

NO: R043

COUNCIL DATE: April 3, 2023

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## REGULAR COUNCIL

TO: **Mayor & Council** DATE: **March 30, 2023**

FROM: **General Manager, Corporate Services** FILE: **3900-01**

SUBJECT: **Proposed Bylaw Amendments to Address Catalytic Converter Thefts**

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## RECOMMENDATION

The Corporate Services Department recommends that Council:

1. Receive this report for information;
2. Approve the proposed amendments to the *Scrap Metal Dealer Regulation By-law, 2008, No. 16655* ("Scrap Metal By-law"), as summarized and reflected in Appendix "I" of this report;
3. Approve the proposed amendments to the *Business License By-law, 1999, No. 13680* ("Business License Bylaw"), as summarized and reflected in Appendix "II" of this report;
4. Approve the proposed amendments to the *Surrey Municipal Ticket Information Utilization By-law, 1994, No. 12508* ("MTI By-law"), as summarized and reflected in Appendix "III" of this report;
5. Approve the proposed amendments to the *Surrey Bylaw Notice Enforcement Bylaw, 2016, No. 18691* ("BEN Bylaw"), as summarized and reflected in Appendix "IV" of this report;
6. Direct the City Clerk to give public notice in accordance with Section 94 of the *Community Charter*, of the proposed amendments to the Business License By-law and Scrap Metal By-law, as documented in Appendices "I" and "II", and to provide an opportunity to persons who consider they are affected by the Business License By-law and Scrap Metal By-law amendments to make written representations to Council;
7. Direct the Acting Manager Bylaw Services or their designate to contact scrap metal dealers, automotive repair businesses, automobile wreckers, salvage yards, automobile dealers/rebuilders, towing with storage businesses and towing without storage businesses licensed in Surrey to advise them of the Business License By-law and Scrap Metal By-law amendments and refer them to [www.surrey.ca](http://www.surrey.ca) for more information;
8. Direct staff to report back to Council on any written representations received prior to Council considering the final adoption of the Business License By-law and Scrap Metal By-law amendments; and
9. Authorize the City Clerk to bring forward the proposed amendments to the Scrap Metal By-law, Business License By-law, MTI By-law, and BEN Bylaw for the required readings.

## INTENT

The purpose of this report is to obtain Council's approval to adopt the proposed amendments to the Scrap Metal By-law, Business License Bylaw, MTI By-law, and BEN Bylaw (collectively referred to as the "Proposed Amendments") to address catalytic converter thefts.

## BACKGROUND

Thefts of catalytic converters has occurred on an increasing trajectory over the past 4 years in the City and across the region resulting in considerable costs to individuals, businesses and insurers. Stolen catalytic converters are usually sold to Scrap Metal dealers. Following collaborative efforts between staff and the Surrey RCMP, it was concluded that the most effective approach to curtailing this crime will be by limiting the manner to which a Scrap Metal dealer can purchase a catalytic converter, while ensuring that the legitimate sale/resale of catalytic converters is not impacted. Further background is provided in Appendix "V".

## DISCUSSION

The Proposed Amendments were developed with input from the Surrey RCMP. The Proposed Amendments limit the circumstances under which catalytic converters may be resold; they create ticketable offences should businesses purchase catalytic converters contrary to City bylaws; they include a significant increase to the maximum fine under the Scrap Metal By-law from \$10,000 to \$50,000; and they modernize how information about transactions regulated by the Scrap Metal By-law must be transmitted to the police.

In an effort to significantly curb the theft of catalytic converters, it is recommended that the Proposed Amendments be adopted. A more detailed discussion on the Proposed Amendments and public notice requirements is summarized in Appendix "V".

## CONCLUSION

Based on the above information, it is recommended that Council approve the Proposed Amendments and to direct staff to give public notice.

Rob Costanzo  
General Manager, Corporate Services

- Appendix "I": Summary and Proposed Amendments to *Scrap Metal Dealer Regulation By-law, 2008, No. 16655*
- Appendix "II": Summary and Proposed Amendments to *Business License By-law, 1999, No. 13680*
- Appendix "III": Summary and Proposed Amendments to *Surrey Municipal Ticket Information Utilization By-law, 1994, No. 12508*
- Appendix "IV": Summary and Proposed Amendments to *Surrey Bylaw Notice Enforcement Bylaw, 2016, No. 18691*
- Appendix "V": Further Background and Discussion on Proposed Amendments

**Proposed Amendments to  
Scrap Metal Dealer Regulation By-law, 2008, No. 16655**

The following amendments are proposed to *Scrap Metal Dealer Regulation By-law, 2008, No. 16655*, as amended:

1. In “Definitions”, Section 1.2, amend the following:
  - a. under “Goods Information” in subsection (b), delete “, and” and insert “;” at the end of the subsection;
  - b. under “Goods Information”, in subsection (c), add “and” at the end of the subsection;
  - c. under “Goods Information”, add the following new subsection (d):

“(d) where applicable, the VIN.”;
  - d. under “Selected Scrap Metal”, in subsection (h), delete “or” at the end of the subsection;
  - e. under “Selected Scrap Metal”, in subsection (i), delete the “,” and add “, or” at the end of the subsection;
  - f. under “Selected Scrap Metal”, add the following new subsection (j):

“(j) catalytic converters;”;
  - g. under “Seller Information”, in subsection (e), delete “and” at the end of the subsection;
  - h. under “Transaction”, delete the “.” and add “; and” at the end of the subsection; and
  - i. add the following new definition:

““VIN” means the vehicle identification number of a vehicle.”.
2. In Subsection 2.3(c), add “before August 1, 2023,” at the beginning of the subsection and delete “and” at the end of the subsection.
3. In Section 2.3, add the following new Subsection 2.3(c.1) after Subsection (c) as follows:

“(c.1) starting August 1, 2023, transmit to the Police by Regional Automated Property Information Database (RAPID) or by such other means as the Police direct, a report of the daily Transactions in the Goods Information Register at the end of each Business Day; and”
4. In Subsection 6.1(c), add “, VIN,” between the words “number” and “or” and delete “and” at the end of the subsection.

5. In Section 6.1, add the following new Subsection 6.1(c.1) after Subsection (c) as follows:

“(c.1) enter into a Transaction for a catalytic converter from any person, unless:

- (i) it is attached to the exhaust system of a vehicle and the entire vehicle is the subject of a Transaction;
- (ii) it is etched with the VIN of the vehicle from which it was removed and the Seller of the catalytic converter is, at the time of the Transaction, the registered owner of that vehicle, as shown in documents issued by the Insurance Corporation of British Columbia; or
- (iii) it is etched with the VIN of the vehicle from which it was removed and the Seller of the catalytic converter is, at the time of the Transaction, licensed as an automotive repair business under the Business License By-law, 1999, No. 13680, as amended; and”

6. In Section 7.1, add the words “or a catalytic converter” between the words “Nonferrous” and “, must”.

7. In Subsection 7.1(b), add the words “or the catalytic converter” between the words “Nonferrous” and “, or”.

8. In Section 7.2, add the words “or a catalytic converter” between the words “Nonferrous” and “every”.

9. In Section 7.3, add the words “or catalytic converters” between the words “Nonferrous” and “by”.

10. Add the following new Section 7.4.1 as follows:

“7.4.1 Section 7.4 shall not apply to the purchase of catalytic converters by Scrap Metal Dealers.”

11. In Section 7.5, add the words “or a catalytic converter” between the words “Nonferrous” and “at”.

12. In Section 10.3, delete “\$10,000” and add “\$50,000”.

CITY OF SURREY

BY-LAW NO. 16655

Scrap Metal Dealer Regulation By-law

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WHEREAS Council considers it necessary to regulate the business of buying and selling scrap metal in the City of Surrey.

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## SECTION 1 INTERPRETATION

### Title

1.1 This By-law may be cited as "Scrap Metal Dealer Regulation By-law, 2008, No. 16655".

### Definitions

1.2. In this By-law:

"Business Day" means any calendar day, including any holiday, during which a Scrap Metal Dealer is open for business to one or more members of the public;

"By-law Enforcement Officer" means any By-law Enforcement Officer appointed by the Council to enforce City by-laws;

"City" means the City of Surrey;

"Commercial Transaction" means a transaction whereby the Scrap Metal Dealer pays the Seller by cheque drawn on an account in the name of the Scrap Metal Dealer at a financial institution, and which cheque is mailed by the Scrap Metal Dealer to the address indicated by the Seller and the payment includes GST as a component of the total;

"Council" means the Council of the City of Surrey;

"Goods Information" means, as regards a Scrap Metal Dealer:

- (a) the price paid for the Scrap Metal including:
  - (i) the method of payment,
  - (ii) the weight and type of metal purchased, and
  - (iii) the GST registration number of the Seller;
- (b) the precise date and time of purchase of the Scrap Metal; ~~and~~
- (c) identifiable or distinguishing marks on the Scrap Metal including, where applicable, identification of the item as selected scrap metal; ~~and~~
- (d) **where applicable, the VIN.**

"License Inspector" means the Manager of By-law and Licensing Services and any authorized deputy;

"Non-Commercial Transaction" means any transaction by the Scrap Metal Dealer that is not a Commercial Transaction;

"Picture Identification" means one or more of the following, not more than five years old, that includes a photograph of the bearer:

- (a) valid driver's license issued by a Canadian province or territory, or any state within the United States of America,
- (b) valid Provincial identity card,
- (c) valid passport issued by a legitimate government,
- (d) certificate of Indian status issued by the Government of Canada,
- (e) certificate of Canadian citizenship issued by the Government of Canada, or
- (f) conditional release card issued by Correctional Services Canada;

"Police" means the Officer in Charge at the Surrey RCMP Detachment and includes his or her designate;

"Registers" means the Scrap Metal Dealer's Goods Information Register and the Scrap Metal Dealer's Seller Information Register as referred to in this By-law and where this By-law stipulates that a Scrap Metal Dealer has an obligation in connection with a register, the reference is to the registers which the Scrap Metal Dealer is obliged, under this By-law, to establish and maintain;

"Reported Stolen" means that the item(s) had been reported as taken without colour of right by the true owner thereof to a municipal police department or RCMP detachment, and that particular police agency has delivered a report of the complaint to the premises of the particular Scrap Metal Dealer;

"Scrap Metal" means Scrap Metal Ferrous, Scrap Metal Nonferrous, and Selected Scrap Metal, but does not include used cans or containers for food, beverages, paint, domestic or household products normally recycled to avoid waste;

"Scrap Metal Dealer" means any person licensed pursuant to the City's Business License By-law, 1999, No. 13680, as amended, in force from time to time to carry on the business of selling, purchasing, or otherwise dealing in Scrap Metal;

"Scrap Metal Nonferrous" means a metal or alloy that is free of iron or comparatively so, including but not limited to:

- (a) copper, including brass and bronze,
- (b) aluminum, excepting recyclable beverage cans and food containers,
- (c) zinc,
- (d) magnesium,
- (e) lead, and
- (f) nickel;



"Scrap Metal Ferrous" means new or used items made principally of iron, steel, or tin, and includes items of Scrap Metal outside the definitions of Scrap Metal Nonferrous and Selected Scrap Metal;

"Selected Scrap Metal" means Scrap Metal which bears any markings of, or is unique to any of, the following:

- (a) public utilities or similar businesses distributing through piping or wiring, electricity, telephone services or cable television signals. Without limiting the generality of the foregoing, this will include metal items marked with any of the following words "British Columbia Hydro", "British Columbia Transmission Corporation", "Telus", "Shaw" or "Rogers",
- (b) extruded aluminum of the type used by corporations or similar businesses which provide display signs,
- (c) civic street and traffic signs, manhole lids, catch basin grates, water valve lids, and any other items marked with the name of a municipal corporation,
- (d) grave markers,
- (e) aluminum ladders bearing any identifying markings from a public agency, municipality, regional district, school district, or similar corporation,
- (f) new production scrap or new materials that are part of a manufacturing process that are being sold by an individual and not by a company,
- (g) full sized new materials, such as those used in construction, or components of construction equipment and construction tools,
- (h) materials that have been Reported Stolen, ~~or~~
- (i) wire that has been burned, ~~or~~
- (j) **catalytic converters;**

"Seller" means an individual, firm or corporation who sells or otherwise disposes of property to a Scrap Metal Dealer;

"Seller Information" means:

- (a) the full name, current residence or street address, telephone number, and birth date of the person from whom the Scrap Metal was purchased by the Scrap Metal Dealer,
- (b) confirmation of the identify of the Seller by way of Picture Identification bearing the signature of the Seller, together with a complete description of the Picture Identification and name of the authority that issued it,
- (c) the Seller's stated source of the Scrap Metal,
- (d) the make, model, colour and provincial vehicle license plate number of any motor vehicle used by the Seller to deliver the Scrap Metal to the Scrap Metal Dealer's premises including if applicable, taxi cab company name, taxi cab number and provincial vehicle license plate number, and

- (e) in a case where the Seller is not the owner of the Scrap Metal, the full name, street address, telephone number and if applicable, goods and services registration number of that owner; ~~and~~

"Transaction" means any process including a purchase, barter or trade by which Scrap Metal comes into the possession of a Scrap Metal Dealer; ~~and~~

**"VIN" means the vehicle identification number of a vehicle.**

## **Table of Contents**

1.3 The table of contents for this By-law is for convenient reference only, and is not for use in interpreting or enforcing this By-law.

## **Severability**

1.4 A decision by a court that any part of this By-law is illegal, void or unenforceable severs that part from this By-law and is not to affect the balance of this By-law.

## **Duty of Administration and Enforcement**

1.5 The intent of this By-law is to set standards in the general public interest, and not to impose a duty on the City or its employees to enforce its provisions and:

- (a) a failure to administer or enforce its provisions or the incomplete or inadequate administration or enforcement of its provisions is not give rise to a cause of action in favour of any person; and
- (b) the grant of any approval or permission or issuance of any permit is not a representation, warranty or statement of compliance with the By-law and the issuance thereof in error is not to give rise to a cause of action.

## **SECTION 2 MAINTENANCE AND USE OF GOODS INFORMATION REGISTER**

### **Requirements**

2.1 Every Scrap Metal Dealer must establish and maintain a record to be called the Scrap Metal Dealer's Goods Information Register, of all Transactions of Scrap Metal Nonferrous and Selected Scrap Metal by the Scrap Metal Dealer.

### **Entry of Transactions**

2.2 Immediately after the Transaction of any Scrap Metal Nonferrous or Selected Scrap Metal, every Scrap Metal Dealer must set out in the Goods Information Register in chronological order by date of purchase, in the English language, a record of the Transaction that must include the Goods Information.

## Maintenance and Reporting

- 2.3 Every Scrap Metal Dealer must:
- (a) maintain the Goods Information Register electronically or manually;
  - (b) record all information in the Goods Information Register;
  - (c) **before August 1, 2023**, transmit to the Police by facsimile a report of the daily Transactions in the Goods Information Register at the end of each Business Day;  
~~and~~
  - (c.1) starting August 1, 2023, transmit to the Police by Regional Automated Property Information Database (RAPID) or by such other means as the Police direct, a report of the daily Transactions in the Goods Information Register at the end of each Business Day; and**
  - (d) before the close of each Business Day, print out a hard copy of all electronic information recorded during the course of the day, and maintain all such hard copies as a manual version of the Goods Information Register.

## Handwritten Entries

- 2.4 If the Scrap Metal Dealer is temporarily unable, for good reason, to record or transmit information electronically, he or she must maintain the Goods Information Register in legible handwriting in ink, using the form attached to this By-law as Schedule "A", until electronically recording it so that no omissions or delays or gaps in record keeping or reporting may occur.

## SECTION 3 MAINTENANCE AND USE OF SELLER INFORMATION REGISTER

### Requirements

- 3.1 Every Scrap Metal Dealer must establish and maintain a record to be called the Scrap Metal Dealer's Seller Information Register respecting all Transactions of Scrap Metal Nonferrous and Selected Scrap Metal by the Scrap Metal Dealer.

### Entry of Transactions

- 3.2 Immediately after the Transaction of any Scrap Metal Nonferrous or Selected Scrap Metal, every Scrap Metal Dealer must set out in the Seller Information Register in chronological order by date of Transaction in the English language a record of the Transaction that must include the Seller Information.

## Maintenance and Reporting

- 3.3 Every Scrap Metal Dealer must:
- (a) maintain the Seller Information Register electronically or manually;

- (b) record all information in the Seller Information Register; and
- (c) before the close of each Business Day, print out a hard copy of all electronic information recorded during the course of the day, and maintain all such hard copies as a manual version of the Seller Information Register.

### **Handwritten Entries**

- 3.4 If the Scrap Metal Dealer is temporarily unable, for good reason, to record information electronically, he or she must maintain the Seller Information Register in legible handwriting in ink, using the form attached to this By-law as Schedule "B", until electronically recording it so that no omissions or delays or gaps in record keeping or reporting may occur.

## **SECTION 4 PRESERVATION AND INSPECTION OF REGISTERS**

### **Preservation**

- 4.1 A Scrap Metal Dealer must:
- (a) not amend, obliterate or erase any entry in the Registers or remove any page from the Registers either wholly or partially or electronically or manually;
  - (b) not permit, allow or suffer any other person to amend, obliterate or erase any entry in the Registers, or remove any page from the Register either wholly or partially or electronically or manually;
  - (c) immediately report to the License Inspector any amendment, obliteration, or erasure of an entry in the Registers or the removal of the Registers or any part thereof from the premises of the Scrap Metal Dealer;
  - (d) take steps to ensure that information recorded in the Registers is reasonably secure from access, collection, use, disclosure, or disposal; and
  - (e) maintain on the Scrap Metal Dealer's premises, all records pertaining to each Non-Commercial Transaction purchase of Scrap Metal Nonferrous and Selected Scrap Metal including any written invoice, cancelled cheques and Registers, for a period of 24 months following the Transaction.

### **Inspection**

- 4.2 On request by the Police, License Inspector, By-law Enforcement Officer or any person authorized to act on their behalf, a Scrap Metal Dealer must:
- (a) produce the Goods Information Register for inspection on the premises of the Scrap Metal Dealer;
  - (b) provide the Goods Information Register to the Police for inspection on premises other than those of the Scrap Metal Dealer or for use as evidence in court or other proceedings;

- (c) immediately upon return of the Goods Information Register removed from the premises under this section or otherwise, record in the Register, in chronological order, every purchase by the Scrap Metal Dealer of Scrap Metal Nonferrous or of Selected Scrap Metal, that occurred during the absence of the Goods Information Register; and
- (d) permit the Police, License Inspector and By-law Enforcement Officer to inspect:
  - (i) the premises of the Scrap Metal Dealer and any Scrap Metal Nonferrous and Selected Scrap Metal thereon; and
  - (ii) any Scrap Metal Nonferrous and Selected Scrap Metal purchased or held by the Scrap Metal Dealer.

### **Time Periods**

4.3 Every Scrap Metal Dealer must:

- (a) subject to removal of the Goods Information Register pursuant to section 4.2(b), or to directions by a court of competent jurisdiction, keep on the business premises of the Scrap Metal Dealer the Registers, or any portion of the Registers, that contains any record made or required to be made within the previous 24 months;
- (b) keep, within the Province of British Columbia, each record entered on the Registers for a period of seven (7) years following the date the record was made; and
- (c) if the business of the Scrap Metal Dealer is sold, leased, assigned, transferred or disposed of to any person, transfer possession of the entire Registers to the person who bought, leased, took assignment or transfer of the business or to whom the business was otherwise disposed.

### **Transfer**

4.4 A person who receives a Register pursuant to section 4.3(c) must comply with this By-law in relation to securing and maintaining the Registers, and for producing or providing the Register to the Police, License Inspector or By-law Enforcement Officer.

## **SECTION 5 DISPLAY OF NAME**

### **Requirements**

5.1 Every Scrap Metal Dealer shall place and maintain his or her name and address on:

- (a) the front of the premises at which he or she carries on business; and
- (b) both sides of any vehicle or vessel used in connection with such business.

**SECTION 6  
PREMISES, HOURS, MARKINGS, MINORS**

**Requirements**

6.1 A Scrap Metal Dealer must not:

- (a) purchase, sell, or keep Scrap Metal Nonferrous or Selected Scrap Metal except at the premises designated in the Scrap Metal Dealer's business license;
- (b) transact Scrap Metal Nonferrous or Selected Scrap Metal from any person between 7:00 p.m. of any calendar day and 7:00 a.m. of the next calendar day;
- (c) purchase or take in Scrap Metal Nonferrous or Selected Scrap Metal of which any serial number, **VIN**, or other identifying marks appear to have been wholly or partially obliterated, tampered with or removed; ~~and~~
- (c.1) enter into a Transaction for a catalytic converter from any person, unless:**
  - (i) it is attached to the exhaust system of a vehicle and the entire vehicle is the subject of a Transaction;**
  - (ii) it is etched with the VIN of the vehicle from which it was removed and the Seller of the catalytic converter is, at the time of the Transaction, the registered owner of that vehicle, as shown in documents issued by the Insurance Corporation of British Columbia; or**
  - (iii) it is etched with the VIN of the vehicle from which it was removed and the Seller of the catalytic converter is, at the time of the Transaction, licensed as an automotive repair business under the Business License By-law, 1999, No. 13680, as amended; and**
- (d) transact any Scrap Metal Nonferrous or Selected Scrap Metal from a person:
  - (i) under the age of 18 years; or
  - (ii) who appears to be intoxicated by alcohol or drugs.

**SECTION 7  
RETENTION AND MANAGEMENT OF GOODS**

**Requirements**

7.1 During the applicable period established in section 7.2, every Scrap Metal Dealer, with respect to each Non-Commercial Transaction purchase of Scrap Metal Nonferrous **or a catalytic converter**, must:

- (a) clearly and individually tag each purchase by date and Transaction identifier, and clearly and physically separate it from other Scrap Metal Nonferrous and Selected Scrap Metal in the dealer's premises;

- (b) not alter, repair, dispose of, or in any way part with possession of the Scrap Metal Nonferrous **or the catalytic converter**, or remove it from the premises of the Scrap Metal Dealer; and
- (c) not permit, allow or suffer any other person to alter, repair, dispose of the item, or in any way part with possession of it, or remove it from the premises of the Scrap Metal Dealer.

### **Time Period**

- 7.2 In relation to a Non-Commercial Transaction purchase of Scrap Metal Nonferrous **or a catalytic converter** every Scrap Metal Dealer must comply with the requirements of section 7.1 for at least seven (7) days after the date that a Transaction has been recorded electronically or manually in the Registers.

### **Exception to Time Period**

- 7.3 The time periods established in section 7.2 do not apply to a Commercial Transaction purchase of Scrap Metal Nonferrous **or catalytic converters** by a Scrap Metal Dealer.

### **Commercial Transactions**

- 7.4 It shall be unlawful for a Scrap Metal Dealer to purchase Selected Scrap Metal, unless the Selected Scrap Metal is delivered to the Scrap Metal Dealer's premises in a vehicle clearly marked as that of the corporation or similar business surrendering the Selected Scrap Metal, and the Seller also:
- (a) has identification showing employment with that entity or appointment as an agent of the Seller or under written contract with the owner of the Selected Scrap Metal; and
  - (b) has an originally signed letter, on that entity's usual letterhead, authorizing the identified person to sell Selected Scrap Metal to a Scrap Metal Dealer.

In such cases, purchase of the Selected Scrap Metal shall be made only by way of Commercial Transaction.

**7.4.1 Section 7.4 shall not apply to the purchase of catalytic converters by Scrap Metal Dealers.**

### **Waiver of Time Period**

- 7.5 A Scrap Metal Dealer who, before expiry of the applicable time period established in section 7.2, wishes to sell or otherwise dispose of Scrap Metal Nonferrous **or a catalytic converter** at an earlier time may deliver a written request to the Police, who may, in writing, waive the applicable time period on such conditions as the Police consider appropriate and necessary in the circumstances.

## **SECTION 8 MIXED BUSINESSES**

## **Separate Licenses**

- 8.1 A person who holds a license for both a Scrap Metal Dealer and a further business must clearly and physically separate all Scrap Metal purchased from other goods and inventory.

## **SECTION 9 EXEMPTIONS**

### **Scrap Metal Ferrous**

- 9.1 This By-law shall not apply to purchases of Scrap Metal Ferrous.

### **Other Exemptions**

- 9.2 This By-law shall not apply to a person:
- (a) who only purchases, sells or collects recyclable materials for the sole purpose of recycling. Recyclable materials include bottles, cans, plastics, glass, cardboard, paper or other recyclable materials but shall not include Scrap Metal that is not part of a can or food container; or
  - (b) buying, selling or collecting a used motor vehicle that has been, or will be crushed for the purpose of recycling it.

## **SECTION 10 OFFENCES AND PENALTIES**

### **Prevent Inspection**

- 10.1 A person who refuses to allow the Police, License Inspector or By-law Enforcement Officer to inspect such place, premises or thing associated with the carrying on of a business regulated by this By-law shall be guilty of an infraction of this By-law.

### **Other Offences**

- 10.2 Any person who violates any provision of this By-law, or who allows or permits any act or thing to be done in violation of any provision of this By-law, or who neglects to or refrains from doing anything required to be done by any provision of this By-law, is guilty of an offence against this By-law and each day that a violation continues to exist is deemed to be a separate offence against the By-law.

### **Fines**

- 10.3 Any person who commits an offence contrary to the provisions of this By-law is liable on summary conviction to a penalty of not less than \$1,000 and not more than ~~\$10,000~~**\$50,000**, in addition to the costs of the prosecution.



## **Business License Powers**

- 10.4 Pursuant to the authority granted in Section 6o(4) of the *Community Charter*, the License Inspector may, for reasonable cause, cancel, suspend or refuse to issue a business license to businesses regulated by this By-law.

**SECTION 11  
ENACTMENT**

**Effective Date**

11.1 This By-law comes into force and takes effect on final reading, on May 3, 2010.

PASSED THREE READINGS on the 26th day of May, 2008.

RECONSIDERED AND FINALLY ADOPTED, signed by the Mayor and Clerk, and sealed with the Corporate Seal on the 3rd day of May, 2010.

\_\_\_\_\_ MAYOR

\_\_\_\_\_ CLERK

[https://surreybc.sharepoint.com/sites/lgllegalgeneral/corporate reports1/2023/proposed amendments to address catalytic converter thefts/appendix i/appendix i - byl reg 16655.docx](https://surreybc.sharepoint.com/sites/lgllegalgeneral/corporate%20reports1/2023/proposed%20amendments%20to%20address%20catalytic%20converter%20thefts/appendix%20i/appendix%20i%20-%20byl%20reg%2016655.docx)  
[by-laws-reg-by-laws-by1-16655.doc](#)

**SCHEDULE "A"**  
**SCRAP METAL DEALER**  
**GOODS INFORMATION REGISTER**

**TRANSACTION REPORT**

Date:	Time:	Transaction Number:
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Complete Description of Type, Composition and Weight of Purchase					
Material Type	Weight	Material Type	Weight	Material Type	Weight
No. 1 Copper		Stainless			
No. 2 Copper					
Aluminum					
Aluminum					
Brass					
Radiators					
Stainless					
				Total Weight (lbs):	
				Total Price Paid	\$
Paid by <input type="checkbox"/> Cheque <input type="checkbox"/> Cash					

Record Identifiable or Distinguishing Marks on Selected Scrap Metal

Method of Payment
Cash
Cheque
GST # (if Commercial Transaction)

Prepared by:	
Signature:	

### Proposed Amendments to Business License By-law, 1999, No. 13680

The following amendments are proposed to *Business License By-law, 1999, No. 13680*, as amended:

1. In Subsection 42(9), delete the word “and” after the word “automobiles” and insert “,” between the words “automobiles” and “equipment” and insert “, and parts” between the words “equipment” and “bearing”.
2. In Subsection 42(9)(b), delete “or” after the word “automobile” and insert “,” between the words “automobile” and “equipment” and insert “, or part” between the words “equipment” and “for”.
3. In Subsection 42(9)(c), delete “or” after the word “automobile” and insert “,” between the words “automobile” and “equipment” and insert “, or part” between the words “equipment” and “was”.
4. In Subsection 42(9)(f), delete “or” and insert “,” between the words “automobiles” and “equipment” and insert “, or parts” between the words “equipment” and “made”.
5. Add the following new Subsection 42(10):
  - “(10) An automobile wrecker, salvage yard, automobile dealer/rebuilder, towing with storage business and towing without storage business must not receive, purchase, or trade a catalytic converter, from any person, unless:
    - (a) it is attached to the exhaust system of a vehicle and the entire vehicle is received, purchased, or traded to the business;
    - (b) it is etched with the V.I.N. of the vehicle from which it was removed and the person selling, trading, or disposing of the catalytic converter to the business is, at the time of the sale, trade or disposition, the registered owner of that vehicle, as shown in documents issued by the Insurance Corporation of British Columbia; or
    - (c) it is etched with the V.I.N. of the vehicle from which it was removed and the person selling, trading, or disposing of the catalytic converter is, at the time of the sale, trade or disposition, licensed as an automotive repair business under this By-law.”

CITY OF SURREY

BY-LAW NO. 13680

Business License By-law, 1999, No. 13680

A By-law respecting the granting of licenses and the regulation of businesses.

.....

