



# City of Surrey

## Parks & Community Services Committee

### Minutes

Annex Boardroom  
7452 - 132 Street  
Surrey, B.C.  
WEDNESDAY, MARCH 15, 2006  
Time: 7:00 p.m.

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**Present:**

Chairperson: Councillor Martin  
C. Annable  
N. Beuk  
S. Chima  
S. Moore  
G. Rai  
Councillor Villeneuve  
Councillor Gill  
Trustee T. Allen

**Absent:**

**Also Present:**

L. Cavan, General Manager, Parks, Recreation & Culture  
L. White, Manager of Community & Leisure Services  
B. Sommer, Manager, Heritage Services  
G. Vandebosch, Manager, Parks Operations North  
J. Rennie, Manager, Arena Operations  
D. Vestergaard, Administrative Coordinator  
C. Bonneville, Legislative Service

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**A. ADOPTION OF MINUTES**

It was Moved by T. Allen  
Seconded by C. Annable  
That the minutes of the Parks & Community  
Services Committee meeting held on February 15, 2006, be adopted.  
Carried

**B. DELEGATION**

**1. South Fraser Tennis Society**

Mr. Craig Harrold, President of South Fraser Tennis Society and Mr. Ryan Clark, Executive Director of Tennis BC were in attendance to provide an Executive Summary of a report for a proposed Indoor Tennis Facility for the City of Surrey. Ms. Carroll Guichon, Treasurer; Ms. Sarah Hunter, Facilities Committee; Ms. Janet Petras, Programs Committee; and Mr. Robin Adams, Facilities Committee were also in attendance.

Mr. Harrold provided the following comments during his presentation:

- The total number of indoor courts is 14 south of the Fraser River; 92 indoor courts north of the Fraser River and only 4 in the City of Surrey.
- The number of outdoor courts per 1000 people is only .15 courts per 100 people in City of Surrey, comparable to up to .89 on the North Shore.
- Surrey has grown rapidly and we've come forward to raise your awareness that tennis is under-represented compared to the rest of the Lower Mainland. Tennis Programs, Tournaments, Clinics and Coaches are under-represented in Surrey.

- We feel that there is a deficiency of 22 indoor courts and 60 outdoor courts south of the Fraser, this would be a good start to balance the area north and south of the Fraser River.
- We reviewed 20 possible locations for a new indoor facility, suggestions were provided by the Planning and Development Department and the Parks Department. We identified seven locations worthy of further consideration; the sites were put thru criteria and the best site chosen.
- Newton Athletic Park was the best location. A review of the surrounding schools and area was provided.
- Site sketches of Option A and Option B were provided for review. Option A is the lower cost option.
- The Capital Cost Funding for Option A and B was outlined as follows:

| <b>Capital Cost Funding</b>               | Lower bound<br>Sketch Option A | Upper bound<br>Sketch Option B |
|---|--------------------------------|--------------------------------|
| City of Surrey from Capital Plan or other | \$2,640,000                    | \$3,260,000                    |
| Mortgage provided by City of Surrey       | \$450,000                      | \$600,000                      |
| Municipal – Rural Infrastructure Program  | \$200,000                      | \$400,000                      |
| BC Lotteries Capital Grant Program        | \$ 60,000                      | \$100,000                      |
| Corporate, Community, Philanthropic       | \$ 60,000                      | \$100,000                      |
| <b>Totals (to match cost estimates)</b>   | \$3,410,000                    | \$4,460,000                    |

- South Fraser Tennis Society would like to partner with Tennis BC and the City of Surrey. We cannot apply for funding until we have approval in principle from the City.

Mr. Clark provided the following comments during his presentation:

- North Vancouver is a good model where there are profits from the programming.
- We would like to expand our programming to Surrey schools; we cannot, as there are no facilities available.
- BC Tennis has rookie tours and groovy girls camps run throughout the province.
- Facilities in Surrey would be able to host events and competitions and this would bring an influx of tourism into the community.
- There is a demand for courts in the lower mainland.

In response to questions from the Committee members, the delegation stated the following:

- Mr. Harrold is now the Surrey Tennis representative of the Parks Outdoor Sport Advisory Committee.
- The South Fraser Tennis Society has a database of almost 1000 members, and there are approximately 100 members within Surrey. There is no place in Surrey for tennis players to congregate; therefore we cannot capture the number of people that play on public courts.
- There are private courts available at Hazelmere. Hazelmere is a private club and would not support community based programming for children.
- Most courts in the lower mainland are booked for two or three days in advance.

