

NO: R150

COUNCIL DATE: July 25, 2011

REGULAR COUNCIL

TO: **Mayor & Council** DATE: **July 15, 2011**

FROM: **General Manager,
Parks, Recreation and Culture** FILE: **6140-20/B
6140-20/N**

SUBJECT: **Parks, Recreation and Culture Department Contract Awards between August 1, 2011 and September 1, 2011**

RECOMMENDATION

The Parks Recreation and Culture Department recommends that Council:

1. authorize the City Manager during the period between August 1, 2011 and September 1, 2011 to make the decision on the award of Contracts numbered 1220-020-2011-005, 1220-020-2011-006 and 1220-020-2011-007 described in this report subject to each such award meeting the following criteria:
 - a. Tenders are received through an open procurement process;
 - b. Each award is to the proponent submitting the lowest bid, which fully meets the contract specifications; and
 - c. The contract award is within the approved budget for the related work; and
2. Approve the use of funds from the City's Artificial Turf Replacement Reserve Fund to fund the costs of Contract 1220-020-2011-007.

DISCUSSION

Council does not meet during the month of August. In previous years, to award Parks, Recreation and Culture Department construction contracts during this period, Council has deferred such authority to the City Manager for specific contracts subject to certain criteria being met in relation to such awards as listed in the recommendation section of this report. This practice is considered reasonable in recognition of the benefits that accrue from the related construction work being carried out during favorable weather conditions.

Based on a review of projects that are either currently in the design phase or in the tender process, the following contracts are expected to be ready to award during the month of August:

1. **Contract 1220-020-2011-005:** This contract is for the civil works component of the development of a cricket pitch and soccer fields at Newton Athletic Park. Three existing fast-pitch ball diamonds will be decommissioned and relocated to Tamanawis Park and a

cricket pitch with two soccer fields will be constructed at the location of the ball diamonds. This project is part of the 2011 Park Development Budget.

2. **Contract 1220-020-2011-006:** This contract is for the re-surfacing of the Running Track at Bear Creek Park, together with all related works. The track is now worn and in need of resurfacing in advance of the BC Summer Games in 2012. Funding for this project is identified in the 2011 Park Development Budget.
3. **Contract 1220-020-2011-007:** This contract is for the removal and replacement of the existing artificial turf surface at Field #4 at Newton Athletic Park. The existing turf surface has reached the end of its life and is being replaced. Project funding is available in the Artificial Turf Replacement Reserve fund, which was established for the replacement of artificial turf surfaces subject to Council approval of the use of these funds.

Council will be informed by way of memorandum of the award of each of these contracts immediately upon such award being approved by the City Manager.

Artificial Turf Replacement Reserve

The Artificial Turf Replacement Reserve was established to support the replacement of turf surfaces on the City's artificial turf fields as they deteriorate with use. Artificial turf has an expected life of between 8 and 10 years if it is exposed to regular use as is the case with the City's fields. The Reserve is funded by means of transferring to the Reserve a percentage of the proceeds that the City receives from field usage fees. Contract 1220-020-2011-007 as referenced above should be funded from the Reserve. The balance in the Reserve is more than sufficient to cover the costs associated with this contract.

Laurie Cavan
General Manager, Parks,
Recreation and Culture

c.c. General Manager, Finance and Technology