As amended by By-law Nos. 13719, 05/10/99; 13720, 05/17/99; 13771, 07/05/99; 13795, 07/19/99; 13866, 10/25/99; 13874, 11/01/99; 13966, 03/13/00; 14011, 05/01/00; 14073, 07/17/00; 14354, 04/09/01; 14391, 05/07/11; 14594, 12/10/01; 14639, 02/25/02; 14766, 07/22/02; 14822, 11/18/02; 14832, 03/10/03; 15343, 04/19/04; 15724, 05/02/05; 15736, 05/30/05; 15756, 06/13/05; 16386, 05/28/07; 16450, 09/17/07; 16521, 01/14/08; 16742, 09/08/08; 16848, 01/19/09; 15822, 05/04/09; 16911, 05/25/09; 17069, 12/14/09; 16668, 05/03/10; 17310, 01/10/2011; 17556, 02/06/12; 17831, 12/17/12; 17774, 04/22/13; 18124, 01/13/14; 18321, 11/03/14; 18348, 01/12/15; 18580, 12/14/15; 18972, 12/19/16; 19418, 12/18/17; 19520, 04/09/18; 19709, 12/19/2018; 19903, 10/07/19; 19975, 12/16/19; 20028, 03/09/20; 20124, 07/27/20; 20214, 12/21/20; 20293, 04/12/2021; 20500, 12/24/21

THIS IS A CONSOLIDATED BY-LAW PREPARED BY THE CITY OF SURREY FOR CONVENIENCE ONLY. THE CITY DOES NOT WARRANT THAT THE INFORMATION CONTAINED IN THIS CONSOLIDATION IS CURRENT. IT IS THE RESPONSIBILITY OF THE PERSON USING THIS CONSOLIDATION TO ENSURE THAT IT ACCURATELY REFLECTS CURRENT BY-LAW PROVISIONS.

The Council of the City of Surrey, in open meeting assembled, ENACTS AS FOLLOWS:

**Short Title**

1. This By-law may be cited for all purposes as "Business License By-law, 1999, No. 13680."

**Interpretation**

2. In the construction and interpretation of this By-law, words and terms will have the meanings assigned to them:

"Acupuncturist" means a person who pierces any part of a client's body with needles as a means of treating disease or pain.

"Adult Entertainment Store" means a premise where objects other than contraceptive devices, designed or intended to be used in a sexual act as defined by Section 1 of the Motion Picture Act Regulations, B.C. Reg. 260/86 made under the Motion Picture Act, R.S.B.C. 1996, c. 314 are sold or offered for sale.

"Adult Publication" means a book, pamphlet, magazine or printed matter however produced which contains a visual image or representation of a person or portion of the human body depicting nudity, sexual conduct or sadomasochistic behavior.

"Alcohol and Drug Recovery House" means a building which contains sleeping units for persons receiving care and support for recovery from alcohol and drug dependency.

"Apartment Building" means a premise, not being a hotel or rooming house, which is divided into not less than three dwelling units, occupied or equipped to be occupied as rental accommodation.

"Applicant" means a person or corporation who makes application for a license under the provisions of this By-law.

"Arcade" means a premise where 6 or more devices or machines, mechanically, electronically, or otherwise operated and which is used or intended to be used for the amusement and enjoyment of the public, but does not include a carnival ride or a premise licensed under the Liquor Control and Licensing Act, R.S.B.C. 1996, c. 267, where minors are not permitted.

"Auction" means offering or putting up for sale real or personal property where the public is invited to make competitive bids for the property offered for sale, but does not include a crown officer selling crown property by auction or a sheriff's officer or bailiff selling property under a judgment or in satisfaction of rent or taxes.

"Authorized Identification" means any one or more of the following:

- (a) valid provincial or state driver's license integrated with a photograph of the bearer;
- (b) British Columbia identification card issued to the bearer within five (5) years of the date it is produced by the bearer as evidence of;
- (c) valid passport; and
- (d) any other form of provincial or federal identification integrated with a photograph of the bearer.

"Automated Teller Machine" means an automated teller machine not located in a bank or on the same premises as a bank.

"Automobile Rebuilder" means a person who rebuilds vehicles from parts obtained from wrecking on site one or more other vehicles.

"Automobile Wrecker" means a person who removes used parts from vehicles for resale and disposes of the remainder as junk, salvage or scrap.

"Automobile Immobilizing Device" includes a wheel lock device, a Denver Boot, or other device designed to be affixed to the wheels or axle of a motor vehicle to prevent the movement of the vehicle.

"Bank" includes a bank, credit union and trust company and every branch of these institutions.

"Beauty and Wellness Centre" means a premise used to improve beauty and wellness through styling, cutting, or chemical treatment of hair and through skin and body treatments, including pedicures, manicures, facials, microdermabrasion, waxing, laser, hydrotherapy, anti-aging, skin rejuvenation therapy, aromatherapy, stone therapy massage, and relaxation massage but excludes fitness centres, personal training centres, and health enhancement centres.

"Bed and Breakfast" means a business operation carried on by the members of a family as a home occupation to provide temporary sleeping accommodations, with or without meals being provided, all provided for a prescribed charge on a daily basis, where the maximum length of occupancy by a patron is not more than 30 days in a 12-month period.

"Bingo Hall" means a recreational facility used or intended to be used for the purpose of playing bingo, where a license has been issued by the British Columbia Gaming Commission to charitable or religious organizations as a licensee, but does not include casinos and casino halls.

"Body Rub" includes the manipulating, touching or stimulating by any means, of a person's body or part of the body, but does not include medical, therapeutic or cosmetic massage treatment given by a person duly licensed or registered under any statute of the Province of British Columbia governing these activities.

"Body Rub Parlour" means a premise where a body rub is performed, offered or solicited.

"Body Painting Studio" means a premise where, directly or indirectly, a fee is paid for any activity involving the application of paint, powder, or similar materials to the body of another person.

"Business" means carrying on a commercial or industrial undertaking of any kind or nature, or providing professional, personal or other services for the purpose of gain or profit.

"Business License Inspector" means the Manager - Administration & By-law and any Senior By-law Enforcement Officer who are the designated municipal officers for the purposes of granting, refusing, suspending or cancelling licenses for businesses including, without limitation, exercising the powers of Council under Section 660 of the Municipal Act, R.S.B.C. 1996, c. 323.

"Business School" means a premise used for the business of giving instruction in the learning of a business, trade or occupation.

"Business Services Office" means a business which offers services to a person or another business, including but not limited to typing, answering service and faxing.

"Carnival" includes a carnival or show having a ferris wheel or other mechanical riding device, or game of skill or chance.

"Casino" means premises for which a Host Financial Assistance Agreement between Her Majesty the Queen in Right of the Province of British Columbia and the City has been authorized by resolution of Council and duly executed by the City and the Province which Agreement allows the conduct, management and operation by the British Columbia Lottery Corporation of games of chance or mixed chance and skill including slot machine gaming machines and video lottery gaming machines on which money may be wagered or spent in cash or any other valuable consideration, but does not include bingo halls or casino halls.

"Casino Hall" means a premise used or intended to be used for the purpose of playing or operating games of chance or mixed chance and skill on which money may be wagered, where a license has been issued by the British Columbia Gaming Commission to charitable or religious organizations as a licensee, but does not include bingo halls or casinos.

"Cheque Cashing Centre" means a premise where the business of cashing cheques or negotiable instruments for a fee charged or chargeable to the payee of the cheque or the payee's agent is carried on, but does not include a bank.

"Chief Constable" means the Chief of Police of the City for the time being or the senior resident member of the Royal Canadian Mounted Police force responsible for the policing of the City.

"City" means the City of Surrey.

"Collection Agent" means a person carrying on the business of collecting debts for others, or a person who offers or undertakes to collect debts for others, or who solicits accounts for collection, or who carries on the business of doing this work either in whole or in part as is ordinarily done by bailiffs.

"Commercial Kennel" means a kennel specifically set up for the boarding, training and keeping of dogs not owned by the kennel operator or the lot owner.

"Community Service" means a use by a non-profit society:

- (a) providing information, referral, counselling, advocacy or physical or mental health services on an out-patient basis;
- (b) dispensing aid in the nature of food or clothing; or
- (c) providing drop-in or activity space;

but does not include churches, residential uses and independent group homes.

"Contractor" includes a person who undertakes to perform construction, building, carpentry, plastering, lathing, shingling or concrete work, or any other work or service at a certain price or rate or for a fixed sum, except where a license fee for the other work or service is specifically imposed elsewhere in this By-law.

"Council" means the City Council of the City of Surrey.



"Drug Paraphernalia" means any product, equipment, thing or material of any kind primarily used to produce, process, package, store, inject, ingest, inhale or otherwise introduce into the human body a controlled substance as defined in the *Controlled Drugs and Substances Act*.

"E-Cigarette" means the following:

- (a) a product or device, whether or not it resembles a cigarette, containing an electronic or battery-powered heating element capable of vapourizing an e-substance for inhalation or release into the air;
- (b) any product or device prescribed as an e-cigarette by regulation under the Tobacco and Vapour Products Control Act, R.S.B.C. c. 451.

"E-Substance" means a solid, liquid or gas:

- (a) that, on being heated, produces a vapour for use in an e-cigarette, regardless of whether the solid, liquid or gas contains nicotine; and
- (b) that is not a controlled substance within the meaning of the Controlled Drugs and Substances Act.

"Exotic Performer" means a person who is in a state of nudity or who removes a majority or all of that person's clothing.

"Farm Produce Sales" means a premise used for the retail sale of agricultural and horticultural products which are grown on the same lot as the premises or in the Province of British Columbia.

"Financial Agent" means a person who carries on the business of lending money, or financing for other persons the sale or purchase of goods or services.

"Firearms Certification" means a business which provides government certified firearms training, using fully deactivated and unfireable firearms, under full supervision of a federally certified instructor.

"Fireworks Vendor" means a person who engages in the business or display, distribution or sale of fireworks to the general public.

"Fitness Centre" means a premise used for the development of physical fitness including health centres, gymnasia, racket and ball courts, and reducing salons if the training or instruction is primarily in group sessions or classes but excludes personal training centres.

"Gaming Facility" means a premise used for any gaming purpose and includes arcades, casino halls, video lottery gaming and slot machine gaming, but does not include bingo halls or casinos and facilities regulated by the British Columbia Racing Commission.

"Hairdressing Salon" means a premise where the primary use is the styling, cutting or chemical treatment of hair.

"Hair Stylist" means a person who styles, cuts or treats hair at the residence of a client or at a place of business or premises other than a hairdressing salon.

"Health Enhancement Centre" means a premise used to enhance health through therapeutic touch techniques including shiatsu, accupressure, reflexology, bio-kinesiology, hellework, polarity, reiki, rolfing, and trager but excludes body rub parlours, fitness centres, beauty and wellness centres, and personal training centres.

"Highway" includes a street, road, lane, bridge, viaduct and any other way open to the use of the public but does not include a private right-of-way on private property.

"Hobby Kennel" means a kennel where no more than 6 dogs over the age of 6 months are kept on the premises for breeding or showing purposes.

"Hotel" means a premise providing temporary accommodation by way of furnished sleeping, housekeeping or dwelling units and includes a motel.

"Housing Agreement" means an agreement between the City of Surrey and the operator of an alcohol and drug recovery house, as authorized by separate bylaw.

"Ice Cream Vendor" means a person who sells or offers to sell ice cream and related food items from a vehicle to the general public for immediate consumption. For the purposes of this definition, vehicle includes, without limitation, carts, wagons, trailers, trucks and bicycles, regardless of the type of motive power employed to move the vehicle from one point to another.

"Inspector" means a person from time to time appointed as License Inspector of the City and includes any By-law Enforcement Officer, Peace Officer and the Business License Inspectors.

"Junk" means a used or old article or thing.

"Junk Yard" means a yard in which junk is stored.

"Laundry" means a premise used for the business of washing clothes or other fabrics or for the business of supplying linen to others.

"Licensed Establishment" means an establishment licensed under the Liquor Control and Licensing Act, R.S.B.C. 1996, c. 267.

"Licensed Premise (Food Primary)" means a licensed establishment holding a food primary license.

"Licensed Premise (Food Primary with Lounge Endorsement)" means a licensed establishment holding a food primary license with a lounge endorsement.

"Licensed Premise (Liquor Primary)" means a licensed establishment holding a liquor primary license.

"Licensed Premise (Liquor Primary Club)" means a licensed establishment holding a liquor primary club license.

"Licensed Premise (Liquor Primary – Cabaret)" means a licensed establishment holding a liquor primary license primarily engaged in providing cabaret entertainment to its patrons.

"Licensed Premise (Liquor Primary – Stadium)" means a licensed establishment holding a liquor primary license operating as a convention centre, sports stadium or concert hall.

"Licensee Retail Store" means a licensed establishment holding a licensee retail store license.

"Mail Drop Service" means a business that collects mail at a premise owned, occupied or used by it on behalf of a person or persons who are not normally occupants of the premises.

"Miscellaneous" means any business for which a license is required under this By-law and for which a license fee is not specifically imposed elsewhere in Schedule "A".

"Model Studio" means a premise where, directly or indirectly, a fee is paid for the furnishing of persons as models who pose in the nude on the premise for the purpose of being sketched, painted, drawn, sculptured, photographed, or otherwise depicted, but does not include a studio which functions as an educational institution authorized under legislation of the Province of British Columbia governing educational institutions, nor to a studio which functions to provide models who are sketched, painted, drawn, sculptured, photographed, or otherwise depicted and the depiction is produced for commercial purposes, or to a studio which is being operated for purely artistic purposes.

"Motion Picture Film" means photographic film, pre-recorded videotapes, pre-recorded video disks and includes any other object or device on which or in which there is recorded, by photographic, electronic or other means, the contents of a motion picture, and from which, by the use of a projector, machine or other appropriate technology, the motion picture may be viewed, exhibited or projected.

"Nudity" means the showing of the post pubertal human male or female genitals, pubic area or buttocks with less than a fully opaque covering, or the showing of a post pubertal female breast with less than a fully opaque covering of any portion of the breast below the top of the nipple or the depiction of covered male genitals in a discernibly turgid state.

"Parking Facility" means a building, structure, or land designed or intended for short-term parking of motor vehicles with a licensed gross vehicle weight of 5,000 kilograms (11,023 lbs.) or less.

"Part Time Medical Practitioner" means a chiropractor, dentist, doctor, optometrist, psychiatrist, psychologist or veterinarian who practices at a clinic in the City less than 60 days in any calendar year and who holds a valid and subsisting business license to practice in another municipality.

"Pawnbroker" means a pawnbroker as defined in Surrey Secondhand Dealers and Pawnbrokers By-law, 1997, No. 13183.

"Peace Officer" means any member of the Royal Canadian Mounted Police responsible for the policing of the City.

"Peddle" means peddle, sell, or offer for sale merchandise to be immediately delivered to the customer.

"Pedlar" means a person who peddles by going from door to door, or by appointment and demonstration.

"Pepper Spray" means an article or substance containing oleoresin capsicum spray, also known as pepper spray and o.c. spray.

"Pepper Spray Vendor" means a place of business where pepper spray is retailed to the general public.

"Personal Training Centre" means a premise used for the provision of physical fitness or personal training including yoga, pilates, and weight loss if the exercise or instruction is primarily on a one-to-one basis, and the premises do not exceed 200 m<sup>2</sup> gross floor area.

Pet Store means a retail store where animals are offered for sale or are sold to the public, but does not include:

- (a) the Surrey Animal Resource Centre located at 17944 Colebrook Road or any other animal shelter owned or controlled by the City of Surrey;
- (b) animal shelters or rescues that are registered charities with the Canada Revenue Agency; or
- (c) animal shelters or rescues that are not-for-profit organizations under the Societies Act [SBC 2015] c. 2015, as amended, with the exception of member funded societies.

"Pharmacy" means a premise licensed as a pharmacy under the Pharmacists, Pharmacy Operations and Drug Scheduling Act, R.S.B.C. 1996, c.363.

"Picture Identification" means one or more of the following provided it is integrated with a photograph of the bearer:

- (a) valid driver's license issued by a Canadian province or territory;
- (b) identity card issued by a Canadian province or territory;
- (c) passport issued by the government of origin;
- (d) Certificate of Indian Status issued by the Government of Canada;
- (e) Certificate of Canadian citizenship issued by the Government of Canada; or
- (f) Conditional Release Card issued by Correctional Services Canada.

"Pinball Machine" means a machine that is mechanically, manually, electronically, or otherwise operated for entertainment or amusement and for which a coin or token must be inserted or a fee charged for the use of the machine.

"Point of Sale System" means a digital, electric, manual or mechanical system for calculating and recording sales transactions.

"Portable Food Vendor" means a person who sells or offers to sell food items to the general public for immediate consumption from a premise located in either a commercial or industrial zone.

"Post Box" means a box or other receptacle used or intended to be used for the collection or storage of mail.

"Post Box Rental Agency" means a business that makes available for rent, lease, purchase, possession or use one or more post boxes to persons who are not normally occupants of the premises where the post box or post boxes are located, but does not include Canada Post.

"Proprietor" means the person who ultimately controls, governs or directs the activities carried on in premises referred to in this By-law and includes the person actually in charge of the premises.

"Real Estate Agent" means a person licensed or required to be licensed as real estate agent under the Real Estate Act, R.S.B.C. 1996. c. 397.

"Recreational Facility" means a premise which provides patrons the opportunity to perform physical activity and includes a billiard parlour, bowling alley, skating rink, curling rink, recreation club, health club and batting cage.

"Recycling Depot" means a building which is used or intended to be used for collecting, sorting, refunding and redistributing recyclable materials and specifically excludes the processing of recyclable material, other than the breaking of glass bottles.

"Recycling Plant" means a premise in which recoverable resources, including newspapers, magazines and other paper products, glass and metal cans, are recycled, reprocessed and treated to return the products to a condition in which they may again be used for production.

"Rooming House" means a building not being a hotel containing rooms used exclusively as sleeping units where lodging for three or more persons is provided.

"Sadomasochistic Behavior" means scenes involving a person or persons, any of whom are nude, clad in undergarments or in sexually revealing costumes, and who are engaged in activities involving flagellation, torture, fettering, binding, or other physical restraint of any of the persons.

"Salvage Yard" means a premise primarily used for storing, wrecking, crushing, piling and similar handling of vehicles, machinery and other equipment which is otherwise considered unusable and includes a junk yard but does not include a recycling plant or recycling depot.

"Scrap Dealer" means a person whose primary business is the collection and delivery of scrap to a licensed salvage yard, recycling plant or recycling depot.

"Scrap Metal Dealer" means a scrap metal dealer as defined in Scrap Metal Dealer Regulation By-law, 2008, No. 16655.

"Secondhand Dealer" means a secondhand dealer as defined in Surrey Secondhand Dealers and Pawnbrokers By-law, 1997, No. 13183.

"Sexual Conduct" means acts of masturbation, homosexuality, sexual intercourse or physical contact with a person's unclothed genitals, pubic area, buttocks or if the person is a female, her breast.

"Slot Machine Gaming" means a premise containing devices, mechanically, electronically or otherwise operated or intended to be operated for gaming purposes by means of insertion of money or cards or coins equivalent to money, but such devices shall not include an electronic machine programmed to allow personal play whereby a person is able to play bingo against a computer or to play e-tabs or e-scratches generated by a computer.

"Social Escort Service" means the business of providing male or female escorts for social occasions.

"Student Venture Program" means the business of participating in a Student Venture Program, being an employment assistance program sponsored by the Province of British Columbia and administered by the Surrey Chamber of Commerce, commencing May 1st and terminating prior to October 15th in any year.

"Tax Buyer" means a person carrying on the business of purchasing or otherwise acquiring by way of assignment or other method, another person's right to claim and receive a refund of tax paid under the Income Tax Act of Canada which is due to the other person, but does not include a person licensed under any statute to perform that or a similar function.

"Temporary Homeless Shelter" means a building used to provide temporary sleeping accommodation at no cost for persons in need during the period between November 1 and March 31.

"Theatre" means a building used or intended to be used for live theatre or for the projection of motion picture films classified as general, mature, 14 years, or restricted under the Motion Picture Act Regulations, B.C. Reg. 260/86 made under the Motion Picture Act, R.S.B.C. 1996, c. 314.

"Theatre 2" means a building used or intended to be used for the projection of motion picture films classified as restricted under the Motion Picture Act Regulations, B.C. Reg. 260/86 made pursuant to the Motion Picture Act, R.S.B.C. 1996, c. 314 or where there is one or more film viewers made available for use by the public, or both.

"Therapeutic Touch Technique" includes but is not limited to shiatsu, accupressure, reflexology, bio-kinesiology, hellework, polarity, reiki, rolfing, and trager approach.

"Tobacco" means tobacco leaves or products produced from tobacco in any form or for any use.

"Truck Parking Facility" means a building, structure, or land designed or intended for the parking or storage of vehicles exceeding 5,000 kilograms (11,023 lbs.) licensed gross vehicle weight, excluding wrecked vehicles as defined in the Surrey Zoning By-law, 1993, No. 12000.

"Vapour Product" means the following:

- (a) an e-cigarette;
- (b) an e-substance;
- (c) a cartridge for or a component of an e-cigarette.

"Vending Machine" means a machine or device operated by or requiring for its operation the insertion of a coin or slug and, without limitation, includes a machine or device operated mechanically or otherwise for the purpose of selling or disposing of merchandise or for the purpose of providing music, games, amusement or services of any kind, provided however, that a machine or device will be deemed not to be a vending machine when it is situated in a premise where the principal business carried on in that premise is the sale of merchandise or the dispensing of services through the operation of vending machines.

"Video Lottery Gaming" means an activity or game of chance for money or other valuable consideration carried out or played on or through a computer, electronic or other video device or machine, but excludes the following:

- (a) the purchase and sale of lottery tickets pursuant to a government approved lottery scheme administered by the Public Gaming Branch and the British Columbia Lottery Corporation;
- (b) pari-mutuel systems and machines that are duly licensed under regulations pursuant to Section 204 of the Criminal Code and under the Horse Racing Act, R.S.B.C. 1996, c. 198; and
- (c) "pull-tab" machines that are owned and administered by the British Columbia Lottery Corporation.

"Wholesale Dealer" means a person who carries on the business of dealing in a commodity by selling the commodity to retail dealers or to other wholesale dealers or to contractors or to manufacturers for use in their businesses, but does not include a warehouse operator, where the owner of the warehouse does not employ a representative other than the warehouse operator to solicit orders for, or to handle or distribute the commodities.

### **License Required**

3. No person will carry on a business in the City without holding a valid and subsisting license for the business carried on except for those businesses specifically exempted in this By-law.
4. Where a business is carried on in or from more than one premise in the City, the business carried on in or from each premise is deemed to be a separate business.
5. Where a business is carried on as a partnership, it will be sufficient compliance with this By-law if one license is taken out in the name of the partnership or firm and the license fee is paid for the license.
6. No person will in the course of that person's business or otherwise operate or permit to be operated any gaming facility except as otherwise expressly permitted by this By-law or by any other by-law of the City as may be in existence at any time, or from time to time.
7. A business license is required for every business carried on in the City or with respect to which any work or service is performed in the City whether or not the business is carried on in or from premises in the City.

## General Exemptions

8. The organizers of a performance, concert, exhibition or entertainment the entire proceeds of which, above actual expenses, are devoted to a charitable purpose may apply to Council for a refund of the business license fee paid in respect of the performance, concert, exhibition or entertainment, and Council may upon receipt of satisfactory evidence that the entire proceeds, above actual expenses were devoted to charitable purposes, grant a refund.
9. No license is required with respect to a performance, concert, exhibition, entertainment or concession that is held in a licensed theatre or other licensed premises.
10. No license is required for the business of letting or renting rooms if not more than 2 rooms are available for letting or renting.

## Charitable Exemptions

11. No license or license fee is required by a Royal Canadian Legion Branch or Army Navy & Air Force Veterans in Canada Branch with respect to a license it may hold under the Liquor Control and Licensing Act, R.S.B.C. 1996, c. 267 or an establishment it may operate with respect to the license, as Council considers the Royal Canadian Legions and Army Navy & Air Force Veterans in Canada to be non-profit, charitable institutions and organizations contributing to the general interest and advantage of the City.
12. Council considers registered, charitable societies or organizations to be contributing to the general interest and advantage of the City. Every registered, charitable society or organization is required to hold a valid and subsisting license under Section 3, but is only required to pay a nominal license fee of \$1.00 per year, notwithstanding Section 21 and Schedule "A".
13. For the purposes of Section 12:
  - (a) "registered society or organization" means a society incorporated and in good standing under the Society Act, R.S.B.C. 1996, c. 433;
  - (b) "charitable society or organization" means a society or organization which is registered as a charitable society or organization under the Income Tax Act of Canada and is qualified to issue tax receipts to its donors; and
  - (c) "registered, charitable society or organization" means one which is both a "registered society or organization" and a "charitable society or organization".

## Application for License

14. All applications for licenses under this By-law must be made to the Inspector on the application form provided for that purpose.
  - 14.1 An application made online must be accompanied by payment of an application fee of \$50.00. If the business license is issued, the application fee will be applied to the first year's license fee imposed under Section 21 of this By-law. If the business license is refused because the use for which the license is sought is in violation of Surrey Zoning By-law, 1993, No. 12000, then the application fee will be refunded to the applicant. If the business license is refused for any other reason, the application fee is not refundable.



15. Every applicant must make a true and correct statement in writing on the application form disclosing the nature and character of the business to be carried on, the address of the business, and all other facts as are required by the application form.

### **Form of License**

16. Every license issued under this By-law will state that the holder is licensed to carry on the business stipulated in the license in a lawful manner for the periods specified in the license at the premise specified in the license, subject to the terms and conditions specified on the license.
17. Every license issued under this By-law will be made out in duplicate and one copy will be delivered by the City to the person licensed.

### **Posting of License**

18. The person licensed must post the license and keep the license posted in a conspicuous place on the premises or on the thing or article in respect of which the license issued.

### **Period of License**

19. All licenses granted under this By-law will be issued annually to terminate one year from the date of issuance of the license.
20. Notwithstanding Section 19, the period of a license for:
  - (a) a theatre, drive-in theatre, amusement hall, concert hall, music hall, opera house, rink, amusement park or other place of amusement, entertainment, or exhibition may be twelve months, six months, three months, one month or one day;
  - (b) a circus, exhibition or other itinerant show or entertainment, when held elsewhere than in a licensed theatre, or other licensed place, will be for one day; and
  - (c) horse racing will be for one day.

### **License Fees**

21. (1) The license fees set out in Schedule "A" are hereby imposed and Schedule "A" is made part of this By-law. Every applicant for a license must pay to the City at the time of application, the proper license fees set out in Schedule "A" and no license will be issued until payment of the fee is made.
  - (2) A 5% penalty will be added to gross license fees remaining unpaid 30 days after the due date. An additional 5% penalty will be added to gross license fees remaining unpaid 90 days after the due date.

### **Refund of License Fees**

22. If an applicant for a business license who has paid a license fee in accordance with Schedule "A" requests a refund of the fee before the business license has been issued, then the City will retain 50% of the fee so paid to a maximum of \$200 plus applicable taxes and the balance paid will be refunded to the applicant provided that the City has made no inspection with respect to the business license application. If the City has made an inspection with respect

to the business license application, then the City will retain 50% of the fee paid to a maximum of \$411.50 plus applicable taxes and the balance paid will be refunded to the applicant.

### **Variable License Fees**

23. Where the license fee for a business is based on the floor area, ground area, number of people regularly employed, number of machines, appliances, rental units or other factors used in the carrying on of the business, an applicant who changes the factors upon which the license fee is based must immediately notify the Inspector in writing, and pay any additional license fee which may be payable under Schedule "A" as a result of the change.

### **Transfer of License**

24. An applicant desiring to obtain a transfer of a license, or interest in a license, issued under this By-law and held by another applicant, must make an application the same as that required to obtain a license under this By-law, and the powers, conditions, requirements, and procedures relating to the granting and refusal of licenses and appeals will apply to the application.
25. An applicant who purchases the interest of, or part of the interest of, an applicant licensed under this By-law must not carry on or continue the business without first obtaining a transfer of license or a new license.
26. An applicant to whom a license has been issued under this By-law who changes the location of the premises in which the business is carried on must first apply to the Inspector to have the license altered, and the powers, conditions, requirements, and procedures relating to the granting or refusal of licenses and appeals will apply to the application.
27. The fee payable for the transfer of a license from one applicant to another under Section 24 or Section 25 is \$25.00 plus applicable taxes.

### **Inspection**

28. Every Inspector and every Medical Health Officer is authorized to enter at all reasonable times, any house, place, premises, vehicle, or other place in respect of which a license has been applied for, granted or may be required under this By-law, to ascertain whether the regulations and provisions of this By-law are being obeyed. No person will prevent, obstruct or attempt to prevent or obstruct the entry of a person authorized entry under this Section.

### **Refusal of a License**

29. (1) An application for a license may be refused by Council or the Business License Inspector in any specific case, provided that:
  - (a) the application must not be unreasonably refused; and
  - (b) Council or the Business License Inspector must give reasons for the refusal.
- (2) If the Business License Inspector has refused to grant a license, the applicant who is subject to the decision is entitled to have Council reconsider the matter.

## **Granting of a License**

30. The Inspector may grant a license under this By-law where the Inspector is satisfied that the applicant has complied with the requirements of this By-law and the City's by-laws regulating building, zoning, health and sanitation.
31. If the application for a license is refused by the Business License Inspector, the Business License Inspector must notify the applicant of the right to a reconsideration by Council.

