



# City of Surrey

## Heritage Advisory Commission

### Minutes

Executive Boardroom  
City Hall  
14245 - 56 Avenue  
Surrey, B.C.  
WEDNESDAY, JANUARY 15, 2003  
Time: 9:00 a.m.

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**Present:**

B. Paton - Chair  
R. Cammack  
A. Clegg  
C. Dragomir  
R. Fuller  
T. Menu  
A. Stewart  
Councillor Higginbotham

**Absent:**

D. Bowyer

**Staff Present:**

T. Naylor, Engineering Department  
A. Kopystynski, Planning & Development  
B. Sommer, Parks, Recreation and Culture  
G. Ward, Parks, Recreation and Culture  
K. Miller, Legislative Services

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**A. ELECTIONS**

1. Commission is requested to pass a motion electing a Chair for the 2003 calendar year.

It was Moved by Commissioner Menu  
Seconded by Commissioner Clegg  
That B. Paton be elected Chair of the  
Heritage Advisory Commission for the 2003 calendar year.  
Carried

2. Commission is requested to pass a motion electing a Vice Chair for the 2003 calendar year.

It was Moved by Commissioner Menu  
Seconded by Commissioner Paton  
That R. Cammack be elected Vice Chair of  
the Heritage Advisory Commission for the 2003 calendar year.  
Carried

**B. ADOPTION OF MINUTES**

1. **Heritage Advisory Commission Minutes - November 20, 2002.**

It was Moved by Commissioner Dragomir  
Seconded by Commissioner Menu  
That the minutes of the Heritage Advisory  
Commission meeting held on November 20, 2002, be adopted.  
Carried

**C. DELEGATION**

**1. Tynehead Elementary School**

Mr. Rob Terris, Vice President, Tynehead Community Association, Ms. Sapphire Drew and Ms. Kris Pointon were in attendance, representing concerned parents of students attending Tynehead Elementary School, located at 8820 - 168 Street, to provide information relative to the possible closure of the school.

The delegation presented concerns regarding the possible closure of the school. This structure was the second school in the Tynehead area, built in 1908 with major alterations in 1923 and new additions later. The west wing exhibits the original drop siding with corner boards refinished in stucco.

The west wing of the school was added to the Heritage Register on December 4, 2000 for its architectural and historical value.

The Chair thanked the delegation for the presentation, and requested that staff provide information relative to heritage planning.

A. Kopystynski informed the delegation of the two levels of heritage protection tools: Placement on the Heritage Register through resolution of Council; and the placement of a designation bylaws (heritage conservation area, protection bylaw which designates certain characteristics of a site, heritage restrictive covenant).

The delegation stated that informal discussions have indicated that protection measures may be approved by the property owner, in this case Surrey School District No. 36, accompanied by endorsement from the original donor family.

Mr. Terris stated that as there are only two heritage buildings which remain in Tynehead, it is important to protect what little heritage assets are left for future generations.

The delegation requested that the Heritage Advisory Commission forward a resolution to Council, recommending that the site be designated.

There followed a general discussion relative to fundraising activities proposed by the Tynehead Community Association;

The delegation withdrew at 9:43 a.m.

The agenda was then varied.

**D. CORPORATE REPORTS****3. PARKS AND RECREATION****(b) Preservation of Trees at Mound Farm Park,  
And By-law No. 12921**

G. Ward, Manager, Urban Forestry and Environmental Services provided information relative to the above.

Mound Farm was acquired by the City to serve as a public park and for drainage purposes followed by Council's interest in providing a greater measure of protection for the forest trees growing on the mound portion of the site. Council recognizes the significant heritage value of the site as well as the high ecological values associated with the mature and old growth native trees which exist on the site.

The park is not currently open to the public and will receive BEC classification, which will identify threatened and endangered plant life. This process will further identify the ecologically sensitive areas, which will be closed to the public.

