

CITY OF SURREY
BYLAW NO. 18128

A bylaw to amend the provisions of the "Surrey Fee-Setting
By-law, 2001, No. 14577," as amended.

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The Council of the City of Surrey ENACTS AS FOLLOWS:

1. "Surrey Fee-Setting By-law, 2001, No. 14577," as amended is hereby further amended as follows:
 - (a) Schedule A is deleted in its entirety and replaced with a new Schedule A, attached hereto and forming part of this bylaw.
 - (b) Schedule B is deleted in its entirety and replaced with a new Schedule B, attached hereto and forming part of this bylaw.
 - (c) Schedule C is deleted in its entirety and replaced with a new Schedule C, attached hereto and forming part of this bylaw.
 - (d) Schedule D is deleted in its entirety and replaced with a new Schedule D, attached hereto and forming part of this bylaw.
 - (e) Schedule F is deleted in its entirety and replaced with a new Schedule F, attached hereto and forming part of this bylaw.
 - (f) Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for Fire Department Services provided as set out in Schedule I attached hereto and forming part of this bylaw.


2. This Bylaw shall be cited for all purposes as "Surrey Fee-Setting Bylaw, 2001, No. 14577, Amendment Bylaw, 2013, No. 18128".

PASSED FIRST READING on the 16th day of December, 2013.

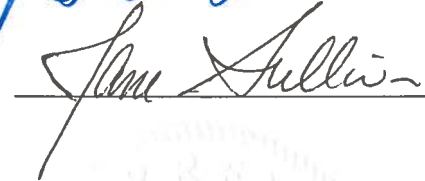
PASSED SECOND READING on the 16th day of December, 2013.

PASSED THIRD READING on the 16th day of December, 2013.

RECONSIDERED AND FINALLY ADOPTED, signed by the Mayor and Clerk, and sealed with the Corporate Seal on the 13th day of January, 2014.



MAYOR



CLERK



Schedule A
Surrey Fee Setting Bylaw

Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for administrative services as follows:

<u>Services Provided</u>	<u>Fee</u>
1. Minutes of Council Proceedings	\$ 0.25 per page
2. Zoning Bylaw	\$ 25.00 per bylaw
3. Official Community Plan Bylaw	
Complete Bylaw	\$ 62.00 per bylaw
Schedule A - Land Use Designation Map	\$ 18.00 per schedule
4. All other bylaws	\$ 0.25 per page
5. Photocopying	
Black and White	\$ 0.25 per page
Colour	\$ 1.00 per page
6. Annual Financial Report	\$ 15.00 per copy
7. Annual 5-Year Financial Plan	\$ 30.00 per copy
8. Photocopies from the British Columbia Assessment Authorities book	\$ 16.00 per page
9. Returned cheques	\$ 30.00 per returned cheque
10. Finance Administrative Fee	
- Accounts Receivable Invoices	5% of Invoice Amount (before GST/HST) Minimum \$15.00 Maximum \$50.00
11. Tax Notice Computer Tape of the annual property tax account master file	\$ 0.04 per property
12. Researching historical tax information	\$ 33.00 per hour (minimum)

13.	Refunds or fund transfers between properties	\$ 25.00 per property transfer
14.	Refund servicing fee or transfer of servicing securities	\$ 25.00 per project
15.	Apportionment of taxable values where property has been subdivided after Land Title Office filing date.	\$ 25.00 per new lot
16.	Electronic Multiple property payment lists	\$ 8.00 per property roll
17.	Hard Copy Multiple property payment lists	\$ 11.00 per property roll
18.	Tax Certificates to non-property owners	
	- Electronic	\$ 29.50 per property
	- Manual	\$ 35.00 per property
19.	Registration and removal of liens on tax sale properties as charged by the Land Title Office	\$ 27.50 per property
20.	Ownership transfer on tax sale properties as per the Land Title Office	\$ 125.15 per property
21.	Property Information to non-property owners including but not limited to:	\$ 2.50 per property request
	a. Roll Number	
	b. Legal Description	
	c. Tax Levy	
	d. Assessed Value	
	e. Mill Rates	
22.	Consultant Reports	\$ 50.00 per report
23.	Video Tapes of Council Proceedings	\$ 35.00 per video tape
24.	Noise Extension Application Pursuant to Section C .3. of the Surrey Noise Control Bylaw, 1982, No. 7044	\$ 50.00 per application
25.	Liquor License Temporary Change to Hours of Operation	\$ 50.00 per application

All fees are subject to applicable taxes.

