing bargaining unit work is contracted out, the City will consult with the Union within a reasonable period of time in advance of the date on which contracting out of work is to occur and will give consideration to alternatives the Union may propose.

FOR THE UNION



FOR THE EMPLOYER



January 28, 2022.
Date

LETTER OF UNDERSTANDING # 5

- between -

THE CITY OF SURREY

and

IAFF, LOCAL 1271

RE: TRAINING

THE UNDERSIGNED BARGAINING REPRESENTATIVES ACTING ON BEHALF OF THE CITY OF SURREY (hereinafter called "the Employer");

AND

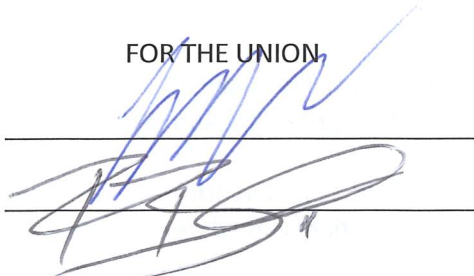
THE UNDERSIGNED BARGAINING REPRESENTATIVES ACTING ON BEHALF OF THE SURREY FIRE FIGHTERS' ASSOCIATION, LOCAL 1271 (hereinafter called "the Union");

It is agreed that Article 6.12 Training, is intended to provide employees with professional development opportunities. Employees shall be required to get approval prior to attending courses in order to have this provision prevail.

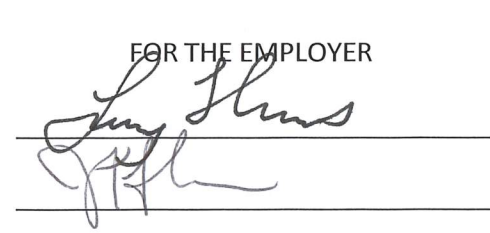
Professional development is not limited to the narrow scope of the specific work the employee is tasked with, but defined as work related to the normal functions and tasks related to the Surrey Fire Department and the various career opportunities within the Department.

The Collective Agreement shall prevail unless otherwise agreed by the Union and the City.

FOR THE UNION

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FOR THE EMPLOYER

A handwritten signature in blue ink, written over two horizontal lines.

January 28, 2022

Date

LETTER OF UNDERSTANDING # 6

- between –

THE CITY OF SURREY

and

IAFF, LOCAL 1271

RE: PROMOTIONS

THE UNDERSIGNED PARTIES AGREE THAT THE COLLECTIVE AGREEMENT SHALL BE AMENDED TO REFLECT THE INTENT OF THE FOLLOWING BASED ON THE DISCUSSION AND EXCHANGE OF EMAILS BETWEEN THE UNION AND THE EMPLOYER.

The parties agree that the intent of this letter is to avoid any confusion regarding Article 8, Section 5 Seniority, sub 8.5 Promotions, of the Collective Agreement, that may arise due to the recently agreed to amendments contained in the Memorandum of Agreement signed July 5, 2001. It is agreed by both parties that the purpose of this letter is for clarification only and it is not intended to alter the terms and conditions of the Collective Agreement.

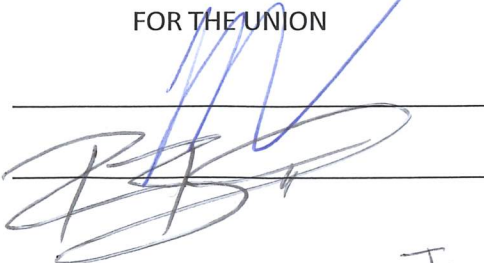
In order to ensure there will be no confusion in the future, the application of the principals contained herein will pertain regardless of which qualifying position the member is seeking. The following is offered as an explanation of the detail with respect to intent and interpretation of the Collective Agreement only.

