

NO: R086

COUNCIL DATE: April 25, 2022

REGULAR COUNCIL

TO: **Mayor & Council**

DATE: **April 21, 2022**

FROM: **General Manager, Engineering**

FILE: **2320-20 (Catch Basin Cleaning)**

SUBJECT: **Award of Contract No. 1220-040-2022-021 Catch Basin Cleaning Program**

RECOMMENDATION

The Engineering Department recommends that Council:

1. Award Contract No. 1220-040-2022-021 to McRae's Environmental Services Ltd. for the Annual Catch Basin Cleaning Program for a one-year period in the amount of \$435,750.00 including GST;
2. Approve the option to extend Contract No. 1220-040-2022-021 for up to five additional one-year terms, at the City's sole discretion;
3. Set the annual expenditure authorization limit for Contract No. 1220-040-2022-021 at \$500,000.00, including GST and contingency; and
4. Authorize the General Manager, Engineering to execute Contract No. 1220-040-2022-021 and approve all optional extensions related to Contract No. 1220-040-2022-021 within the approved annual expenditure authorization limit.

INTENT

The purpose of this report is to seek Council's approval to award Contract 1220-040-2022-021 to McRae's Environmental Services Ltd. ("McRae's") for a one-year period for annual catch basin cleaning with an option for the City to extend the contract for five additional one-year terms at the City's sole discretion.

BACKGROUND

This contract involves cleaning services for approximately 30,000 catch basins throughout the City. Annual preventative maintenance service contracts, such as this, ensure that the City's storm sewer systems are effectively maintained, and catch basins are clear from roots and debris. This program helps mitigate the potential for costly emergency work and ensures quality service for Surrey citizens.

The agreement is for a one-year term with five one-year extension options available to the City at its sole discretion. Should the contract be extended, the contractor's performance will be evaluated prior to the end of each term with such information being considered with respect to exercising the renewal option.

DISCUSSION

In March 2022, a Request for Quotation ("RFQ") was posted on BC Bid and the City of Surrey website. The City received a total of four submissions as indicated below:

	Contractor	Tendered Amount with GST
1.	McRae's Environmental Services Ltd.	\$435,750.00
2.	Hydro Dig BC Ltd.	\$487,200.00
3.	Super Save Hydro Vac Inc.	\$554,484.00
4.	Overtime Building Maintenance	\$588,000.00

EVALUATION

The evaluation team included staff from the Engineering and Finance Departments who reviewed the quotations for accuracy and completeness. All submissions were found to be compliant and were fully evaluated. The evaluation included consideration of the Contractor's experience, reputation, resources, as well as a technical and financial review.

McRae's submitted the lowest quotation and is viewed as representing the best overall value to the City. A review of references indicates that McRae's past performance on similar work has been satisfactory. McRae's has no outstanding legal claims against the City.

Based on the evaluation, it is recommended that McRae's be awarded Contract No. 1220-040-2022-021.

SUSTAINABILITY CONSIDERATIONS

This project supports the objectives of the City's Sustainability Charter. In particular, the mowing services relates to the Sustainability Charter theme of Infrastructure, Public Safety and Economic Prosperity. Specifically, this project supports the following Strategic Directions ("SDs"):

- Public Safety SD8: Ensure all public infrastructure is built and maintained to ensure community safety and well-being for all ages and abilities;
- Economic Prosperity and Livelihoods SD5: Ensure infrastructure is in place to support businesses as neighborhoods develop; and
- All Infrastructures SD1: Proactively manage community assets to maintain them over the long-term in a good state of repair.

FUNDING

The funding for this activity is available under the 2022 Streets Operating Budget.

CONCLUSION

Based on the above discussion, it is recommended that Council approve the award of Contract No. 1220-040-2022-021 to McRae's Environmental Services Ltd for annual catch basin cleaning for a one-year term with an option to extend for five additional one-year terms at the City's discretion.

Scott Neuman, P Eng.
General Manager, Engineering

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