Schedule B
Surrey Fee Setting Bylaw

Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for police services provided as follows:

<u>Services Provided</u>		<u>Fee</u>
1. Request for Information:		
Thefts, B&E's, MVA's	\$ 52.38	Per incident
Witness Statements	\$ 25.71	Per statement
2. MV 104's – ICBC	\$ 52.00	Per incident
3. MV 104 & Worksheet	\$ 52.38	Per incident
4. Criminal Records Search	\$ 65.00	Per application
Addition Fingerprints Sets	\$ 12.00	Per fingerprint set
5. Special Occasion Licence (SOL)	\$ 25.00	Per licence
6. Chauffeur's Permit	\$ 65.00	Per application
7. Security Company Personnel Indices Checks	\$ 65.00	Per individual application
8. Mechanical Inspections	\$142.86	Per vehicle inspection
9. Measurements	\$ 40.47	Per accident scene
10. Plan Drawing	\$ 52.38	Per incident
11. Field Diagrams	\$ 52.38	Per incident
12. Photographs	\$ 2.39	Per photograph
Shipping & Handling	\$ 11.90	Per shipment
13. Court Order of Photocopying file	\$ 52.00	Per file
Photocopy Fee exceeding 70 pages	\$ 1.20	Per page
14. Full Traffic Analyst Report	\$804.76	Per incident
Preliminary Analyst Report	\$206.66	Per incident
15. File Research	\$ 48.09	Per hour
	\$ 48.09	minimum
16. Photo CD – Colour Laser Photographs	\$ 51.90	Per CD
17. Crash Data Retrieval Report (ICBC)	\$ 51.90	Per incident
Crash Data Retrieval Report (Non-ICBC)	\$200.95	Per incident
18. VHS Copies	\$ 48.09	Per copy
19. Cassette Tapes	\$ 17.62	Per copy

All fees are subject to applicable taxes.

Descriptions of the police services are more particularly described as:

MV 104's – ICBC

Accident reports requested by ICBC.

MV 104's & Worksheet

Motor vehicle accident reports whereby RCMP may/may not be required to attend.

Completed forms require opinion of RCMP.

Criminal Records Search

Provide complete background check of local, national and North American records. This fee will apply to everyone except volunteers.

Volunteer Criminal Records Search

Provide complete background check of local, national and North American records. This fee will apply to all volunteers except Surrey-based volunteers and volunteering GVRD-based organizations.

Chauffeur's Permit

Provide a driving record check and criminal record check.

Mechanical Inspection

RCMP requires a mechanical inspection report in serious motor vehicle accidents. A certified mechanic's report is required to ascertain whether an accident was caused by human source and/or mechanical problems.

Measurements

Accident scene measurements required in serious motor vehicle accidents.

Plan Drawing

Traffic analysts provide an overview of an accident via field drawings, sketches, etc.

Analyst Report

Traffic analyst report is a certified report of the accident.

Photographs

Photographs of accident scenes, break and enters, wilful damage, property damage, etc.

File Research

Time spent to examine and investigate material.

Crash Data Retrieval Report

Report based on the data extracted from a vehicle's black box.

Schedule C
Surrey Fee Setting Bylaw

Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for Real Estate Division services provided as follows:

	<u>Services Provided</u>		<u>Fee</u>
1.	Road Closure	\$2,900.00	Per closure
2.	Habitat Replacement on City Lands	\$2,900.00	Per Application

All fees are subject to applicable taxes.

Real Estate Division services are more particularly described as:

ROAD CLOSURE

Except where a road or lane closure is initiated by the City, applicants for a road or a lane closure shall pay a processing fee of \$2,900.00. This fee is payable after Council approval of a road closure but before introduction of the closure bylaw. This fee is non-refundable.