1. The Employer is responsible to determine the operational needs of the Fire Department. Should they determine there is a need for more officers, regardless if Dispatch Supervisor, Captain or Battalion Chief, a notice is posted relative to the need, seeking members interested.
2. The senior applicant shall be provided the opportunity. If they are not qualified, they will receive the required courses in accordance with the Collective Agreement and past practice.
3. If a member declines an opportunity to write, or fails the exam, their seniority would slot in behind the last successful candidate and senior to any nonqualified candidates or those that had taken the course on their own out of turn.
4. Their acting time seniority is in accordance with where they passed, when they passed. Their seniority is compromised for the purpose of acting time only. For all other intents and purposes their seniority will be considered to be that of their original position.
5. Effectively they are losing seniority (albeit temporarily) for acting time, day by day until they succeed (up to a maximum of 5 years) at passing the necessary requirements as identified in the Collective Agreement for the respective position. The clock starts to tick against the member that waived the opportunity or failed an attempt; from the point in time when it is determined they failed or have chosen to allow a more junior member to bypass them. Specifically by example, as a result of the Memorandum a memo dated July 17, 2001 seeking interested candidates in the position of acting Battalion Chief had a closing date of July 20, 2001, therefore all senior members that did not apply for the position started losing seniority day by day from that point onward for the position of acting Battalion Chief.
6. Members have the opportunity to gain back lost seniority day by day starting the day they

graduate and are qualified and/or available to the acting position in question. In other words, time lost is equal to time required to gain back in order to return to a members original acting seniority position on the acting roster. The member remains at the more junior position until all lost time is completely recovered. At which time they are fully restored to their original seniority position.

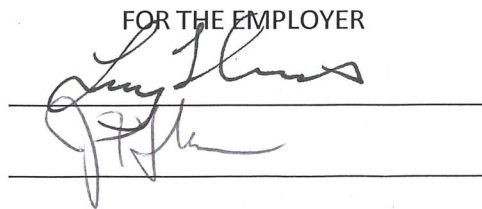
7. The Battalion Chiefs acting pool is identified by the limitations the Employer places on vacations selection (at the moment the pool is a total of twelve, four confirmed and eight qualified), while all members qualified by posted notice, are considered to be the acting pool for Captain ranks.
8. To achieve a promotion to a confirmed position the member must do so from within the respective acting pool for the position being promoted to.
9. There will be annual rosters adjustments to the respective acting pools which will reflect the most senior, by their adjusted seniority of the available qualified candidates for each respective position. The Fire Chief may make additional more frequent adjustments to the respective acting pools based on legitimate operational needs or mutual agreement with the Union.
10. Junior members may be bounced from the identified acting pools if a more senior qualified member is available at the time of adjustments, relevant to their seniority position when, any or all, lost time is reconciled. Officers cannot be bumped once they have reached the appointment date to a confirmed position.
11. Junior members will not be permitted to bypass senior members except as expressly provided here. Those that have taken the required courses in advance are expressly not permitted to acting time out of order, or in advance of their original seniority position.
12. **If a member declines a promotion, for example to Captain, they will be required to 'opt out' of the officer acting pool. The employee will return to the rank of fire fighter and be considered the senior unqualified fire fighter as determined by their seniority. The next senior qualified fire fighter would then be entitled to the promotion. The time, in time out rule would apply until the member re-enters the acting pool. For an employee to re-enter the officer acting pool they must reapply through a posting.**
13. **If a promotion or acting opportunity requires a shift reassignment and this causes an undue hardship on the employee, the employee may apply to the Fire Chief for special considerations.**

FOR THE UNION



A large, stylized signature in blue ink is written over two horizontal lines. A blue diagonal line extends from the top right of the signature area towards the top right of the page.

FOR THE EMPLOYER



A signature in black ink is written over two horizontal lines. The signature appears to be "L. Thomas".