## **Terms and Conditions of a License**

- 31.1 The Inspector or Council may impose terms and conditions on a license granted under this By-law in addition to the terms and conditions imposed by this By-law.
- 31.2 The terms and conditions imposed on a license may include any one or more of the following:
  - (a) a requirement that the holder comply with a particular provision of a City by-law or any other provincial or federal enactment within a specified period of time;
  - (b) a requirement that the holder provide to the Inspector within a specified period of time evidence satisfactory to the Inspector of compliance with a particular provision of a City by-law or any other provincial or federal enactment.

## **Compliance with Zoning**

32. Before a license is granted under this By-law, the Inspector must be satisfied that the use for which the license is sought is not in violation of Surrey Zoning By-law, 1993, No. 12000 or of any by-law then in force in the City, and no license will be issued if the carrying on of the business in or from the premises applied for would be contrary to any City by-law.

## **Insurance**

33. No license will be granted for the operation of a spectator or sports function, or any public entertainment, including, without limitation, any exhibition, zoo, circus, carnival, rodeo, demolition derbies, automobile or motorcycle races, car rallies, go-cart races, horse races, public animal rides, or other similar function, or the operation of a ferris wheel, merry-go-round or other similar device until the applicant has deposited proof in a form and amount satisfactory to the City that the applicant has comprehensive general liability insurance, which includes a cross-liability clause and specifies the City as an additional insured. The applicant must supply to the City a copy of the current certification from the Elevating Devices Branch showing all carnival rides have been inspected and are approved for use. The applicant must also comply with the provisions of The Control of Special Events By-law, 1975, No. 4682.

## Suspension or Cancellation of a License

34. (1) A license may be suspended or cancelled by Council or the Business License Inspector for reasonable cause.
- (2) Without limiting Subsection (1), any one of the following circumstances may constitute reasonable cause:
- (a) the holder fails to comply with a term or condition of the license;
  - (b) the holder is convicted of an offence indictable in Canada;
  - (c) the holder is convicted of an offence under an Act or municipal by-law in respect of the business for which the holder is licensed or with respect to the premises named in the license;
  - (d) the holder is deemed, under this Act or the Offence Act, R.S.B.C. 1996, c. 338 to have pleaded guilty to an offence referred to in paragraph (c);
  - (e) the holder has ceased to comply with a by-law or has otherwise ceased to meet the lawful requirements to carry on the business for which the holder is licensed or with respect to the premises named in the license;
  - (f) in the opinion of the Council or the Business License Inspector, the holder has engaged in misconduct that warrants the suspension or cancellation of the license, if the misconduct is:
    - (i) in respect of the business,
    - (ii) in or with respect to the premises named in the license, or
    - (iii) in respect of that business or another business, or in or with respect to the premises of that business or other business, carried on by the holder inside or outside the municipality.
35. (1) Before suspending or cancelling a license, the Council must give the license holder notice of the proposed action and an opportunity to be heard.
- (2) A suspension under Section 34 is for the period determined by the Council or the Business License Inspector, and the Council or the Business License Inspector may impose additional conditions on the license that relate to the reasons for the suspension and apply after the period of suspension.
- (3) In the case of a suspension or cancellation of a license by the Business License Inspector, the Business License Inspector must notify the holder of the right to a reconsideration by Council.
- (4) The obligations under Subsections (1) and (3) are satisfied if a reasonable effort was made to mail or otherwise deliver the notices.
36. If the Business License Inspector has suspended or cancelled a license, the license holder who is subject to the decision is entitled to have Council reconsider the matter.

### **Adult Entertainment Publications**

37. (1) Except where the business is an adult entertainment store licensed under this By-law, no person carrying on any business will display or permit to be displayed an adult publication except as follows:
- (a) all adult publications must be located on a shelf the bottom edge of which is at least 47 inches from the floor; and
  - (b) all adult publications must be placed behind a sheet of opaque plastic or other opaque substance which extends for the full length of the shelf on which the publications are placed and which extends vertically for at least 8 inches from the bottom of the shelf.

### **Adult Entertainment Stores**

38. (1) No proprietor of an adult entertainment store will permit any person to be on the store premises at any time unless the person is 18 years of age or over.
- (2) No proprietor of an adult entertainment store will exhibit or permit to be exhibited in any window on or about the premises any graphic sexual material or sex paraphernalia.

### **Alcohol and Drug Recovery Houses**

39. (1) Every applicant for an alcohol and drug recovery house license must submit to a criminal background check.
- (2) Every operator of an alcohol and drug recovery house must keep a register book of all persons provided accommodation, including dates of arrival and departure.
- (3) The operator of an alcohol and drug recovery house must require every person provided accommodation to sign the register.
- (4) The registration records to which this Section refers must be produced for inspection at the request of an Inspector or the Chief Constable.
- (5) Every operator of an alcohol and drug recovery house must complete a Housing Agreement with the City as a condition precedent to the renewal of an existing business license.
- (6) Every applicant for an alcohol and drug recovery house must complete a Housing Agreement with the City as a condition precedent to the issuance of a new business license.

### **Arcades**

40. (1) Arcades must close at or before 11:30 p.m.
- (2) No person under the age of 16 years is permitted to enter an arcade, unless the person is accompanied by a parent or legal guardian.

- (3) Every proprietor of an arcade must post the regulations and hours of operation specified by this Section in a conspicuous place at the entrance to the premises and inside the premises within one metre of each machine.

### **Automobile Immobilizing**

41. (1) Every proprietor of an automobile immobilizing business is subject to the regulations in this Section.
- (2) Every proprietor must display in a conspicuous place at all locations where vehicles are, or may be, immobilized, signs made of a reflective material, of a size not less than 35.5 centimetres (14 inches) by 50 centimetres (20 inches), with letters and numbers not less than 5 centimetres (2 inches) in height, containing the following information:
  - (a) the conditions under which the parking of a vehicle will be considered unauthorized; and
  - (b) the name and the telephone number of the firm responsible for immobilizing vehicles at that location.
- (3) Every proprietor must ensure that once a vehicle has been fitted with an automobile immobilizing device, that a person:
  - (a) having the means and authority to remove the automobile immobilizing device; and
  - (b) carrying proper identification and information showing the authority to immobilize vehicles on the property in question and who must produce that identification and authority on request,will be on the site at all times until the owner or operator of the vehicle has reclaimed the vehicle.
- (4) No proprietor will immobilize a vehicle by way of an automobile immobilizing device and have the vehicle towed from the premises for the same offence.
- (5) No proprietor will charge more than a total of \$30.00 plus applicable taxes for the combination of installation and removal of an automobile immobilizing device.
- (6) Every proprietor must, prior to immobilizing a vehicle, place a written notice on the windshield of the vehicle, setting out the reasons for, and the authority for, the immobilization.
- (7) Every proprietor must, for enforcement of time limited parking, wait 5 minutes for every 15 minutes of regulated time parking prior to immobilizing a vehicle.
- (8) Every proprietor must maintain, to the satisfaction of the Inspector, a written record of all vehicles which have been immobilized, identifying the vehicle and the times when the vehicle was immobilized and released from immobilization, and the record must be available for inspection during normal business hours.
- (9) Every proprietor must provide evidence, satisfactory to the City, that the person has comprehensive general liability insurance in the amount of \$2,000,000.00 which includes a cross-liability clause and specifies the City as an additional insured.

- (10) No proprietor will use automobile immobilizing devices in parking stalls designated as disabled parking, or in designated fire lanes.

### **Automobile Wrecking and Salvage**

42. (1) Every proprietor of an automobile wrecker, salvage yard, automobile dealer/rebuilder, towing with storage business and towing without storage business is subject to the regulations in this Section.
- (2) Every proprietor must maintain on the premises a permanent building of at least 100 square metres and the building must contain an office together with washroom and cleanup facilities for employees.
- (3) Where open storage is permitted, the storage area must be completely screened to a height of at least 2.5 metres by buildings or a solid decorative type fence or substantial landscaping strips of not less than 1.5 metres in width. The display or storage of materials within 5 metres of the screen must not be piled up to a height of more than 2.5 metres and otherwise must not be piled up to a height of more than 3.5 metres except where specifically permitted in Surrey Zoning By-law, 1993, No. 12000.
- (4) The premises must be kept by the proprietor in a clean, orderly, uncluttered and unobstructed condition and any building or fence on the premises must be kept in good and sufficient repair and properly painted.
- (5) No by-products or materials of the business may be burned except in a furnace or incinerator designed to trap fly ash and to contain the whole of the fire.
- (6) Advertising or illustrating on fences by words, pictures, signs or other means is prohibited unless a sign permit has been obtained from the City.
- (7) No materials of the business may be kept, stored or piled outside a fence required under this Section or any provision of the Surrey Zoning By-law, 1993, No. 12000.
- (8) Off-street parking and off-street loading spaces must be provided in accordance with Surrey Zoning By-law, 1993, No. 12000.
- (9) Every proprietor must keep on the premises a record of the vehicle identification numbers (V.I.N.) and the serial numbers of all automobiles, ~~and~~ equipment, **and parts** bearing these numbers, in accordance with the following:
  - (a) every record must be written in ink in a plain legible hand in the English language;
  - (b) every record must include the precise date and hour of receiving the automobile, ~~or~~ equipment, **or part** for salvage or destruction;

- (c) every record must include the name, residence, or street address, and description of the person from whom the automobile ~~or~~, equipment, **or part** was received. The description of the person must include date of birth, height, weight, eye colour, race, gender and the type and number of authorized identification presented. This information must be compared to and recorded from the person's authorized identification by the proprietor;
  - (d) every proprietor must, at all reasonable times during business hours, produce the proprietor's register for the inspection of the Chief Constable or an Inspector;
  - (e) the proprietor's register may be removed at any time by the Chief Constable or an Inspector for inspection at the headquarters of the officer or for use as evidence in court;
  - (f) immediately upon the return of a register to the proprietor, the proprietor must enter in proper sequence each and every transaction involving the receiving of automobiles, ~~or~~ equipment, **or parts** made during the absence of the register;
  - (g) the proprietor must not permit any entry in a register to be erased, obliterated, or defaced, or permit any page or other portion of the register to be cut out or removed; and
  - (h) the proprietor must number each record in the register in sequence and number each page of the register in sequence.
- (10) An automobile wrecker, salvage yard, automobile dealer/rebuilder, towing with storage business and towing without storage business must not receive, purchase, or trade a catalytic converter, from any person, unless:**
- (a) it is attached to the exhaust system of a vehicle and the entire vehicle is received, purchased, or traded to the business;**
  - (b) it is etched with the V.I.N. of the vehicle from which it was removed and the person selling, trading, or disposing of the catalytic converter to the business is, at the time of the sale, trade or disposition, the registered owner of that vehicle, as shown in documents issued by the Insurance Corporation of British Columbia; or**
  - (c) it is etched with the V.I.N. of the vehicle from which it was removed and the person selling, trading, or disposing of the catalytic converter is, at the time of the sale, trade or disposition, licensed as an automotive repair business under this By-law.**



## **Bed and Breakfast**

43. (1) Every proprietor of a bed and breakfast must:
- (a) supply the Inspector with the number of bedrooms intended for the operation, the daily rate of charge, and whether meals are to be provided;
  - (b) keep the records of all patrons, including dates of arrival and departure;
  - (c) post the daily rate of charge at an easily visible location in the premises; and
  - (d) request inspection of the premises at the time the business license application is made.
- (2) No proprietor of a bed and breakfast will accommodate more than six people at the premises.

## **Body Rub Parlours, Body Painting Studios and Model Studios**

44. (1) Every proprietor of a body rub parlour, body painting studio or model studio must:
- (a) provide the Chief Constable and Inspector with the name, age, address and description of every person proposed to be employed or engaged in the business together with any additional information as the Inspector may require;
  - (b) notify the Inspector within 24 hours of any change in the personnel employed or engaged in the business; and
  - (c) not employ or engage any person in the business without first receiving the approval of the Inspector.
- (2) No proprietor of a body rub parlour, a body painting studio or a model studio will:
- (a) employ any person on the premises unless the person is 19 years of age or over; or
  - (b) permit any person to be on the premises at any time unless the person is 19 years of age or over.
- (3) Every application for a license for a body rub parlour, body painting studio or model studio must be accompanied by a floor plan of the entire premises in the scale and detail as may be prescribed by the Inspector, and when any alterations are made to the premises, revised plans must be immediately filed with the Inspector.
- (4) Every room used for body rub, body painting or nude photography:
- (a) must not be less than 8 feet by 8 feet;
  - (b) must not be equipped with a locking device on any door to the room;
  - (c) other than a door providing entrance to the room, must not have any means by which a person may view the interior of the room; and
  - (d) must be equipped with lighting of at least 50 foot candle power at all points in the room which must remain "on" when the door is closed.
- (5) No proprietor of a body rub parlour, body painting studio or model studio will

permit any person to enter or remain on the premises between the hours of 12:00 midnight and 8:00 a.m.

- (6) No proprietor of a body rub parlour will permit any person engaged in providing a body rub on the premises to perform a body rub unless the person is wearing clean, washable, non-transparent outer garments covering the body between the neck and the top of the knee, the sleeves of which do not reach below the elbows.
- (7) No proprietor of a body rub parlour will exhibit the proprietor's body, or permit other persons to exhibit their bodies, in any window on or about the premises, or exhibit or permit to be exhibited any sign outside of the premises showing any nude male or female body, or any part of a nude body, or any printed words that might indicate that the premises is a place that offers any form of sexual or nude entertainment.

### **Casino**

- 45. (1) Every proprietor of a Casino must:
  - (a) provide the Chief Constable and Inspector with the name, age, address and description of every person proposed to be employed or engaged in the business together with any additional information as the Inspector may require;
  - (b) notify the Inspector within 24 hours of any change in the personnel employed or engaged in the business; and
  - (c) not employ or engage any person in the business without first receiving the approval of the Inspector.
- (2) No proprietor of a Casino will:
  - (a) employ any person on the premises unless the person is 19 years of age or over; or
  - (b) permit any person to be on the premises at any time unless the person is 19 years of age or over.

### **Christmas Tree Sales**

- 46. (1) Christmas tree sales may be carried out on any property other than a required parking lot or occupied residential lot under the following conditions:
  - (a) the business must be located so that there is no visual obstruction to vehicular traffic or pedestrians and there is not a nuisance to the community;
  - (b) sales will be permitted from November 15 to December 31 of any given year;
  - (c) if the property being used is not owned by the applicant the applicant must provide to the Inspector written permission from the owner of the property to use the property for this purpose;
  - (d) if a temporary office is required, the applicant must obtain a temporary trailer office permit under Surrey Mobile Homes and Trailer Regulation and Control By-law, 1980, No. 6142; and

- (e) once Christmas tree sales are completed, the site must be left by the proprietor in a clean and presentable condition.
- (2) A person who carries out Christmas tree sales and who is also licensed as a nursery for the same premises is not required to pay an additional license fee for Christmas tree sales.

### **Community Services**

- 46.1 (1) Every applicant or operator of a Community Service within the boundaries of the area shown on Map D.1 Surrey City Centre of Schedule D to Surrey Zoning By-law, 1993, No. 12000, must enter into a good neighbour agreement with the City of Surrey as a condition precedent to the issuance of a new business license or the renewal, transfer or amendment of an existing business license.

### **Contractors**

47. (1) Every person licensed as a contractor must, within two weeks of delivery of a written request by an Inspector, provide the Inspector with a list of all subtrades engaged on each specific job, on a form prescribed by the Inspector.

### **Discotheques and Dancehalls**

48. (1) The operation of every discotheque and dancehall is subject to the regulations of this Section.
- (2) The permitted hours of operation of a discotheque or dancehall are:
- (a) School day matinees - 4:00 p.m. to 10:00 p.m.;
  - (b) Non-school day matinees - 1:00 p.m. to 10:00 p.m.; and
  - (c) Evenings - 6:00 p.m. to 11:00 p.m. In cases where the evening session precedes a non-school day the hours of operation for the evening session may be 6:00 p.m. to 12:00 p.m.
- (3) Dance sessions may be attended by the 13 to 18 year age group only.
- (4) If a matinee and evening dance are to be held on the same day, they must be scheduled so as to provide one clear hour between the time the matinee dance session ends and the time the evening dance session begins.
- (5) Except for management personnel, only those persons falling into the age group in Subsection (3) are permitted to enter the discotheque or dancehall.
- (6) No person is permitted to re-enter the discotheque or dance hall during the same dance session.
- (7) No alcoholic beverages are permitted to be consumed or kept on the premises.

- (8) No person is permitted to possess alcoholic beverages on or about the premises.
- (9) No drunkenness or disorderly conduct is permitted on the premises.
- (10) One male and one female adult must be on the premises at all times for the purpose of providing supervision. For the purpose of this subsection an adult is a responsible individual over the age of 21 years.
- (11) The interior and exterior of a discotheque or dancehall must be fully illuminated at all times during its operation.
- (12) The license fee payable by the proprietor of a discotheque or dancehall is in addition to any license fee payable for a restaurant on the same premises.

### **Drug Paraphernalia**

- 48A. (1) No person carrying on a business shall display or permit to be displayed on a street or in any window facing a street, or elsewhere where it can be seen by a person inside or outside the premises, or to the public at large, any drug paraphernalia.
- (2) No person carrying on a business shall sell drug paraphernalia to any person under the age of 19 years except where the premises are licensed as a pharmacy under the *Pharmacists Act*.

### **Employment Agencies, Talent Agencies and Recruiting Services**

- 48.1 (1) Every applicant for a license to operate as an employment agency, talent agency or recruiting service must provide evidence satisfactory to the Inspector that the person has obtained a license as required under the Employment Standards Act, R.S.B.C. 1996, c. 113.
- (2) Every proprietor of an employment agency, talent agency or recruiting service must comply with the requirements of the Employment Standards Act, R.S.B.C. 1996, c. 113 and its regulations.

### **Firearms Certification**

- 48.1A (1) The operator of every firearms certification business is subject to the regulations of this Section.
- (2) All firearms certification training instructors must be federally certified.
- (3) All firearms on the business premise must be fully deactivated and unfireable.
- (4) No ammunition is permitted on the business premise at any time.

### **Fireworks Vendor**

- 48.2 (1) The operation of every fireworks vendor is subject to the regulations of this Section.
- (2) A fireworks vendor must conform to Surrey Fireworks Regulation By-law, 1974, No. 4200, as amended.

- (3) A fireworks vendor must not store or cause to be stored any fireworks adjacent to any heat, flame or other source of ignition.
- (4) A fireworks vendor must not store or cause to be stored any fireworks in a position or area that is readily accessible to customers or prospective customers.
- (5) All fireworks for sale or display must be contained in a glass, plexiglass or other suitable receptacle.
- (6) Two rated fire extinguishers: 2A10BC or 3A10BC are required at any premises from which a fireworks vendor operates.
- (7) A fireworks vendor must ensure that there is no smoking within the building where fireworks are present.
- (8) A fireworks vendor must conform to all other City by-laws and all provincial and federal legislation governing fireworks.
- (9) A fireworks vendor may only operate from lots zoned C-4, C-5, C-8, C-15, C-35 and CHI, all as defined in Surrey Zoning By-law, 1993, No. 12000, as amended.
- (10) A fireworks vendor must not sell, dispose of, give or otherwise distribute fireworks to any person other than a person who holds a valid fireworks supervisor certificate from Natural Resources Canada – Explosive Regulatory Division.
- (11) An Inspector will conduct an inspection of the premises of a fireworks vendor applicant to ensure compliance before a business license is issued.
- (12) A fireworks vendor must not operate until the business license application has been approved.
- (13) A fireworks vendor must not operate from:
  - (a) any vacant property or parking lot; or
  - (b) a trailer, vehicle or temporary structure on any property.

### **Health Enhancement Centre**

- 48.3
- (1) The Inspector will not issue a license for a health enhancement centre unless satisfied that either the applicant for the license or an officer of an applicant demonstrates a knowledge and understanding of the art and practice of shiatsu, accupressure, reflexology, bio-kinesiology, hellework, polarity, reiki, rolfing, and trager approach, or any other therapeutic touch technique, and the Inspector may, in that regard, require the applicant or officer to take and pass an exam. The Inspector may require the applicant to provide proof of membership in a recognized association of practitioners or course documentation prior to approval of the license.
  - (2) Every person carrying on the business of a health enhancement centre shall ensure that all persons hired to administer a therapeutic touch technique are qualified in that respect and have not been convicted of an offence under sections 212 or 213 of the *Criminal Code*.
  - (3) No person carrying on the business of a health enhancement centre shall employ any person to administer a therapeutic touch technique unless that person is at least 19 years of age.
  - (4) No person carrying on the business of a health enhancement centre shall remain open for business or administer therapeutic touch technique between the hours of 12:00 midnight and 8:00 a.m.

- (5) No person carrying on the business of a health enhancement centre shall allow any employee or other person on the premises to engage in or offer to engage in an act of prostitution.

### **Hotels and Rooming Houses**

49. (1) Every proprietor of a hotel must provide and keep a guest register and every person provided accommodation must be registered.
- (2) Every proprietor of a hotel must require every person provided accommodation to sign the register and there must be entered in the register the name and home address of the guest and of each person with the guest together with the date of arrival, and if the guest is travelling by motor vehicle, the trade name of the vehicle, the license number and the Province or State in which the license plate was issued.
- (3) Upon departure of each guest the proprietor of the hotel must enter the date of departure in the register.
- (4) Every person applying for accommodation must furnish to the proprietor of the hotel the information necessary to complete registration in accordance with this Section and no proprietor of a hotel will provide accommodation until the information has been provided. Picture Identification may be requested by the proprietor of any hotel.
- (5) The registration records provided for in this Section must be produced at all times for inspection at the request of an Inspector.
- (6) For the purposes of this Section, "hotel" includes a rooming house and a premise in which more than two rooms or suites are let or kept for rent.

### **Ice Cream Vendors**

50. (1) No ice cream vendor will carry on business in a manner which is contrary to Highway and Traffic By-law, 1997, No. 13007, the Motor Vehicle Act, R.S.B.C. 1996, c. 318, the Highway Scenic Improvement Act, R.S.B.C. 1996, c. 190 or any other City by-law or Provincial statute or regulation enacted to regulate traffic and the use of highways in the City.
- (2) No ice cream vendor will post, erect, or display a sign along a highway or on property except in compliance with Surrey Zoning By-law, 1993, No. 12000 and the Highway and Traffic By-law, 1997, No. 13007.
- (3) Every ice cream vendor must comply with the Consumer Protection Act, R.S.B.C. 1996, c. 69.
- (4) Every ice cream vendor must obtain written approval from the provincial agency responsible for health and the safe handling of food products.
- (5) No ice cream vendor will stand or locate within 100 metres of any premises offering for sale the same or similar items as the ice cream vendor.
- (6) Every ice cream vendor must provide a garbage container and must pickup all garbage and debris located within 25 metres of the vehicle which results from the ice cream vendor's operation.
- (7) Every vehicle used by an ice cream vendor must be kept in good repair.

- (8) An ice cream vendor must not operate before 8:00 a.m. or after 9:00 p.m.
- (9) The amplified sound from an ice cream vendor's vehicle must not be played at a higher level than 60 dBA measured at 50 feet in front of the vehicle and the amplified sound system must be set within the unit so that it cannot be adjusted to a higher level than 60 dBA measured at 50 feet in front of the vehicle.
- (10) The amplified sound system in an ice cream vendor's vehicle must be shut off when the vehicle is stopped.
- (11) An ice cream vendor will carry on business in residential areas only and will not sell products in commercial areas, parks, beaches, school grounds or on any truck route. For the purposes of this Section, "truck route" means a highway, a portion of a highway, or a series of connected highways, designated as a truck route in Schedule "C" to Highway and Traffic By-law, 1997, No. 13007.
- (12) An ice cream vendor must only stop the ice cream vendor's vehicle in the course of business while actively engaged in making a sale and must move to another location after all customers have been served.
- (13) No member of the general public will be permitted inside an ice cream vendor's vehicle and all food must be served to customers while they stand at the exterior of the vehicle.
- (14) No ice cream vendor will permit or allow any person other than a driver licensed under the Motor Vehicle Act, R.S.B.C. 1996, c. 318 and employed by the ice cream vendor to operate the vehicle.
- (15) Every applicant for a license to operate an ice cream vendor business must:
  - (a) supply the Chief Constable with the name, age, address, birth date and sex of all persons employed in the business; and
  - (b) provide evidence satisfactory to the City that the applicant has comprehensive general liability insurance coverage in the amount of \$2,000,000.00.

### **Junk and Scrap**

- 51. (1) Vehicles loaded with scrap or junk must not be parked overnight in a residential zone.
- (2) Every proprietor of a business which has scrap metal as a by-product and operates in other than an industrial zone (including, without limitation, automotive repair service, gas station, auto body/painting and automobile dealer/rebuilder) must contain its surplus scrap totally in a building or approved walled or fenced area with no surplus scrap being piled higher than the approved wall or fence.

### **Kennels**

- 52. (1) The operator of a hobby kennel must reside on the lot on which the kennel is located.

## Licensed Establishments

53. (1) The proprietor of every licensed establishment must ensure that signs warning of fetal alcohol syndrome are installed as prescribed in Subsection (2).
- (2) Signs warning of fetal alcohol syndrome must meet the following minimum requirements:
- (a) for every licensed establishment which is permitted to sell alcoholic beverages for off-premises consumption there must be at least one sign located so it is clearly visible from all locations where the sale or dispensing of the alcohol beverages takes place; and
  - (b) for every licensed establishment which permits the consumption of alcoholic beverages on the premises there must be one sign conspicuously displayed at each entrance of the premises and in each public washroom located on the premises intended to be used by females.
- (3) All signs to be displayed must be those supplied by the City, a copy of which is attached to and forms part of this By-law as Schedule "B".
- (4) Where an outdoor patio of a licensed establishment is located within 100 metres of a residential area, the permitted hours of operation of the outdoor patio are between 11:00 a.m. to 10:00 p.m. every day of the week.
- (5) Every proprietor of a Licensed Premise (Liquor Primary) and of a Licensed Premise (Food Primary) that offers patron participation entertainment, or liquor service past midnight, or operates a separate lounge area where food service is optional, must enter into a good neighbour agreement with the City, the RCMP and Surrey Fire Services as a condition of receiving a new business license or amending an existing business license.

## Mail Drop Services

54. (1) Every proprietor of a mail drop service must:
- (a) maintain a complete and accurate written record of the name and address of every customer on behalf of whom the proprietor collects mail;
  - (b) obtain from every customer a statement of whether or not the customer intends to use the mail drop service for business purposes and include that statement as part of the record;
  - (c) where the customer referred to is a corporation, firm, or business proprietorship, maintain, as part of the record and in addition to the information referred to in clause (i), an accurate written record of the name and address of at least one natural person authorized to represent the corporation, firm, or business proprietorship;
  - (d) obtain from every person referred to in clause (a) and clause (c) proof of identity by the production of picture identification by the person and include the details of each form of picture identification as part of the record;
  - (e) maintain the record on the premises where mail is collected for the



customer; and

- (f) make the record available for inspection immediately upon the request of an Inspector.
- (2) The address of every natural person whose name and address is required to be recorded under this Section must be that person's current residential address.

### **Pedlars**

- 55. (1) No person will peddle:
  - (a) on or from a highway;
  - (b) from a vehicle that is stopped or parked on a highway or on public or private property;
  - (c) on or from a sidewalk;
  - (d) on or from a parking lot;
  - (e) outside of a building; or
  - (f) on or from City property or a City right-of-way.
- (2) No pedlar will carry on business in a manner which is contrary to the Highway and Traffic By-law, 1997, No. 13007, the Motor Vehicle Act, R.S.B.C. 1996, c. 318, the Highway Scenic Improvement Act, R.S.B.C. 1996, c. 190 or any other City by-law or Provincial statute or regulation enacted to regulate traffic and the use of highways in the City.
- (3) No pedlar will post, erect, or display a sign along a highway or on property except in compliance with Surrey Zoning By-law, 1993, No. 12000 and the Highway and Traffic By-law, 1997, No. 13007.
- (4) Every pedlar, when selling or offering for sale to the public a commodity which is sold by weight or measure, must have a lawful scale or measure capable of weighing or measuring the commodity sold or offered for sale by the pedlar.
- (5) Every pedlar must comply with the Consumer Protection Act, R.S.B.C. 1996, c. 69.
- (6) Every pedlar who peddles food or food products must obtain written approval from the provincial agency responsible for health and the safe handling of food products.

### **Pet Stores**

- 55.1 (1) an owner or operator of a pet store must not sell, offer for sale, or display to the public any animal that:
  - (a) is not a domestic animal as defined by the Community Charter; or
  - (b) is a dog, cat, or lagomorpha, such as rabbits, hares, or pikas.

### **Pharmacies**

- 55.2 (1) No pharmacy will offer a client a cash incentive or other inducement for dispensing

methadone to the client.

### **Pinball Machines**

56. (1) No person under the age of 16 years is permitted to operate a pinball machine after 10:00 p.m., except Fridays and Saturdays or the night prior to a statutory or school holiday, unless accompanied by a parent or legal guardian.
- (2) Every proprietor of a business operating pinball machines, including an arcade, must post the regulations and hours of operation specified by this Section in a conspicuous place at the entrance to the premises and inside the premises within one metre of each pinball machine.