Schedule D
Surrey Fee Setting Bylaw

Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for Engineering Department services provided as follows:

<u>Services Provided</u>	<u>Fee</u>	
<u>Administration</u>		
1. GIS Map Products		
- Map Books	\$825.00	19" x 17" (quarter map section – 560 pages)
	\$620.00	36" x 3.2"
	\$205.00	19" x 17" (full map section – 140 pages)
- Custom Maps	\$ 50.00 \$ 50.00	Minimum Charge Plus Per hour beyond 1 hour
- Lamination	\$ 15.00 \$ 18.00 \$ 22.00 \$ 29.00	11" x 17" 18.5" x 24.5" 25" x 37" 37" x 49"
- Large Size Photocopy Prints		\$4.00 – Anything above 11" x 17"
- Large Size Photocopy Prints	\$ 4.00 \$ 4.00	Anything above 11" x 17" E Size
- White Foam Board	\$ 30.00 \$ 46.00 \$ 60.00	25" x 37: - in addition to cost of map 37" x 49" 43" x 61"
- Standard Hard-Copy Map	\$ 6.00 \$ 10.00 \$ 15.00 \$ 25.00	19" x 17" 18" x 24" 36" x 32" 36" x 48"

Roads

- | | | | |
|-----|----------------------------------|-----------|--|
| 2. | Legal Traffic Operation Requests | \$ 360.00 | Minimum Charge.
\$115.00/hour for Engineers |
| 3.1 | Legal Signal Timing Data Request | \$ 360.00 | Per request |
| 3.2 | MVA video recording | \$ 315.00 | Per request |

Survey

- | | | | |
|----|--|------------|-----------------------------|
| 4. | Traffic Volume Count | \$ 105.00 | Per 1 st request |
| | | \$ 55.00 | Per additional requests |
| 5. | Replacement of Destroyed Survey Monument | \$1,750.00 | Per disturbed ISA Mon |
| | | \$3,150.00 | Per disturbed SBM Mon |
| | | \$7,250.00 | Per disturbed HPN Mon |

ESC Permit

- | | | | |
|----|---------------------|-----------|-----------------|
| 6. | ESC Application Fee | \$ 460.00 | Per application |
|----|---------------------|-----------|-----------------|

Water

- | | | | |
|-----|---|------------|-----------------|
| 7. | Water Meter Installation Standards & Specifications (Printed Version) | \$ 30.00 | Per copy |
| 8. | Connection to an existing water service connection, provided that the connection was not part of a local service area or other cost recovered project | \$2,000.00 | Per connection |
| 9. | Temporary water service turn off/on | | |
| | - during regular City working hours | \$ 55.00 | Each occurrence |
| | - outside regular City working hours | \$ 90.00 | Each occurrence |
| 10. | Special Water Meter Reading | \$ 33.00 | Per hour |
| | | \$ 65.00 | Minimum |

Soil Removal and Disposition

Permits

- | | | | |
|-----|--|-----------|-----------------|
| 11. | Soil Removal and Deposition Permit application fee | \$ 600.00 | Per application |
| 12. | Permit Transfer | \$ 225.00 | Per transfer |

Sewer

- | | | | |
|-----|--|------------|----------------|
| 13. | Connection to an existing stormwater drainage service connection or drainage "developer reimbursed" (DDR) connection, provided that the connection was not part of a local area service or other cost-recovered project. | \$3,090.00 | Per connection |
| 14. | Connection to an existing sanitary sewer main connection or sanitary developer reimbursed (SDR) connection, provided that the connection was not part of a local area service or other cost recovered project. | \$3,090.00 | Per connection |

All fees are subject to applicable taxes.

Schedule F
Surrey Fee Setting Bylaw

Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for Cemetery services as follows:

DEFINITIONS

1. In this By-law, terms shall have the meanings ascribed to them in "City of Surrey Cemetery Management By-law No. 16174" and as set out below:

ADULT LOT means a Lot designated, and appropriately sized, in the approved Cemetery plan for the interment of adult remains.

ADULT PREMIUM LOT means an Adult Lot that has been designated in the approved Cemetery plan as having a different pricing structure due to unique location benefits and limited supply, as determined by the Administrator.

