

CITY OF SURREY

BY-LAW NO. 12975

As amended by By-law No. [13236](#), [13271](#), [13303](#), [13602](#),
and [13659](#)

A by-law to provide for the payment of remuneration and expenses of the Mayor and Councillors out of the Annual Revenue of the City

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WHEREAS Douglas W. McCallum has been duly elected Mayor and Edmund P. Caissie, Jeanne Eddington, Judith E. Higginbotham, J. Marvin Hunt, Gary T. Robinson, Judy Villeneuve and Dianne Watts have respectively been duly elected Councillors of the City of Surrey for the period beginning the first Monday of December, 1996 and ending the first Monday of December, 1999;

**Amended B/L
[13659](#)
03/01/99**

WHEREAS Barbara Steele has been duly elected Councillor of the City of Surrey for the period beginning the third Monday of June, 1998 and ending the first Monday of December, 1999;

AND WHEREAS Section 267 of the Municipal Act authorizes Council by By-law to expend money out of the Annual Budget remuneration to Council members for the discharge of the duties of office, of which a specified portion may be an allowance for expenses incidental to those duties and which section authorizes the payment of other expenses;

AND WHEREAS Section 270 of the Municipal Act authorizes Council by By-law to expend money out of the Annual Budget for receiving and entertaining distinguished guests and to honour persons who have brought honour to the City;

NOW, THEREFORE, the Council of the City of Surrey, in open meeting assembled, ENACTS AS FOLLOWS:

A. REMUNERATION TO COUNCIL

1. There shall be paid to the Mayor annual remuneration of Seventy-Six Thousand Six Hundred and One Dollars (\$76,601.00) which shall be paid bi-weekly and of which one-third (1/3) shall be paid as an allowance for expenses incidental to the discharge of the duties of office for services performed within the City.

Amended
B/L [13236](#)
09/29/97
B/L [13303](#)
01/05/98
B/L [13602](#)
12/14/98
Effective:
01/01/99

2. There shall be paid to each Councillor annual remuneration of Twenty Eight Thousand One Hundred Nineteen Dollars (\$28,119.00) which shall be paid bi-weekly and of which one-third (1/3) shall be paid as an allowance for expenses incidental to the discharge of the duties of office for services performed within the City.

Amended
B/L [13236](#)
09/29/97
B/L [13303](#)
01/05/98
B/L [13602](#)
12/14/98
Effective:
01/01/99

3. The one-third (1/3) incidental expenses within the City (inclusive of G.S.T.) include personal vehicle costs, home office equipment and supplies, clothing and entertainment costs. Personal housing, child care, and lost business opportunity costs are covered by the two-thirds (2/3) annual remuneration.

4. If a member of Council is appointed Acting Mayor under Section 229 of the Municipal Act, then during the time of his or her appointment such member of Council shall be paid remuneration pursuant to Section 267 (3)(a) of the Municipal Act of Thirty Dollars and Fifty-One Cents (\$30.51) per day in addition to the remuneration such member of Council shall be paid pursuant to Section A of this By-law. One-third (1/3rd) of the additional remuneration shall be paid as an allowance for expenses incidental to the discharge of the duties of office for services performed within the City

Amended
B/L [13236](#)
09/29/97
B/L [13303](#)
01/05/98
B/L [13602](#)
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B. EXPENDITURES MADE OR EXPENSES INCURRED

5. (a) If a member of Council, including the Mayor, represents the City outside the City boundaries, engages in City business outside the City boundaries or attends a meeting, course or convention outside the City boundaries, in accordance with Council policy and as allotted within the Annual Budget of the City (or as amended), such member of Council shall be reimbursed or paid his or her actual expenditures incurred upon supplying proof of such expenditures to the City Finance Department in a form satisfactory to the Finance Department.

(b) Such expenditures aforesaid shall include the actual costs of personal transportation, parking fees, accommodation, dry cleaning, business telephone calls and the registration fees of such meeting, course or convention, as the case may be, but shall not include food or meals or incidentals.

(c) In lieu of actual expenditures incurred for food or meals or incidentals for a given day, members of Council shall be paid an all-inclusive daily

allowance of Seventy-Five Dollars (\$75.00) in accordance with Council policy for each day the member of Council represents the City, engages in City business or attends a meeting, course or convention outside the City.

6. The City shall supply the Mayor with a vehicle to assist him in discharging the duties of his office and the City shall pay for all operating expenses associated therewith, including repairs, maintenance, gasoline and insurance, as approved and allotted within the Annual Budget of the City.

7. The City shall supply the Mayor and members of Council with a facsimile machine and cellular telephone, and the City shall pay for all operating expenses associated with usage for City business.

C. SPECIAL EXPENDITURES

8. The Mayor or a member of Council representing the Mayor at the Mayor's request, may expend money for the purpose of receiving and entertaining distinguished guests or to honour persons who have, in the opinion of Council, brought honour to the City in the maximum amount of Three Hundred and Fifty Dollars (\$350.00) per person or event, but shall not expend more than a total of Three Thousand Five Hundred Dollars (\$3,500.00) annually, as allotted within the annual budget of the City.

9. When all members of Council are invited a member of Council other than the Mayor may expend money for the purpose of receiving and entertaining distinguished guests or to honour persons who have, in the opinion of Council, brought honour to the City in the maximum amount of Seventy-Five Dollars (\$75.00) per person or event but shall not expend more than a total of Seven Hundred and Fifty Dollars (\$750.00) annually, per member of Council, as allotted within the annual budget of the City.

D. PAYMENT

10. The remuneration, expenses and special expenditures herein will be paid as follows: any portion payable in 1996 will be paid out of the General Revenue of the City for the fiscal year 1996 and any portion payable in 1997, 1998 and 1999 will be paid out of the General Revenue for the City for the fiscal year 1997, 1998 and 1999 and the Mayor and General Manager, Finance (City Treasurer) are hereby authorized to sign and issue cheques in payment thereof, or of such proportion thereof as may from time to time be due and payable.

11. "Surrey Council Remuneration and Expenses By-law, 1993, No. [12105](#)" is hereby repealed.

12. This By-law may be cited for all purposes as "Surrey Council

Remuneration and Expenses By-law, 1996, No. 12975."

PASSED THREE READINGS by the City Council on the 2nd day of December, 1996.

RECONSIDERED AND FINALLY ADOPTED, signed by the Mayor and Clerk, and sealed with the Corporate Seal on the 9th day of December, 1996.

"D. W. McCallum" MAYOR

"D. B. Kenny" CLERK