



PURCHASING SECTION
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ADDENDUM NO. 5

REQUEST FOR PROPOSALS (RFP) No.:	1220-030-2017-020
TITLE:	COFFEE SHOP OPERATOR – SURREY SPORTS & LEISURE COMPLEX
ADDENDUM ISSUE DATE:	NOVEMBER 21, 2017
CLOSING DATE AND TIME:	ON OR BEFORE THE FOLLOWING DATE AND TIME (THE “CLOSING TIME”):
	TIME: 3:00 P.M. (LOCAL TIME)
	DATE: DECEMBER 21, 2017 (REVISED)

INFORMATION FOR PROPONENTS

The following information is provided to answer questions raised by Potential Proponents for the above named project, to the extent referenced and shall become a part thereof. No consideration will be allowed for extras due to the Proponent or any sub-Proponent not being familiar with this addendum. This Addendum No. 5 contains two (2) pages in total.

1. ADDITIONAL INFORMATION - 2nd SITE TOUR

A 2nd site tour will be hosted by the City as follows:

Date: **Friday, November 24, 2017**
3:00 pm –4:00pm
Address: Surrey Sports & Leisure Complex (Coffee Shop)
16555 Fraser Highway #100 Surrey, BC V4N 0E9.

While attendance is at the discretion of Proponents, Proponents who do not attend will be deemed to have attended the site tour and to have received all of the information given at the Site Tour.

Proponents are to examine the site prior to submitting a Proposal to fully acquaint themselves with all existing conditions reasonably inferable from examination of the site and its surroundings and the RFP and to make allowance for such conditions in the Proposal. By submitting a Proposal, a Proponent represents that it has examined the site fully as to all conditions, contingencies, risks and circumstances, local or otherwise, which might influence or affect the performance or the cost of the work, including but not limited to: location of the work, location of buildings on the site, adjacent properties, Proponent occupancy during the work, access and all other conditions.

2. QUESTION AND ANSWER

Q1. Request the following information so that we may prepare the most accurate financial analysis possible to maximize our proposed return to the City of Surrey should we decide to put a proposal forward.

(a) Gross sales amounts for the last 3 years of the food service operation under consideration

A1. Answer:

Estimated gross sales for the past 4 years:

Year	Estimated Annual Gross Sales
2016	\$169,415
2015	\$170,842
2014	\$173,779
2013	\$188,335

END OF ADDENDUM

All Addenda will become part of the RFP Documents.