### **Portable Food Vendors**

57. (1) Every portable food vending cart must:
- (a) not exceed 4 square metres in area;
  - (b) be capable of being moved on its own wheels without alteration or preparation; and
  - (c) be fully self-contained with no service connection, other than electrical service, provided the portable vending cart is located no more than 2 metres from the point of electrical connection.
- (2) A portable food vending cart may be towed by another vehicle.
- (3) Every portable food vending cart must be located on private property so as not to interfere with or block any exit or walkway.
- (4) Every portable food vending cart must be located in one parking space or on the corner of a landscaped area.
- (5) Every portable food vending cart must be kept in good repair.
- (6) Every portable food vending cart must meet Provincial health regulations.
- (7) No portable food vending cart will be located within 100 metres of any restaurant and any premise which sells alcoholic beverages.
- (8) Every portable food vendor must provide a garbage container and must pick up all garbage and debris within 100 metres of the portable food vending cart which results from the business operation.
- (9) Every portable food vendor must provide to the Inspector written permission from the owner of the property allowing the portable vending cart to be located on the property and allowing the portable food vendor to access the washroom facilities located on the property.
- (10) A portable food vendor must not be located on a vacant property.

## **Post Box Rentals**

58. (1) Every proprietor of a post box rental agency must:
- (a) maintain a complete and accurate written record of the name and address of every proprietor who rents, leases, owns, has possession of, or has the use of a post box into which mail is deposited;
  - (b) obtain from every customer a statement of whether or not the customer intends to use the post box for business purposes, and include that statement as part of the record;
  - (c) where the customer is a corporation, firm, or business proprietorship, maintain, as part of the record and in addition to the information referred to in clause (a), an accurate written record of the name and address of at least one natural person authorized to represent the corporation, firm, or business proprietorship;
  - (d) obtain from every person referred to in clause (a) or (c) proof of identity by the production of picture identification by the person and include the details of each form of picture identification as part of the record;
  - (e) maintain the record for each post box at the premises where the post box is located; and
  - (f) make the record available for inspection immediately upon the request of an Inspector.
- (2) The address of every natural person whose name and address is required to be recorded under this Section must be that person's current residential address.

## **Scrap Metal Dealers**

- 58.1 (1) Every Scrap Metal Dealer must comply with the provisions of Scrap Metal Dealer Regulation By-law, 2008, No. 16655.

## **Secondary Suites and Rooming Houses**

59. Deleted (BYL 17310, 01/10/11)

## **Secondhand Dealers and Pawnbrokers**

60. (1) No secondhand dealer will carry on business or display or store merchandise except in an enclosed building.
- (2) No secondhand dealer will carry on business as a pawnbroker without first obtaining a license to operate as a pawnbroker and no pawnbroker will carry on a business as a secondhand dealer without first obtaining a license to operate as a secondhand dealer.
- (3) Every secondhand dealer and every pawnbroker must comply with the provisions of Surrey Secondhand Dealers and Pawnbrokers By-law, 1997, No. 13183.

## **Social Escort Services**

61. (1) Every proprietor of a social escort service must:
- (a) provide the Chief Constable and Inspector with the name, age, address and description of every person proposed to be employed or engaged in the business together with any additional information as the Inspector may require;
  - (b) notify the Inspector within 24 hours of any change in the personnel employed or engaged in the business;
  - (c) maintain to the satisfaction of the Inspector a written record of every request to provide or furnish an escort or partner, giving the name and address of the person requesting the service together with the name of the escort or partner recommended and the function attended; and
  - (d) not employ or engage any person in the business without first receiving the approval of the Inspector.

## **Tax Buyers**

62. (1) Where any person assigns the right to an income tax refund to a tax buyer, the amount that person is to receive from the tax buyer must be clearly indicated both as to the gross amount to be received as well as the percentage that the gross amount represents of the original amount of the tax refund.
- (2) When a tax buyer receives an income tax refund and the amount exceeds the amount assigned by the taxpayer by the sum of \$10.00 or more, the tax buyer must contact the taxpayer, advising of the refund so that the refund may be remitted to the taxpayer.
- (3) Every tax buyer must clearly state the following information on all forms used by the tax buyer and the information also forms part of the regulations governing the conduct of the tax buyer:
- (a) This is an outright purchase of the tax refund and is not a loan;
  - (b) There are no fees charged by the tax buyer other than those stated in Subsection (1) for this transaction; and
  - (c) The taxpayer may cancel this transaction within 48 business hours without charge or penalty upon return by the taxpayer of all monies received from the tax buyer.
- (4) The form used by a tax buyer must clearly state the address of the year-round office of the tax buyer and if no year-round office exists, where the tax buyer is a corporation incorporated under the laws of this Province of British Columbia, must state its registered address for service and where the tax buyer is an individual, must indicate the permanent place of residence of the tax buyer.
- (5) Every form used by a tax buyer must be dated and signed by both the taxpayer and the tax buyer and must clearly indicate that the taxpayer is over the age of 18 years.

A copy of the form must be either handed to or delivered to the taxpayer prior to the time the taxpayer executed the assignment of the tax refund.

- (6) A copy of Subsection (3) must be posted conspicuously on the premises of the tax buyer together with the business license.

### **Taxi Businesses**

63. (1) Every person applying for and receiving a license to carry on a taxi business must comply with all regulations of Vehicle for Hire By-law, 1999, No. 13610.

### **Temporary Homeless Shelter**

- 63.1 (1) Temporary homeless shelters only be permitted to operate between November 1 and March 31 of any given winter season.

### **Tobacco and Vapour Product Sales**

64. (1) No proprietor of a retail business which has for sale cigarettes and related tobacco products will permit a person to purchase cigarettes or related tobacco products unless the person presents picture identification showing that the person is 19 years of age or over.
- (2) The proprietor of every retail business which has for sale tobacco or vapour products must not display tobacco or vapour products, or advertise or promote the use of tobacco or vapour products, in any manner by which the tobacco or vapour products or the advertisement or promotion:
  - (a) may reasonably be seen or accessed by a person inside the retail premises who is not 19 years of age or over; or
  - (b) are clearly visible to a person outside the retail establishment.
- (3) For the purposes of Subsection (2), "advertise or promote the use of tobacco or vapour products" means to advertise or promote the use of tobacco or vapour products by any means, including by:
  - (a) displaying on a sign, video, clothing or other tangible object the name of a brand or manufacturer of tobacco or vapour products, an abbreviation or other thing that would reasonably identify the name of a brand or manufacturer of tobacco or vapour products, or a graphic, design or symbol that is commonly associated with the name of a brand or manufacturer of tobacco or vapour products; or
  - (b) making available any sign, video, clothing or other tangible object that displays any of the things set out in paragraph (a).
- (4) Despite Subsection (3), the proprietor of a retail business which has for sale tobacco or vapour products may advertise within the premises the types of tobacco and vapour products for retail by means of a sign that meets all of the following criteria:
  - (a) the sign must not be larger than 968 cm<sup>2</sup>;

- (b) the background of the sign must be white only;
- (c) the text of the sign must be black only;
- (d) the letters in the text of the sign must not be higher than 5 cm;
- (e) except for the "\$" symbol in front of a price, the sign must not contain any graphic or design, or any symbol that is not an alpha-numeric character;
- (f) the sign must not include the name of a brand or manufacturer of tobacco or vapour products;
- (g) the sign must not include any abbreviation, or other thing that would reasonably identify the name of a brand or manufacturer of tobacco or vapour products; and
- (h) the sign may advertise only the types of tobacco and vapour products for sale and the prices of, or a price range for, those types of tobacco and vapour products,

and the proprietor must not have more than 3 signs on the premises, including not more than one sign at each point of sale system.

- (5) The proprietor of a retail business which has for sale tobacco or vapour products must ensure that warning signs as prescribed in Subsections (6), (7) or (8) are displayed in accordance with the following:
  - (a) the decals for purchasers must be displayed in plain view to purchasers at the point and time of sale;
  - (b) the decals for employees must be displayed in plain view to the employee operating the point of sale system on or near the point of sale system at the time of sale; and
  - (c) the decals must not be obscured by any sign, notice or any other thing that could make the decal less than fully visible.
- (6) The proprietor of a retail business which has for sale tobacco, but not vapour products, must do both of the following:
  - (a) display to purchasers the decal set out in Figure 1 of Schedule "C"; and
  - (b) display to employees the decal set out in Figure 2 of Schedule "C".
- (7) The proprietor of a retail business which has for sale vapour products, but not tobacco, must do both of the following:
  - (a) display to purchasers the decal set out in Figure 3 of Schedule "C"; and
  - (b) display to employees the decal set out in Figure 4 of Schedule "C".
- (8) The proprietor of a retail business which has for sale both tobacco and vapour products must do both of the following:
  - (a) display to purchasers the decal set out in Figure 5 of Schedule "C"; and
  - (b) display to employees the decal set out in Figure 6 of Schedule "C".
- (9) A proprietor who operates a vending machine that sells tobacco or vapour

products must affix to the front of the vending machine the decal referred to in Figure 1, Figure 3 or Figure 5 of Schedule "C", as applicable.

- (10) The proprietor of a retail business which has for sale vapour products is exempt from the provisions of Subsections (1), (2) and (3) with respect to vapour products that are prescribed by regulation under the Tobacco and Vapour Products Control Act, R.S.B.C. c. 451 as products or devices intended to be used for medical purposes, including to reduce nicotine dependence.

### **Truck Parking Facility**

- 64.1 (1) Every proprietor or property owner(s) of a truck parking facility must provide the City with an annual environmental assessment report, in accordance with the form and content requirements of Part 4 of the Riparian Areas Protection Regulation B.C. Reg. 178/2019, for the truck parking facility, and the assessment report must be dated no earlier than one year from the date of issuance of the annual business license.
- (2) Every proprietor or property owner(s) of a truck parking facility must comply with the provisions of Surrey Stormwater Drainage Regulation and Charges By-law, 2008, No. 16610.

### **Vending Machines**

65. (1) No proprietor of a retail business which has for sale tobacco or vapour products will sell, offer for sale, provide or distribute tobacco or vapour products to a person unless the individual is 19 years of age or over and presents picture identification showing that the individual is 19 or over.
- (2) No person, other than the Inspector, will alter, remove, damage, deface or destroy a decal attached to a vending machine.
- (3) No proprietor of a premise will permit the number of vending machines owned or kept upon the premise to be increased without first notifying the Inspector in writing of the increase in number.
- (4) The provisions of this Section also apply to vending machines situated on any highway.

### **Offences and Penalties**

66. Every person who violates any of the provisions of this By-law or who suffers or permits any act or thing to be done in contravention of this By-law or neglects to do or refrains from doing any act or thing required to be done by this By-law or fails to comply with a term or condition of a license granted under this By-law is guilty of an offence and will be liable upon summary conviction to a penalty of not less than \$50.00 and not more than \$2,000.00 plus the costs of the prosecution.
67. Each day that a violation is permitted to exist will constitute a separate offence under this By-law.

### **Commencement**

68. This By-law will come into full force and effect on the first day of April, 1999.

**Repeal**

69. "Business License By-law, 1976, No. 4747", as amended, is hereby repealed.

PASSED THREE READINGS on the 22nd day of March, 1999.

RECONSIDERED AND FINALLY ADOPTED, signed by the Mayor and Clerk, and sealed with the Corporate Seal on the 29th day of March, 1999.

"D.W. McCALLUM" MAYOR

"D.B. KENNY" CLERK



As Amended by By-laws 13795, 07/19/99; 13966, 03/13/00; 14011, 05/01/00; 14639, 02/25/02; 14832, 03/10/03; 15343, 04/19/04; 15736, 05/30/05; 16450, 09/17/07; 16521, 01/14/08; 16848, 01/19/09; 17069; 12/14/09; 16668, 05/03/10; 17556, 02/06/12; 17831, 12/17/2012; 18124, 01/13/14; 18348, 01/12/15; 18580, 12/14/15; 18972, 12/19/16; 19418, 12/18/17, 19709, 12/19/19; 19975, 12/16/19; 20028, 03/09/20; 20214, 12/21/20; 20500, 12/24/21

**Schedule "A"**

<b>Category</b>	<b>Fee</b>
Acupuncture	\$239.75 per year
Acupressure	\$239.75 per year
Administration Office	\$239.75 per year
Adult Entertainment Store	\$5,127.75 per year
Advertising	\$239.75 per year
Alcohol and Drug Recovery House	\$951.50 per year
Animal Sitting	\$239.75 per year
Apartment Building/Townhouse Rental	\$67.50 per year for each dwelling
Arcade	\$5,127.75 per year
Auction/Auctioneer	\$421.50 per year
Auto Body/Painting	\$388.50 per year
Automated Teller Machine	\$257.75 per year for each machine
Automobile Cleaning/Car Wash/Detailing	\$257.75 per year
Automobile Dealer/Rebuilder	\$601.25 per year
Automobile Wrecker	\$1,293.25 per year
Automobile/Truck Rental	\$428.75 per year
Automotive Repair Service	\$388.50 per year
Bakery	\$277.00 per year
Bankruptcy Trustee	\$335.50 per year
Bank	\$1,368.75 per year
Bed and Breakfast	\$128.75 per year
Boat Building/Sales/Service/Rental/Marina	\$308.00 per year
Body Rub Parlour/Body Painting Studio	\$5,127.75 per year
Bookkeeping	\$239.75 per year

**Schedule "A"**

<b>Category</b>	<b>Fee</b>
Bowling Alley	\$1,044.00 per year
Bus Service	\$335.50 per year
Business School	\$226.00 per year
Business Services Office	\$239.75 per year
Carnival	\$41.75 per day for each device or game
Casino	\$5,127.75 per year (plus \$59.75 per machine)
Cat Boarding	\$239.75 per year
Caterer	\$239.75 per year
Catering/Coffee Truck	\$239.75 per year
Cemetery	\$1,699.75 per year (plus \$15.75 per hectare)
Charitable Society/Organization	\$1.00 per year
Cheque Cashing Centre	\$335.75 per year
Christmas Tree Sales	\$110.00 per season
Circus	\$261.00 per day
Collection Agent	\$335.75 per year
Commercial Kennel	\$516.00 per year
Computer Consulting/Repair/Design	\$239.75 per year (plus \$33.00 per employee)
Concession Stand	\$318.50 per year for each stand
Construction Management	\$239.75 per year (plus \$33.00 per employee)
Consultant	\$239.75 per year (plus \$33.00 per employee)
Contractor - Alarm Installation	\$335.75 per year
Contractor - Demolition	\$335.75 per year
Contractor - Electrical	\$335.75 per year
Contractor - Fire Protection	\$335.75 per year
Contractor - General	\$335.75 per year
Contractor - Landscaping/Excavating	\$335.75 per year
Contractor - Masonry/Drywall	\$335.75 per year
Contractor - Miscellaneous	\$335.75 per year

**Schedule "A"**

<b>Category</b>	<b>Fee</b>
Contractor - Painting	\$335.75 per year
Contractor - Paving	\$335.75 per year
Contractor - Plumbing/Heating/Mechanical	\$335.75 per year
Contractor - Roofing/Insulation	\$335.75 per year
Contractor - Sewer/Septic	\$335.75 per year
Contractor - With Storage	\$335.75 per year (plus \$27.25 for each 100m <sup>2</sup> over 2,000m <sup>2</sup> not including customer parking areas)
Counselling Service	\$239.75 per year
Courier Service	\$171.25 per year
Currency Exchange	\$335.75 per year
Customs Broker	\$368.25 per year (plus \$33.00 per employee)
Dating Service	\$5,127.75 per year
Dental Lab	\$368.25 per year
Denture Clinic	\$368.25 per year
Desktop Publishing	\$239.75 per year (plus \$33.00 per employee)
Discotheque/Dancehall	\$5,127.75 per year
Dog Grooming	\$330.25 per year
Drafting/Design Service	\$239.75 per year (plus \$33.00 per employee)
Dressmaker	\$110.25 per year
Driving School	\$226.00 per year
Dry Cleaner/Laundry	\$171.50 per year
Education Service (assessment, etc.)	\$239.75 per year (plus \$33.00 per employee)
Employment Agency/Recruiting Service	\$239.75 per year (plus \$33.00 per employee)
Employment Consultant	\$239.75 per year (plus \$33.00 per employee)
Esthetician	\$135.00 per year
Farm Produce Sales	\$335.75 per year
Fashion Design	\$239.75 per year (plus \$33.00 per employee)
Financial Agent	\$773.50 per year
Financial Planning/Consultant	\$239.75 per year (plus \$33.00 per employee)

**Schedule "A"**

<b>Category</b>	<b>Fee</b>
Fireworks Vendor	\$444.50 per year
Fitness Personal Trainer	\$239.75 per year (plus \$33.00 per employee)
Flea Market	\$330.25 per year
Funeral Parlour	\$442.25 per year
Gas Station	\$694.00 per year
General Business Office	\$239.75 per year (plus \$33.00 per employee)
Glass Installation/Sales	\$335.75 per year
Golf Course, Driving Ranges, Par 3 Courses	\$318.50 per year
Hairdressing Salon/Hair Stylist	\$136.00 per year (plus \$68.75 for each chair over one)
Health Care Consultant	\$239.75 per year (plus \$33.00 per employee)
Hobby Kennel - 3 Dogs	\$131.00 per year
Hobby Kennel - 4 to 6 Dogs	\$257.75 per year
Holistic Health Care	\$368.25 per year
Home Crafts	\$110.00 per year
Horse Racing	\$380.25 per day
Hotel/Motel/Rooming House	\$19.50 per year for each room
Ice Cream Vendor	\$308.00 per year
Immigration Consultant	\$239.75 per year (plus \$33.00 per employee)
Import/Export	\$226.00 per year
Income Tax Service	\$239.75 per year
Insurance Adjuster	\$277.00 per year
Insurance Agent	\$239.75 per year (plus \$33.00 per employee)
Interior Decorating/Design	\$239.75 per year (plus \$33.00 per employee)
Internet Services	\$239.75 per year (plus \$33.00 per employee)
Investment Consultant	\$239.75 per year (plus \$33.00 per employee)
Janitorial Service	\$204.50 per year
Land Development	\$335.75 per year
Laundromat	\$516.00 per year

## Schedule "A"

Category	Fee
Licensed Premises (Food Primary)	\$431.00 per year
Licensed Premises (Food Primary with	\$857.50 per year
Licensed Premises (Liquor Primary Club)	\$2,578.50 per year
Licensed Premises (Liquor Primary)	\$2,578.50 per year
Licensed Premises (Liquor Primary – Cabaret)	\$5,127.75 per year
Licensed Premises (Liquor Primary – Stadium)	\$5,127.75 per year
Licensee Retail Store	\$857.50 per year
Limousine Service	\$171.50 per year (plus \$89.25 per vehicle)
Locksmith	\$335.75 per year
Lumber Yard/Building Material Yard	\$444.50 per year (plus \$26.25 per 100m <sup>2</sup> over 2000m <sup>2</sup> not including customer parking areas)
Machinery/Heavy Equipment Dealer	\$444.50 per year
Mail Drop Service	\$239.75 per year
Mail Order	\$239.75 per year
Manufacturer's Agent	\$226.00 per year
Manufacturer/Machine Shop	\$326.25 per year (plus \$8.00 per employee)
Massage Therapist (RMT)	\$368.25 per year
Media/Public Relations	\$239.75 per year (plus \$33.00 per employee)
Mediation Services	\$239.75 per year (plus \$33.00 per employee)
Medical Laboratory	\$428.75 per year
Methadone Dispensary	\$5,127.75 per year
Miscellaneous	\$335.75 per year
Mobile Home Park	\$67.50 per year for each unit
Model Studio	\$3,311.25 per year
Nursery	\$335.75 per year
Parking Lot Enforcement (Automobile Immobilizing)	\$464.50 per year
Parking Lot	\$335.75 per year

**Schedule "A"**

<b>Category</b>	<b>Fee</b>
Party/Wedding Consultant	\$239.75 per year (plus \$33.00 per employee)
Pawnbroker	\$5,127.75 per year
Pedlar	\$308.00 per year
Pepper Spray Vendor	\$431.00 per year
Petroleum Product Distributor	\$550.50 per year
Photographer/Videographer	\$226.00 per year
Planning Consultant	\$239.75 per year (plus \$33.00 per employee)
Portable Food Vendor	\$128.75 per year
Post Box Rental Agency	\$226.00 per year
Printer/Publisher	\$226.00 per year
Private Investigators	\$335.75 per year
Professional Practitioner - Accountant	\$513.25 per year (plus \$33.00 per employee)
Professional Practitioner - Architect	\$513.25 per year (plus \$33.00 per employee)
Professional Practitioner - Chiropractor	\$513.25 per year (plus \$33.00 per employee)
Professional Practitioner - Dentist	\$513.25 per year (plus \$33.00 per employee)
Professional Practitioner - Engineer	\$513.25 per year (plus \$33.00 per employee)
Professional Practitioner - Land Surveyor	\$513.25 per year (plus \$33.00 per employee)
Professional Practitioner - Lawyer	\$513.25 per year (plus \$33.00 per employee)
Professional Practitioner - Doctor	\$513.25 per year (plus \$33.00 per employee)
Professional Practitioner - Notary	\$513.25 per year (plus \$33.00 per employee)
Professional Practitioner - Optometrist	\$513.25 per year (plus \$33.00 per employee)
Professional Practitioner – Part Time	\$171.25 per year
Professional Practitioner - Psychiatrist/Psychologist	\$513.25 per year (plus \$33.00 per employee)
Professional Practitioner - Veterinarian	\$513.25 per year (plus \$33.00 per employee)
Professional Sports	\$110.00 per year
Project Management	\$239.75 per year (plus \$33.00 per employee)
Property Management	\$239.75 per year (plus \$33.00 per employee)

## Schedule "A"

Category	Fee
Public Utility Company	\$1,699.75 per year
Real Estate Agent - 0-5 Employees	\$171.25 per year
Real Estate Agent - 6-10 Employees	\$392.00 per year
Real Estate Agent - 11-15 Employees	\$661.25 per year
Real Estate Agent - 16-25 Employees	\$857.50 per year
Real Estate Agent - 26-50 Employees	\$1,185.75 per year
Real Estate Agent - 51-100 Employees	\$1,582.00 per year
Real Estate Agent - 100+ Employees	\$1,582.00 per year (plus \$323.25 for each 50 employees over 100 employees)
Real Estate Appraisal Service/Building Inspector	\$335.75 per year
Recreational Facility	\$318.50 per year
Recycling Depot	\$428.75 per year
Recycling Plant	\$857.50 per year
Reflexology	\$353.50 per year
Rental Service	\$226.00 per year
Repair Service	\$226.00 per year
Restaurant	\$128.75 per year (plus \$4.00 per seat)
Retail Merchant (0-2 Employees)	\$335.75 per year
Retail Merchant (3-5 Employees)	\$335.75 per year (plus \$33.00 per cash register)
Retail Merchant (6-9 Employees)	\$335.75 per year (plus \$80.25 per cash register)
Retail Merchant (10-19 Employees)	\$335.75 per year (plus \$108.00 per cash register)
Retail Merchant (20 or More Employees)	\$335.75 per year (plus \$136.00 per cash register)
Sales/Marketing Office	\$239.75 per year (plus \$33.00 per employee)
Salvage Yard	\$1,288.50 per year
Scrap Dealer	\$335.75 per year
Secondhand Dealer	\$5,127.75 per year
Security Consultant	\$239.75 per year (plus \$33.00 per employee)
Security Service	\$411.50 per year

## Schedule "A"

Category	Fee
Seminar	\$85.75 per day
Sharpening Service	\$110.00 per year
Shiatsu Massage	\$368.25 per year
Ship Agency/Chandler	\$239.75 per year (plus \$33.00 per employee)
Sign Painter/Manufacturer/Installation	\$335.75 per year
Social Club	\$239.75 per year
Social Escort Service	\$5,127.75 per year
Software Design/Consultant	\$239.75 per year (plus \$33.00 per employee)
Student Venture Program	\$18.75 per year
Tailor	\$171.50 per year
Tanning Salon	\$409.75 per year
Tattoo Parlour	\$207.00 per year
Taxi Service	\$171.50 per year (plus \$0 per wheelchair accessible vehicle plus \$31.00 per zero emissions vehicle plus \$154.25 per any other vehicle)
Taxidermist	\$226.00 per year
Telemarketing Office	\$239.75 per year (plus \$33.00 per employee)
Theatre	\$226.00 per year (plus \$2.50 per seat)
Theatre 2	\$5,127.75 per year
Theatre - Drive-in	\$226.00 per year (plus \$5.75 per parking space)
Tour Consultant/Operator	\$239.75 per year (plus \$33.00 per employee)
Tourist Trailer Parks/Campsites	\$239.75 per year (plus \$33.00 per space)
Towing with No Storage	\$428.75 per year
Towing with Storage	\$857.50 per year
Trade School	\$226.00 per year
Traffic Control	\$257.75 per year
Travel Agency	\$239.75 per year (plus \$33.00 per employee)
Trucking & Cartage - one vehicle only	\$171.25 per year
Trucking & Cartage - multiple vehicles	\$335.75 per year



## Schedule "A"

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Category	Fee
Truck Parking	\$857.50 per year
Tutoring	\$128.75 per year
U-brew/U-vin Premises	\$330.25 per year
Upholstery	\$226.00 per year
Vending Machine/Pinball Machine	\$37.00 per year for each machine
Warehouse	\$318.50 per year
Welding	\$335.75 per year
Wholesale Dealer	\$318.50 per year (plus \$8.00 per employee)

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All fees are subject to applicable taxes.

SCHEDULE "B"



CITY OF SURREY



**• WARNING •**

**Drinking Distilled  
Spirits, Beer, Coolers,  
Wine and Other  
Alcoholic Beverages  
During Pregnancy  
Can Cause  
Birth Defects.**

**SCHEDULE "C"**

**Figure 1**



**Figure 2**

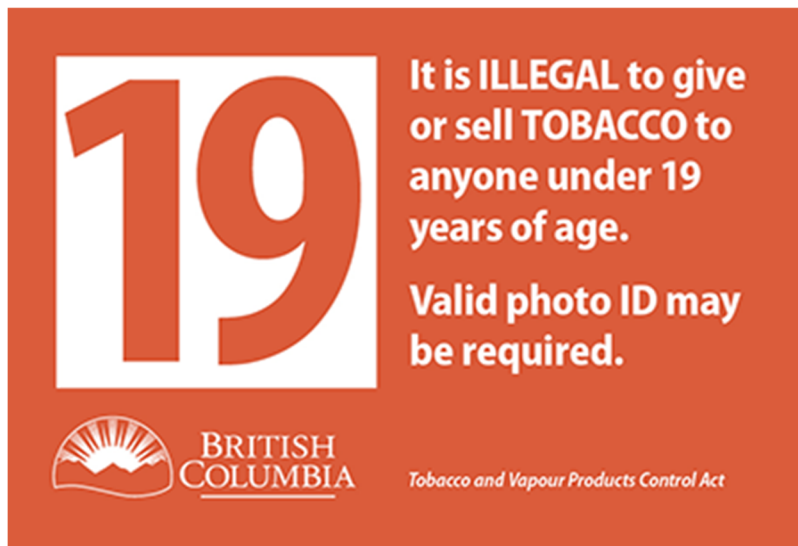
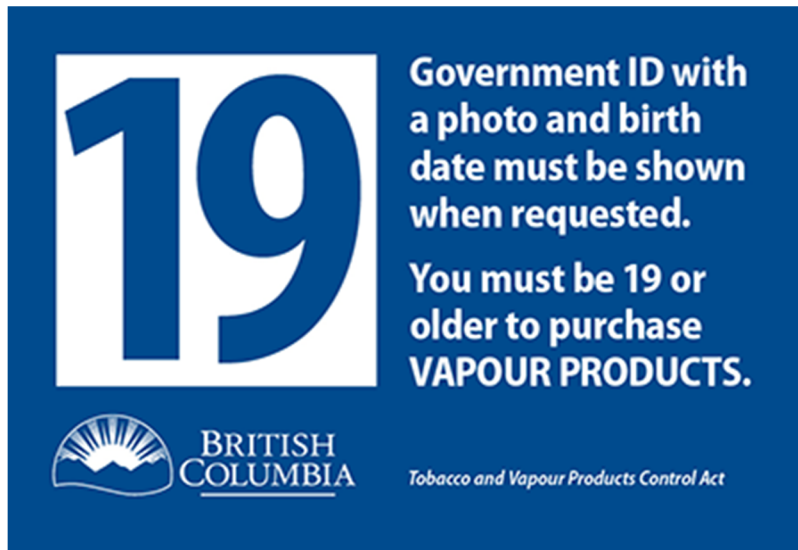



Figure 3



**19**

**Government ID with a photo and birth date must be shown when requested.**

**You must be 19 or older to purchase VAPOUR PRODUCTS.**

 **BRITISH COLUMBIA**

*Tobacco and Vapour Products Control Act*

Figure 4



**19**

**It is ILLEGAL to give or sell VAPOUR PRODUCTS to anyone under 19 years of age.**

**Valid photo ID may be required.**

 **BRITISH COLUMBIA**

*Tobacco and Vapour Products Control Act*

Figure 5

**19**

**Government ID with a photo and birth date must be shown when requested.**

**You must be 19 or older to purchase TOBACCO or VAPOUR PRODUCTS.**

 **BRITISH COLUMBIA**

*Tobacco and Vapour Products Control Act*

Figure 6

**19**

**It is ILLEGAL to give or sell TOBACCO or VAPOUR PRODUCTS to anyone under 19 years of age.**

**Valid photo ID may be required.**

 **BRITISH COLUMBIA**

*Tobacco and Vapour Products Control Act*

**Proposed Amendments to  
Surrey Municipal Ticket Information Utilization By-law, 1994, No. 12508**

The following amendments are proposed to *Surrey Municipal Ticket Information Utilization By-law, 1994, No. 12508*, as amended:

1. Delete SCHEDULE 3 TO BY-LAW NO. 12508 in its entirety and replace it with the following:

**“SCHEDULE 3 TO BY-LAW NO. 12508**

**Amendments: By-laws 13698, 04/26/99; 16667, 04/20/09; 19521, 04/09/18; 20312, 04/26/21**

<u>BUSINESS LICENSE BY-LAW, 1999, NO. 13680</u>	<u>SECTION</u>	<u>FINE</u>
1. No business license	3	\$500.00
2. Business license not posted	18	\$200.00
3. Prevent inspection	28	\$500.00
4. Fail to comply with housing agreement	39(6)	\$200.00
5. Fail to record information	42(9)	\$500.00
6. Receive catalytic converter	42(10)	\$1000.00
7. Fail to keep guest register	49(1)	\$500.00
8. Fail to record information	49(2)	\$500.00
9. Fail to produce records for inspection	49(5)	\$500.00
10. Sale of a prohibited animal	55.1(1)	\$500.00”

2. Add a new SCHEDULE 36 TO BY-LAW NO. 12508, as follows:

**“SCHEDULE 36 TO BY-LAW NO. 12508**

<u>SCRAP METAL DEALER REGULATION BY-LAW, 2008, NO. 16655</u>	<u>SECTION</u>	<u>FINE</u>
1. Fail to maintain Goods Register	2.3(a)	\$500.00
2. Fail to record information in Goods Register	2.3(b)	\$500.00
3. Fail to maintain Seller Register	3.3(a)	\$500.00
4. Fail to record information in Seller Register	3.3(b)	\$500.00
5. Fail to keep Register	4.3(a)	\$500.00
6. Receive tampered metal	6.1(c)	\$1000.00
7. Receive catalytic converter	6.1(c.1)	\$1000.00
8. Fail to tag metal	7.1(a)	\$500.00”

CITY OF SURREY

BY-LAW NO. 12508

A by-law for the purpose of issuing Municipal ticket information for enforcement of Municipal By-laws.