January 28, 2022

Date

LETTER OF UNDERSTANDING # 7

- between –

THE CITY OF SURREY

and

IAFF, LOCAL 1271

RE: HEALTH FUND CALCULATIONS

THE UNDERSIGNED BARGAINING REPRESENTATIVES ACTING ON BEHALF OF THE CITY OF SURREY (hereinafter called “the Employer”);

AND

THE UNDERSIGNED BARGAINING REPRESENTATIVES ACTING ON BEHALF OF THE SURREY FIRE FIGHTERS’ ASSOCIATION, LOCAL 1271 (hereinafter called “the Union”);

It is agreed that Article 6.12 Training, is intended to provide The Employer and the Union agree to use a sampling of employees for determining the annual average net pay percentage of earnings. The sample will include two (2) Captains, two (2) tenth (10th) year Fire Fighters and two (2) fourth (4th) year Fire Fighters. The sample group shall not have their earning confounded by WSBC earnings.

The gross earnings and net pay (gross less CIT, CPP, EI and MPP) for the sample group will be added up. The total net pay as a percentage of total gross earnings will be calculated. The resulting percentage will be applied to each gross daily rate as defined in schedule A to determine the flat fee amount for each rate.

The parties will mutually agree to the calculation and resulting flat fees at the start of each calendar year no later than the end of February. New flat fee rates will be implemented by March 1st and carry through to the end of February the following year. The parties will publish a spreadsheet of the flat rate fees based on the schedule B rates of pay for the current year. Example:

Sample Group	Gross	Total Gross	Net Pay	Total Net
2 - Captains	\$133,749.34	\$267,499	\$90,090	\$180,180
2 - 10 year FFs	\$109,630.61	\$219,261	\$77,290	\$154,580
2 - 4 year FFs	\$106,437.48	\$212,875	\$75,552	\$151,104
Totals		\$699,635		\$485,864

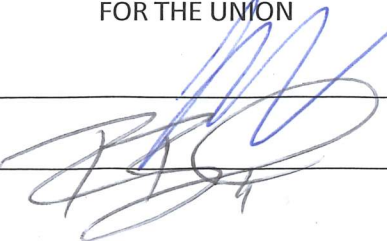
Percentage 69.4% 2022 rates

A. SUPPRESSION		
	Gross Daily Rate	Flat Fee Amount
Firefighter		
Training Wage	\$ 274.87	\$ 190.88
1st 6 months	\$ 409.41	\$ 284.32
2nd 6 months	\$ 438.65	\$ 304.62
2nd year	\$ 467.88	\$ 324.92
3rd year	\$ 526.35	\$ 365.53
4th year	\$ 584.82	\$ 406.13
10th year	\$ 602.37	\$ 418.32
15th year	\$ 619.91	\$ 430.50
Acting Officer	\$ 680.67	\$ 472.70

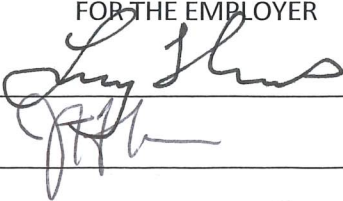
Captain
Platoon Captain
Battalion Chief

	\$ 734.89	\$ 510.35
	\$ 771.03	\$ 535.44
	\$ 843.31	\$ 585.64

FOR THE UNION



FOR THE EMPLOYER



January 28, 2022
Date

LETTER OF UNDERSTANDING # 8

- between -

THE CITY OF SURREY

and

IAFF, LOCAL 1271

RE: UNIFORM FUNDING FOR THE SURREY FIRE SERVICE HONOUR GUARD AND THE SURREY FIRE FIGHTERS PIPE AND DRUM BAND

THE UNDERSIGNED BARGAINING REPRESENTATIVES ACTING ON BEHALF OF THE CITY OF SURREY (hereinafter called "the Employer");

AND

THE UNDERSIGNED BARGAINING REPRESENTATIVES ACTING ON BEHALF OF THE SURREY FIRE FIGHTERS' ASSOCIATION, LOCAL 1271 (hereinafter called "the Union");

The Employer and the Union agree to support the Surrey Fire Service Honour Guard and the Surrey Firefighters Pipe and Drum Band by assisting to outfit their uniforms.

