



CITY OF SURREY
Planning & Development Department
Building Division
On-Site Services Installation Prior To
Building Permit Issuance

Civic Address: _____ **Date:** _____

Legal Description: _____

Building Permit Application No.: _____ **Engineering Project No.:** _____

As the property Owner, or Owner's Agent, for the above-referenced project, I am requesting to be allowed to proceed with the installation of on-site services prior to the issuance of a Building Permit. By my signature below I:

1. commit that no work will commence until a Plumbing Permit for On-Site Services has been issued,
2. acknowledge that a permit will not be issued until all conditions listed below have been met, and
3. agree that once an On-Site Services Plumbing Permit is issued I will:
 - a. ensure that a copy of the accepted Site Servicing drawings is available on-site at all times,
 - b. obtain inspection approvals from the Engineer(s) of record,
 - c. obtain acceptance from the Building Official, and
 - d. correct all building, plumbing, or electrical deficiencies related to the installed on-site services and bear all costs related to the corrective work to said services, regardless of City acceptance of work.

Applicant's Signature: _____ **Print Name:** _____

*** Submit this form to the Plan Reviewer for completion.**

Office Use Only

1. Approval of the Development Permit and the Zoning. Compliance with Zoning By-law 12000.
 - *Planning Division:* _____ *Date:* _____
 2. Completion of the Service Agreement process and approval of soil removal/deposition.
 - *Engineering Department:* _____ *Date:* _____
 3. Acceptance of the lot-grading plan.
 - *Drainage Engineer:* _____ *Date:* _____
 4. Compliance with the Tree Preservation By-law and Development Permit (Landscape Security Deposited).
 - *Landscape Architect:* _____ *Date:* _____
 5. Verification that Building Permit Application is complete, including all required Letters of Assurance.
 - *Plan Reviewer:* _____ *Date:* _____
 6. Acceptance of the on-site services plan.
 - *Plumbing Inspector:* _____ *Date:* _____
- **The Plan Reviewer will confirm completion of the items listed above then forward a copy of this completed form to the Plumbing Section, prior to the issuance of the Site Servicing Plumbing Permit.**