



City of Surrey

Heritage Advisory Commission

Minutes

Executive Boardroom
City Hall
14245 - 56 Avenue
Surrey, B.C.
WEDNESDAY, MAY 28, 2003
Time: 9:01 a.m.

Present:

B. Paton - Chair
R. Cammack
A. Clegg
C. Dragomir
R. Fuller
T. Menuin
A. Stewart

Absent:

D. Bowyer
Councillor Higginbotham

Staff Present:

A. Kopystynski, Planning & Development
B. Sommer, Parks, Recreation and Culture
J. MacKenzie, Building Division
J. Boan, Engineering (10:28 a.m.)
K. Miller, Legislative Services

Also Present:

K. Neville, Hazelmere United Church

A. ADOPTION OF MINUTES

1. Heritage Advisory Commission Minutes - April 30, 2003.

It was Moved by Commissioner Dragomir
Seconded by Commissioner Stewart
That the minutes of the Heritage Advisory
Commission meeting held on April 30, 2003, be adopted.
Carried

B. DELEGATIONS

1. School District No. 36

Commission discussed the correspondence provided in the agenda package. The Chair expressed concerns relative to the School District's reticence to provide information in an open meeting.

2. Application for Financial Assistance Hazelmere United Church

Commission is requested to consider the attached application for financial assistance, and provide recommendation(s) to Council. Prior to receiving the delegation, the Chair informed Commission that the *Municipal Heritage Sites Financial Compensation By-law, 1983, No. 7692*, which addresses municipal expenditures, is currently being re-written and that the amount of funding for which the delegation is eligible needs to be confirmed. The Chair will liaise directly with the City Clerk regarding the proposed amendments to the By-law.

Mr. Neville then provided a brief overview of the plans for the church and circulated photographs of the building, which were taken in 2002. There followed a discussion relative to the changes, which will alter the appearance of the exterior of the church.

Mr. Neville informed Commission that in his view, the exterior will not be significantly altered and that washroom facilities are required in order to comply with provincial health regulations. The church is seeking financial assistance in order to construct two washrooms and an underground tank to accommodate black and grey water waste. The alterations to the church will include a wheelchair ramp.

Commission then reviewed the conceptual drawings and site plan. It was noted that any alterations to the exterior of the church would not be visible from the street.

The following issues were discussed:

- Concerns relative to the physical proximity between the church's kitchen facility and the proposed washrooms and lack of fire exits;
- The Senior Planner indicated that the three issues currently being addressed are financial assistance, amendments to the designation by-law allowing for the proposed alterations, and the issuance of a building permit, which would require staff input;
- Completion/appearance of the project with respect to construction materials and design;
- Lack of professionally certified plans;
- Mr. Neville stated that approval for funding for the installation of the holding tank is the first priority for the project;
- Concerns relative to the alterations to the roof line. Mr. Neville explained that any and all suggestions will be welcome, in order to ensure the heritage character of the church;
- It was suggested that the delegation be provided the BC Heritage Trust standards;
- To date, no building permit application has been received by the City;
- To date, the provincial health authority has not been contacted; and
- Concerns were expressed relative to the lack of "heritage" aspects of the installation of a holding tank, and that perhaps this specific work would not be eligible for financial assistance.

The delegation was requested to liaise with staff in order to clarify the project's requirements. Staff will assist Mr. Neville in dealing with the health authority, fisheries department, and site plan certification.

Mr. Neville expressed concerns relative to the amount of time and expense required for the project. The Chair assured the delegation that every effort would be made to amend the expenditure by-law to allow for financial assistance for the installation of the holding tank, and the designation by-law would be amended to allow specific alterations to the exterior of the church.

Commissioner Cammack left the meeting at 9:47 a.m.

The delegation withdrew from the meeting at 9:50 a.m.
Commissioner Stewart left the meeting at 9:50 a.m. and returned at 9:52 a.m.

J. MacKenzie withdrew from the meeting at 9:52 a.m.

C. CORPORATE REPORTS

1. PLANNING & DEVELOPMENT

(a) **Development Application No. 7903-0106-00 2151 - 151A Street**

This referral to the Commission involved the impact of a development application to construct seventeen townhomes and one, four-storey building containing thirty-four dwelling units on the Semiahmoo Trail, abutting the subject site. The applicant proposes a lower density (less units) than the originally approved application from 1995. Commission was requested to comment on the potential effect of the development proposal on the preservation of trees along a built portion of the Semiahmoo Trail.

Commissioner Cammack returned to the meeting at 10:01 a.m.

The following issues were discussed:

- Tree augmentation strategy (tree removal and replacement);
- Public gateway interpretive centre at the entry/exit to Semiahmoo Trail;
- Underground parking setback as far back as possible in order to preserve existing trees;
- Shoring be provided during construction to protect existing trees;
- Grading to be carefully considered in connection with the impact on existing vegetation; and
- Use of roadbed mulch for trail surface.

The Chair then read e-correspondence from Councillor Higginbotham, expressing concerns on behalf of a citizen regarding the proposed tree augmentation strategy. There followed a general discussion relative to the Semiahmoo Trail and the possibility of acquiring more land, in order to accommodate existing healthy trees by relocating the trail.