.....

As amended by By-law Nos. 13005, 06/23/97; 13383, 10/13/98; 13591, 01/25/99; 13688, 03/29/99; 13694, 03/29/99; 13698, 04/26/99; 13828, 09/13/99; 13928, 05/01/00; 14072, 09/05/00; 14176, 11/28/00; 14159, 01/08/01; 14219, 02/26/01; 14220, 02/26/01; 14434, 06/18/01; 14532, 10/22/01; 14764, 07/22/02; 15456, 07/26/04; 15706, 05/02/05; 15739, 05/30/05; 15823, 09/12/05; 16195, 01/15/07; 16139, 04/16/07; 16336, 05/14/07; 16338, 05/14/07; 16395, 05/28/07; 16400, 06/11/07; 16695, 07/14/08; 16390, 07/28/08; 16690, 03/30/09; 16692, 03/30/09; 16667, 04/20/09; 16956, 06/29/09; 17175, 05/17/10; 18032, 07/29/13; 18049, 09/23/13; 18103, 11/25/13; 18169, 03/10/14; 18244, 07/07/14; 18315, 10/20/14; 18462, 06/29/15; 18413; 18512, 09/28/15; 18755, 07/11/16; 19106, 02/20/17; 19336, 07/27/17; 19400, 12/18/17; 19521, 04/09/18; 19531, 04/09/18; 20312, 04/26/21; 20442, 09/27/21; 20249, 10/18/21; 20561, 02/14/22; 20644, 06/01/22; 20689, 07/25/2022

THIS IS A CONSOLIDATED BY-LAW PREPARED BY THE CITY OF SURREY FOR CONVENIENCE ONLY. THE CITY DOES NOT WARRANT THAT THE INFORMATION CONTAINED IN THIS CONSOLIDATION IS CURRENT. IT IS THE RESPONSIBILITY OF THE PERSON USING THIS CONSOLIDATION TO ENSURE THAT IT ACCURATELY REFLECTS CURRENT BY-LAW PROVISIONS.

WHEREAS Section 264(1) of *Community Charter*, S.B.C. 2003, Chap. 26, authorizes a Council to, by by-law:

1. designate those by-laws which may be enforced by means of a ticket;
2. designate by-law enforcement officers for the purpose of enforcing by-laws by means of a prescribed form of ticket;
3. designate an offence against a by-law by means of a word or expression on a ticket; and
4. set fines not exceeding \$1000 for contraventions of designated by-laws.

NOW, THEREFORE, the Council of the City of Surrey, in an open meeting assembled enacts as follows:

1. The by-laws listed in Column 1 of Schedule 1 to this by-law, as amended from time to time, may be enforced by means of a ticket in the form prescribed for the purpose of Section 264(1) of the *Community Charter*.
2. The persons appointed to the job positions or titles listed in Column 2 of Schedule 1 to this by-law are designated as by-law enforcement officers pursuant to Section 264(1)(b) of the *Community Charter* for the purpose of enforcing the by-laws listed in Column 1 of Schedule 1 opposite the respective job positions.
3. The words or expressions set forth in Column 1 of Schedule 2 onwards to this By-law designate the offence committed under the by-law section number appearing in Column 2 opposite the respective words or expressions.
4. The amounts appearing in Column 3 of Schedule 2 onwards to this By-law are the fines set



pursuant to Section 265 of the *Community Charter* for the corresponding offences designated in Column 1.

5. This By-law shall take effect upon the date of its adoption.
6. "Corporation of the District of Surrey Ticket Information Utilization By-law, 1992, No. 11188" is hereby repealed.
7. This By-law may be cited as "Surrey Municipal Ticket Information Utilization By-law, 1994, No. 12508."

PASSED THREE READINGS by the Council of the City of Surrey on the 28th day of November, 1994.

FINES APPROVED BY THE CHIEF JUDGE OF THE PROVINCIAL COURT on the 22nd day of December, 1994.

RECONSIDERED AND FINALLY ADOPTED, signed by the Mayor and Clerk, and sealed with the Corporate Seal on the 23rd day of January, 1995.

\_\_\_\_\_ "R.J. BOSE" \_\_\_\_\_ MAYOR

\_\_\_\_\_ "D.B. KENNY" \_\_\_\_\_ CLERK

SCHEDULE 1 TO BY-LAW NO. 12508

**Amendments: By-laws 13005, 06/23/97; 13383, 10/13/98; 13591, 01/25/66; 13694, 03/29/99; 13698, 04/26/99; 13928, 05/01/00; 14159, 01/08/01; 14219, 02/26/01; 14220, 02/26/01; 15456, 07/26/04; 15706, 05/02/05; 15739, 05/30/05; 16195, 01/15/07; 16336, 05/14/07, 16338, 05/14/07; 16395, 05/28/07; 16695, 07/14/08; 16390, 07/28/08; 18032, 07/29/13; 18169, 03/10/14; 18462, 06/29/15; 18413, 09/28/15; 18512, 09/28/15; 19531, 04/09/18; 20249, 10/18/21**

<u>Designated By-laws</u>	<u>Designated By-law Enforcement Officers</u>
1. Surrey Zoning By-law, 1993, No. 12000	- Manager, Administration & By-law Enforcement - Senior By-law Enforcement Officer - By-law Enforcement Officer - License Inspector - Member of the Royal Canadian Mounted Police
2. Business License By-law 1999, No. 13680	- Manager, Administration & By-law Enforcement - Senior By-law Enforcement Officer - By-law Enforcement Officer - License Inspector - Member of the Royal Canadian Mounted Police
3. Surrey Animal Responsibility Bylaw, 2017, No. 19105	- Manager, Bylaw Enforcement and Licensing Services - Bylaw Enforcement Officer - Animal Shelter Manager - Animal Control Officer - Member of the Royal Canadian Mounted Police
4. Surrey Building Bylaw 2012, No. 17850	- Manager, Administration & By-law Enforcement - Senior By-law Enforcement Officer - By-law Enforcement Officer - License Inspector - Building Inspector
5. Surrey Plumbing By-law 1981, No. 6569	- Manager, Administration & By-law Enforcement - Senior By-law Enforcement Officer - By-law Enforcement Officer - Plumbing Inspector
6. Electrical Inspection Safety By-law, 1976 No. 4832	<b>Deleted by By-law 15706, 05/02/05</b>
7. Surrey Noise Control By-law, 1982, No. 7044	- Manager, Administration & By-law Enforcement - Senior By-law Enforcement Officer - By-law Enforcement Officer - License Inspector - Member of the Royal Canadian Mounted Police

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|-----|---|---|
| 8.  | Surrey Soil Conservation and Protection By-law, 2007, No. 16389                     | <ul style="list-style-type: none"> <li>- Manager, Administration &amp; By-law Enforcement</li> <li>- By-law Enforcement Officer</li> <li>- Member of the Royal Canadian Mounted Police</li> <li>- General Manager, Engineering</li> <li>- Designated Engineering Staff</li> </ul>   |
| 9.  | Surrey Private Swimming Pool Fencing Regulation By-law, 1975, No. 4450              | <ul style="list-style-type: none"> <li>- Manager, Administration &amp; By-law Enforcement</li> <li>- Senior By-law Enforcement Officer</li> <li>- By-law Enforcement Officer</li> <li>- Building Inspector</li> <li>- Plumbing Inspector</li> <li>- Member of Royal Canadian Mounted Police</li> </ul>  |
| 10. | Waste Management Regulations and Charges Bylaw, 2015, No. 18412                     | <ul style="list-style-type: none"> <li>- Manager, Administration &amp; By-law Enforcement</li> <li>- Senior By-law Enforcement Officer</li> <li>- By-law Enforcement Officer</li> <li>- License Inspector</li> <li>- Member of Royal Canadian Mounted Police</li> </ul>   |
| 11. | Surrey Parks, Recreation and Cultural Facilities Regulation By-law, 1998, No. 13480 | <ul style="list-style-type: none"> <li>- Manager, Administration &amp; By-law Enforcement</li> <li>- Senior By-law Enforcement Officer</li> <li>- General Manager, Parks, Recreation and Culture, or his or her designate</li> <li>- By-law Enforcement Officer</li> <li>- Member of Royal Canadian Mounted Police</li> </ul>   |
| 12. | Drinking Water Conservation Plan By-law, 2004, No. 15454                            | <ul style="list-style-type: none"> <li>- Manager, Administration &amp; By-law Enforcement</li> <li>- Senior By-law Enforcement Officer</li> <li>- By-law Enforcement Officer</li> <li>- License Inspector</li> <li>- Member of the Royal Canadian Mounted Police</li> </ul>   |
| 13. | deleted by Bylaw No. 18413, 09/28/15  |   |
| 14. | Surrey Fire Service By-law, 1990, No. 10771   | <ul style="list-style-type: none"> <li>- Manager, Administration &amp; By-law Enforcement</li> <li>- Senior By-law Enforcement Officer</li> <li>- By-law Enforcement Officer</li> <li>- License Inspector</li> <li>- Member of the Royal Canadian Mounted Police</li> <li>- Fire Chief, or his designate</li> <li>- Fire Captain</li> <li>- Fire Inspector</li> </ul> |
| 15. | Surrey Smoke Alarm By-law, 1993, No. 12136  | <b>Deleted by By-law No. 15739, 05/30/05</b>  |
| 16. | Surrey Secondhand Dealers and Pawnbrokers By-law, 1997, No. 13183                   | <ul style="list-style-type: none"> <li>- Manager, Administration &amp; By-law Enforcement</li> <li>- Senior By-law Enforcement Officer</li> <li>- By-law Enforcement Officer</li> <li>- License Inspector</li> <li>- Member of the Royal Canadian Mounted Police</li> </ul>   |

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|-----|---|---|
| 17. | Surrey Public Health Smoking Protection By-law, 2008, No. 16694               | <ul style="list-style-type: none"> <li>- Manager, Administration &amp; By-law Enforcement</li> <li>- Senior By-law Enforcement Officer</li> <li>- By-law Enforcement Officer</li> <li>- License Inspector</li> <li>- Member of the Royal Canadian Mounted Police</li> </ul>   |
| 18. | Surrey Fireworks Regulation By-law, 1974, No. 4200                            | <ul style="list-style-type: none"> <li>- Manager, Administration &amp; By-law Enforcement</li> <li>- Senior By-law Enforcement Officer</li> <li>- By-law Enforcement Officer</li> <li>- License Inspector</li> <li>- Member of the Royal Canadian Mounted Police</li> <li>- Fire Chief, or his designate</li> <li>- Fire Captain</li> <li>- Fire Inspector</li> </ul> |
| 19. | Surrey Mobile Homes and Trailer Regulation and Control By-law, 1980, No. 6142 | <ul style="list-style-type: none"> <li>- Manager, Administration &amp; By-law</li> <li>- Senior By-law Enforcement Officer</li> <li>- By-law Enforcement Officer</li> <li>- License Inspector</li> <li>- Member of the Royal Canadian Mounted Police</li> </ul>   |
| 20. | Surrey Property Maintenance and Unsightly Premises By-law 2007, No. 16393     | <ul style="list-style-type: none"> <li>- Manager, By-law &amp; Licensing Services</li> <li>- Senior By-law Enforcement Officer</li> <li>- By-law Enforcement Officer</li> <li>- Member of the Royal Canadian Mounted Police</li> </ul>  |
| 21. | deleted by Bylaw No. 19106, 02/20/17  |   |
| 22. | Surrey Sign By-law, 1999, No. 13656   | <ul style="list-style-type: none"> <li>- Manager, By-law &amp; Licensing Services</li> <li>- Senior By-law Enforcement Officer</li> <li>- By-law Enforcement Officer</li> <li>- License Inspector</li> <li>- Building Inspector</li> </ul>  |
| 23. | Public Library Facilities Regulation By-law, 1999, No. 13804                  | <ul style="list-style-type: none"> <li>- Manager, By-law &amp; Licensing Services</li> <li>- Senior By-law Enforcement Officer</li> <li>- By-law Enforcement Officer</li> <li>- Member of the Royal Canadian Mounted Police</li> </ul>  |
| 24. | Erosion and Sediment Control By-law, 2006, No. 16138                          | <ul style="list-style-type: none"> <li>- Manager, Administration &amp; By-law</li> <li>- Senior By-law Enforcement Officer</li> <li>- By-law Enforcement Officer</li> <li>- General Manager, Engineering</li> <li>- Designated Engineering Staff</li> </ul>   |
| 25. | Surrey Tree Protection Bylaw, 2006, No. 16100                                 | <ul style="list-style-type: none"> <li>- Manager, By-law &amp; Licensing Services</li> <li>- Senior By-law Enforcement Officer</li> <li>- By-law Enforcement Officer</li> </ul>   |

- |   |   |
|---|---|
| 27. Surrey Waterworks Cross Connection Control By-law, 2013, No. 17988        | <ul style="list-style-type: none"> <li>- Manager, Administration &amp; By-law</li> <li>- Senior By-law Enforcement Officer</li> <li>- By-law Enforcement Officer</li> <li>- License Inspector</li> <li>- Member of Royal Canadian Mounted Police</li> </ul>                       |
| 28. Surrey Waterworks Regulation and Charges By-law, 2007 No. 16337           | <ul style="list-style-type: none"> <li>- Manager, Administration &amp; By-law</li> <li>- Senior By-law Enforcement Officer</li> <li>- By-law Enforcement Officer</li> <li>- License Inspector</li> <li>- Member of Royal Canadian Mounted Police</li> </ul>                       |
| 29. Surrey Stormwater Drainage Regulation and Charges By-law, 2008, No. 16610 | <ul style="list-style-type: none"> <li>- Manager, Administration &amp; By-law Enforcement</li> <li>- By-law Enforcement Officer</li> <li>- Member of the Royal Canadian Mounted Police</li> <li>- General Manager, Engineering</li> <li>- Designated Engineering Staff</li> </ul> |
| 30. Surrey Sanitary Sewer Regulation and Charges By-law, 2008, No. 16611      | <ul style="list-style-type: none"> <li>- Manager, Administration &amp; By law</li> <li>- Senior By-law Enforcement Officer</li> <li>- By-law Enforcement Officer</li> <li>- License Inspector</li> <li>- Member of the Royal Canadian Mounted Police</li> </ul>                   |
| 31. Prohibition of Nuisances By-law, 1996, No. 12883                          | <ul style="list-style-type: none"> <li>- Manager, By-laws &amp; Licensing Services</li> <li>- Senior By-law Enforcement Officer</li> <li>- By-law Enforcement Officer</li> <li>- Member of the Royal Canadian Mounted Police</li> </ul>   |
| 32. Highway and Traffic By-law, 1997, No. 13007                               | <ul style="list-style-type: none"> <li>- Manager, By-laws &amp; Licensing Services</li> <li>- Senior By-law Enforcement Officer</li> <li>- By-law Enforcement Officer</li> <li>- Member of the Royal Canadian Mounted Police</li> </ul>   |
| 33. Surrey Chicken Keeping Bylaw, 2016, No. 18754                             | <ul style="list-style-type: none"> <li>- Manager, By-laws &amp; Licensing Services</li> <li>- Senior By-law Enforcement Officer</li> <li>- By-law Enforcement Officer</li> </ul>  |
| 34. Plastic Bags and Single-Use Items Bylaw, 2020, No. 20250                  | <ul style="list-style-type: none"> <li>- Manager, By-laws &amp; Licensing Services</li> <li>- Senior By-law Enforcement Officer</li> <li>- By-law Enforcement Officer"</li> </ul>   |

SCHEDULE 2 TO BY-LAW NO. 12508

**Amendments: By-laws 13828, 09/13/99; 14176, 11/28/00; 14434, 06/18/01; 14764, 07/22/02;  
16667, 04/20/09; 20442, 09/27/21**

<u>SURREY ZONING BY-LAW, 1993, NO. 12000</u>	<u>SECTION</u>	<u>FINE</u>
1. Use contrary to zoning	2.A	\$250.00
2. Sale/display of goods (home occupation)	4.B.11(a)ii	\$200.00
3. Outside storage of materials (home occupation)	4.B.11(a)v	\$200.00
4. Wrecked vehicle(s)	4.B.16(l)	\$200.00
	4.B.16(m)	\$200.00
5. Unlawful fence construction	4.B.23(a)i	\$200.00
	4. B.23(a)ii	\$200.00
	4. B.23(a)iii	\$200.00
	4. B.23(a)iv	\$200.00
	4. B.23(b)	\$200.00
	4. B.23(d)	\$200.00
6. Prevent inspection	4.A.4(b)	\$200.00
7. Park/store excess vehicle(s)	12.H.2(a)	\$200.00
	12.H.3(c)	\$200.00
	12.H.3(c)	\$200.00
	13.H.2	\$200.00
	14.H.2	\$200.00
	15.H.2	\$200.00
	15A.H.6(a)	\$200.00
	15B.H.2	\$200.00
	15C.H.2	\$200.00
	16.H.4	\$200.00
	16A.H.4	\$200.00

SURREY ZONING BY-LAW, 1993, NO. 12000

	<u>SECTION</u>	<u>FINE</u>
	16B.H.4	\$200.00
	17.H.4	\$200.00
	17A.H.4	\$200.00
	17B.H.4	\$200.00
	17C.H.4	\$200.00
	17D.H.4	\$200.00
	17E.H.6	\$200.00
	17F.H.6	\$200.00
	17G.H.6	\$200.00
	17H.H.4	\$200.00
	18.H.5	\$200.00
8. Park/store vehicle off driveway	15A.H.4(c)	\$200.00
	16.H.2(b)	\$200.00
	16A.H.2(b)	\$200.00
	17.H.2(b)	\$200.00
9. Prohibited parking/storage of camper/boat/house trailer	17A.H.4(b)	\$200.00
	17B.H.4(b)	\$200.00
	17C.H.4(b)	\$200.00
	17D.H.4(b)	\$200.00
	17E.H.6(b)	\$200.00
	17F.H.6(b)	\$200.00
	17G.H.6(b)	\$200.00
	17H.H.4(b)	\$200.00
10. Prohibited parking/storage of house trailer/boat	14.H.2(c)	\$200.00
	15.H.2(c)	\$200.00
	15A.H.6(b)	\$200.00

SURREY ZONING BY-LAW, 1993, NO. 12000

	<u>SECTION</u>	<u>FINE</u>
	15B.H.2(c)	\$200.00
	15C.H.2(c)	\$200.00
	16.H.4(c)	\$200.00
	16A.H.4(c)	\$200.00
	17.H.4(c)	\$200.00
	18.H.5(b)	\$200.00
11. Park vehicle over 5,000 kg GVW	4.B.15	\$250.00
	10.H.2(a)	\$250.00
	10.H.2(b)	\$250.00
	11.H.2(a)	\$250.00
	11.H.2(b)	\$250.00
12. Unauthorized boarder(s)	4.B.7(b)	\$200.00
13. Excess dwelling unit(s)	10.B.2	\$200.00
	11.B.3	\$200.00
	12.B.1	\$200.00
	13.B.1	\$200.00
	14.B.1	\$200.00
	15.B.1	\$200.00
	15A.B.1	\$200.00
	15B.B.1	\$200.00
	15C.B.1	\$200.00
	16.B.1	\$200.00
	16A.B.1	\$200.00
	16B.B.1	\$200.00
	17.B.1	\$200.00
	17A.B1	\$200.00



SURREY ZONING BY-LAW, 1993, NO. 12000

<u>SECTION</u>	<u>FINE</u>
17B.B.1	\$200.00
17C.B.1	\$200.00
17D.B.1	\$200.00
17E.B.1	\$200.00
17F.B.1	\$200.00
17G.B.1	\$200.00
17H.B.1	\$200.00
18.B.1	\$200.00

SCHEDULE 3 TO BY-LAW NO. 12508

**Amendments: By-laws 13698, 04/26/99; 16667, 04/20/09; 19521, 04/09/18; 20312, 04/26/21**

<u>BUSINESS LICENSE BY-LAW, 1999, NO. 13680</u>	<u>SECTION</u>	<u>FINE</u>
1. No business license	3	\$500.00
2. Business license not posted	18	\$200.00
3. Prevent inspection	28	\$500.00
4. Fail to comply with housing agreement	39(6)	\$200.00
<b>5. Fail to record information</b>	<b>42(9)</b>	<b>\$500.00</b>
<b>6. Receive catalytic converter</b>	<b>42(10)</b>	<b>\$1000.00</b>
<del>5-7.</del> Fail to keep guest register	49(1)	\$500.00
<del>6-8.</del> Fail to record information	49(2)	\$500.00
<del>7-9.</del> Fail to produce records for inspection	49(5)	\$500.00
<del>8-10.</del> Sale of a prohibited animal	55.1(1)	\$500.00

**SCHEDULE 4 TO BY-LAW NO. 12508**

**Amendments: By-laws 13688, 03/29/99; 13928, 05/01/00; 16667, 04/20/09; 18103, 11/25/13; 17244, 07/07/14; 19106, 02/20/17**

<u>SURREY ANIMAL RESPONSIBILITY BYLAW,</u> <u>2017, No. 19105</u>	<u>SECTION</u>	<u>FINE</u>
1. Keeping of excessive companion animals	3	\$200.00
2. Keeping of prohibited animal	4	\$450.00
3. Fail to licence	7	\$200.00
4. Falsify information on licence application	10	\$200.00
5. Failure to affix dog licence tag	13	\$200.00
6. Aggressive dog improperly leashed	19 (a)	\$300.00
7. Aggressive dog at large	19 (b)	\$300.00
8. Aggressive dog not muzzled in off-leash area	19 (c)	\$300.00
9. Aggressive dog without permanent identification	19 (d)	\$150.00
10. Vicious dog improperly leashed	23 (a)	\$450.00
11. Vicious dog at large	23 (b)	\$450.00
12. Vicious dog in off-leash area	23 (c)	\$450.00
13. Vicious dog not muzzled	23 (d)	\$450.00
14. Vicious dog warning sign not posted	23 (e)	\$200.00
15. Vicious dog not in enclosure	23 (f)	\$200.00
16. Vicious dog without permanent identification	23 (g)	\$200.00
17. Keeping dangerous dog	27	\$1000.00
18. Dangerous dog improperly leashed	29 (a)	\$450.00
19. Dangerous dog at large	29 (b)	\$1000.00
20. Dangerous dog in off-leash area	29 (c)	\$1000.00
21. Dangerous dog not muzzled	29 (d)	\$1000.00
22. Dangerous dog warning sign not posted	29 (e)	\$450.00
23. Dangerous dog not in enclosure	29 (f)	\$450.00
24. Dangerous dog without permanent identification	29 (g)	\$450.00
25. Fail to provide photograph of dangerous dog	29 (h)	\$450.00
26. Fail to notify of dangerous dog at large	30 (a)	\$450.00
27. Fail to notify of dangerous dog location change	30 (b)	\$450.00
28. Fail to prevent unauthorized entry	33 (a)	\$200.00
29. Fail to fence property adequately	33 (b)	\$200.00
30. Fail to confine guard dog	33 (c)	\$450.00
31. Fail to post guard dog warning sign	33 (d)	\$200.00
32. Fail to register guard dog	33 (e)	\$200.00
33. Fail to prevent excessive animal noise	34	\$200.00
34. Animal at large	35	\$300.00
35. Dog in prohibited area	35.1	\$300.00
36. Chase, threaten or bite	36 (a)	\$450.00
37. Aggressive behaviour to person or animal	36 (b)	\$300.00
38. Dog causes minor injury	36 (c)	\$450.00
39. Dog causes serious injury	36 (d)	\$1000.00

40. Failure to have leash	37 (a)	\$200.00
41. Fail to control dog	37 (c)	\$200.00
42. Fail to remove feces in off-leash area	37 (d)	\$200.00
43. Fail to leash and remove dog	37 (e)	\$200.00
44. Fail to confine dog in heat	38	\$200.00
45. Fail to remove animal feces	39	\$200.00
46. Fail to confine diseased animal	40	\$200.00
47. Fail to provide food/water	42 (a)	\$200.00
48. Fail to clean receptacles	42 (b)	\$200.00
49. Fail to provide exercise	42 (c)	\$200.00
50. Fail to provide vet care	42 (d)	\$200.00
51. Fail to meet shelter standards	43 (a)	\$200.00
52. Shelter space inadequate	43 (b)	\$200.00
53. Shelter shade inadequate	43 (c)	\$200.00
54. Shelter bedding inadequate	43 (d)	\$200.00
55. Fail to clean shelter	43 (e)	\$200.00
56. Dog tied to object improperly	44 (a)	\$450.00
57. Dog confined by neck	44 (b)	\$450.00
58. Dog tether of insufficient length	44 (c)	\$450.00
59. Dog tied unattended	44 (d)	\$450.00
60. Dog tied for over four hours	44 (e)	\$450.00
61. Enclosure space inadequate	45 (a)	\$450.00
62. Improper location of enclosure	45 (b)	\$200.00
63. Failure to include shelter within enclosure	45 (c)	\$200.00
64. Fail to clean dog enclosure	45 (d)	\$200.00
65. Dog confined in enclosure too long	45 (e)	\$200.00
66. Inadequate ventilation	46	\$450.00
67. Improperly confined for transport	47	\$450.00
68. Abandon an animal	48 (a)	\$450.00
69. Tease, torment or provoke an animal	48 (b)	\$450.00
70. Cause or permit animal suffering	48 (c)	\$450.00
71. Cause or permit animal fighting	48 (d)	\$450.00
72. Obstruction of animal control officer	51	\$300.00

SCHEDULE 5 TO BY-LAW NO. 12508

Amendments: By-laws 13688, 03/29/99; 13928, 05/01/00; 16667, 04/20/09; 18512, 09/28/15; 20561, 02/14/22

<u>SURREY BUILDING BYLAW, 2012, NO. 17850</u>	<u>SECTION</u>	<u>FINE</u>
1. No building permit	8	\$1000.00
2. Occupancy without permit	9	\$1000.00
3. Tamper with order/notice	11	\$1000.00
4. Prevent inspection	13	\$1000.00
5. Permit not displayed	63(c)	\$1000.00
6. Breach order/notice	96	\$1000.00
7. Work after stop work notice	98	\$1000.00

**SCHEDULE 6 TO BY-LAW NO. 12508**

**Amendments: By-law.16667, 04/20/09**

<u>SURREY PLUMBING BY-LAW, 1981, NO. 6569</u>	<u>SECTION</u>	<u>FINE</u>
1. No plumbing permit	2.1	\$250.00
2. Prevent inspection	7.4	\$250.00
3. Work after stop work order	13.2	\$250.00
4. Unauthorized disposal of sewage	14	\$1000.00

**SCHEDULE 7 TO BY-LAW NO. 12508**

**Deleted by By-law 15706, 05/02/05**

**SCHEDULE 8 TO BY-LAW NO. 12508**

**Amendments: By-law 13694, 03/29/99; 16667, 04/20/09**

<u>SURREY NOISE CONTROL BY-LAW, 1982, NO. 7044</u>	<u>SECTION</u>	<u>FINE</u>
1. Noise from public place	1.B.1	\$250.00
2. Noise from private place	1.B.1	\$250.00
3. Noise from real property	1.B.2	\$250.00
4. Noise from stereo	1.B.3	\$250.00
5. Animal noise	1.B.4	\$250.00
6. Bird noise	1.B.4	\$250.00
7. Vocal noise	1.B.5	\$250.00
8. Construction noise	1.C.1	\$500.00
9. Construction noise on Sunday	1.C.2	\$500.00
10. No permit (public address system)	1.D.1	\$500.00
11. Vehicle noise	1.D.2	\$250.00



