

CITY OF SURREY

BY-LAW NO. 14962

A by-law to amend the provisions of "Council
Procedure By-law, 1999, No. 13600" as amended.

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The Council of the City of Surrey, in open meeting assembled, ENACTS AS FOLLOWS:

1. "Council Procedure By-law, 1999, No. 13600" is hereby amended as follows:
 - a) Part 17 - Committees is amended by adding new Section 17.11 immediately following Section 17.10 as follows:

- "17.11 Business License Committee Hearing Procedures
- A. Opening Remarks by Chair
 - B. Opening remarks by counsel for the City of Surrey:
 1. introduction of Applicant/Applicant's counsel/interpreter
 2. review of legal tests
 3. review of rules of natural justice
 - C. Testimony by City of Surrey witnesses:
 1. examination-in-chief by counsel for the City of Surrey
 2. questions to the witness from the Business License Hearing Committee members
 3. cross-examination of the witness by Applicant/Applicant's counsel
 - D. Concluding Remarks by City of Surrey counsel
 - E. Opening Remarks by Applicant/Applicant's counsel
 - F. Calling of witnesses (if any) by Applicant/Applicant's counsel:
 1. examination-in-chief by Applicant/Applicant's counsel
 2. questions to the witness from the Business License Hearing Committee members
 3. cross-examination of the witness by City of Surrey's counsel

- G. Closing submissions by counsel for the City of Surrey
- H. Reply/Closing submissions by the Applicant/Applicant's counsel
- I. Discussion by Business License Hearing Committee members:
 - 1. discussion of evidence
 - 2. discussion of range of penalties
- J. Decision by Business License Hearing Committee:
 - 1. referral from Manager, By-laws & Licensing – Council may grant, refuse, revoke or suspend
 - 2. appeal from suspension by Manager, By-laws & Licensing – Council may uphold the decision, overturn the decision, grant a longer suspension, or revoke the business license entirely
- K. Council Resolution setting out the recommendation of the Business License Hearing Committee, containing reasons if it is recommended that the license is suspended or revoked
- L. Motion to adjourn"

2. This By-law shall be cited for all purposes as "Council Procedure By-law, 1999, No. 13600, Amendment By-law, 2003, No. 14962".

PASSED THREE READINGS on the 3rd day of March, 2003.

RECONSIDERED AND FINALLY ADOPTED, signed by the Mayor and Clerk, and sealed with the Corporate Seal on the 24th day of March, 2003.

_____MAYOR

_____CLERK