

**CITY OF SURREY  
DEVELOPMENT ADVISORY COMMITTEE**

Terms of Reference

1. The purpose of the Committee is to establish and maintain an effective channel of communication between City staff and members of the Development Industry in Surrey.
2. Without limiting the scope of discussion, the Committee shall focus on creating a positive and constructive climate for changes in the community that will be mutually beneficial.
3. This will involve discussion and consensus building in matters of mutual interest such as review of current and proposed policies, procedures and by-laws as they affect development proposals.
4. The Committee may meet as frequently as is considered necessary. However, to start with, at least one meeting will be held every month.
5. The General Manager, Planning & Development or his designate, will chair the meeting.
6. All logistics regarding meetings, including arranging venue, preparing agenda, sending out notices, etc. will be provided by the Planning & Development Department.

September 1, 1994