SCHEDULE 9 TO BY-LAW NO. 12508

**Amendments: By-law 13694, 03/29/99; 16390, 07/28/08; 19400, 12/18/17**

<u>SURREY SOIL CONSERVATION AND PROTECTION</u>	<u>SECTION</u>	<u>FINE</u>
<u>BY-LAW, 2007, NO. 16389</u>		
No soil permit	3	\$1000.00
Fail to comply with standards	4	\$300.00
Fail to submit survey	15	\$300.00
No permit displayed	21	\$200.00
Fail to submit records	23	\$300.00
Prevent inspection	24	\$500.00
Fail to identify	25	\$200.00
Fail to obey	27	\$1000.00
Fail to remedy	28	\$1000.00
Providing False Information	31	\$300.00

**SCHEDULE 10 TO BY-LAW NO. 12508**

**Amendments: By-law 13694, 03/29/99; 16667, 04/20/09**

SURREY PRIVATE SWIMMING POOL FENCING  
REGULATION BY-LAW, 1975, NO. 4450

	<u>SECTION</u>	<u>FINE</u>
1. Pool not fenced	2(a)	\$500.00
2. Gate not locked	3	\$500.00

SCHEDULE 11 TO BY-LAW NO. 12508

**Amendments: By-law 13694, 03/29/99; 16667, 04/20/09; 18413, 09/28/15; 20689, 07/25/22**

WASTE MANAGEMENT REGULATIONS AND  
CHARGES BYLAW, 2015, NO. 18412

	<u>SECTION</u>	<u>FINE</u>
1. Unlawfully deposit garbage	48	\$1,000.00
2. Vehicle used in dumping	48.1	\$1,000.00

SCHEDULE 12 to BY-LAW NO. 12508

**Amendments: By-laws 13383, 10/13/98; 13591, 01/25/99; 13694, 03/29/99; 16667, 04/20/09**

<u>SURREY PARKS, RECREATION AND CULTURAL FACILITIES REGULATION BY-LAW, 1998, NO. 13480</u>	<u>SECTION</u>	<u>FINE</u>
1. Unlawful advertising	8	\$200.00
2. In the park after dark	9	\$200.00
3. Prohibited operation of boat	11	\$200.00
4. Unlawful construction	12	\$250.00
5. Unlawful shelter	13	\$200.00
6. Remove plant life	15(a)	\$250.00
7. Damage plant life	15(a)	\$250.00
8. Cut/remove tree	15(b)	\$250.00
9. Deface property	15(c)	\$250.00
10. Deface sign	15(e)	\$200.00
11. Unlawful fire	18	\$200.00
12. Unlawful fire	19	\$200.00
13. Smoke where prohibited	19.1	\$200.00
14. Obstruction of duties	20	\$200.00
15. Unlawful possession of liquor	21	\$200.00
16. Loiter/overnight abode	22	\$250.00
17. Disorderly/offensive conduct	24(a)	\$250.00
18. Interfere with free use and enjoyment	24(c)	\$200.00
19. Unlawful sale/display	27	\$200.00
20. Deposit debris	30	\$200.00
21. Fire/explode any combustible/explosive material	33	\$200.00
22. Damage court/grounds/lawn	35	\$500.00

SURREY PARKS, RECREATION AND  
CULTURAL FACILITIES REGULATION  
BY-LAW, 1998, NO. 13480

	<u>SECTION</u>	<u>FINE</u>
23. Unlawful fishing	44	\$200.00
24. Unlawfully in swimming pool	46	\$200.00
25. Obstruction of duties	49	\$200.00
26. Litter on beach	50	\$200.00
27. Dog not on leash	54	\$200.00
28. Dog not under control	55	\$200.00
29. Dog in area not permitted	56	\$200.00
30. Dog unlawfully in water/on ice	57	\$200.00
31. Fail to remove dog excrement	58	\$200.00
32. Prohibited operation of vehicle	67	\$500.00
33. Unlawful obstruction of traffic	77	\$200.00

**SCHEDULE 13 TO BY-LAW NO. 12508**

**Amendments: By-law 13694, 03/29/99; 15456, 07/26/04; 16667, 04/20/09; 19531, 04/09/18**

<u>WATER CONSERVATION PLAN</u> <u>BY-LAW, 2004, NO. 15454</u>	<u>SECTION</u>	<u>FINE</u>
1. Unauthorized watering	Sched.1 (1.1)	\$200.00
2. Unauthorized watering	Sched.1 (2.1)	\$250.00
3. Unauthorized watering	Sched.1 (3.1)	\$250.00
4. Unauthorized watering	Sched.1 (4.1)	\$300.00

SCHEDULE 14 TO BY-LAW NO. 12508

Amendments: By-law 13694, 03/29/99; 16667, 04/20/09; deleted by 18413, 09/28/15

**SCHEDULE 15 to BY-LAW NO. 12508**

**Amendments: By-laws 13591, 01/25/99; 13694, 03/29/99; 15739, 05/30/05; 16667, 04/20/09**

<u>SURREY FIRE SERVICE BY-LAW, 1990, NO. 10771</u>	<u>SECTION</u>	<u>FINE</u>
1. Prevent inspection	11.1	\$500.00
2. Prevent entry	13	\$500.00
3. Fail to comply with order	28(a)	\$500.00
4. Unlawful burning	30(a)	\$200.00
5. Fail to supervise fire	30(b)	\$200.00
6. Fire without permission of owner	30(c)	\$200.00
7. Non indigenous burning	30(f)	\$200.00
8. Burning when prohibited	30(h)	\$200.00
9. No permit on site	30(l)	\$200.00
10. Fail to submit fire safety plan	31(a)	\$500.00
11. Fail to properly display plan	31(c)	\$500.00



SCHEDULE 16 to BY-LAW NO. 12508

**Amendments: By-laws 13591, 01/25/99; 13694, 03/29/99**

Deleted by By-law No. 15739, 05/30/05

**SCHEDULE 17 TO BY-LAW NO. 12508**

**Amendments: By-laws 13383, 10/13/98; 13694, 03/29/99; 14072, 09/05/00; 16667, 04/02/09; 17175, 05/17/10; 19336, 07/27/17**

SURREY SECONDHAND DEALERS AND  
PAWNBROKERS BY-LAW, 1997, NO. 13183

	<u>SECTION</u>	<u>FINE</u>
1. Fail to keep goods register	3	\$1,000.00
2. Fail to keep seller register	4	\$1,000.00
3. Fail to maintain register	6(a)	\$ 500.00
4. Fail to record information	6(b)	\$ 500.00
5. Record information incorrectly	6(b)	\$ 500.00
6. Record serial number incorrectly	6(b)	\$ 500.00
7. Fail to record date goods leave premises	6(b)	\$ 500.00
8. Fail to transmit report	6(b.1)	\$ 500.00
9. Fail to print/maintain copies	6(c)	\$ 500.00
10. Fail to produce register	7	\$1,000.00
11. Erase/alter entry	10(a)	\$ 500.00
12. Permit erasing/alteration of entry	10(b)	\$ 500.00
13. Fail to report amendment of entry	10(c)	\$ 500.00
14. Fail to secure access	10(d)	\$ 500.00
15. Fail to maintain records on premises	10(e)	\$ 500.00
16. Register not in sequence	11	\$ 500.00
17. Fail to keep registers on premises	15(a)	\$ 500.00
18. Fail to keep records for prescribed time	15(b)	\$ 500.00
19. Fail to transfer registers	15(c)	\$ 500.00
20. Operate without license	16	\$ 500.00
21. Incorrect place of business	17	\$ 500.00
22. Fail to include prescribed information in ad	19.1(a)	\$ 500.00
23. Fail to notify of username/email address	19.1(b)	\$ 500.00

24. Purchase/receive after 6:00 pm/before 9:00 am	20	\$ 500.00
25. Purchase/receive – person under 18 years	21(a)	\$ 500.00
26. Purchase/receive – no identification	21(b)	\$ 500.00
27. Purchase/receive from person acting on behalf of person under 18 years	21(c)	\$ 500.00
28. Purchase/receive from person acting on behalf of person without authorized identification	21(c)	\$ 500.00
29. Purchase/receive from person who appears intoxicated	21(d)	\$ 500.00
30. Fail to review authorized identification	21.1	\$ 500.00
31. Receive goods where serial number altered/removed	22	\$1,000.00
32. Receive goods where identifiable marking altered/removed	22	\$1,000.00
33. Refuse inspection of goods	23	\$1,000.00
34. Alter/repair/dispose of goods within 90 clear days	24(a)	\$ 500.00
35. Dispose of goods within 90 clear days	24(b)	\$ 500.00
36. Fail to segregate goods	25(a)	\$ 500.00
37. Prevent inspection for identification	25(b)	\$1,000.00
38. Fail to hold goods when required	26	\$ 500.00
39. Fail to separate secondhand and pawned goods	28	\$ 500.00
40. Fail to record secondhand goods	29(a)	\$ 500.00
41. Fail to record seller of secondhand goods	29(a.1)	\$ 500.00
42. Fail to report secondhand goods	29(b)	\$ 500.00
43. Fail to hold secondhand goods	29(c)	\$ 500.00
44. Receive new goods without receipt	29.1	\$1,000.00
45. Fail to record new goods	30(a)	\$ 500.00
46. Fail to record seller of new goods	30(a.1)	\$ 500.00
47. Fail to report new goods	30(b)	\$ 500.00
48. Fail to produce receipt for new goods	30(c)	\$ 500.00
49. Extend expiration of pawn	33	\$ 500.00
50. Change of name of pawner	33	\$ 500.00

51. Refuse right of entry

34

\$1,000.00

SCHEDULE 18 TO BY-LAW NO. 12508

Amendments: By-laws 13383, 10/13/98; 13694, 03/29/99; 16695, 07/14/08

SURREY PUBLIC HEALTH SMOKING  
PROTECTION BY-LAW, 2008, NO. 16694

	<u>SECTION</u>	<u>FINE</u>
1. Smoke where prohibited	2.1 (a) - (h)	\$500.00
2. Permit smoking where prohibited	2.2 (a) - (d)	\$750.00
3. Sign not displayed	2.3 (a) - (b)	\$300.00
4. Sign requirements not met	2.4	\$200.00
5. Remove/alter/conceal/deface/destroy sign	2.5	\$400.00

SCHEDULE 19 TO BY-LAW NO. 12508

Amendments: By-laws 13383, 10/13/98; 13694, 03/29/99; 15739, 05/30/05; 16667, 04/20/09;  
18315, 10/20/14

<u>SURREY FIREWORKS REGULATION</u> <u>BY-LAW, 1974, NO. 4200</u>	<u>SECTION</u>	<u>FINE</u>
1. Sell to person under 18 years	3(1)	\$500.00
2. Possession by person under 18 years	3(2)	\$250.00
3. Sell/Dispose/distribute fireworks	3(4)	\$500.00
4. Explode fireworks without a permit	3(5)	\$250.00
5. Explode fireworks without supervisor certificate	3(5)	\$250.00
6. Explode in public place	4	\$250.00
7. Explode by person under 18 years	5	\$250.00

SCHEDULE 20 TO BY-LAW NO. 12508

**Amendments: By-laws 16667, 04/20/09**

SURREY MOBILE HOMES AND TRAILER  
REGULATION AND CONTROL BY-LAW,  
1980, NO. 6142

	<u>SECTION</u>	<u>FINE</u>
1. Unlawfully occupy mobile home/trailer	28(a)	\$500.00

SCHEDULE 21 to BY-LAW NO. 12508

Amendments: By-laws 13591, 01/25/99; 13694, 03/29/99; 16395, 05/28/07; 16956, 06/29/09;  
20689, 07/25/22

SURREY PROPERTY MAINTENANCE  
AND UNSIGHTLY PREMISES BY-LAW, 2007,  
NO. 16393

	<u>SECTION</u>	<u>FINE</u>
1. Permit unsightly property	2.1	\$500.00
2. Place graffiti	2.2	\$250.00
2. Permit accumulation of rubbish	2.3	\$500.00
3. Fail to lock dumpster container	3.21(a)	\$500.00
4. Fail to maintain dumpster container	3.21(b)	\$500.00
5. Permit dumpster container spill	3.21(c)	\$500.00
6. Permit dumpster container on City property	3.21(d)	\$500.00



SCHEDULE 22 TO BY-LAW NO. 12508

**Amendments: By-law 14159, 01/08/01; 16667, 04/20/09; 19106, 02/20/17**

Deleted by Bylaw No. 19106, 02/20/17

**SCHEDULE 23 TO BY-LAW NO. 12508**

**Amendments: By-law 14219, 02/26/01; 16667, 04/20/09**

<u>SURREY SIGN BY-LAW, 1999, NO. 13656</u>	<u>SECTION</u>	<u>FINE</u>
1. Unlawful sign on right of way	5(2)	\$200.00
2. Unlawful sign on Provincial highway	5(3)	\$200.00
3. Unlawful mural	5(5)	\$200.00
4. Sign on city property	5(6)	\$200.00
5. Sign on utility property	5(6)	\$200.00
6. Sign within 150m of Provincial highway	6(5)	\$200.00
7. Sign unlawfully projecting over highway/sidewalk	6(9)	\$200.00
8. Temporary sign not removed	8	\$200.00
9. Prohibited flashing sign	10(1)	\$200.00
10. Prohibited roof sign	10(2)	\$200.00
11. Prohibited portable sign	10(3)	\$200.00
12. Prohibited revolving sign	10(4)	\$200.00
13. Prohibited billboard sign	10(5)	\$200.00
14. Prohibited gas inflated sign	10(6)	\$200.00
15. Sign not permitted	10(7)	\$200.00
16. No sign permit	12(1)	\$200.00

SCHEDULE 24 TO BY-LAW NO. 12508

**Amendments: By-law 14220, 02/26/01; 16667, 04/20/09**

PUBLIC LIBRARY FACILITIES REGULATION

BY-LAW, 1999, NO. 13804

	<u>SECTION</u>	<u>FINE</u>
1. Remove library equipment/materials	10(a)	\$200.00
2. Damage library equipment/materials	10(a)	\$200.00
3. Damage/deface property	10(b)	\$500.00
4. Deface/remove sign	10(c)	\$500.00
5. Unlawful entry of excluded person	12	\$200.00
6. Unlawful fire	13	\$200.00
7. Fail to produce identification	15	\$200.00
8. Obstruction of duties	16	\$500.00
9. Unlawful consumption of liquor	17	\$200.00
10. Disorderly/offensive conduct	19(a)	\$500.00
11. Interfere with free use and enjoyment	19(c)	\$500.00
12. Behave contrary to posted rules	19(e)	\$200.00
13. Create disturbance	19(g)	\$500.00
14. Unlawful congregation	19(h)	\$200.00
15. Play amplified music	19(i)	\$200.00
16. Refuse to leave on request	20	\$500.00
17. Prohibited vehicle inside library	22(a)	\$200.00
18. Unlawful parking	22(b)	\$200.00
19. Prohibited operation of vehicle	22(c)	\$500.00

**SCHEDULE 25 TO BY-LAW NO. 12508**

EROSION AND SEDIMENT CONTROL BY-LAW,  
2006, NO. 16138

SECTION

FINE

1. Excessive sediment discharge	1	\$300.00
2. Excessive sediment discharge	2	\$300.00
3. Non-compliance with criteria	3	\$200.00
4. No permit	4	\$500.00
5. Non-compliance with plan	17	\$200.00
6. Fail to keep record	18	\$100.00
7. Improper signage	20	\$100.00
8. Prevent inspection	21	\$500.00

**SCHEDULE 26 TO BY-LAW NO. 12508**

**Amendments: By-law 18049, 09/23/13**

SURREY TREE PROTECTION

BYLAW, 2006, NO. 16100

	<u>SECTION</u>	<u>FINE</u>
1. Cut/remove/damage tree	6	\$500.00
2. Fail to comply with permit	8	\$500.00
3. Expired permit	8	\$100.00
4. Fail to plant replacement tree	12	\$300.00
5. Fail to post permit	26	\$ 50.00
6. Improper pruning	27	\$500.00
7. No tree protection barrier	63	\$500.00
8. Fail to maintain tree protection barrier	65	\$500.00
9. Disturbance within tree protection zone	66	\$1,000.00
10. Removal of felled tree	69	\$1,000.00

**SCHEDULE 28 TO BY-LAW NO. 12508**

**Amendments: By-law 18032, 07/29/13**

SURREY WATERWORKS CROSS CONNECTION

CONTROL BY-LAW, 2013, NO. 17988

	<u>SECTION</u>	<u>FINE</u>
1. Fail to control cross connection	8	\$300.00
2. Fail to maintain backflow preventer	8	\$300.00
3. Fail to repair backflow preventer	9	\$300.00
4. Fail to provide access	13	\$500.00
5. Fail to provide access	14	\$500.00
6. Fail to rectify contravention	16	\$300.00
7. Fail to install backflow preventer	20	\$300.00
8. Removal of backflow preventer	34	\$500.00
9. Alter/damage backflow preventer	35	\$300.00
10. Fail to test backflow preventer	38	\$200.00
11. Unauthorized test report	41	\$200.00
12. Tester not eligible	42	\$300.00
13. Fail to conduct test correctly	43(a)	\$200.00
14. Fail to complete report correctly	43(b)	\$200.00
15. Fail to report correctly	43(c)	\$200.00
16. Fail to submit report	43(c)	\$500.00
17. Fail to notify of failed backflow preventer	43(d)	\$500.00
18. Falsify test report	45	\$1,000.00
19. Hinder tester	46	\$500.00
Fail to notify change of use	11	\$300.00
Fail to notify backflow	17	\$300.00
Fail to notify cross connection	21	\$300.00
Fail to install backflow preventers	23	\$300.00
Fail to install backflow preventers	24	\$300.00
Fail to install backflow preventers	25	\$300.00
Fail to install backflow preventers	26	\$300.00
Fail to install backflow preventers	27	300.00

**SCHEDULE 29 TO BY-LAW NO. 12508**

SURREY WATERWORKS REGULATION AND  
CHARGES BY-LAW, 2007, NO. 16337

SECTION

FINE

1. Illegal use of system	22	\$300.00
2. Fail to discontinue service	35	\$300.00
3. Unlawfully activate connection	38	\$300.00
4. Obstruct meter / fixture	40	\$300.00
5. Contamination of system	50	\$300.00

**SCHEDULE 30 TO BY-LAW NO. 12508**

<u>Surrey Stormwater Drainage Regulation and Charges</u> <u>By-law, 2008, No. 16610</u>		<u>SECTION</u>	<u>FINE</u>
1.	Unauthorized use of service connection	5	\$300.00
2.	Unauthorized soil placement	7	\$1,000.00
3.	Unauthorized pumped connection	8	\$500.00
4.	Improper stormwater management facility	9	\$1,000.00
5.	Absence of stormwater management facilities	9	\$1,000.00
6.	Fail to maintain	10	\$500.00
7.	Construction without approval	21	\$1,000.00
8.	Unauthorized extension	21	\$1,000.00
9.	Unauthorized service connection	31	\$1,000.00
10.	Absence of stormwater management facilities	51	\$1,000.00
11.	Fail to maintain	51	\$1,000.00
12.	Release of prohibited/hazardous waste	58	\$750.00
13.	Release of restricted/cooling waste	59	\$750.00
14.	Obstruction of stormwater drainage system	61	\$1,000.00
15.	Damage drainage system	62	\$1,000.00
16.	Unauthorized connection to sanitary sewerage system	63	\$1,000.00
17.	Unauthorized connection	64	\$1,000.00
18.	Fail to obey conditions	65	\$1,000.00
19.	Obstruction of access	66	\$300.00
20.	Work without authorization	68	\$1,000.00
21.	Obstruction of personnel	70	\$300.00
22.	Fail to remedy spill	77	\$1,000.00



Surrey Stormwater Drainage Regulation and Charges  
By-law, 2008, No. 16610

	<u>SECTION</u>	<u>FINE</u>
23. Fail to notify of spill	77	\$500.00
24. Discharge of cement or concrete	83	\$500.00
25. Hindrance of City personnel	92	\$300.00
26. Fail to identify	92	\$200.00
27. Supply false information	93	\$750.00

**SCHEDULE 31 TO BY-LAW NO. 12508**

<u>SURREY SANITARY SEWER REGULATION AND CHARGES BY-LAW, 2008, NO. 16611</u>	<u>SECTION</u>	<u>FINE</u>
1. Unlawful extension	15	\$1,000
2. Extension contrary to standards	17	\$1,000
3. Construct extension without agreement	25	\$1,000
4. Fail to provide separate service connection	33	\$300
5. Unlawful connection/use	53	\$1,000
6. Obstruct access to system	54	\$500
7. Work on system without authorization	57	\$1,000
8. Connect private connection without permit	57	\$1,000
9. Fail to replace/repair building sanitary sewer	63	\$500
10. Interceptor not installed as required	65	\$1,000
11. Interceptor not adequate/accessible/maintained	65	\$300
12. Interceptor information not provided	65	\$300
13. Dilute wastewater	74, 83(b)	\$1,000
14. Unlawful discharge into system	83	\$1,000
15. Permit groundwater infiltration	84	\$300
16. Unlawful discharge of storm water	84	\$300
17. Unlawful discharge into system	85	\$1,000
18. Fail to comply with permit	88	\$750
19. Manhole not installed/maintained	92	\$750
20. Manhole not accessible/maintained	93	\$300
21. Data not submitted	94	\$750
22. Remove/tamper with system	98	\$1,000
23. Failure to report	99, 100	\$1,000
24. Supply false information	111	\$750
25. Damage/tamper with system	112	\$1,000

**SCHEDULE 32 TO BY-LAW NO. 12508**

**PROHIBITION OF NUISANCES BY-LAW,**  
**1996, No. 12883.**

	<b><u>SECTION</u></b>	<b><u>FINE</u></b>
1. Cause/Permit Nuisance	2(a)	\$250.00
2. Foul Atmosphere	2(b)	\$250.00
3. Noxious Trade	2(c)	\$250.00
4. Cause/Permit Vice	2(d)	\$250.00
5. Deposit/Throw Items	2(e)	\$250.00
6. Interfere with Enjoyment of Property	2(f)	\$250.00

**SCHEDULE 33 TO BY-LAW NO. 12508**

<u>SURREY HIGHWAY AND TRAFFIC</u> <u>BY-LAW, 1997, NO. 13007</u>	<u>SECTION</u>	<u>FINE</u>
No traffic obstruction permit	86.1(3)	\$1000
No traffic manager	86.1(7)	\$500
Fail to comply with permit	86.1(8)(a)	\$1000
Fail to obtain authorization to proceed	86.1(8)(b)	\$500
Fail to produce permit	86.1(8)(c)	\$1000
Fail to notify of delay	86.1(8)(d)	\$500
Obstruct sightlines	86.1(8)(e)	\$500
Impede traffic	86.1(8)(e)	\$1000
Traffic stoppage not permitted	86.1(8)(f)	\$1000
Unlawful resumption of work	86.1(8)(g)	\$1000
Fail to restore work area	86.1(8)(h)	\$500

SCHEDULE 34 TO BY-LAW NO. 12508

<u>SURREY CHICKEN KEEPING BYLAW, 2016, NO.</u> <u>18754</u>	<u>SECTION</u>	<u>FINE</u>
1. Hens not permitted	5	\$100.00
2. More than 4 hens	5	\$150.00
3. Rooster not permitted	5	\$150.00
4. No hen registration	6	\$100.00
5. Inadequate hen shelter	10(c)	\$150.00
6. Fail to clean coop / hen enclosure	10(e)	\$150.00
7. Sale of hen products	12(a)	\$250.00
8. Slaughter of hen on residential lot	12(b)	\$250.00
9. Hen in habitable building	12(d)	\$150.00

**SCHEDULE 35 TO BY-LAW NO. 12508**

<u>PLASTIC BAGS AND SINGLE-USE ITEMS BYLAW, 2020, NO. 20250</u>	<u>SECTION</u>	<u>FINE</u>
1. Polystyrene foam prohibited	3	\$500.00
2. Plastic checkout bag prohibited	5	\$500.00
4. Checkout bag fee not charged	9	\$500.00
5. Fail to report bags distributed	11	\$500.00

SCHEDULE 36 TO BY-LAW NO. 12508

<u>SCRAP METAL DEALER REGULATION BY-LAW, 2008, NO. 16655</u>	<u>SECTION</u>	<u>FINE</u>
1. Fail to maintain Goods Register	2.3(a)	\$500.00
2. Fail to record information in Goods Register	2.3(b)	\$500.00
3. Fail to maintain Seller Register	3.3(a)	\$500.00
4. Fail to record information in Seller Register	3.3(b)	\$500.00
5. Fail to keep Register	4.3(a)	\$500.00
6. Receive tampered metal	6.1(c)	\$1000.00
7. Receive catalytic converter	6.1(c.1)	\$1000.00
8. Fail to tag metal	7.1(a)	\$500.00

**Proposed Amendments to  
Surrey Bylaw Notice Enforcement Bylaw, 2016, No. 18691**

The following amendments are proposed to *Surrey Bylaw Notice Enforcement Bylaw, 2016, No. 18691*, as amended:

1. In SCHEDULE A – CONTRAVENTIONS AND PENALTIES, delete Part 1 in its entirety and replace it with the following:

**“SCHEDULE A – CONTRAVENTIONS AND PENALTIES**

<b>Part 1</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Business License Bylaw, 1999, No. 13680</b>						
13680	3	No business license	\$450.00	\$400.00	\$500.00	Yes
13680	18	Business license not posted	\$200.00	\$150.00	\$250.00	Yes
13680	28	Prevent inspection	\$450.00	\$400.00	\$500.00	Yes
13680	39(6)	Fail to comply with housing agreement	\$200.00	\$150.00	\$250.00	Yes
13680	42(9)	Fail to record information	\$450.00	\$400.00	\$500.00	Yes
13680	42(10)	Receive catalytic converter	\$450.00	\$400.00	\$500.00	Yes
13680	49(1)	Fail to keep guest register	\$450.00	\$400.00	\$500.00	Yes
13680	49(2)	Fail to record information	\$450.00	\$400.00	\$500.00	Yes
13680	49(5)	Fail to produce records for inspection	\$450.00	\$400.00	\$500.00	Yes
13680	55.1(1)	Sale of prohibited animal	\$450.00	\$400.00	\$500.00	Yes”



2. Add a new Part 29 under SCHEDULE A – CONTRAVENTIONS AND PENALTIES, as follows:

"Part 29						
A1	A2	A3	A4	A5	A6	A7
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
Scrap Metal Dealer Regulation By-law, 2008, No. 16655						
16655	2.3(a)	Fail to maintain Goods Register	\$450.00	\$400.00	\$500.00	Yes
16655	2.3(b)	Fail to record information in Goods Register	\$450.00	\$400.00	\$500.00	Yes
16655	3.3(a)	Fail to maintain Seller Register	\$450.00	\$400.00	\$500.00	Yes
16655	3.3(b)	Fail to record information in Seller Register	\$450.00	\$400.00	\$500.00	Yes
16655	4.3(a)	Fail to keep Register	\$450.00	\$400.00	\$500.00	Yes
16655	6.1(c)	Receive tampered metal	\$450.00	\$400.00	\$500.00	Yes
16655	6.1(c.1)	Receive catalytic converter	\$450.00	\$400.00	\$500.00	Yes
16655	7.1(a)	Fail to tag metal	\$450.00	\$400.00	\$500.00	Yes"

CITY OF SURREY  
BYLAW NO. 18691

A bylaw for the purpose of issuing Bylaw Notice Enforcement tickets for  
the enforcement of Municipal bylaws.

.....

**As amended by Bylaw Nos.; 19109, 02/20/17; 19522, 04/09/18; 19957, 11/18/19; 20125, 07/27/20; 20313, 04/26/21; 20252, 10/18/21; 20475, 11/22/21; 20563, 02/14/22; 20688, 07/25/2022**

THIS IS A CONSOLIDATED BYLAW PREPARED BY THE CITY OF SURREY FOR CONVENIENCE ONLY. THE CITY DOES NOT WARRANT THAT THE INFORMATION CONTAINED IN THIS CONSOLIDATION IS CURRENT. IT IS THE RESPONSIBILITY OF THE PERSON USING THIS CONSOLIDATION TO ENSURE THAT IT ACCURATELY REFLECTS CURRENT BYLAW PROVISIONS.

WHEREAS the Local Government Bylaw Notice Enforcement Act, S.B.C. 2003, c. 60 as amended (the "Act") provides that a local government may deal with the contravention of a bylaw by bylaw notice.

The Council of the City of Surrey, ENACTS AS FOLLOWS:

**1. Short Title**

- 1.1. This Bylaw may be cited for all purposes as "Surrey Bylaw Notice Enforcement Bylaw, 2016, No. 18691"

**2. Definitions**

- 2.1. In this Bylaw:

"Act" means the Local Government Bylaw Notice Enforcement Act, S.B.C. 2003, c.60;

"City" means the City of Surrey;

"disputant" in Section 8 of this Bylaw means the person against whom a contravention is alleged; and

"Registry" means the Surrey Bylaw Notice Adjudication Registry established under Section 6 of this Bylaw.

- 2.2. Other terms used in this Bylaw have the same meaning as defined terms in the Act.

**3. Bylaw Contraventions**

- 3.1. The bylaw contraventions designated in Schedule A may be dealt with by bylaw notice.