- International, Provincial and community events would require a minimum of 7 to 8 courts for the event to be successful. Six courts would be the minimum requirement to make it cost effective.
- We had met with pre-fab suppliers and provided both drawings and have used the higher cost of the two made available.

It was suggested that there is a potential to develop partnerships in the Cloverdale area, and starting on a smaller scale and if successful then developing more.

The Chair thanked the delegation for their presentation and advised that the Parks, Recreation and Culture department will provide a report to the PCSC addressing the issues raised during the delegation.

**C. REQUEST(S) FOR DELEGATION**

**D. BUSINESS ARISING FROM THE MINUTES**

**1. Summary of 2005 Presentations**

At the February 15, 2006 meeting, the Parks & Community Services Committee asked that a summary of 2005 presentations be prepared. This information is included in the agenda.

It was  
Presentations and Delegations be received.  
Moved by Councillor Villeneuve  
Seconded by C. Annable  
That the summary of the PCSC 2005  
Carried

**2. Draft Agenda for April 19 Workshop**

A draft agenda for the Parks & Community Services Committee 2006 Workshop is included for comment.

The General Manager, Parks, Recreation & Culture advised that the April 19 Workshop will be held at the Pondsides Meeting Room, and will be in place of the next meeting.

It was suggested that the workshop incorporate discussion as to how the PCSC will incorporate the community social aspect. The General Manager advised that this topic will be added to the agenda and further that the City will be hiring a new social planner and this individual can play a role from time to time with the Committee.

The General Manager, Parks, Recreation & Culture advised that she will request J. McLeod to be in attendance at the workshop.

It was  
agenda, be received.

Moved by C. Annable  
Seconded by T. Allen  
That the PCSC 2006 Workshop draft  
Carried

### 3. Proposed Tour Dates

At the February 15, 2006 meeting, a tour of facilities and gardens was discussed. Staff are proposing the following tour on Tuesday, May 2<sup>nd</sup> or Wednesday, May 3<sup>rd</sup>.

South Tour:

- South Surrey Recreation Centre
- South Surrey Track
- South Surrey Synthetic Turf
- Darts Hill Garden
- The Glades

The tour would take place from 5:00 – 7:00 pm and include light refreshments (box lunch). Participants would meet at the South Surrey Recreation centre at 5:00 p.m. The tour would end back at the South Surrey Rec Centre for tour of that facility.

There was a brief discussion regarding all of Council being away for the first week of May. The General Manager, Parks, Recreation & Culture advised that she will check with the Councillor's schedules and provide new tour dates at the workshop of April 19.

### 4. Holly Park Walkway

The General Manager, Parks, Recreation & Culture advised that a follow up meeting was held and there was an option presented that will satisfy the concerns of the community members and we will continue to work with the community members.

It was  
Walkway, be received and tabled to the next meeting of the PCSC.

Moved by C. Annable  
Seconded by T. Allen  
That the report regarding Holly Park  
Carried

## E. STAFF PRESENTATIONS(S)

**F. NEW BUSINESS****1. Beer Garden License Days**

In response to questions from PCSC, the General Manager, Parks, Recreation & Culture advised:

- Bolivar Slo-Pitch Society request for August 19, 20, 26 and 27 are not recommended due to other beer gardens in the area.
- The North Surrey Minor Football needs to comply with Council policy and provide details as to where charitable donations were made.
- The Surrey Beer Garden Committee requires financial disclosure of revenues, expenses and size of the tournament.

**COMMITTEE RECOMMENDATION**

It was Moved by C. Annable  
Seconded by S. Moore  
That the Parks & Community Services  
Committee recommends that:

1. Council approve the recommendations of the Beer Garden Review Committee to approve 64 beer garden days in the City of Surrey; and
2. All organizations receiving approval for beer gardens provide details of which charitable organization or community project will receive proceeds from their event.

Carried

**2. Fees and Charges**

The Chair left the meeting at 8:45 p.m., N. Beuk assumed the role of Chair.