Both parties agree to the following principles, provided however, that nothing in this Letter of Understanding shall be construed as altering the existing rights and/or obligations of either party under the Collective Agreement, except as specifically provided herein and that this arrangement is based on a principle of "No Loss" to either the Union or the Employer.

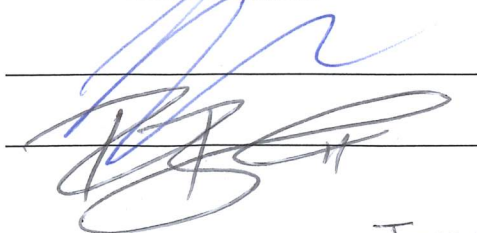
The Employer will provide funding of \$3136.00 per year for the purpose of purchasing uniforms for the SFS Honour Guard or the SFF Pipe and Drum Band. The Employer will only consider requests that have been vetted by the Union and forwarded to the Employer.

All union members reaching 50 years of age will be permitted to use a maximum of 500 points in any given year and 1315 in any trimester.

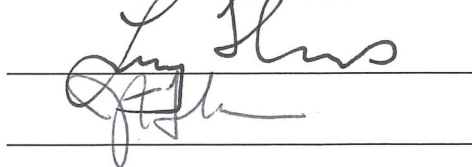
This arrangement may be terminated by either the Employer or the Union, by providing the other party written notice between October 1st and November 30th for the following year.

Upon mutual agreement the amount of points available to employees may be restricted further thereby making more funds available to the SFS Honour Guard or the SFF Pipe and Drum Band. Both parties agree any alterations will be for the subsequent trimester.

FOR THE UNION



FOR THE EMPLOYER



January 28, 2022

Date

LETTER OF UNDERSTANDING # 9

- between –

THE CITY OF SURREY

and

IAFF, LOCAL 1271

RE: PERFORMANCE PAY INCENTIVE

Revised December 15, 2021

THE UNDERSIGNED BARGAINING REPRESENTATIVES ACTING ON BEHALF OF THE CITY OF SURREY (hereinafter called “the Employer”);

AND

THE UNDERSIGNED BARGAINING REPRESENTATIVES ACTING ON BEHALF OF THE SURREY FIRE FIGHTERS’ ASSOCIATION, LOCAL 1271 (hereinafter called “the Union”);

The Employer agrees to provide a Performance Pay Incentive of one-half percent (1/2%) of base regular salary (regular pay including acting pay) to all members of the bargaining unit, if department performance targets are attained. This agreement is based on the principle of productivity and focusing the workforce on key performance initiatives.

The Performance Pay is non pensionable and does not form part of the Employee's base regular pay. If the incentive is achieved, the payment will be directed to a financial institute of the Union's choice for the purpose of providing Post-Retirement Benefits (I.E. Existing TFSA).

Eligibility: Employees engaged to fill regular and permanent positions for which the Association is the certified bargaining authority. Exceptions:

- Employees hired after August 1st will not be eligible.
- Employees who are on extended absences (approved leaves, occupational and non-occupational absences, layoff, LTD, etc.) of 5 months or greater will not be eligible.
- Employees who retired and closed their Union TFSA account.

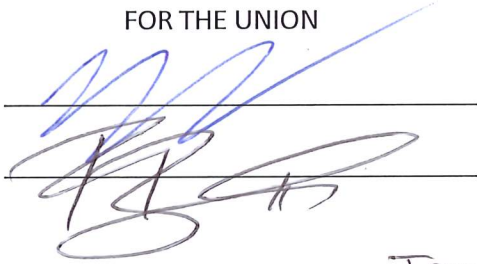
The Union and the Employer will meet once annually to discuss the department goals and performance targets. The performance targets will be set in accordance with department goals and measured over the calendar year from January to December. In January following the calendar year measured, the Employer will communicate to the Union regarding the status of achieving the targets for the previous year. Example attached. If eligible, all employees will receive the performance pay transfer before the end of the final pay period in February.