#### **4. Penalties**

- 4.1 The penalty for a contravention referred to in Section 3 is as follows:
- 4.1.1 subject to Sections 4.1.2 and 4.1.3 the penalty amount set out in column A4 of Schedule A;
  - 4.1.2 the early payment amount set out in column A5 of Schedule A if payment is received by the City within 14 days of the person receiving or being presumed to have received the bylaw notice; and
  - 4.1.3 the late payment amount set out in column A6 of Schedule A if more than 34 days has passed since the person received or is presumed to have received the bylaw notice.
- 4.2 Notwithstanding Section 6.3, if a person sought adjudication of a bylaw notice within the time specified in Section 5, but the adjudicator ordered that the penalty set out in the bylaw notice is due and payable and the person has not paid the penalty referred to in the bylaw notice within 34 days after the date the adjudicator ordered that such penalty is due and payable, that penalty referred to in the bylaw notice shall be increased to the late payment amount set out in column A6 of Schedule A.
- 4.3 If paid under a compliance agreement, the penalty may be reduced as provided under column A7 of Schedule A.

#### **5. Period for Paying a Disputed Notice**

- 5.1 A person who received a bylaw notice must, within 14 days of the date on which the person received or is presumed to have received the bylaw notice:
- (i) pay the penalty, or
  - (ii) request dispute adjudication
- 5.2 A person who received a bylaw notice may request dispute adjudication by filling in the appropriate portion of the bylaw notice indicating a dispute and delivering it, or causing it to be delivered or mailed, to City of Surrey, Bylaw & Licensing Division, 13450 - 104 Avenue, Surrey, BC, V3T 1V8 or by completing the online dispute form on the City of Surrey website at [www.surrey.ca](http://www.surrey.ca).
- 5.3 A person may pay the indicated penalty more than 14 days after receiving the bylaw notice, in accordance with Subsection 4.1.1, but no person may dispute the bylaw notice more than 14 days after receiving the bylaw notice.
- 5.4 Pursuant to the requirements of Section 25 of the Act, where a person was not served personally with a bylaw notice and advises the City that he or she did not receive a copy of the original bylaw notice, the time limit for responding to a bylaw notice under Section 4 and Subsections 5.1 and 5.2 of this Bylaw does not begin until a copy of the bylaw notice is redelivered to that person in accordance with the Act.

## **6. Bylaw Notice Dispute Adjudication Registry**

- 6.1. The Registry is established as a bylaw notice dispute adjudication system in accordance with the Act to resolve disputes in relation to bylaw notices.
- 6.2. The civic address of the Registry is 13450 - 104 Avenue, Surrey, BC, V3T 1V8.
- 6.3. Every person who is unsuccessful in a dispute adjudication in relation to a bylaw notice or a compliance agreement under the dispute adjudication system established under this section must pay the City an additional fee of \$25 for the purpose of the City recovering the costs of the adjudication system.

## **7. Screening Officers**

- 7.1 The positions of Screening Officer I and Screening Officer II are established.
- 7.2 The following are designated classes of persons that may be appointed as Screening Officer I or Screening Officer II:
  - 7.2.1 officers and employees of the City of Surrey employed by the Bylaw Enforcement and Licensing Services Division.

and Council may appoint screening officers from these classes of persons by name, or office or otherwise.

## **8. Powers and Duties of Screening Officers**

- 8.1. Every Screening Officer I and Screening Officer II has the power to review disputed bylaw notices and exercise the powers, duties and functions of screening officers as set out in the Act, which include the following powers:
  - 8.1.1 where requested by the disputant, communicate information respecting the nature of the contravention, the provision of the bylaw contravened, the facts on which the contravention alleged is based, the penalty for a contravention and the fee or fees payable in relation to the bylaw notice enforcement process;
  - 8.1.2 to communicate with any or all of the following persons while performing their functions under this bylaw or the Act:
    - (a) the disputant or the disputant's representative;
    - (b) the officer issuing the bylaw notice
    - (c) the complainant or his or her representative
    - (d) the City's staff regarding the disputant's history of bylaw compliance
  - 8.1.3 to review the City's records regarding the disputant's history of bylaw compliance;

- 8.1.4 to prepare and enter into compliance agreements in accordance with the Act and City policies and guidelines, with disputants, including establishing terms and conditions for compliance that the Screening Officer considers necessary or advisable, including time periods for payment of penalties and compliance with the bylaw (Screening Officer II only) in the form attached as Schedule B;
  - 8.1.5 to provide for payment of a reduced penalty if a compliance agreement is entered into, as provides in column A6 of Schedule A (Screening Officer II only); and
  - 8.1.6 to cancel bylaw notices in accordance with the Act and City policies and guidelines.
- 8.2 The bylaw contraventions in relation to which a screening officer may enter into compliance agreements are designated in column A7 of Schedule A.
- 8.3 The maximum term of a compliance agreement is one year.

## **9. Bylaw Enforcement Officers**

- 9.1. Persons acting as any of the following are designated as Bylaw Enforcement Officers for the purposes of this Bylaw and the Act:
  - 9.1.1 the provincial police force as defined in Section 1 of the Police Act;
  - 9.1.2 members of the Surrey municipal police force;
  - 9.1.3 members of the Royal Canadian Mounted Police;
  - 9.1.4 bylaw enforcement officers appointed pursuant to *Appointment of By-law Enforcement Officers By-law, 1994, No. 12167* and the Community Charter;
  - 9.1.5 parking patrollers appointed pursuant to *Appointment of By-law Enforcement Officers By-law, 1994, No. 12167* and the Community Charter; and
  - 9.1.6 bylaw services officers, licensing inspectors, community patrol officers, building inspectors, animal services officers, or other persons acting in another capacity on behalf of the City, for the purpose of enforcement of one or more of its bylaws.

## **10. Form of Bylaw Notice**

- 10.1. The City may from time to time provide for the form or forms of the bylaw notice, provided that the bylaw notice complies with Section 4 of the Act.

**11. Schedules**

11.1. The following schedules are attached to and form part of this Bylaw:

- (a) Schedule A – Designated Bylaw Contraventions and Penalties
- (b) Schedule B – Form of Compliance Agreement

PASSED FIRST READING on the 11th day of July, 2016.

PASSED SECOND READING on the 11th day of July, 2016.

PASSED THIRD READING on the 11th day of July, 2016.

RECONSIDERED AND FINALLY ADOPTED, signed by the Mayor and Clerk, and sealed with the Corporate Seal on the 25th day of July, 2016.

\_\_\_\_\_

MAYOR

\_\_\_\_\_

CLERK

**SCHEDULE A – CONTRAVENTIONS AND PENALTIES**

<b>Part 1</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Business License Bylaw, 1999, No. 13680</b>						
13680	3	No business license	\$450.00	\$400.00	\$500.00	Yes
13680	18	Business license not posted	\$200.00	\$150.00	\$250.00	Yes
13680	28	Prevent inspection	\$450.00	\$400.00	\$500.00	Yes
13680	39(6)	Fail to comply with housing agreement	\$200.00	\$150.00	\$250.00	Yes
<b>13680</b>	<b>42(9)</b>	<b>Fail to record information</b>	<b>\$450.00</b>	<b>\$400.00</b>	<b>\$500.00</b>	<b>Yes</b>
<b>13680</b>	<b>42(10)</b>	<b>Receive catalytic converter</b>	<b>\$450.00</b>	<b>\$400.00</b>	<b>\$500.00</b>	<b>Yes</b>
13680	49(1)	Fail to keep guest register	\$450.00	\$400.00	\$500.00	Yes
13680	49(2)	Fail to record information	\$450.00	\$400.00	\$500.00	Yes
13680	49(5)	Fail to produce records for inspection	\$450.00	\$400.00	\$500.00	Yes
13680	55.1(1)	Sale of prohibited animal	\$450.00	\$400.00	\$500.00	Yes

<b>Part 2</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Animal Responsibility Bylaw</b>						
19105	3	Keeping of excessive companion animals	\$200.00	\$150.00	\$250.00	Yes
19105	4	Keeping of prohibited animal	\$450.00	\$400.00	\$500.00	Yes
19105	7	Fail to licence dog	\$200.00	\$150.00	\$250.00	Yes
19105	10	Falsify information on dog licence application	\$200.00	\$150.00	\$250.00	Yes
19105	13	Failure to affix dog licence tag	\$200.00	\$150.00	\$250.00	Yes
19105	19 (a)	Aggressive dog improperly leashed	\$300.00	\$250.00	\$350.00	Yes
19105	19 (b)	Aggressive dog at large	\$300.00	\$250.00	\$350.00	Yes
19105	19 (c)	Aggressive dog not muzzled in designated off-leash area	\$300.00	\$250.00	\$350.00	Yes
19105	19 (d)	Aggressive dog without permanent identification	\$150.00	\$100.00	\$200.00	Yes
19105	23 (a)	Vicious dog improperly leashed	\$450.00	\$400.00	\$500.00	Yes
19105	23 (b)	Vicious dog at large	\$450.00	\$400.00	\$500.00	Yes
19105	23 (c)	Vicious dog in off-leash area	\$450.00	\$400.00	\$500.00	Yes
19105	23 (d)	Vicious dog not muzzled	\$450.00	\$400.00	\$500.00	Yes
19105	23 (e)	Vicious dog warning sign not posted	\$200.00	\$150.00	\$250.00	Yes
19105	23 (f)	Vicious dog not in enclosure	\$200.00	\$150.00	\$250.00	Yes
19105	23 (g)	Vicious dog without permanent identification	\$200.00	\$150.00	\$250.00	Yes
19105	29 (a)	Dangerous dog improperly leashed	\$450.00	\$400.00	\$500.00	Yes
19105	29 (e)	Dangerous dog warning sign not posted	\$450.00	\$400.00	\$500.00	Yes
19105	29 (f)	Dangerous dog not in enclosure	\$450.00	\$400.00	\$500.00	Yes



19105	29 (g)	Dangerous dog without permanent identification	\$450.00	\$400.00	\$500.00	Yes
19105	29 (h)	Fail to provide photograph of dangerous dog	\$450.00	\$400.00	\$500.00	Yes
19105	30 (a)	Fail to notify of dangerous dog at large	\$450.00	\$400.00	\$500.00	Yes
19105	30 (b)	Fail to notify of dangerous dog location change	\$450.00	\$400.00	\$500.00	Yes
19105	33 (a)	Fail to prevent unauthorized entry	\$200.00	\$150.00	\$250.00	Yes
19105	33 (b)	Fail to fence property adequately	\$200.00	\$150.00	\$250.00	Yes
19105	33 (c)	Fail to confine guard dog	\$450.00	\$400.00	\$500.00	Yes
19105	33 (d)	Fail to post guard dog warning sign	\$200.00	\$150.00	\$250.00	Yes
19105	33 (e)	Fail to register guard dog	\$200.00	\$150.00	\$250.00	Yes
19105	34	Fail to prevent excessive animal noise	\$200.00	\$150.00	\$250.00	Yes
19105	35	Animal at large	\$300.00	\$250.00	\$350.00	Yes
19105	35.1	Dog in prohibited area	\$300.00	\$250.00	\$350.00	Yes
19105	36 (a)	Chase, threaten or bite	\$450.00	\$400.00	\$500.00	Yes
19105	36 (b)	Aggressive behaviour to person or animal	\$300.00	\$250.00	\$350.00	Yes
19105	36 (c)	Dog causes minor injury	\$450.00	\$400.00	\$500.00	Yes
19105	37 (a)	Fail to have leash	\$200.00	\$150.00	\$250.00	Yes
19105	37 (c)	Fail to control dog	\$200.00	\$150.00	\$250.00	Yes
19105	37 (d)	Fail to remove feces in off-leash area	\$200.00	\$150.00	\$250.00	Yes
19105	37 (e)	Fail to leash and remove dog	\$200.00	\$150.00	\$250.00	Yes
19105	38	Fail to confine dog in heat	\$200.00	\$150.00	\$250.00	Yes
19105	39	Fail to remove animal feces	\$200.00	\$150.00	\$250.00	Yes
19105	40	Fail to confine diseased animal	\$200.00	\$150.00	\$250.00	Yes
19105	42 (a)	Fail to provide food/water	\$200.00	\$150.00	\$250.00	Yes
19105	42 (b)	Fail to clean receptacles	\$200.00	\$150.00	\$250.00	Yes
19105	42 (c)	Fail to provide exercise	\$200.00	\$150.00	\$250.00	Yes
19105	42 (d)	Fail to provide vet care	\$200.00	\$150.00	\$250.00	Yes

19105	43 (a)	Fail to meet shelter standards	\$200.00	\$150.00	\$250.00	Yes
19105	43 (b)	Shelter space inadequate	\$200.00	\$150.00	\$250.00	Yes
19105	43 (c)	Shelter shade inadequate	\$200.00	\$150.00	\$250.00	Yes
19105	43 (d)	Shelter bedding inadequate	\$200.00	\$150.00	\$250.00	Yes
19105	43 (e)	Fail to clean shelter	\$200.00	\$150.00	\$250.00	Yes
19105	44(a)	Dog tied to object improperly	\$450.00	\$400.00	\$500.00	Yes
19105	44 (b)	Dog confined by neck	\$450.00	\$400.00	\$500.00	Yes
19105	44 (c)	Dog tether of insufficient length	\$450.00	\$400.00	\$500.00	Yes
19105	44 (d)	Dog tied unattended	\$450.00	\$400.00	\$500.00	Yes
19105	44 (e)	Dog tied for over four hours	\$450.00	\$400.00	\$500.00	Yes
19105	45 (a)	Enclosure space inadequate	\$450.00	\$400.00	\$500.00	Yes
19105	45 (b)	Improper location of enclosure	\$200.00	\$150.00	\$250.00	Yes
19105	45 (c)	Fail to include shelter within enclosure	\$200.00	\$150.00	\$250.00	Yes
19105	45 (d)	Fail to clean dog enclosure	\$200.00	\$150.00	\$250.00	Yes
19105	45 (e)	Dog confined in enclosure too long	\$200.00	\$150.00	\$250.00	Yes
19105	46	Inadequate ventilation	\$450.00	\$400.00	\$500.00	Yes
19105	47	Improperly confined for transport	\$450.00	\$400.00	\$500.00	Yes
19105	48 (a)	Abandon an animal	\$450.00	\$400.00	\$500.00	Yes
19105	48 (b)	Tease, torment or provoke an animal	\$450.00	\$400.00	\$500.00	Yes
19105	48 (c)	Cause or permit animal suffering	\$450.00	\$400.00	\$500.00	Yes
19105	48 (d)	Cause or permit animal fighting	\$450.00	\$400.00	\$500.00	Yes
19105	51	Obstruction of animal control officer	\$300.00	\$250.00	\$350.00	Yes

<b>Part 3</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Building Bylaw, 2012, No. 17850</b>						
17850	8	No building permit	\$450.00	\$400.00	\$500.00	Yes
17850	9	Occupancy without permit	\$450.00	\$400.00	\$500.00	Yes
17850	11	Tamper with order/notice	\$450.00	\$400.00	\$500.00	Yes
17850	13	Prevent inspection	\$450.00	\$400.00	\$500.00	Yes
17850	63(c)	Permit not displayed	\$450.00	\$400.00	\$500.00	Yes
17850	96	Breach order/notice	\$450.00	\$400.00	\$500.00	Yes
17850	98	Work after stop work notice	\$450.00	\$400.00	\$500.00	Yes

<b>Part 4</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Plumbing Bylaw, 1981, No. 6569</b>						
6569	2.1	No plumbing permit	\$200.00	\$150.00	\$250.00	Yes
6569	7.4	Prevent inspection	\$200.00	\$150.00	\$250.00	Yes
6569	13.2	Work after stop work order	\$200.00	\$150.00	\$250.00	Yes
6569	14	Unauthorized disposal of sewage	\$450.00	\$400.00	\$500.00	Yes

<b>Part 5</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Noise Control Bylaw, 1982, No. 7044</b>						
7044	1.B.1	Noise from public place	\$200.00	\$150.00	\$250.00	Yes
7044	1.B.1	Noise from private place	\$200.00	\$150.00	\$250.00	Yes
7044	1.B.2	Noise from real property	\$200.00	\$150.00	\$250.00	Yes
7044	1.B.3	Noise from stereo	\$200.00	\$150.00	\$250.00	Yes
7044	1.B.4	Animal noise	\$200.00	\$150.00	\$250.00	Yes
7044	1.B.4	Bird noise	\$200.00	\$150.00	\$250.00	Yes
7044	1.B.5	Vocal noise	\$200.00	\$150.00	\$250.00	Yes
7044	1.C.1	Construction noise during prohibited hours	\$450.00	\$400.00	\$500.00	Yes
7044	1.C.2	Construction noise on Sunday	\$450.00	\$400.00	\$500.00	Yes
7044	1.D.1	No permit (public address system)	\$450.00	\$400.00	\$500.00	Yes
7044	1.D.2	Vehicle noise	\$200.00	\$150.00	\$250.00	Yes

<b>Part 6</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Soil Conservation &amp; Protection Bylaw, 2007, No. 16389</b>						
16389	3	No soil permit	\$450.00	\$400.00	\$500.00	Yes
16389	4	Fail to comply with standards	\$200.00	\$150.00	\$250.00	Yes
16389	15	Fail to submit survey	\$200.00	\$150.00	\$250.00	Yes
16389	21	No permit displayed	\$200.00	\$150.00	\$250.00	Yes
16389	23	Fail to submit records	\$200.00	\$150.00	\$250.00	Yes
16389	24	Prevent inspection	\$450.00	\$400.00	\$500.00	Yes
16389	25	Fail to identify	\$200.00	\$150.00	\$250.00	Yes
16389	27	Fail to obey	\$450.00	\$400.00	\$500.00	Yes
16389	28	Fail to remedy	\$450.00	\$400.00	\$500.00	Yes

<b>Part 7</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Private Swimming Pool Fencing Regulation Bylaw, 1975, No. 4450</b>						
4450	2(a)	Pool not fenced	\$450.00	\$400.00	\$500.00	Yes
4450	3	Gate not locked	\$450.00	\$400.00	\$500.00	Yes

<b>Part 8</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Waste Management Regulations and Charges Bylaw, 2015, No. 18412</b>						
18412	48	Unlawfully deposit garbage	\$450.00	\$400.00	\$500.00	Yes
18412	48.1	Vehicle used in dumping	\$450.00	\$400.00	\$500.00	Yes



<b>Part 9</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Parks, Recreation and Culture Facilities Regulation Bylaw, 1998, No. 13480</b>						
13480	4.1 (c)	Disobey posted park regulation	\$450.00	\$400.00	\$500.00	No
13480	8	Unlawful advertising	\$200.00	\$150.00	\$250.00	Yes
13480	9	In the park after dusk	\$200.00	\$150.00	\$250.00	Yes
13480	11	Prohibited operation of boat	\$200.00	\$150.00	\$250.00	Yes
13480	12	Unlawful construction	\$300.00	\$250.00	\$350.00	Yes
13480	13	Unlawful shelter	\$200.00	\$150.00	\$250.00	Yes
13480	15(a)	Remove plant life	\$200.00	\$150.00	\$250.00	Yes
13480	15(a)	Damage plant life	\$200.00	\$150.00	\$250.00	Yes
13480	15(b)	Cut/remove tree	\$200.00	\$150.00	\$250.00	Yes
13480	15(c)	Deface property	\$200.00	\$150.00	\$250.00	Yes
13480	15(e)	Deface sign	\$200.00	\$150.00	\$250.00	Yes
13480	18	Unlawful fire (open fire)	\$200.00	\$150.00	\$250.00	Yes
13480	19	Unlawful fire (cigarette/matches)	\$200.00	\$150.00	\$250.00	Yes
13480	19.1	Smoke where prohibited	\$200.00	\$150.00	\$250.00	Yes
13480	20	Obstruction of duties	\$200.00	\$150.00	\$250.00	Yes
13480	21	Unlawful possession of liquor	\$200.00	\$150.00	\$250.00	Yes
13480	22	Loiter/overnight abode	\$300.00	\$250.00	\$350.00	Yes
13480	24(a)	Disorderly/offensive conduct	\$300.00	\$250.00	\$350.00	Yes
13480	24(c)	Interfere with free use and enjoyment	\$200.00	\$150.00	\$250.00	Yes
13480	27	Unlawful sale/display	\$200.00	\$150.00	\$250.00	Yes
13480	30	Deposit debris	\$200.00	\$150.00	\$250.00	Yes
13480	33	Fire/explode any combustible/explosive material	\$200.00	\$150.00	\$250.00	Yes
13480	35	Damage court/grounds/lawn	\$450.00	\$400.00	\$500.00	Yes
13480	44	Unlawful fishing	\$200.00	\$150.00	\$250.00	Yes
13480	46	Unlawfully in swimming pool	\$200.00	\$150.00	\$250.00	Yes
13480	49	Obstruction of duties	\$200.00	\$150.00	\$250.00	Yes
13480	50	Litter on beach	\$200.00	\$150.00	\$250.00	Yes
13480	54	Dog not on leash	\$200.00	\$150.00	\$250.00	Yes
13480	55	Dog not under control	\$200.00	\$150.00	\$250.00	Yes
13480	56	Dog in area not permitted	\$200.00	\$150.00	\$250.00	Yes

13480	57	Dog unlawfully in water/on ice	\$200.00	\$150.00	\$250.00	Yes
13480	58	Fail to remove dog excrement	\$200.00	\$150.00	\$250.00	Yes
13480	67	Prohibited operation of vehicle	\$450.00	\$400.00	\$500.00	Yes
13480	77	Unlawful obstruction of traffic	\$200.00	\$150.00	\$250.00	Yes

<b>Part 10</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Water Shortage Response Bylaw, 2004, No. 15454</b>						
15454	Sched. 1 (1.1)	Unauthorized watering	\$200.00	\$150.00	\$250.00	Yes
15454	Sched. 1 (2.1)	Unauthorized watering	\$250.00	\$200.00	\$300.00	Yes
15454	Sched. 1 (3.1)	Unauthorized watering	\$350.00	\$300.00	\$400.00	Yes
15454	Sched. 1 (4.1)	Unauthorized watering	\$450.00	\$400.00	\$500.00	Yes

<b>Part 11</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Fire Service Bylaw, 1990, No. 10771</b>						
10771	11.1	Prevent inspection	\$450.00	\$400.00	\$500.00	Yes
10771	13	Prevent entry	\$450.00	\$400.00	\$500.00	Yes
10771	28(a)	Fail to comply with order	\$450.00	\$400.00	\$500.00	Yes
10771	30(a)	Unlawful burning	\$200.00	\$150.00	\$250.00	Yes
10771	30(b)	Fail to supervise fire	\$200.00	\$150.00	\$250.00	Yes
10771	30(c)	Fire without permission of owner	\$200.00	\$150.00	\$250.00	Yes
10771	30(f)	Non indigenous burning	\$200.00	\$150.00	\$250.00	Yes
10771	30(h)	Burning when prohibited	\$200.00	\$150.00	\$250.00	Yes
10771	30(l)	No permit on site	\$200.00	\$150.00	\$250.00	Yes
10771	31(a)	Fail to submit fire safety plan	\$450.00	\$400.00	\$500.00	Yes
10771	31(c)	Fail to properly display plan	\$450.00	\$400.00	\$500.00	Yes

Part 12						
A1	A2	A3	A4	A5	A6	A7
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Secondhand Dealers and Pawnbrokers Bylaw, 1997, No. 13183</b>						
13183	3	Fail to keep record	\$450.00	\$400.00	\$500.00	Yes
13183	6(a)	Fail to maintain registers	\$450.00	\$400.00	\$500.00	Yes
13183	6(b)	Fail to record information	\$450.00	\$400.00	\$500.00	Yes
13183	6(c)	Fail to print/maintain copies	\$450.00	\$400.00	\$500.00	Yes
13183	7	Fail to produce register	\$450.00	\$400.00	\$500.00	Yes
13183	10(a)	Erase/alter entry	\$450.00	\$400.00	\$500.00	Yes
13183	10(b)	Permit erasing/alteration of entry	\$450.00	\$400.00	\$500.00	Yes
13183	10(c)	Fail to report amendment	\$450.00	\$400.00	\$500.00	Yes
13183	10(d)	Fail to secure access	\$450.00	\$400.00	\$500.00	Yes
13183	10(e)	Fail to maintain records on premises	\$450.00	\$400.00	\$500.00	Yes
13183	11	Register not in sequence	\$450.00	\$400.00	\$500.00	Yes
13183	12	Fail to deliver daily report	\$450.00	\$400.00	\$500.00	Yes
13183	15(a)	Fail to keep registers on premises	\$450.00	\$400.00	\$500.00	Yes
13183	15(b)	Fail to keep records for prescribed time	\$450.00	\$400.00	\$500.00	Yes
13183	15(c)	Fail to transfer registers	\$450.00	\$400.00	\$500.00	Yes
13183	16	Operate without license	\$450.00	\$400.00	\$500.00	Yes
13183	17	Incorrect place of business	\$450.00	\$400.00	\$500.00	Yes
13183	20	Purchase/receive after 6:00 pm/before 9:00 am	\$450.00	\$400.00	\$500.00	Yes
13183	21(a)	Purchase/receive – person under 18 years	\$450.00	\$400.00	\$500.00	Yes
13183	21(b)	Purchase/receive – no identification	\$450.00	\$400.00	\$500.00	Yes
13183	21(c)	Purchase/receive from person acting on behalf of person under 18 years	\$450.00	\$400.00	\$500.00	Yes
13183	22	Identifiable markings altered/removed	\$450.00	\$400.00	\$500.00	Yes
13183	23	Refuse inspection of goods	\$450.00	\$400.00	\$500.00	Yes
13183	24(a)	Alter/repair/dispose of goods within 30 clear days	\$450.00	\$400.00	\$500.00	Yes
13183	24(b)	Dispose of goods within 30 clear days	\$450.00	\$400.00	\$500.00	Yes
13183	25(a)	Fail to segregate goods	\$450.00	\$400.00	\$500.00	Yes

13183	25(b)	Prevent inspection for identification	\$450.00	\$400.00	\$500.00	Yes
13183	26	Fail to hold goods when required	\$450.00	\$400.00	\$500.00	Yes
13183	28	Fail to separate secondhand and pawned goods	\$450.00	\$400.00	\$500.00	Yes
13183	29(a)	Fail to record secondhand goods	\$450.00	\$400.00	\$500.00	Yes
13183	29(b)	Fail to report secondhand goods	\$450.00	\$400.00	\$500.00	Yes
13183	29(c)	Fail to hold secondhand goods	\$450.00	\$400.00	\$500.00	Yes
13183	30(a)	Fail to record new goods	\$450.00	\$400.00	\$500.00	Yes
13183	30(b)	Fail to report new goods	\$450.00	\$400.00	\$500.00	Yes
13183	30(c)	Fail to produce receipt	\$450.00	\$400.00	\$500.00	Yes
13183	33	Extend expiration of pawn	\$450.00	\$400.00	\$500.00	Yes
13183	33	Change of name of pawner	\$450.00	\$400.00	\$500.00	Yes
13183	34	Refuse right of entry	\$450.00	\$400.00	\$500.00	Yes

<b>Part 13</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Public Health Smoking Protection Bylaw, 2008, No. 16694</b>						
16694	2.1 (a)-(h)	Smoke where prohibited	\$450.00	\$400.00	\$500.00	Yes
16694	2.2. (a)-(d)	Permit smoking where prohibited	\$450.00	\$400.00	\$500.00	Yes
16694	2.3 (a)-(b)	Sign not displayed	\$300.00	\$250.00	\$350.00	Yes
16694	2.4	Sign requirements not met	\$200.00	\$150.00	\$250.00	Yes
16694	2.5	Remove/alter/conceal/deface/destroy sign	\$400.00	\$350.00	\$450.00	Yes

<b>Part 14</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Fireworks Regulation Bylaw, 1974, No. 4200</b>						
4200	3(1)	Sell to person under 18 years	\$450.00	\$400.00	\$500.00	Yes
4200	3(2)	Possession by person under 18 years	\$250.00	\$200.00	\$300.00	Yes
4200	3(4)	Sell/dispose/distribute fireworks	\$450.00	\$400.00	\$500.00	Yes
4200	3(5)	Explode fireworks without permit	\$250.00	\$200.00	\$300.00	Yes
4200	3(5)	Explode fireworks without supervisor certificate	\$250.00	\$200.00	\$300.00	Yes
4200	4	Explode in public place	\$250.00	\$200.00	\$300.00	Yes
4200	5	Explode by person under 18 years	\$250.00	\$200.00	\$300.00	Yes



<b>Part 15</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Mobile Homes and Trailer Regulation and Control Bylaw, 1980, No. 6142</b>						
6142	28(a)	Unlawfully occupy mobile home/trailer	\$450.00	\$400.00	\$500.00	Yes

<b>Part 16</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Property Maintenance and Unsightly Premises Bylaw, 2007, No. 16393</b>						
16393	2.1	Permit unsightly property	\$300.00	\$250.00	\$350.00	Yes
16393	2.2	Place graffiti	\$300.00	\$250.00	\$350.00	Yes
16393	2.3	Permit accumulation of rubbish	\$300.00	\$250.00	\$350.00	Yes
16393	3.21(a)	Fail to lock dumpster container	\$300.00	\$250.00	\$350.00	Yes
16393	3.21(b)	Fail to maintain dumpster container	\$300.00	\$250.00	\$350.00	Yes
16393	3.21(c)	Permit dumpster container spill	\$300.00	\$250.00	\$350.00	Yes
16393	3.21(d)	Permit dumpster container on City property	\$300.00	\$250.00	\$350.00	Yes

