

Building Fees	
Minimum Permit Fee – Tenant Improvement	\$ 219.00
Building Permit Fee Deposit	35% of BP Fee
Damage Deposit	\$ 2,500.00
Demolition Permit	\$ 570.00
Unpermitted Construction	Double Permit Fee
Tent Permit (larger than 20' x 20' 400 sq. ft.)	\$ 181.00
Solar Panel Permit	\$ 181.00
Alternative Solution Review	\$ 642.00
Revisions to plans prior to permit issuance	\$ 182.00
Minor building field design/ construction revisions	\$ 63.00
Revisions to Approved Plans (min. 1 hour)	\$ 316.00
DP Minor Amendment Fee (if applicable)	\$ 389.00
Transfer of Building Permit	\$ 182.00
Extension of Building Permit	\$ 342.00
Space Heaters or Chimneys	\$ 113.00
Site Visit Prior to Building Move	\$ 212.00
Strata Conversion Application	\$ 1,042.00
Site Attendance Fee	
Site Inspection (Safety) Request for Residential/Commercial (min. 1 hour)	\$ 228.00
Re-inspection Fees	
Re-inspection	\$ 228.00
Second and further re-inspection	\$ 228.00
Special Inspection Fees	
Community Care Building Inspection	\$ 148.00
During Normal Business Hours	\$ 228.00
Outside City Business Hours	\$ 793.00 + (\$228.00 each hour or part of hour thereafter)
Plans & Printing	
Access to Plans/Drawings (Commercial/Industrial/Multi-Family)	\$ 43.00 per hour + taxes
Plans 24" x 36" (replacement drawings)	\$ 21.56 per page + taxes
Photocopies	\$0.29 each (letter, legal) / \$4.52 (tabloid) each + taxes
Request for Multiple Residential/Commercial/Industrial – USB, MFT or Digital	\$ 323.00 each + taxes
Request for Single Family Dwelling – USB, MFT or Digital	\$161.00 + taxes
Letter of Inquiry (Comfort Letters)	
Residential	\$ 285.00
Base Building - Multiple Residential/Commercial/Industrial	\$ 570.00
Additional Unit - Multiple Residential/Commercial/Industrial	\$ 182.00
Other (Agricultural/Environmental)	\$ 248.00

Refund Policies	
Scenario	Refund
1. Permit applied for but not issued yet.	35% permit application fee is non-refundable
2. Permit applied for and issued (no construction commenced).	50% refund
3. Permit applied for and issued + revision permit(s) taken. Only revision(s) cancelled but original stays the same	No refund of revision fee (revision fees are non-refundable)
4. Permit applied for and issued revision permit(s) taken. All permits are cancelled including permit & revision(s).	50% of all fees are refundable, except for revision fees