A careful review of the trees at the Mound Farm was conducted several years ago, utilizing criteria contained with the *Great Tree Hunt* heritage tree selection guidelines. As a result, Council subsequently adopted five trees as Significant Trees for inclusion under the Tree Preservation Bylaw. Mr. Ward stated that there are no engineering concerns at the site.

There followed a general discussion relative to the following issues:

- Designation process of significant trees;
- Environmental impact assessments conducted on the site; and
- The recommended passive uses of the park.

Mr. Ward withdrew from the meeting at 10:01 a.m.

**(a) Storyboard Project - Update**

The Manager, Heritage Services, provided an update regarding the storyboard project. Five of the six storyboards have been designed and reviewed for format and content by staff.

Commission then reviewed photos of the suggested designs. It is anticipated that the unveiling of the storyboards will occur prior to, or during Heritage Week. It was agreed that the Vice Chair would contact Commissioner Bowyer to confirm the status of the storyboard.

There followed a general discussion relative to the following:

- Hospitality on each site; and
- Allocation of funding to support the unveiling events.

This item will be forwarded to the next meeting.

It was  
Moved by Councillor Higginbotham  
Seconded by Commissioner Stewart  
That the storyboard be accepted and  
supported as presented, that the Manager, Heritage Services and the  
Heritage Services Publicist, be thanked for their efforts.

Carried

### 3. Surrey's Stories Newsletter

There followed a discussion regarding the difficulties obtaining submissions from the HAC. Issues contained in the submission should relate to HAC activities.

It was  
Moved by Councillor Higginbotham  
Seconded by Commissioner Dragomir  
That the Heritage Advisory Commission  
requests that the Vice Chair submit 500 words to the Administration Assistant for  
the Surrey's Stories Newsletter by Friday, January 17, 2003.

Carried

### 4. LEGISLATIVE SERVICES

#### (a) **Heritage Week 2003 - February 17 - 23, 2003** **"Heritage of Our Town - Public Building, Places and Spaces"**

Commission is requested to consider participating in Heritage Week, and to provide direction relative to the Friends of Heritage awards.

The following suggestions were made for activities:

- Proclamation to Council;
- Friends of Heritage Awards (advertisement to include City Page, The Leader X2, P/A News X2, the NOW X1);
- Certificates for Friends of Heritage Awards;
- Call for Nominations;
- Storyboard unveilings; and
- Reception to following presentations at Council.

The sub-committee will convene on January 22, 2003 at 9:00 a.m. at City Hall. Commissioners Cammack, Menun, and Bowyer to attend. The Administrative Assistant will confirm the location.

Commissioner Stewart withdrew from the meeting at 10:43 a.m.

The meeting recessed at 10:43 a.m. and reconvened at 10:58 a.m.

**1. PLANNING & DEVELOPMENT**

**(a) Community Heritage Register**

Commission was requested to receive as information, the updated Heritage Register. The Senior Planner informed Commission that the "Rock Tree" has now been included on the Register.

It was  
Moved by Councillor Higginbotham  
Seconded by Commissioner Dragomir  
That the Heritage Advisory Commission  
receive the updated Heritage Register.  
Carried

**(b) Heritage Management Plan**

The Senior Planner informed Commission that the Heritage Management Plan (HMP) was received and adopted by Council on Monday, January 13, 2003. Copies of the HMP and corporate report no. C003, were distributed to Commission. Consolidation of the two volumes is forthcoming.

It was  
Moved by Councillor Higginbotham  
Seconded by Commissioner Dragomir  
That the Heritage Advisory Commission  
(HAC) recommends to Council that appreciation be extended to the HAC and the Planning and Development department for their hard work in progressing through the Heritage Management Plan (HMP) and that the consultant be notified that the HMP has been adopted as presented to Council.

Carried

**C. DELEGATION**

It was Moved by Councillor Higginbotham  
Seconded by Commissioner  
That the Heritage Advisory Commission  
(HAC) recommends to General Manager, Planning and Development that a report  
be forwarded to the HAC, relative to the terms of conveyance for the Tynehead  
Elementary School, and possible procedures to protect the property under heritage  
management.