It was determined that the Landscape Architect is currently reviewing the tree augmentation strategy, and will provide a report to Commission forthwith. Staff informed Commission that the tree augmentation strategy has been revised, and will thus be directed to Commission for review.

Commission was then requested to provide recommendations to the General Manager, Planning and Development.

It was Moved by Commissioner Dragomir
Seconded by Commissioner Stewart
That the Heritage Advisory Commission (Commission) recommends to the General Manager, Planning and Development that Commission supports the amended tree augmentation strategy and with respect to the public gateway at the entry/exit to the Semiahmoo Trail, that a storyboard, in accordance with City standards, recognizing the cultural and natural significance of the Trail, be installed at the expense of the developer.

Carried

2. ENGINEERING

(a) Engineering Representative to HAC

Commission reviewed the memorandum of May 7, 2003, from the General Manager, Engineering. The Chair informed Commission that the City website does not include engineering maps.

It was Moved by Commissioner Dragomir
Seconded by Commissioner Fuller
That the Heritage Advisory Commission recommends to the General Manager, Engineering, that Surrey's heritage assets be included on the engineering maps which are currently available on the City's website, since these maps are utilized by developers when formulating plans.

Carried

Commissioner Dragomir left the meeting at 10:32 a.m. and returned at 10:35 a.m.

(b) Elgin Hall Roof

This item will be forwarded to the next agenda.

(c) Loyal Orange Lodge

Commission reviewed the memorandum of May 16, 2003 from the Transportation Planning Engineer. The Chair then read subsequent e-correspondence, which indicated that information relative to the Loyal Orange Lodge will be available at the next meeting.

This item will be forwarded to the next agenda.

(d) Crescent Road

Staff were reminded to be aware of the Dogwood trees on Crescent Road, when dealing with development applications. Staff were requested to provide information relative to Chantrell Creek Culvert Road at the next meeting.

(e) King George Highway

Staff were requested to provide Commission members with a memo, relative to opportunities for inspection.

(f) Future Road Projects

Staff were requested to provide a written update with maps, at the next meeting, relative to the above.

3. PARKS AND RECREATION

(a) Storyboard Community Meeting

The Chair provided an overview of the community meeting of May 13, 2003. There followed a general discussion relative to storyboard projects for the coming two years. Staff informed Commission that follow-up letters have been forwarded to likely candidates for storyboards.

This item will be forwarded to the next agenda.

The Tynehead community storyboard unveiling is scheduled for Saturday, September 13, 2003 at Tynehead Hall, in conjunction with the Tynehead Pioneer Reunion dinner and dance. A reception for the unveiling is tentatively planned.

There followed a discussion relative to the proposed wording for the Tynehead storyboard. The Chair requested that the draft wording be forwarded to Commission for review.

The meeting recessed at 10:52 a.m. and reconvened at 10:55 a.m.

4. LEGISLATIVE SERVICES

(a) Outstanding Items

Commission was requested to review the list of outstanding items, and provide direction accordingly.

South Westminster NCP

Commission agreed to convene a special meeting in order to address the above, if necessary.

Rock Tree

Commission requested a report at the next meeting, relative to the tree's inclusion on the significant tree list.

Flow Chart of Responsibilities

The Administrative Assistant was requested to provide Commission with a flow chart of departmental responsibilities.

Thomas Joseph Brown House

Staff were requested to follow up with the Manager, Research and Planning, Parks, Recreation and Culture regarding the above property being used as parkland.

D. CORRESPONDENCE

E. INFORMATION ITEMS

1. The Rock Tree - 12237 - 91A Avenue

Correspondence of May 1 and 14, 2003 from the Senior Archaeologist, Department of Aboriginal Rights and Title, Sto:lo Nation.

2. Council Resolutions - May 5, 2003

Memorandum of May 6, 2003 from Legislative Services.

3. Bourassa Farm House - 18089 - 56 Avenue

Correspondence of May 7, 2003, to Marathon Properties Inc., from Legislative Services.

F. OTHER COMPETENT BUSINESS

1. Boothroyd House

Commissioner Clegg requested information relative to historical information being made to the recent purchasers of the property.

The Senior Planner explained that maps at the Planning front counter identify properties subject to heritage protection and some realtors will seek clarification from Planning and Development staff.

This item will be forwarded to the next agenda.

2. Darts Hill Park Open House

Commissioner Clegg informed Commission that the commemorative plaque has been installed at Darts Hill.

3. Heritage Canada Magazine

Commission discussed Benjamin Moore paint products being made available to owners of heritage properties.

4. British Columbia Register of Historic Places

The Senior Planner distributed copies of a working paper from the Heritage Branch about the draft documentation standards. This item will be forwarded to the next agenda.

G. NEXT MEETING

The next scheduled meeting of the Heritage Advisory Commission is scheduled for June 25, 2003 in the Mayor's Executive Boardroom - 9:00 a.m.

H. ADJOURNMENT

It was

meeting do now adjourn.

Moved by Commissioner Clegg
Seconded by Commissioner Stewart
That the Heritage Advisory Commission

Carried

The Heritage Advisory Commission adjourned at 11:20 a.m.

Chair