In response to questions from the PCSC, the General Manager, Parks, Recreation & Culture advised:

- We've done a number of revisions to the fees and charges in the past five years, and more so in the last few years, the overall increase is the budget expectation of 2% on our revenue. If we do not increase in some areas then we will have to make it up in other areas.
- We can review trying to make prices more convenient, and round down to even numbers however, this can result in increases beyond 2% which is often not received positively by the public. We do have value pricing, the Leisure Access Program, ten pass and membership options that provide opportunities for the community to access programs and facilities at lower rates based on need and frequency of use..
- A price comparison of ice arena use can be provided for the PCSC review.

The Chair returned to the meeting at 8:50 p.m. and assumed the role of Chair.

It was suggested that staff provide a presentation on the maintenance of facilities; aging facility should be maintained to ensure citizens are paying to go to well maintained facilities; and to ensure adequate budgets are available to keep up the facilities.

The General Manager, Parks, Recreation & Culture responded to a question regarding Ward's Marina, stating that this amenity is adjacent to City owned property and has been managed by the City for years. There is a caretaker on site. This marina enables individuals' access to the waterfront and moorage; we are currently developing a rowing/canoeing/kayaking float at this location. There have been ongoing siltation challenges at the Marina and damage occurred to the dock in the most recent storm.

### COMMITTEE RECOMMENDATION

It was Moved by T. Allen  
Seconded by C. Annable  
That Parks and Community Services  
Committee recommend to Council that:

1. A general 2% increase to the 2006/07 fees and charges;
2. And that the following exceptions to the 2% fee increase be accepted:
  - a) Lit grass sports field and ball diamond rates be set at the same rate as lit practice fields;
  - b) Surrey Museum admission rates remain unchanged;
  - c) Youth memberships/preteen dances be set at \$5.00;
  - d) Ward's Marina mooring fees remain unchanged.

Carried

### 3. Greenaway Pool

Memorandum from the General Manager, Parks, Recreation & Culture concerning requests to open the Greenaway Outdoor Pool one month earlier in 2006.

The General Manager, Parks, Recreation & Culture advised that another service would need to be eliminated to provide funding for the earlier opening. There are swim clubs at Sunnyside, Bear Creek and Greenaway. There were concerns expressed that inappropriate behavior and language around the fence of the Bear Creek Pool

It was suggested that the new by-law officer be alerted to the fact that there is inappropriate behavior in or around the pool, and encourage the bylaw officer to work with the operator of the pool.

It was Moved by T. Allen  
Seconded by C. Annable  
That the memorandum for the General  
Manager, Parks, Recreation & Culture concerning requests to open the  
Greenaway Outdoor Pool one month earlier in 2006, be received.  
Carried

## **G. STAFF VERBAL REPORTS - DELIVERY OF SERVICES**

### **1. Partners in Parks**

An event that celebrates volunteers contributions in our Parks. This event is taking place Thursday, April 6<sup>th</sup> from 7:00 – 9:00 pm at Guildford Recreation Centre (15105 – 105<sup>th</sup> Avenue). There will be entertainment, light food and refreshments provided. Child-minding available upon request. RSVP before March 30<sup>th</sup> to 604-501-5050

### **2. Darts Hill Garden Open House**

Saturday, April 29<sup>th</sup> 10:00 – 4:00  
16<sup>th</sup> Avenue at 170<sup>th</sup> Street

Darts Hill Garden Park is the most outstanding plantsman's garden in Western Canada. The open house represents a great opportunity to see many unusual and rare plants as well as good gold fashioned favourites. To make your day more interesting, guides will be on hand to point out plants of special interest and answer all your questions. Plan to spend at least 1 – ½ hours strolling through this amazing 7 ½ acres. Entrance to the garden is free on this date. Parking is available onsite. No pets please. Most trails are wheelchair accessible.

### **3. Surrey Museum**

The Surrey Museum was the featured article in the Jan-Feb edition of Construction Business (BC's Construction Magazine). The extensive article highlights the construction project and the architectural features of the building.

The Museum received an increase in the BC Arts Council provincial annual grant program. The grant has been increased from \$28,000 to \$35,000 to recognize the improvements in the Museum operation and to support the increase in the number of special exhibits and programs.

The Museum has currently sold 326 annual passes (51% adults, 24% family; 18% seniors; 7% child/youth,). In addition, there are 100 Passes issued to members of the Friends Society (77% Seniors, 22% adults, 5% family)

Farmhouse new exhibit called Accessorize Me opens on March 18 in the Stewart Hall. New volunteer program will provide exhibit tours on Saturday and Sunday afternoons. Verandah restoration is on hold pending verification and availability of materials and contractor.