**Part 17**

Deleted by Bylaw No. 19109, 02/20/17

<b>Part 18</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Sign Bylaw, 1999, No. 13656</b>						
13656	5(2)	Unlawful sign on right of way	\$200.00	\$150.00	\$250.00	Yes
13656	5(3)	Unlawful sign on Provincial highway	\$200.00	\$150.00	\$250.00	Yes
13656	5(5)	Unlawful mural	\$200.00	\$150.00	\$250.00	Yes
13656	5(6)	Sign on city property	\$200.00	\$150.00	\$250.00	Yes
13656	5(6)	Sign on utility property	\$200.00	\$150.00	\$250.00	Yes
13656	6(5)	Sign within 150m of Provincial highway	\$200.00	\$150.00	\$250.00	Yes
13656	6(9)	Sign unlawfully projecting over highway/sidewalk	\$200.00	\$150.00	\$250.00	Yes
13656	8	Temporary sign not removed	\$200.00	\$150.00	\$250.00	Yes
13656	10(1)	Prohibited flashing sign	\$200.00	\$150.00	\$250.00	Yes
13656	10(2)	Prohibited roof sign	\$200.00	\$150.00	\$250.00	Yes
13656	10(3)	Prohibited portable sign	\$200.00	\$150.00	\$250.00	Yes
13656	10(4)	Prohibited revolving sign	\$200.00	\$150.00	\$250.00	Yes
13656	10(5)	Prohibited billboard sign	\$200.00	\$150.00	\$250.00	Yes
13656	10(6)	Prohibited gas inflated sign	\$200.00	\$150.00	\$250.00	Yes
13656	10(7)	Sign not permitted	\$200.00	\$150.00	\$250.00	Yes
13656	12(1)	No sign permit	\$200.00	\$150.00	\$250.00	Yes

<b>Part 19</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Public Library Facilities Regulation Bylaw, 1999, No. 13804</b>						
13804	10(a)	Remove library equipment/ materials	\$200.00	\$150.00	\$250.00	Yes
13804	10(a)	Damage library equipment/ materials	\$200.00	\$150.00	\$250.00	Yes
13804	10(b)	Damage/deface property	\$450.00	\$400.00	\$500.00	Yes
13804	10(c)	Deface/remove sign	\$450.00	\$400.00	\$500.00	Yes
13804	12	Unlawful entry of excluded person	\$200.00	\$150.00	\$250.00	Yes
13804	13	Unlawful fire	\$200.00	\$150.00	\$250.00	Yes
13804	15	Fail to produce identification	\$200.00	\$150.00	\$250.00	Yes
13804	16	Obstruction of duties	\$450.00	\$400.00	\$500.00	Yes
13804	17	Unlawful consumption of liquor	\$200.00	\$150.00	\$250.00	Yes
13804	19(a)	Disorderly/offensive conduct	\$450.00	\$400.00	\$500.00	Yes
13804	19(c)	Interfere with free use and enjoyment	\$450.00	\$400.00	\$500.00	Yes
13804	19(e)	Behave contrary to posted rules	\$200.00	\$150.00	\$250.00	Yes
13804	19(g)	Create disturbance	\$450.00	\$400.00	\$500.00	Yes
13804	19(h)	Unlawful congregation	\$200.00	\$150.00	\$250.00	Yes
13804	19(i)	Play amplified music	\$200.00	\$150.00	\$250.00	Yes
13804	20	Refuse to leave on request	\$450.00	\$400.00	\$500.00	Yes
13804	22(a)	Prohibited vehicle inside library	\$200.00	\$150.00	\$250.00	Yes
13804	22(b)	Unlawful parking	\$200.00	\$150.00	\$250.00	Yes
13804	22(c)	Prohibited operation of vehicle	\$450.00	\$400.00	\$500.00	Yes

<b>Part 20</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Erosion &amp; Sediment Control Bylaw, 2006, No. 16138</b>						
16138	1	Excessive sediment discharge	\$300.00	\$250.00	\$350.00	Yes
16138	2	Excessive sediment discharge	\$300.00	\$250.00	\$350.00	Yes
16138	3	Non-compliance with criteria	\$200.00	\$150.00	\$250.00	Yes
16138	4	No permit	\$450.00	\$400.00	\$500.00	Yes
16138	17	Non-compliance with plan	\$200.00	\$150.00	\$250.00	Yes
16138	19	Fail to keep record	\$100.00	\$50.00	\$150.00	Yes
16138	20	Improper signage	\$100.00	\$50.00	\$150.00	Yes
16138	21	Prevent inspection	\$450.00	\$400.00	\$500.00	Yes

<b>Part 21</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Tree Protection Bylaw, 2006, No. 16100</b>						
16100	6	Cut/remove/damage tree	\$450.00	\$400.00	\$500.00	Yes
16100	8	Fail to comply with permit	\$450.00	\$400.00	\$500.00	Yes
16100	8	Expired permit	\$100.00	\$50.00	\$150.00	Yes
16100	12	Fail to plant replacement tree	\$300.00	\$250.00	\$350.00	Yes
16100	26	Fail to post permit	\$100.00	\$50.00	\$150.00	Yes
16100	27	Improper pruning	\$450.00	\$400.00	\$500.00	Yes
16100	63	No tree protection barrier	\$450.00	\$400.00	\$500.00	Yes
16100	65	Fail to maintain tree protection barrier	\$450.00	\$400.00	\$500.00	Yes
16100	66	Disturbance within tree protection zone	\$450.00	\$400.00	\$500.00	Yes
16100	69	Removal of felled tree	\$450.00	\$400.00	\$500.00	Yes

<b>Part 22</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Waterworks Cross Connection Control Bylaw, 2013, No. 17988</b>						
17988	8	Fail to control cross connection	\$300.00	\$250.00	\$350.00	Yes
17988	8	Fail to maintain backflow preventer	\$300.00	\$250.00	\$350.00	Yes
17988	9	Fail to repair backflow preventer	\$300.00	\$250.00	\$350.00	Yes
17988	11	Fail to notify of change of use	\$300.00	\$250.00	\$350.00	Yes
17988	13	Fail to provide access	\$450.00	\$400.00	\$500.00	Yes
17988	14	Fail to provide access	\$450.00	\$400.00	\$500.00	Yes
17988	16	Fail to rectify contravention	\$300.00	\$250.00	\$350.00	Yes
17988	17	Fail to notify of backflow	\$300.00	\$250.00	\$350.00	Yes
17988	20	Fail to install backflow preventer	\$300.00	\$250.00	\$350.00	Yes
17988	21	Fail to notify of cross connection	\$300.00	\$250.00	\$350.00	Yes
17988	23	Fail to install backflow preventers	\$300.00	\$250.00	\$350.00	Yes
17988	24	Fail to install backflow preventers	\$300.00	\$250.00	\$350.00	Yes
17988	25	Fail to install backflow preventers	\$300.00	\$250.00	\$350.00	Yes
17988	26	Fail to install backflow preventers	\$300.00	\$250.00	\$350.00	Yes
17988	27	Fail to install backflow preventers	\$300.00	\$250.00	\$350.00	Yes
17988	34	Removal of backflow preventer	\$450.00	\$400.00	\$500.00	Yes
17988	35	Alter/damage backflow preventer	\$300.00	\$250.00	\$350.00	Yes
17988	38	Fail to test backflow preventer	\$200.00	\$150.00	\$250.00	Yes
17988	41	Unauthorized test report	\$200.00	\$150.00	\$250.00	Yes
17988	42	Tester not eligible	\$300.00	\$250.00	\$350.00	Yes
17988	43(a)	Fail to conduct test correctly	\$200.00	\$150.00	\$250.00	Yes



<b>Part 22</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Waterworks Cross Connection Control Bylaw, 2013, No. 17988</b>						
17988	43(b)	Fail to complete report correctly	\$200.00	\$150.00	\$250.00	Yes
17988	43(c)	Fail to report correctly	\$200.00	\$150.00	\$250.00	Yes
17988	43(c)	Fail to submit report	\$450.00	\$400.00	\$500.00	Yes
17988	43(d)	Fail to notify of failed backflow preventer	\$450.00	\$400.00	\$500.00	Yes
17988	45	Falsify test report	\$450.00	\$400.00	\$500.00	Yes
17988	46	Hinder tester	\$450.00	\$400.00	\$500.00	Yes

<b>Part 23</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Waterworks Regulation and Charges Bylaw, 2007, No. 16337</b>						
16337	22	Illegal use of system	\$300.00	\$250.00	\$350.00	Yes
16337	35	Fail to discontinue service	\$300.00	\$250.00	\$350.00	Yes
16337	38	Unlawfully activate connection	\$300.00	\$250.00	\$350.00	Yes
16337	40	Obstruct meter/fixture	\$300.00	\$250.00	\$350.00	Yes
16337	50	Contamination of system	\$300.00	\$250.00	\$350.00	Yes

Part 24						
A1	A2	A3	A4	A5	A6	A7
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Stormwater Drainage Regulation and Charges Bylaw, 2008, No. 16610</b>						
16610	5	Unauthorized use of service connection	\$300.00	\$250.00	\$350.00	Yes
16610	7	Unauthorized soil placement	\$450.00	\$400.00	\$500.00	Yes
16610	8	Unauthorized pumped connection	\$450.00	\$400.00	\$500.00	Yes
16610	9	Improper stormwater management facility	\$450.00	\$400.00	\$500.00	Yes
16610	9	Absence of stormwater management facilities	\$450.00	\$400.00	\$500.00	Yes
16610	10	Fail to maintain	\$450.00	\$400.00	\$500.00	Yes
16610	21	Construction without approval	\$450.00	\$400.00	\$500.00	Yes
16610	21	Unauthorized extension	\$450.00	\$400.00	\$500.00	Yes
16610	31	Unauthorized service connection	\$450.00	\$400.00	\$500.00	Yes
16610	51	Absence of stormwater management facilities	\$450.00	\$400.00	\$500.00	Yes
16610	51	Fail to maintain	\$450.00	\$400.00	\$500.00	Yes
16610	58	Release of prohibited/hazardous waste	\$450.00	\$400.00	\$500.00	Yes
16610	59	Release of restricted/cooling waste	\$450.00	\$400.00	\$500.00	Yes
16610	61	Obstruction of stormwater draining system	\$450.00	\$400.00	\$500.00	Yes
16610	62	Damage drainage system	\$450.00	\$400.00	\$500.00	Yes
16610	63	Unauthorized connection to sanitary sewerage system	\$450.00	\$400.00	\$500.00	Yes
16610	64	Unauthorized connection	\$450.00	\$400.00	\$500.00	Yes
16610	65	Fail to obey conditions	\$450.00	\$400.00	\$500.00	Yes
16610	66	Obstruction of access	\$300.00	\$250.00	\$350.00	Yes
16610	68	Work without authorization	\$450.00	\$400.00	\$500.00	Yes
16610	70	Obstruction of personnel	\$300.00	\$250.00	\$350.00	Yes
16610	77	Fail to remedy spill	\$450.00	\$400.00	\$500.00	Yes
16610	77	Fail to notify of spill	\$450.00	\$400.00	\$500.00	Yes
16610	83	Discharge of cement or concrete	\$450.00	\$400.00	\$500.00	Yes

16610	92	Hindrance of City personnel	\$300.00	\$250.00	\$350.00	Yes
16610	92	Fail to identify	\$200.00	\$150.00	\$250.00	Yes
16610	93	Supply false information	\$450.00	\$400.00	\$500.00	Yes

<b>Part 25</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Sanitary Sewer Regulation and Charges Bylaw, 2008, No. 16611</b>						
16611	15	Unlawful extension	\$450.00	\$400.00	\$500.00	Yes
16611	17	Extension contrary to standards	\$450.00	\$400.00	\$500.00	Yes
16611	25	Construct extension without agreement	\$450.00	\$400.00	\$500.00	Yes
16611	33	Fail to provide separate service connection	\$300.00	\$250.00	\$350.00	Yes
16611	53	Unlawful connection/use	\$450.00	\$400.00	\$500.00	Yes
16611	54	Obstruct access to system	\$450.00	\$400.00	\$500.00	Yes
16611	57	Work on system without authorization	\$450.00	\$400.00	\$500.00	Yes
16611	57	Connect private connection without permit	\$450.00	\$400.00	\$500.00	Yes
16611	63	Fail to replace/repair building sanitary sewer	\$450.00	\$400.00	\$500.00	Yes
16611	65	Interceptor not installed as required	\$450.00	\$400.00	\$500.00	Yes
16611	65	Interceptor not adequate/accessible/maintained	\$300.00	\$250.00	\$350.00	Yes
16611	65	Interceptor information not provided	\$300.00	\$250.00	\$350.00	Yes
16611	74	Dilute wastewater	\$450.00	\$400.00	\$500.00	Yes
16611	83	Unlawful discharge into system	\$450.00	\$400.00	\$500.00	Yes
16611	83(b)	Dilute wastewater	\$450.00	\$400.00	\$500.00	Yes
16611	84	Permit groundwater infiltration	\$300.00	\$250.00	\$350.00	Yes
16611	84	Unlawful discharge of storm water	\$300.00	\$250.00	\$350.00	Yes
16611	85	Unlawful discharge into system	\$450.00	\$400.00	\$500.00	Yes
16611	88	Fail to comply with permit	\$450.00	\$400.00	\$500.00	Yes
16611	92	Manhole not installed/maintained	\$450.00	\$400.00	\$500.00	Yes
16611	93	Manhole not accessible/maintained	\$300.00	\$250.00	\$350.00	Yes
16611	94	Data not submitted	\$450.00	\$400.00	\$500.00	Yes
16611	98	Remove/tamper with system	\$450.00	\$400.00	\$500.00	Yes
16611	99	Failure to report	\$450.00	\$400.00	\$500.00	Yes

16611	100	Failure to report	\$450.00	\$400.00	\$500.00	Yes
16611	111	Supply false information	\$450.00	\$400.00	\$500.00	Yes
16611	112	Damage/tamper with system	\$450.00	\$400.00	\$500.00	Yes

<b>Part 26</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Waterworks Regulation and Charges Bylaw, 2007, No. 16337</b>						
16337	22	Illegal use of system	\$300.00	\$250.00	\$350.00	Yes
16337	35	Fail to discontinue service	\$300.00	\$250.00	\$350.00	Yes
16337	38	Unlawfully activate connection	\$300.00	\$250.00	\$350.00	Yes
16337	40	Obstruct meter/fixture	\$300.00	\$250.00	\$350.00	Yes
16337	50	Contamination of system	\$300.00	\$250.00	\$350.00	Yes

Part 27						
A1	A2	A3	A4	A5	A6	A7
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Highway and Traffic Bylaw, 1997, No. 13007</b>						
13007	7(2)	Disobey traffic control device	\$160.00		\$215.00	No
13007	7(3)	Damage traffic control device	\$105.00		\$130.00	No
13007	7(4)	Remove notice from vehicle	\$65.00	\$45.00	\$85.00	No
13007	7(4)	Remove notice from vehicle	\$65.00	\$45.00	\$85.00	No
13007	8(1)	Disobey stop sign – stop line	\$160.00		\$215.00	No
13007	8(2)	Disobey stop sign – crosswalk	\$160.00		\$215.00	No
13007	8(3)	Disobey stop sign – no stop line/crosswalk	\$160.00		\$215.00	No
13007	9	Stunting	\$105.00		\$130.00	No
13007	10(1)	Unnecessary noise from vehicle	\$160.00	\$105.00	\$215.00	No
13007	10(2)	Loud car stereo	\$160.00	\$105.00	\$215.00	No
13007	10(3)	Other unnecessary noise from vehicle	\$160.00	\$105.00	\$215.00	No
13007	65(4)(a)	Jaywalking	\$105.00	\$80.00	\$130.00	No
13007	67.1(4)	Fail to pay fee	\$55.00	\$40.00	\$80.00	No
13007	68(1)	Park on left side	\$55.00	\$40.00	\$80.00	No
13007	68(1)	Park too far from curb	\$55.00	\$40.00	\$80.00	No
13007	68(2)(a)	Unsecured motor vehicle	\$105.00	\$80.00	\$130.00	No
13007	68(2)(b)	Fail to turn front wheels when parked on grade	\$105.00	\$80.00	\$130.00	No
13007	68(3)	Park obstructing traffic	\$105.00	\$80.00	\$130.00	No
13007	68(4)	Improper angle parking	\$85.00	\$65.00	\$110.00	No
13007	68(4.1)	Improper reverse angle parking	\$85.00	\$65.00	\$110.00	No
13007	68(5)	Fail to display valid number plates	\$105.00	\$80.00	\$130.00	No
13007	68(7)	Park closer than 1 metre to parked vehicle	\$55.00	\$40.00	\$80.00	No
13007	68(8)	Leave less than 3 metres of roadway	\$105.00	\$80.00	\$130.00	No
13007	69(1)	Park on boulevard	\$80.00	\$55.00	\$105.00	No
13007	69(1.1)	Parking on sidewalk	\$105.00	\$80.00	\$130.00	No
13007	69(1.2)	Parking on curb	\$55.00	\$40.00	\$80.00	No



<b>Part 27</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Highway and Traffic Bylaw, 1997, No. 13007</b>						
13007	69(2)	Block driveway	\$80.00	\$55.00	\$105.00	No
13007	69(2.1)	Block walkway	\$80.00	\$55.00	\$105.00	No
13007	69(3)	Park in intersection	\$80.00	\$55.00	\$105.00	No
13007	69(4)	Park near hydrant	\$80.00	\$55.00	\$105.00	No
13007	69(5)	Park on crosswalk	\$80.00	\$55.00	\$105.00	No
13007	69(6)	Park near crosswalk	\$80.00	\$55.00	\$105.00	No
13007	69(7)	Park near traffic control device	\$80.00	\$55.00	\$105.00	No
13007	69(8)	Park near railway crossing	\$80.00	\$55.00	\$105.00	No
13007	69(9)(a)	Park displayed for sale	\$90.00	\$60.00	\$125.00	No
13007	69(9)(b)	Park for repair or wrecking	\$80.00	\$55.00	\$105.00	No
13007	69(9)(c)	Park displaying signs	\$80.00	\$55.00	\$105.00	No
13007	69(9)(d)	Park selling goods	\$80.00	\$55.00	\$105.00	No
13007	69(10)	Park obstructing traffic at construction site	\$80.00	\$55.00	\$105.00	No
13007	69(11)	Double parking	\$80.00	\$55.00	\$105.00	No
13007	69(12)	Park on bridge or in tunnel	\$210.00	\$160.00	\$260.00	No
13007	69(13)	Parking in No Parking Zone/Restricted Parking Zone	\$55.00	\$40.00	\$80.00	No
13007	69(14)	Park obstructing visibility of traffic control device	\$105.00	\$80.00	\$130.00	No
13007	69(15)	Angle parking – excessive vehicle length	\$80.00	\$55.00	\$105.00	No
13007	69(16)	Park at bus stop	\$80.00	\$55.00	\$105.00	No
13007	69(17)	Park too close to intersection	\$55.00	\$40.00	\$80.00	No
13007	69(17.1)	Park too close to intersection	\$55.00	\$40.00	\$80.00	No
13007	69(19)	Park blocking opposite driveway	\$55.00	\$40.00	\$80.00	No
13007	70	Park beyond 72 hours	\$80.00	\$55.00	\$105.00	No
13007	71	Park in loading zone	\$55.00	\$40.00	\$80.00	No
13007	72	Park in disabled zone without permit	\$160.00	\$105.00	\$215.00	No

<b>Part 27</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Highway and Traffic Bylaw, 1997, No. 13007</b>						
13007	74(3)	Disobey direction of peace officer/firefighter/BLEO	\$210.00		\$260.00	No
13007	75(1)	Litter on highway	\$210.00		\$260.00	No
13007	76(1)	Abandon container or vehicle	\$210.00		\$260.00	No
13007	80(1)	Fail to remove snow – business	\$80.00	\$55.00	\$105.00	Yes
13007	80 (2)	Fail to remove snow – residential	\$55.00	\$40.00	\$80.00	Yes
13007	80 (3)(a)	Fail to remove litter from boulevard	\$55.00	\$40.00	\$80.00	Yes
13007	80 (3)(b)	Fail to trim grass on boulevard	\$55.00	\$40.00	\$80.00	Yes
13007	81(4)(a)	Construct driveway without permit	\$210.00	\$160.00	\$260.00	Yes
13007	81(4)(b)	Construct driveway contrary to design	\$210.00	\$160.00	\$260.00	Yes
13007	88(1)(a)	Overlength parked in laneway	\$160.00	\$105.00	\$215.00	No
13007	88(1)(b)	Overlength vehicle in angle parking spot	\$160.00	\$105.00	\$215.00	No
13007	88(2)	Overweight vehicle on highway in residential district	\$160.00	\$105.00	\$215.00	No
13007	88(3)	Overweight parked 1900 to 0700 hours	\$160.00	\$105.00	\$215.00	No
13007	88(4)	Trailer parked without motive power	\$160.00	\$105.00	\$215.00	No
13007	88.1(1)(a)	Large vehicle parked more than 24 hours	\$150.00	\$100.00	\$200.00	No
13007	88.1(1)(b)	Unlawfully occupy large vehicle	\$50.00	\$35.00	\$75.00	No
13007	88.2(3)	Heavy commercial vehicle parked without permit	\$150.00	\$100.00	\$200.00	No
13007	88.2(4)	Heavy commercial parking permit not paid	\$150.00	\$100.00	\$200.00	No

<b>Part 27</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Surrey Highway and Traffic Bylaw, 1997, No. 13007</b>						
13007	88.2(6)	Heavy commercial vehicle parked contrary to permit	\$150.00	\$100.00	\$200.00	No
13007	88.2(6)	Heavy commercial vehicle parked in wrong spot	\$150.00	\$100.00	\$200.00	No
13007	88.2(9)	Heavy commercial parking permit revoked/suspended	\$150.00	\$100.00	\$200.00	No

<b>Part 28</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
Bylaw No.	Section	Description	Penalty	Early Payment Amount	Late Payment Amount	Compliance Agreement Available (50% of Penalty)
<b>Plastic Bags and Single-Use Items, 2020, No. 20250</b>						
20250	3	Polystyrene foam prohibited	\$450.00	\$400.00	\$500.00	Yes
20250	5	Plastic checkout bag prohibited	\$450.00	\$400.00	\$500.00	Yes
20250	9	Checkout bag fee not charged	\$450.00	\$400.00	\$500.00	Yes
20250	11	Fail to report bags distributed	\$450.00	\$400.00	\$500.00	Yes

<b>Part 29</b>						
<b>A1</b>	<b>A2</b>	<b>A3</b>	<b>A4</b>	<b>A5</b>	<b>A6</b>	<b>A7</b>
<b>Bylaw No.</b>	<b>Section</b>	<b>Description</b>	<b>Penalty</b>	<b>Early Payment Amount</b>	<b>Late Payment Amount</b>	<b>Compliance Agreement Available (50% of Penalty)</b>
<b>Scrap Metal Dealer Regulation By-law, 2008, No. 16655</b>						
16655	2.3(a)	Fail to maintain Goods Register	\$450.00	\$400.00	\$500.00	Yes
16655	2.3(b)	Fail to record information in Goods Register	\$450.00	\$400.00	\$500.00	Yes
16655	3.3(a)	Fail to maintain Seller Register	\$450.00	\$400.00	\$500.00	Yes
16655	3.3(b)	Fail to record information in Seller Register	\$450.00	\$400.00	\$500.00	Yes
16655	4.3(a)	Fail to keep Register	\$450.00	\$400.00	\$500.00	Yes
16655	6.1(c)	Receive tampered metal	\$450.00	\$400.00	\$500.00	Yes
16655	6.1(c.1)	Receive catalytic converter	\$450.00	\$400.00	\$500.00	Yes
16655	7.1(a)	Fail to tag metal	\$450.00	\$400.00	\$500.00	Yes

**SCHEDULE B – FORM OF COMPLIANCE AGREEMENT**

***Pursuant to Surrey Bylaw Notice Enforcement Bylaw, 2016, No. 18691***

I, \_\_\_\_\_ (name) of \_\_\_\_\_  
\_\_\_\_\_ (address), acknowledge receipt of bylaw notice(s) # \_\_\_\_\_  
\_\_\_\_\_ (the Bylaw Notice) and wish to enter into a Compliance Agreement  
whereby I agree to fulfill certain conditions, in exchange for a reduced penalty.

Specifically, I agree to pay the reduced penalty of \$ \_\_\_\_\_ on or before  
\_\_\_\_\_ (date).

Further, I agree to comply with the following terms and conditions of this Agreement:

1. On or before \_\_\_\_\_ I will \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ ; and

2. On or before \_\_\_\_\_ I will \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

I understand that this Agreement is binding on me for one year from the date of this Agreement.

I also understand that if I breach a term of this Agreement, or fail to observe or perform the above terms and conditions, the City’s Screening Officer may rescind this Agreement. I understand that if this Agreement is rescinded, I will have 14 days to dispute the Screening Officer’s decision to rescind the Agreement, and that if I do not dispute this decision in that time, the full penalty stated in the Bylaw Notice in the amount of \$ \_\_\_\_\_ will be due and payable and subject to all fees and penalties as if the Bylaw Notice was not disputed.

\_\_\_\_\_  
Signature of Bylaw Notice Recipient

\_\_\_\_\_  
Signature of Screening Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## Further Background and Discussion on Proposed Amendments

### BACKGROUND

According to the Province:

- ICBC claims for catalytic converter thefts in British Columbia have climbed from 89 in 2017 to 158 in 2018, 602 in 2019, 1,065 in 2020, and 1,953 in 2021; and
- ICBC claims for catalytic converters during the same time increased from \$356,950 in 2017 to \$4,059,081 in 2021.

Below is a summary of the number of RCMP theft files involving catalytic converters in the City:

- 494 in the year 2019;
- 890 in the year 2020;
- 861 in the year 2021; and
- 1,850 in the year 2022.

In 2022, the Province made changes to provincial laws regulating metal recyclers in an attempt to address catalytic converter thefts. However, the City continues to experience significant numbers of stolen catalytic converters.

### DISCUSSION

As discussed below, the Proposed Amendments further strengthen the City's enforcement tools and make the resale of catalytic converters more difficult in an effort to curb thefts.

#### **Proposed Amendments to the Scrap Metal By-law**

In order to ensure that stolen catalytic converters are not sold to scrap metal dealers, those dealers may only purchase or take in a catalytic converter if:

1. It is attached to the entire vehicle that is being sold;
2. It is etched with the VIN of the vehicle from which it was removed. The seller will be required to show proof that they are the registered owner of the vehicle from which it was removed, as shown in documents issued by the Insurance Corporation of British Columbia; or
3. It is etched with the VIN of the vehicle from which it was removed and the seller is licensed as an automotive repair business, under the Business License By-law, 1999, No. 13680.

The requirement that a VIN be etched to the catalytic converter provides law enforcement the ability to trace the origins of the catalytic converter and to determine whether it was stolen. If the VIN has been tampered with, then the Scrap Metal Dealer must not accept the catalytic converter.

The proposed amendments clarify that scrap metal dealers will be required to record specific information when they purchase a catalytic converter, including the following:

- a. Scrap metal dealers must record the VINs of catalytic converters in the Goods Information Register, which is the register of all transactions sent to the RCMP; and
- b. Scrap metal dealers must record the information of the seller of the catalytic converter (e.g., name, address, phone number, details of vehicle driven by seller, etc.).

Given the significant impact of catalytic converter thefts, the maximum fine under the Scrap Metal By-law will be increased from \$10,000 to \$50,000.

Currently, the Scrap Metal By-law requires Scrap Metal Dealers to transmit daily transactions in the Goods Information Register by facsimile to the police at the end of each business day. The proposed amendments will modernize the form of transmission by requiring Scrap Metal Dealers to transmit this information through a database called the Regional Automated Property Information Database (RAPID).

### **Business License By-law**

Amendments to the Business License By-law will extend requirements similar to those in the Scrap Metal Dealer Bylaw to automobile wreckers, salvage yards, automobile dealer/rebuilders, towing with storage businesses and towing without storage businesses.

### **MTI By-law**

Currently, municipal ticket informations (“MTIs”) may not be issued under the Scrap Metal By-law. A new Schedule 36 is proposed, which will allow MTIs to be issued under some sections of the Scrap Metal By-law, including those related to catalytic converters. Fines range between \$500 to \$1000.

Amendments are also proposed to Schedule 3, which will allow MTIs to be issued for failure to comply with the new requirements under the Business License By-law.

### **BEN Bylaw**

Amendments to the BEN Bylaw will mirror the amendments to the MTI Bylaw thereby allowing Bylaw Notices to be issued for the same offences. However, fine amounts will range from \$400 to \$500 to align with the maximum fine permitted by provincial legislation for Bylaw Notices.

### **Public Notice**

The *Community Charter* requires that, before adopting bylaws regulating business matters, that Council must give notice of its intention and provide an opportunity for persons who consider they are affected by the bylaws to make representations to Council.



Should Council approve the proposed amendments to the Business License By-law and the Scrap Metal By-law, then staff recommends that the legislative notice requirement be satisfied by giving public notice by newspaper advertisement and posting the notice in public notice posting places, in accordance with Section 94 of the *Community Charter*.

As well, if Council so directs, the Acting Manager Bylaw Services or their designate will contact scrap metal dealers, automotive repair businesses, automobile wreckers, salvage yards, automobile dealers/rebuilders, towing with storage businesses and towing without storage businesses licensed in Surrey to advise them of the proposed amendments to the Business License By-law and the Scrap Metal By-law and refer them to [www.surrey.ca](http://www.surrey.ca) for more information.