Carried

**2. ENGINEERING**

There were no reports from the Engineering Department.

**4. LEGISLATIVE SERVICES**

Commissioner Cammack and Councillor Higginbotham withdrew from the meeting at  
11:45 a.m.

**(d) Heritage Advisory Commission By-law Amendment**

It was Moved by Commissioner Dragomir  
Seconded by Commissioner Cammack  
That the Heritage Advisory Commission  
(HAC) recommends to Council that Richard Fuller be appointed as a  
member in full standing to the HAC, and that J. Trimble be appointed as  
an alternate to the HAC and that the HAC bylaw be amended to reflect  
that one Councillor only be appointed to the Commission and that the  
Councillor may be elected as Chair.

Carried

**G. OTHER COMPETENT BUSINESS**

**2. Meeting Schedule 2003**

Commission agreed to maintain the current meeting schedule, but will review this  
issue further should it be necessary.

**D. LEGISLATIVE SERVICES**

**(b) Friends of Surrey Museum & Archives Society Membership**

Commission was requested to consider renewing the above membership.

It was  
that the membership for the Friends of Surrey Museum & Archives Society be renewed for the 2003 calendar year.

Moved by Commissioner Menun  
Seconded by Commissioner Clegg  
That the Heritage Advisory Commission

Carried

**(c) Heritage Commission Budget 2003**

This item will be forwarded to a future agenda, following a meeting with Finance and the Chair.

**(e) Outstanding Items**

Commission was requested to review the list of outstanding items and provide direction accordingly.

**Resolutions to Council**

The Senior Planner will provide a status report relative to the recommendations to Council of the November 20, 2002 meeting.

**Heritage Management Plan**

The Senior Planner will report on the annual review process of the HMP.

**Tree Plaquing**

Tree Plaquing will be forwarded to the next agenda. The Administrative Assistant will request that G. Ward provide information relative to the process involved in plaquing trees. Refer to resolutions of October 21, 2002.

**Green Timbers Inaugural Plantation**

It was  
recommends to Council that the Green Timbers Inaugural Plantation be considered for inclusion on the Heritage Register, as part of the Phase III review.

Moved by Commissioner Dragomir  
Seconded by Commissioner Menun  
That the Heritage Advisory Commission

Carried

**(f) Incentives for Heritage Conservation - Workshop  
February 28, 2003, 9:00 a.m. to 5:00 p.m.  
Simon Fraser University Harbour Centre**

It was Moved by Commissioner Dragomir  
Seconded by Commissioner Clegg  
That the Heritage Advisory Commission  
(HAC) provide funding for two members of the HAC to attend the above  
seminar.

Carried

**E. CORRESPONDENCE**

**F. INFORMATION ITEMS**

**1. Council Resolutions - November 25, 2002.**

Memorandum of November 26, 2002 from Legislative Services.

**2. Council Resolutions - December 9, 2002**

Memorandum of December 11, 2002 from Legislative Services.

**3. Fraser Valley Heritage Railway Society Newsletter**

Newsletter of December 9, 2002.

**4. President's Report - Heritage Society of BC**

It was Moved by Commissioner Menun  
Seconded by Commissioner Clegg  
That the Heritage Advisory Commission  
renew the membership to the Heritage Society of British Columbia.

Carried

**G. OTHER COMPETENT BUSINESS**

**1. Vancouver Heritage Foundation Exhibit - November 26, 2002**

Commissioner Clegg provided an overview of his attendance at the above  
function.



**H. NEXT MEETING**

The next meeting of the Heritage Advisory Commission is scheduled for February 19, 2003, in the Mayor's Executive Boardroom - 9:00 a.m.

**I. ADJOURNMENT**

It was

Moved by Commissioner Clegg  
Seconded by Commissioner Menun  
That the Heritage Advisory Commission

meeting do now adjourn.

Carried

The Heritage Advisory Commission adjourned at 1:05 p.m.

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Chair