CHILD LOT means a Lot designated, and appropriately sized, in the approved Cemetery plan for the interment of child remains or child cremated remains.

HANDLING FEE means the fee paid for handling of cemetery products not purchased from the City.

INFANT LOT means a Lot designated, and appropriately sized, in the approved Cemetery plan for the interment of infant remains or infant cremated remains.

MEMORIAL BOARD or BOOK OF REMEMBRANCE means a structure of bronze, granite or approved material, which commemorates names of decedents that may or may not be interred in the Cemetery.

NON-RESIDENT means a person who does not reside in the City at the time application is made for a Right of Interment or Interment Authorization.

PREPARATION & PLACEMENT means the process of completing an Interment including, but not limited to, administrative, legal, labour and equipment resources provided to facilitate the opening of a Lot, deposition of Human Remains or Cremated Remains and the subsequent closing of the Lot.

RESIDENT means a person who resides in the City at the time application is made for a Right of Interment or Interment Authorization.

STILLBORN LOT means a Lot designated, and appropriately sized, in the approved Cemetery plan for the interment of stillborn remains.

SURRENDER FEE means the charge for the surrender, to the City, of a Right of Interment for an unoccupied Lot.

TRANSFER FEE means the charge for the transfer of a Right of Interment for an unoccupied lot to a Family Member.

VETERAN LOT means a Lot designated in the approved Cemetery plan for the interment of Veteran remains.

FEES

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2. All fees shall be payable by the Applicant at the office of the Cemetery Administrator at the time of application.

RESIDENT INTERMENT FEES (\$) – Plus GST

Ground Burial ^A	<i>Lot +</i>	<i>Maintenance Care Fund =</i>	Right of Interment	<u><i>Preparation & Placement</i></u>	TOTAL
Adult Lot	<i>1,575.00</i>	<i>525.00</i>	2,100.00	975.00	3,075.00
Adult Premium Lot ^A	<i>2,400.00</i>	<i>800.00</i>	3,200.00	975.00	4,175.00
Veteran Lot ^A	<i>1,200.00</i>	<i>400.00</i>	1,600.00	975.00	2,575.00
Child Lot ^A	<i>No charge</i>	<i>0.00</i>	0.00	450.00	450.00
Infant Lot or Stillborn Lot ^A	<i>No charge</i>	<i>0.00</i>	0.00	300.00	300.00
Cremation Single Interment Ground Lot	<i>600.00</i>	<i>200.00</i>	800.00	450.00	1,250.00
Cremation Double Interment Ground Lot	<i>900.00</i>	<i>300.00</i>	1,200.00	450.00	1,650.00
Cremation – Additional Interment on full-size lot	<i>400.00</i>	<i>100.00</i>	500.00	450.00	950.00

Cremation	<i>Lot +</i>	<i>Maintenance Care Fund =</i>	Right of Interment	<u><i>Preparation & Placement</i></u>	TOTAL
Single Niche	<i>1,530.00</i>	<i>170.00</i>	1,700.00	350.00	2,050.00
Double Niche 1st Interment	<i>2,070.00</i>	<i>230.00</i>	2,300.00	350.00	2,650.00
Double Niche 2nd Interment				350.00	
Family Estate	<i>6,480.00</i>	<i>720.00</i>	7,200.00		7,200.00
Family Estate Interment				350.00	350.00
Ossuary Placement ^B	<i>100.00</i>	<i>25.00</i>	125.00	220.00	345.00
Scattering ^B	<i>72.00</i>	<i>18.00</i>	90.00	100.00	190.00
Small Bronze Memorial Location on Board or Pillow (<i>plus bronze</i>)	<i>56.00</i>	<i>14.00</i>	70.00	45.00	115.00

