

THE CORPORATION OF THE DISTRICT OF SURREY

BY-LAW NO. 10515

A by-law to amend the provisions of
"Procedure By-law 1974, No. 4155", as
amended.

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NOW, THEREFORE, the Municipal Council of The Corporation of the District of Surrey, in open meeting assembled,
ENACTS AS FOLLOWS:

1. "Procedure By-law 1974, No. 4155", as amended, is hereby further amended as follows:

(a) PART I, DEFINITIONS, is hereby amended in Section 3 by deleting the word "Chairman" in the first paragraph and inserting the word "Chairperson" in its place.

(b) PART II, MEETINGS OF THE COUNCIL, is hereby amended in the first line of Section 4 by deleting the words "After the Statutory meeting in January of each year" and inserting the words and figures "After the Inaugural Meeting held each year in the afternoon of the first Monday after December 1", in their place.

(c) PART IV, ORDER OF PROCEEDINGS is hereby amended in Section 7 as follows:

(i) Sub-section (2) is hereby amended in the fourth line by deleting the words and figures "12 o'clock noon on the Thursday" and inserting the words and figures "4:00 p.m. on the Wednesday" in their place.

(ii) Sub-section (5), Sub-sub-sections (k) and (l) are hereby deleted and Sub-section (5), Sub-Sub Sections (k) and (l) are hereby inserted in their place as follows:

"(k) Notice of Motion

(l) Any Other Competent Business"

(iii) Sub-section (6), Sub-sub-section (a) is hereby amended in the ninth line by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(iv) Sub-section (6), Sub-sub Section (b) is hereby amended in the third line by inserting the words "in writing" after the words "giving a copy of such motion" and before the words "to the Municipal Clerk".

(v) Sub-section 6, Sub-Sub Section (b) is hereby further amended in the sixth line by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(d) PART V, OPENING PROCEDURES is hereby amended in Section 8 as follows:

(i) Sub-section 1 is hereby amended in the third line by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(ii) Sub-section 2 is hereby amended as follows:

(1) The word "Chairman" in the second line is hereby deleted and the word "Chairperson" is hereby inserted in its place.

(2) The figure "15" in the second line is hereby deleted and the figure "10" is hereby inserted in its place.

(3) The word "Chairman" in the sixth and eighth lines are hereby deleted and the word "Chairperson" is hereby inserted in their place.

(iii) Sub-section 3 is hereby amended in the first line by deleting the figure "30" and inserting the figure "15" in its place.

(e) PART VI, ADOPTION OF MINUTES is hereby amended in Section 9 as follows:

(i) Sub-section (1) is hereby amended in the third line by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(ii) Sub-section (2) is hereby amended as follows:

(1) The word "erasures" in the tenth line is hereby deleted and the word "deletions" is hereby inserted in its place.

(2) The word "correctly" in the twelfth line is hereby deleted and the word "accurately" is hereby inserted in its place.

(3) The last sentence is hereby deleted in its entirety.

(iii) Sub-section (3) is hereby deleted in its entirety.

(f) PART VII, RULES OF CONDUCT AND DEBATE is hereby amended in Section 10 as follows:

(i) Sub-section (1) is hereby amended in the second, third and fourth lines by deleting the words "or on making or seconding any motion, shall stand, wait to be recognized by the Chairman" are hereby deleted and the

words "shall signal by standing or raising their hand, be recognized by the Chairperson" in their place.

(ii) Sub-section (2) is hereby amended in the second line by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(iii) Sub-section (3) is hereby amended in the second and fourth lines by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(iv) Sub-section (5) is hereby amended as follows:

(1) The word "Chairman" in the first line is hereby deleted and the word "Chairperson" is hereby inserted in its place.

(2) The words "put the question" in the second and third line are hereby deleted and the words "call the vote" are hereby inserted in their place.

(v) Sub-section (6) is hereby amended in the first line by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(vi) Sub-section (7) is hereby amended in the first and fifth lines by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(vii) Sub-section (8) is hereby amended in the first line by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(viii) Sub-section (9) is hereby deleted in its entirety.

(ix) Sub-section (12) is hereby amended in the third line by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(x) Sub-section (13) is hereby amended in the first line by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(xi) Sub-section (14) is hereby amended as follows:

(1) The words "Chairman" in the second line is hereby deleted and the word "Chairperson" is hereby inserted in its place.

(2) The words and figures ", by resolution," are hereby inserted in the third line after the words "the Council may" and before the words "order him to leave his seat".

(3) The word "Chairman" in the fifth line is hereby deleted and the word "Chairperson" is hereby inserted in its place.

(xii) Sub-section (16) is hereby amended in the first line by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(xiii) Sub-section (19) is hereby amended in the first line by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(xiv) Sub-section (21) is hereby deleted in its entirety.

(xv) Sub-section (22) is hereby amended in the second line by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(xvi) Sub-section (23) is hereby amended in the first line by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(xvii) Sub-section (25) is hereby amended as follows:

(1) The words "for or against the" in the first and second lines are hereby deleted and the words "against the" are hereby inserted in their place.

(2) The words "whenever the member shall call for his vote to be recorded" in the third and fourth lines are hereby deleted.

