

CITY OF SURREY

BY-LAW NO. 13367

A by-law to amend the provisions of "Business License By-law, 1976, No. 4747," as amended.

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The Council of the City of Surrey, in open meeting assembled, ENACTS AS FOLLOWS:

1. "Business License By-law, 1976, No. 4747," as amended is hereby further amended as follows:

(1) Section 2. is amended by inserting the definition of "Mail Drop Service" after the definition of "Lounge" and before the definition of "Marine Public House" as follows:

""Mail Drop Service" means a business that collects mail at premises owned, occupied or used by it for, or on behalf of a person or persons who are not normally occupants of those premises."

(2) Section 2. is amended by inserting the definition of "Post Box" after the definition of "Portable Food Vendor" and before the definition of "Proprietor" as follows:

""Post Box" means box or other receptacle used or intended to be used for the collection or storage of mail."

(3) Section 2. is amended by inserting the definition of "Post Box Rental Agency" after the definition of "Post Box" and before the definition of "Proprietor" as follows:

""Post Box Rental Agency" means a business that makes available for rent, lease, purchase, possession or use one or more post boxes to a person or to persons who are not normally occupants of the premises where the post box or post boxes are located, but does not include Canada Post."

(4) Section 20. is amended by inserting subsection (x) after subsection (ix) and before Section 21. as follows:

"(x) (i) Every proprietor of a post box rental agency shall:

(a) maintain a complete and accurate written record of the name and address of every person who rents, leases, owns, has possession of, or has the use of a post box into which that proprietor deposits mail;

(b) obtain from every person referred to in sub-subsection (a) a statement of whether or not that person intends to use the post box for business purposes, and include that statement as part of the record referred to in sub-subsection (a);

(c) where the person referred to in sub-subsection (a) is a corporation, firm, or business proprietorship, maintain, as part of the record and in addition to the information

referred to in sub-subsection (a) an accurate written record of the name and address of at least one natural person authorized to represent that corporation, firm, or business proprietorship;

(d) obtain from every person referred to in sub-subsection (a) or (c) proof of his or her identity by the production of:

(1) a valid British Columbia driver's license or, if that person does not hold a British Columbia driver's license, by the production of other reliable photographic identification of that person; and

(2) that person's Social Insurance Number;

and include the details of each form of identification as part of the record referred to in sub-subsection (a);

(e) maintain the record for each post box at the premises where the post box is located; and

(f) make the record available for inspection immediately upon the request of the Inspector or a peace officer.

(ii) Every proprietor of a mail drop service shall:

(a) maintain a complete and accurate written record of the name and address of every person, for, or on behalf of whom that proprietor collects mail;

(b) obtain from every person referred to in sub-subsection (a) a statement of whether or not that person intends to use the mail drop service for business purposes, and include that statement as part of the record referred to in sub-subsection (a);

(c) where the person referred to in sub-subsection (a) is a corporation, firm, or business proprietorship, maintain, as part of the record and in addition to the information referred to in sub-subsection (a), an accurate written record of the name and address of at least one natural person authorized to represent that corporation, firm, or business proprietorship;

(d) obtain from every person referred to in sub-subsection (a) or (c) proof of his or her identity by the production of:

(1) a valid British Columbia driver's license or, if that person does not hold a British Columbia driver's license, by the production of other reliable photographic identification of that person; and

(2) that person's Social Insurance Number;

and include the details of each form of identification as part of the record referred

to in sub-subsection (a);

(e) maintain the record on the premises where mail is collected for that person; and

(f) make the record available for inspection immediately upon the request of the Inspector or a peace officer.

(iii) The address of every natural person whose name and address is required to be recorded under subsection (i) or (ii) shall be that person's current residential address."

(5) Schedule "A" is amended by inserting Section 60.1 after Section 60. and before Section 61. as follows:

60.1 Post Box Rental Agencies and Mail Drop Services

From every person carrying on the business of a post box rental agency or mail drop service, the sum of FIVE HUNDRED DOLLARS (\$500.00) for every twelve (12) months.

2. This By-law shall be cited for all purposes as "Business License By-law, 1976, No. 4747, Amendment By-law, 1998, No. 13367."

PASSED THREE READINGS on the 30th day of March, 1998.

RECONSIDERED AND FINALLY ADOPTED, signed by the Mayor and Clerk, and sealed with the Corporate Seal on the 6th day of April, 1998.

\_\_\_\_\_MAYOR

\_\_\_\_\_CLERK