

CITY OF SURREY
BY-LAW NO. 15559

A by-law to amend the provisions of the "Surrey Fee-Setting By-law, 2001, No. 14577," as amended.

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The Council of the City of Surrey, in open meeting assembled, ENACTS AS FOLLOWS:

1. "Surrey Fee-Setting By-law, 2001, No. 14577," as amended is hereby further amended as follows:
 - (1) Schedule A is amended by deleting it in its entirety and inserting a new Schedule A, attached hereto and forming part of this by-law.
 - (2) Schedule B is amended by deleting it in its entirety and inserting a new Schedule B, attached hereto and forming part of this by-law.
 - (3) Schedule C is amended by deleting it in its entirety and inserting a new Schedule C, attached hereto and forming part of this by-law.

1. This By-law shall be cited for all purposes as "Surrey Fee-Setting By-law, 2001, No. 14577, Amendment By-law, 2004, No. 15559".

PASSED THREE READINGS by the City Council on the 15th day of November, 2004.

RECONSIDERED AND FINALLY ADOPTED, signed by the Mayor and Clerk, and sealed with the Corporate Seal on the 29th day of November, 2004.

_____MAYOR

_____CLERK

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Schedule A
Surrey Fee Setting By-law

Pursuant to Section 164 of the "Community Charter" there is hereby levied a fee for administrative services as follows:

Services Provided		Fee	
1.	Minutes of Council Proceedings	\$ 0.25	per page
2.	Zoning By-law	\$ 21.00	per by-law
3.	Official Community Plan By-law		
	Complete By-law	\$ 58.00	per by-law
	Schedule A - Land Use Designation Map	\$ 16.00	per schedule
4.	All other by-laws	\$ 0.25	per page
5.	Photocopying		
	Black and White	\$ 0.25	per page
	Colour	\$ 1.00	per page
6.	Annual Financial Report	\$ 15.00	per copy
7.	Annual 5-Year Financial Plan	\$ 30.00	per copy
8.	Photocopies from the British Columbia Assessment Authorities book	\$ 15.00	per page
9.	Returned cheques	\$ 25.00	per returned cheque
10.	Tax Notice Computer Tape of the annual property tax account master file	\$ 0.01	per property
11.	Researching historical tax information	\$ 30.00	per hour
		\$ 30.00	Minimum
12.	Special Water Meter Reading	\$ 30.00	per hour
		\$ 60.00	Minimum
13.	Refunds or fund transfers between properties	\$ 25.00	per property transfer
14.	Electronic Multiple property payment lists	\$ 5.00	per property roll
15.	Hard Copy Multiple property payment lists	\$ 8.00	per property roll
16.	Tax Certificates to non-property owners		
	- Electronic	\$ 26.00	per property
	- Manual	\$ 31.00	per property
17.	Registration and removal of liens on tax sale properties as charged by the Land Title Office	\$ 89.75	per property
18.	Property Information to non-property owners including but not limited to:	\$ 2.50	per property request

a. Roll Number

- b. Legal Description
- c. Ownership
- d. Tax Levy
- e. Taxes Paid
- f. Assessed Value
- g. Mill Rates
- h. Mailing Address

19.	Consultant Reports	\$ 50.00	per report
20.	Video Tapes of Council Proceedings	\$ 34.00	per video tape

Schedule B
Surrey Fee Setting By-law

Pursuant to Section 164 of the “Community Charter” there is hereby levied a fee for police services provided as follows:

<u>Services Provided</u>	<u>Fee</u>	
1. Request for Information:		
Thefts, B&E's, MVA's	\$ 38.00	per incident request
Witness Statements	\$ 17.00	per incident request
2. MV 104's – ICBC	\$ 38.00	per incident request
3. MV 104 & Worksheet	\$ 38.00	per incident request
4. Criminal Records Search	\$ 38.00	per application
Addition Fingerprints Sets	\$ 6.00	per fingerprint set
5. Chauffeur's Permit	\$ 38.00	per application
6. Security Company Personnel Indices Checks	\$ 38.00	per individual application
7. Mechanical Inspections	\$ 110.00	per vehicle inspection

8.	Measurements	\$ 28.00	per accident scene
9.	Plan Drawing	\$ 38.00	per incident
10.	Field Diagrams	\$ 38.00	per incident
11.	Photographs	\$ 2.00	per photograph
	Shipping & Handling	\$ 6.00	per shipment
12.	Court Order of Photocopying file	\$ 38.00	per file
	Photocopy Fee exceeding 70 pages	\$ 1.00	per page
13.	Full Traffic Analyst Report	\$ 600.00	per incident
	Preliminary Analyst Report	\$ 155.00	per incident
14.	File Research	\$ 33.00	per hour
		\$ 33.00	minimum
15.	Photo CD – Colour Laser Photographs	\$ 41.00	per CD
16.	Crash Data Retrieval Report (ICBC)	\$ 35.27	per incident (no GST)
	Crash Data Retrieval Report (Non-ICBC)	\$ 155.00	per incident
17.	VHS Copies	\$ 35.00	per copy
18.	Cassette Tapes	\$ 11.00	per copy

Descriptions of the police services are more particularly described as:

MV 104's – ICBC

Accident reports requested by ICBC.

MV 104's & Worksheet

Motor vehicle accident reports whereby RCMP may/may not be required to attend. Completed forms require opinion of RCMP.

Criminal Records Search

Provide complete background check of local, national and North American records. This fee will apply to everyone except volunteers.

Volunteer Criminal Records Search

Provide complete background check of local, national and North American records. This fee will apply to all volunteers except Surrey residents volunteering for Surrey-based organizations.

Chauffeur's Permit

Provide a driving record check and criminal record check.

Mechanical Inspection

RCMP requires a mechanical inspection in serious motor vehicle accidents. A certified mechanical engineer's report is required to ascertain whether an accident was caused by human source and/or mechanical problems.

Measurements

Accident scene measurements required in serious motor vehicle accidents.

Plan Drawing

Traffic analysts provide an overview of an accident via field drawings, sketches, etc.

Analyst Report

Traffic analyst report is a certified report of the accident.

Photographs

Photographs of accident scenes, break and enters, wilful damage, property damage, etc.

File Research

Time spent to examine and investigate material.

Crash Data Retrieval Report

Report based on the data extracted from a vehicle's black box.

Schedule C

Surrey Fee Setting By-law

Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for Real Estate Division services provided as follows:

	Services Provided	Fee		
1.	Road Closure	\$2,400.00	per closure inclusive of GST	

Real Estate Division services are more particularly described as:

ROAD CLOSURE

Except where a road or lane closure is initiated by the City, applicants for a road or lane closure shall pay a processing fee of \$2,400.00 inclusive of GST. This fee is payable after Council approval of the closure but before introduction of the closure by-law. This fee is non-refundable.