(xviii) Sub-section (26) is hereby deleted in its entirety.

(xix) Sub-section (29) is hereby deleted in its entirety.

(xx) Sub-section (30) is hereby amended as follows:

(1) Sub-sub-section (c) is hereby amended by inserting the words "nor shall it reconsider any question that has been acted upon by officers or staff of the Municipality" after the words "more than once" in the second line.

(2) Sub-sub-section (d) is hereby amended in the fifth line by inserting the words "or a majority vote provided Notice of Motion is given at a previous meeting" after the words "all members of Council."

(xxi) Sub-section (31) is hereby deleted in its entirety and Sub-section (31) is hereby inserted in its place as follows:

"(a) The Mayor may, at any time within one month after its adoption, return for reconsideration a by-law,

resolution or proceeding of Council which has not had the assent of the electors, has not been reconsidered by the Council under Sub-section (3) or has not been acted on by an officer, servant or agent of the municipality.

(b) The Mayor may state his objections to the Council. The Clerk shall record in the minute book the objections, suggestions or amendments of the Mayor.

(c) The Council shall, as soon as convenient, consider the objections, and either reaffirm or reject the by-law, resolution or proceeding, and if rejected, it is deemed to be repealed and is of no force of effect whatsoever.

(d) The rejected by-law, resolution, or proceeding, shall not be reintroduced to Council for six months, except with the unanimous consent of Council.

(e) The conditions which applied to the passage of the original by-law, resolution or proceeding apply to its rejection."

(g) PART VII, RULES OF CONDUCT AND DEBATE is hereby further amended as follows:

(i) Section 11 is hereby amended in the fifth and sixth lines by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(ii) Section 12 is hereby amended in the fourth line by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(h) PART VIII, MOTIONS is hereby amended as follows:

(i) Section 15, Sub-section (1) is hereby amended in the fifth line by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(ii) Section 15, Sub-section (2) is hereby amended in the first line by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(iii) Section 16, Sub-section (6) is hereby amended in the first line by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(i) PART IX, AMENDMENTS is hereby amended in Section 17 as follows:

(i) Sub-section (2) is hereby amended in the second line by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(ii) Sub-section (3) is hereby amended in the second line by deleting the word "Chairman" and inserting the

word "Chairperson" in its place.

(iii) Sub-section (3) is hereby further amended by deleting the words "other than the member who moved the defeated amendment" following the words "may be submitted by members".

(iv) Sub-section (4) is hereby amended in the second line by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(v) Sub-section (5) is hereby amended in the first and second lines by deleting the words "an amended motion" and inserting the words "a primary amendment" in their place.

(j) PART X, PETITIONS AND COMMUNICATIONS is hereby amended as follows:

(i) PART X is hereby amended in the title by inserting the words "FOR THE AGENDA" following the words "PETITIONS AND COMMUNICATIONS".

(ii) Section 18, Sub-section (3) is hereby amended in the fourth line by deleting the words and figures "12:00 o'clock noon on the Thursday preceding" and inserting the words and figures "4:00 p.m. on the Wednesday preceding" in their place.

(iii) Section 18, Sub-section (3) is hereby further amended by deleting the words and figures "provided further, than in extraordinary cases, petitions or other communications not delivered to the Clerk as aforesaid may, with the permission of the Council first given, be presented at the meeting by any person, member of Council or the Clerk or Manager."

(k) PART XI, COMMITTEES is hereby amended by deleting Section 19 in its entirety and inserting Section 19 in its place as follows:

"Council-in-Committee

19. (1) A quorum of the Council shall constitute Council-in-Committee.

(2) A meeting of Council-in-Committee may be called at any time by the Chairperson.

(3) During any meeting of the Council, the Council may, by resolution, resolve itself into Council-in-Committee to consider specific matters.

(4) The Mayor or Acting Mayor shall preside in Council-in-Committee.

(5) The rules of Council shall be observed in Council-in-Committee so far as may be applicable, except that:

- (a) the number of speeches by a member to any question shall not be limited
- (b) no member shall speak for a longer total time than five minutes to a question".

(l) PART XII, STANDING AND SELECT COMMITTEES is hereby amended in Section 20 as follows:

(i) Sub-section (2) is hereby amended in the sixth line by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

(ii) Sub-section (8) is hereby amended in the fourth, fifth, and sixth lines by deleting the words "but no motion shall require to be seconded, nor shall the number of times of speaking on any question be limited" and inserting the words "and the number of times of speaking on any question shall not be limited" in their place.

(m) SCHEDULE "A", GLOSSARY OF TERMS is hereby amended in the first line of Section 3 by deleting the word "Chairman" and inserting the word "Chairperson" in its place.

2. This By-law shall be cited for all purposes as "Procedure By-law 1974, No. 4155, Amendment By-law, 1990, No. 10515."

PASSED THREE READINGS by the Municipal Council on the 23rd day of April, 1990.

RECONSIDERED AND FINALLY ADOPTED, signed by the Mayor and Clerk, and sealed with the Corporate Seal on the 30th day of April, 1990.

_____MAYOR

_____CLERK