Beginning January 1, 2022, the Employer agrees to provide an additional Performance Pay Incentive of 0.14% of base regular salary for successfully completion of all performance metrics including the following added measures:

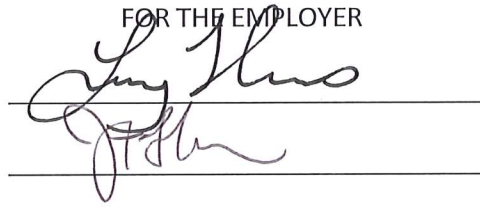
- Turn out gear maintenance with reporting requirements
- Fuel entry accuracy reporting

In addition, a 2.5-point bonus will be added to the metric score if 90% of the Annual Proficiency Training metric is achieved by October 1st of each year.

FOR THE UNION



FOR THE EMPLOYER



January 28, 2022
Date

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LETTER OF UNDERSTANDING # 11

- between –

THE CITY OF SURREY

and

IAFF, LOCAL 1271

RE: EXEMPT ACTING OPPORTUNITIES IN THE ADMINISTRATIVE DEVELOPMENT PROGRAM

THE UNDERSIGNED BARGAINING REPRESENTATIVES ACTING ON BEHALF OF THE CITY OF SURREY (hereinafter called “the Employer”);

AND

THE UNDERSIGNED BARGAINING REPRESENTATIVES ACTING ON BEHALF OF THE SURREY FIRE FIGHTERS’ ASSOCIATION, LOCAL 1271 (hereinafter called “the Union”);

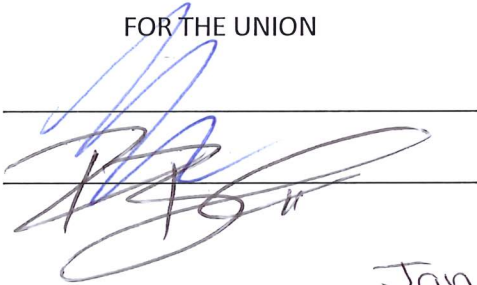
The parties agree the intent of this Letter of Understanding is to outline the practice that will be used in situations where the City, at its discretion, calls upon a bargaining unit member to perform acting duties of an exempt position. The Administrative Development Program is expected to provide opportunities to selected bargaining unit members for temporarily performing exempt manager duties. The intent of the program is to provide mentorship for filling future exempt positions and is not intended to replace existing classifications in the bargaining unit.

1. The Parties agree that for the Administrative Development Program (ADP), Article 8 regarding promotions, Article 9 Salaries & Wage Benefits and Article 10 Hours of Work, will not apply.
2. The Parties agree that participants in the ADP will maintain and continue to accrue bargaining unit seniority. Further they will be eligible for postings and promotions within the bargaining unit.
3. The Parties hereby agree that only those employees who have qualified to enter into the ADP and actively participate will be eligible to carry out acting exempt duties.
4. The number of employees in the ADP will fluctuate based on exempt vacancies and will always be entirely at the Fire Chief's discretion.
5. Candidates applying to be in the program must be willing to give a minimum two-year commitment to the program and meet the continuing educational and competency requirements to remain in the program.
6. The continuing competency requirements will consist of periodic reviews with the Fire Chief or their designate. The reviews will assess the progress of the candidate's performance and development goals.
7. Successful applicants must be willing to sign a confidentiality agreement.
8. Once the two-year commitment has been fulfilled (subject to above), the candidate may request to continue in the ADP subject to mutual agreement with the Fire Chief.
9. A candidate may be removed from the program at the sole discretion of the Fire Chief, at any time. Other reasons to be removed from program may include:
 - a. If so requested by the candidate, provided the minimum timeframe commitment has passed; or
 - b. If, in the opinion of the Fire Chief, the employee fails to discharge either their regular duties or their acting assignment responsibilities satisfactorily; or
 - c. Otherwise fails to uphold the established standards of the Fire Department; or
 - d. Breaches the terms of their confidentiality agreement.
10. The Employer will endeavor to balance any acting opportunities amongst program

