

Role and Responsibility of the Mayor

Excerpts from the “*Community Charter*”:

116.(1)The mayor is the head and chief executive officer of the municipality.

(2) In addition to the mayor’s responsibilities as a member of council, the mayor has the following responsibilities:

- (a) to provide leadership to the council, including by recommending bylaws, resolutions and other measures that, in the mayor’s opinion, may assist the peace, order and good government of the municipality;
- (b) to communicate information to the council;
- (c) to preside at council meetings when in attendance;
- (d) to provide, on behalf of the council, general direction to municipal officers respecting implementation of municipal policies, programs and other directions of the council;
- (e) to establish standing committees in accordance with section 141;
- (f) to suspend municipal officers and employees in accordance with section 151;
- (g) to reflect the will of council and to carry out other duties on behalf of the council;
- (h) to carry out other duties assigned by or under this or any other Act.

Role and Responsibilities of Council Members

Excerpts from the “*Community Charter*”:

115. Every council member has the following responsibilities:

- (a) to consider the well-being and interests of the municipality and its community;
- (b) to contribute to the development and evaluation of the policies and programs of the municipality respecting its services and other activities;
- (c) to participate in council meetings, committee meetings and meetings of other bodies to which the member is appointed;
- (d) to carry out other duties assigned by the council;
- (e) to carry out other duties assigned by or under this or any other Act.

General Information – Mayor and Council

Surrey Council holds two Council meetings per month. The meetings are mostly held on Monday, commencing in the early afternoon, breaking for dinner at 6:00 p.m., and commencing the evening meeting at 7:00 p.m. The meetings typically end around 10:00 p.m., but can continue later to complete the agenda.

Members of Council may be appointed to sit on a committee, and committees typically meet monthly, with some meeting in the morning and some in the evening.