Archives operation – only Fridays and Saturdays, 10-4. Supporting several projects from Planning, working on some outreach projects for, Vaisakhi event in April, Rodeo display in May, school 100<sup>th</sup> birthday and a new program for schools with Library (Genealogy) and Museum.

**4. 2008 Cultural Capital Grant**

The General Manager, Parks, Recreation & Culture circulated the application package for the Cultural Capital Grant.

**H. ITEMS REFERRED BY COUNCIL**

**I. CORRESPONDENCE**

**J. INFORMATION ITEMS**

**1. Lend a Hand Program**

The Manager, Parks Operations South provided an information report regarding the Lend-a-Hand program, which focuses on engaging schools & students that are near problem parks to help keep the parks clean. Parks staff has noted a dramatic decrease in the level of litter and vandalism in the project parks.

It was

Moved by S. Moore

Seconded by S. Chima

That the information report, regarding the

Lend a Hand Program, be received.

Carried

**K. EMERGING PRIORITIES/POLICY DISCUSSION**

**1. Hi Knoll Park Tree Abatement**

A member of the PCSC requested that staff review the recent tree abatement at Hi Knoll Park. Why are the trees being removed? Who is removing the trees? BC Hydro? Staff will provide the Committee with an update on the status of the tree removal situation at this location.

**2. Joint Use Agreement for Washrooms**

A member of the PCSC requested review of the joint use agreement for washrooms. There is difficulty when trying to get keys to the washrooms. Is the problem with getting the key from the school, from the Parks staff, or from the user groups? There is a concern that we are continuing to provide joint facility and that is not happening.

Staff will work the community groups and school district staff to determine the source of the problem and work towards resolution.

**3. Category and Classification of Participants**

A member of the PCSC requested clarification on the categories and classification of participants, specifically the admissions (page 49) and user and fee structure (page 67).

The General Manager, Parks, Recreation & Culture advised that the Surrey Sport and Leisure Complex may have different price and age structure based on the larger market of children, and the museum age categories are based on how they anticipate people to visit the facility. The museum is compared to other museums, not to recreation centers. More symmetry would be detrimental.

**4. Registration statistics**

A member of the PCSC suggested that statistics be provided on the number registrations by types of programs and method of registration be provided to the Committee so that strategic planning can be done. The General Manager, Parks, Recreation & Culture advised that there are standard reports that the department generates; however if there is a specific problem we can focus the research. It was noted that the Committee is the eyes and the ears in the community and provides direction related to policy. The issue of the Committee's direction can be further dealt with in the upcoming workshop. It was suggested that some benchmarking of the number of registration and method of registration from year to year and compared to other municipalities would assist in setting policy direction.

**5. Soccer groups to the Museum**

A member of the PCSC advised that he had liaised with Jacqueline O'Donnell, Manager of the the Museum and currently has five groups of ten (Soccer team) kids going to the museum, and providing further information to the south district president at the upcoming meeting. The group discount rate has enabled the cost to be more affordable for the groups.

**6. Football teams High school vs. Community Programming**

A member of the PCSC advised that the high school football teams do not allow their players to practice with the community group teams. T. Allen will provide the General Manager, Parks, Recreation & Culture with a contact name and number at the School District, she will review and provide an update at the next PCSC meeting.

**7. Lionel Courchene Park**

A member of the PCSC advised that a heating system at the batting cage is required at Lionel Courchene Park. The facility was a community effort;

everything in the building was donated by community effort. A request for funding may come forward to the Committee or to Council.

**8. Lend a Hand Program**

It was suggested that the Rotary Clubs would like to contribute to the Lend a Hand Program. It was also suggested that the youth become involved as they are stakeholders and should have the youth responsibility too.

**9. BC Lions Orange Helmet Awards**

A member of the PCSC advised of his attendance at the BC Lions Orange Helmet Awards on Saturday, March 11, 2006. He stated that there were four teams from Surrey that received awards, and there was one coach of the year award given to a Surrey coach.

**L. OTHER COMPETENT BUSINESS/ROUNDTABLE**

**M. ADJOURNMENT**

It was

Moved by C. Annable  
Seconded by S. Chima  
That the Parks and Community Services

Committee meeting do now adjourn.

Carried

The Parks and Community Services Committee adjourned at 8:50 p.m.

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Margaret Jones, City Clerk

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Councillor M. Martin, Chairperson  
Parks, Community Services Committee