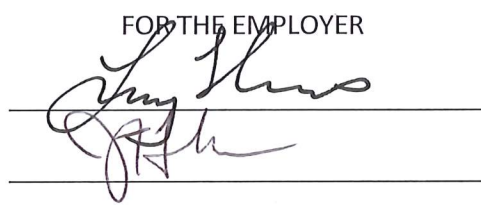
members. This may require balancing candidates across the four (4) shifts.

11. Nothing contained in this letter shall preclude the Fire Chief from determining the number of exempt personnel or making appointments of excluded personnel to any exempt position.
12. Remuneration for acting exempt duties will be based on the exempt position being filled and will be a premium pay above the candidates' regular base rate.
13. Tuition for courses will be eligible for reimbursement based on the City career development program.
14. Employees may study and do course assignments on duty if time permits and it doesn't interfere with regular fire department duties. Except where expressly provided, attendance to classes is considered non-mandatory and overtime rates will not be provided.

FOR THE UNION



FOR THE EMPLOYER



January 28, 2022
Date

LETTER OF UNDERSTANDING # 12

- between –

THE CITY OF SURREY

and

IAFF, LOCAL 1271

RE: PART TIME EMPLOYEE SENIORITY

THE UNDERSIGNED BARGAINING REPRESENTATIVES ACTING ON BEHALF OF THE CITY OF SURREY (hereinafter called “the Employer”);

AND

THE UNDERSIGNED BARGAINING REPRESENTATIVES ACTING ON BEHALF OF THE SURREY FIRE FIGHTERS’ ASSOCIATION, LOCAL 1271 (hereinafter called “the Union”);

The intent of this Letter of Understanding is to outline the practice that will be used to determine the seniority list of part time employees working in the communication division. The manually produced part time seniority is intended to be used for the exclusive purpose of determining the order on the list for postings and promotional opportunity as well as vacation vacancy coverage scheduling.

It is agreed this practice will be limited to the current part time radio operators as of the date of this letter. They will be grand parented to the practice described below as "Grand parented seniority calculation" for determining their position on the seniority list for posting/promotions and vacation vacancy scheduling.

Grand parented part time employees who are on an approved statutory leave will receive an adjustment credit for the share of hours they missed out on due to their leave. This is to protect their position on the seniority list in a manner which is agreed as fair as is possible.

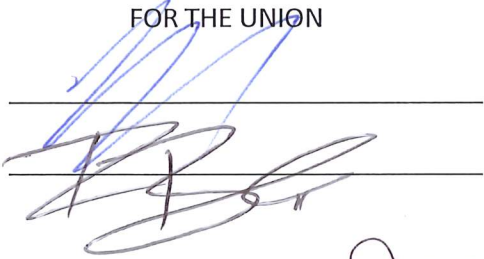
Grand parented seniority calculation

- I. Seniority is based on hours worked (regular, overtime, training)
- II. In addition to hours worked, a part time radio operator who was off work on an approved statutory leave will have an hour adjustment tracked for the duration of their leave. This is for the purpose of adding the adjustment to actual hours worked when determining their position on the seniority list.
- III. The percentage of hours worked by the part time radio operator, prior to taking leave, out of all part time hours available will be calculated and be known as percentage 'A'.
- IV. This calculation will be for the time period equal in duration of their leave, applied to the equivalent work period immediately preceding their leave
- V. The amount of total hours worked by all part time for the duration of the leave will be calculated and known as time 'B'.
- VI. The tracked adjustment hours for purpose of adding to hours worked will be determined by multiplying 'A' with 'B' (A x B). The result will be known as 'C' (the adjustment hour value).
- VII. The grand parented employees will have their seniority based on hours worked plus the adjusted hours as determined by calculation result 'C'.
- VIII. The adjusted totals will be sorted to determine who is most senior by the combined hours.

