

\_\_\_\_\_  
(Building Permit Number)

Manager, Building Division  
City of Surrey  
13450 – 104 Avenue  
Surrey, B.C.  
V3T 1V8

Dear Sir:

**Re:** \_\_\_\_\_  
(address)  
\_\_\_\_\_  
(business name)

This letter is to certify that there will be no cooking equipment used in processes that produce grease-laden vapours at this address.

I further confirm that prior to the installation of cooking equipment used in processes that produce grease-laden vapours, I will obtain a building permit from the City of Surrey. I will submit signed and sealed drawings and documents conforming to the current codes and other applicable standards from a Mechanical Engineer. If required, I will further obtain the services from an Electrical Engineer to upgrade the fire alarm system and/or a Fire Protection Engineer to upgrade the sprinkler system.

Yours truly,

\_\_\_\_\_  
(business owner's name and signature)

\_\_\_\_\_  
(Print Name & Address of Notary)

\_\_\_\_\_  
(Signature of Notary)

\_\_\_\_\_  
(Notary's Seal)

Signed the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.