^A Grave Vault is mandatory, refer to Cemetery Product Listing for options

^B At Need only

NON-RESIDENT INTERMENT FEES (\$) – Plus GST

Ground Burial ^A	<i>Lot +</i>	<i>Maintenanc e Care Fund =</i>	Right of Interment	<u>Preparation & Placement</u>	TOTAL
Adult Lot ^A	2,550.00	650.00	3,200.00	975.00	4,175.00
Adult Premium Lot ^A	3,450.00	1,150.00	4,600.00	975.00	5,575.00
Veteran Lot ^A	1,612.50	537.50	2,150.00	975.00	3,125.00
Child Lot ^A	<i>No charge</i>	0.00	0.00	600.00	600.00
Infant Lot or Stillborn Lot ^A	<i>No charge</i>	0.00	0.00	450.00	450.00
Cremation Single Interment Ground Lot	900.00	300.00	1,200.00	450.00	1,650.00
Cremation Double Interment Ground Lot	1,125.00	375.00	1,500.00	450.00	1,950.00
Cremation – Additional Interment on full-size lot	600.00	150.00	750.00	450.00	1,200.00

<u>Cremation</u>	<i>Lot +</i>	<i>Maintenanc e Care Fund =</i>	Right of Interment	<u>Preparation & Placement</u>	TOTAL
Single Niche	1,732.50	192.50	1,925.00	350.00	2,275.00
Double Niche 1st Interment	2,227.50	247.50	2,475.00	350.00	2,825.00
Double Niche 2nd Interment				350.00	350.00
Family Estate	7,290.00	810.00	8,100.00		8,100.00
Family Estate Interment				350.00	350.00
Ossuary Placement ^B	180.00	45.00	225.00	220.00	445.00
Scattering ^B	140.00	35.00	175.00	100.00	275.00
Small Bronze Memorial Location on Board or Pillow (<i>plus bronze</i>)	56.00	14.00	70.00	45.00	115.00

^A Grave Vault is mandatory, refer to Cemetery Product Listing for options

^B At Need only

**MISCELLANEOUS FEES FOR CEMETERY SERVICES
& PRODUCTS (\$) – Plus Taxes**

Memorials

Marker Permit Fee	Permit Fee	Maintenance Care Fund	<u>TOTAL</u>
	\$225.00	\$75.00	300.00
Memorial Levelling (<i>beyond cemetery standards</i>)			235.00
Cremation Bronze Memorials	Memorial	Maintenance Care Fund	TOTAL
Columbarium Bronze Niche Plate	625.50	69.50	695.00
Columbarium Bronze Second Name Scroll	216.00	24.00	240.00
Bronze Memorial (<i>Right of Interment to be added</i>)	112.50	12.50	125.00
Columbarium Bud Vase			195.00

Administration Fees

Late Arrival (after 3:00 p.m.) Monday to Friday, all services		495.00
Right Of Interment Certificate Replacement		45.00
Transfer Fee ^C		80.00
Surrender/Sell Back Fee ^D		80.00
Handling Fee - Burial Liner		400.00
Handling Fee - Cremation Liner		80.00
Saturday (Double time) ^E	Preparation & Placement Fee x two	
Sunday and Statutory Holidays (Triple Time) ^E	Preparation & Placement Fee x three	
Exhumation or Disinterment (Burial Lot)	Preparation & Placement Fee X 2	
Exhumation or Disinterment (Cremation Lot)	Preparation & Placement Fee	

Cemetery Products

Standard Grave Vault	895.00
Cremation Vault - Single	145.00
Cremation Vault - Double	195.00
Flower Container - Black or Bronze	95.00

Cemetery products not listed: Prices to be reviewed and set on a regular basis by the Administrator and set out in a Schedule of Prices available at the Cemetery Services office. To Family Members only. Subject to price increase and residency of Right of Interment holder.

^D To City of Surrey only. Based on purchase price minus Maintenance Care Fund.

^E Interment Subject to approval by Administrator with minimum 48 hour's notice.

Schedule I
Surrey Fee Setting Bylaw

Pursuant to Section 194 of the "Community Charter" there is hereby levied a fee for Fire Department services provided as follows:

<u>Services Provided</u>	<u>Fee</u>
1. Fire Incident/Investigation Reports and photos if applicable	\$100.00 per incident
2. Incident Questionnaire	\$140.00 per request
3. MVA/Medical Incident Report	\$135.00 per incident
4. Dispatch Recordings For Incident:	
1. 10 or fewer recordings for incident	\$100.00 per incident
2. More than 10 recordings for incident	\$200.00 per incident