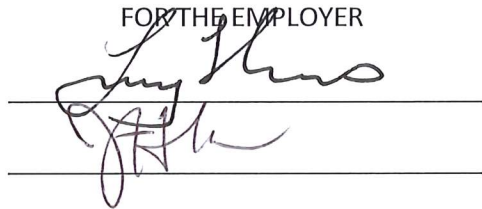
All new part time radio operators (not grand parented) will accrue seniority based on the revised second to last paragraph described in Article 8.1. "Seniority for part-time employees is accumulated on the basis of hours worked. Part-time employees shall maintain their seniority during unpaid leave, but shall not accrue seniority while on leave."

The Union agrees to have all grand parented part time radio operators sign off on this Letter of Understanding. Once signed, the grand parented employees agree the Employer and Union are released from any future liability regarding their rights as it pertains to the calculation of seniority in accordance with this understanding.

FOR THE UNION



FOR THE EMPLOYER



January 28, 2022
Date

Grand Parented Employees:

Print Name – Signature

Print Name - Signature

LETTER OF UNDERSTANDING # 13

- between –

THE CITY OF SURREY

and

IAFF, LOCAL 1271

RE: GRANT FUNDING FOR LOCAL 1271 FIRE CHAPLAIN

THE UNDERSIGNED BARGAINING REPRESENTATIVES ACTING ON BEHALF OF THE CITY OF SURREY (hereinafter called “the Employer”);

AND

THE UNDERSIGNED BARGAINING REPRESENTATIVES ACTING ON BEHALF OF THE SURREY FIRE FIGHTERS’ ASSOCIATION, LOCAL 1271 (hereinafter called “the Union”);

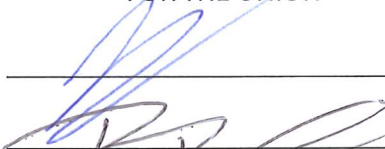
The Employer and the Union agree to the establishment of a funding grant to assist the Union with establishment of a Fire Chaplain and chaplaincy services to compliment the MFAP program.


The grant funding will be no greater than five thousand dollars (\$5,000) annually and is available to the Union if the following principles are adhered to:

1. The Union will be responsible for the selection and management of the Fire Chaplain. An Employer representative will be invited to participate in the selection process. Both internal and external candidates will be given consideration.
2. The term of the Fire Chaplain shall be a one-year term.
3. The Union and Employer agree that the duties of the Fire Chaplain will be conducted in a non-denominational manner that is supportive of the inclusive and diverse culture of the community.
4. The Fire Chaplain may participate in providing a variety of chaplaincy services, which may include but are not limited to:
 - a. Member of the Critical Incident Stress Management team
 - b. Peer counseling
 - c. Fire Department member funeral or memorial services
 - d. Blessings at Fire Department/Union/civic events, awards, memorials or dedications.
 - e. Representation of the Union at civic events, funerals, or memorial services.
 - f. Liaison and chaplaincy support to department members during or after major disasters or extreme emergency events.
 - g. Attending Fire Chaplain Conferences or chaplaincy education.
5. The Chaplain will not be an employee of the Employer. The Union will be responsible for covering any costs associated with the Fire Chaplain.
6. This Letter of Understanding (LOU) will be for a one-year term and will require annual review and renewal.
7. Either party may terminate the LOU by providing the other party with a minimum of 30 days


notice prior to the end of any annual term.

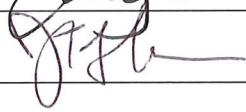
FOR THE UNION





FOR THE EMPLOYER





January 28, 2022.
Date