



City of Surrey

Heritage Advisory Commission

Minutes

Executive Boardroom
City Hall
14245 - 56 Avenue
Surrey, B.C.
WEDNESDAY, OCTOBER 29, 2003
Time: 9:04 a.m.

Present:

B. Paton - Chair
D. Bowyer
R. Cammack
A. Clegg
C. Dragomir
R. Fuller
T. Menu
A. Stewart
Councillor Higginbotham (10:21 a.m.)

Absent:

Staff Present:

A. Kopystynski, Planning & Development
S. McKinnon, Parks, Recreation & Culture
B. Sommer, Parks, Recreation & Culture
J. Boan, Engineering Development (10:02 a.m.)
K. Miller, Legislative Services

A. ADOPTION OF MINUTES

1. Heritage Advisory Commission Minutes - September 24, 2003

It was Moved by Commissioner Dragomir
Seconded by Commissioner Clegg
That the minutes of the Heritage Advisory
Commission meeting held on September 24, 2003, be adopted.
Carried

B. DELEGATION

**1. Manager, Arts & Community Development
Cultural Forum – November 22, 2003**

S. McKinnon was in attendance to present information relative to the above event.
The following aspects of Surrey's Cultural Strategic Plan were reviewed:

- Description of "culture", as it is linked to the community;
- Historical process;
- Objectives of the Plan;
- Values of the Plan;
- Four strategic directions:
 1. community leadership and commitment to ownership of services
 2. Surrey's geographic, ethnic and cultural diversity
 3. communication and collaboration
 4. human and financial resources required
- Cultural forum goals and opportunities to celebrate accomplishments:
 1. redeveloped arts centre
 2. new museum and archives
 3. new libraries

4. intercultural marketing plan
5. awards and grants
6. Surrey Tourism and Convention Association
7. millennium events
8. 2002 BC Festival of the Arts
9. public and community art initiatives
10. summarize and prioritize unfulfilled recommendations from the Plan
11. collaboration amongst cultural sectors
12. identification of future opportunities
13. summarize proceedings (status report)
14. expressions of appreciation

Commission was reminded that the Cultural Form is scheduled for November 22, 2003, 9:00 a.m. to 3:00 p.m., at the Surrey Arts Centre. Members were encouraged to attend, and were invited to participate on the website survey.

There followed a discussion at which time the Chair expressed concerns relative to Council's adoption of the funding for the four strategic directions, and how the Plan lacks inclusion of the City's heritage assets. The delegation explained that the previous difficulties with funding have now been resolved, and that support for the preservation of Surrey's heritage assets is a Council decision. The Chair felt that Council does not financially support heritage initiatives with the same level of support that other initiatives receive.

It was Moved by Commissioner Cammack
Seconded by Commissioner Bowyer
That the Heritage Advisory Commission
receives the report from the Manager, Arts & Community Development.
Carried

The Manager, Arts & Community Development withdrew from the meeting at 9:35 a.m.

C. CORPORATE REPORTS

1. PLANNING & DEVELOPMENT

(a) Heritage Canada Foundation Annual Conference September 18 – 21, 2003, Winnipeg, Manitoba

Commission reviewed the memorandum of October 16, 2003 from the Manager, Long Range Planning and Policy Development providing an overview of the above event. Commission reviewed the tax incentive programs available in Winnipeg.

The Senior Planner was requested to research this matter in more detail, with a view to the possibility of providing the same incentives to Surrey.

The Chair also noted that the HRDC might assist financially to construct handicapped access to buildings. The Chair expressed concerns relative to Victoria down-zoning its "Old Town" to 1 times coverage to prevent high-density speculation in historic areas.

It was
Moved by Commissioner Bowyer
Seconded by Commissioner Dragomir
That the Heritage Advisory Commission
receive the report from the Manager, Long Range Planning and Policy
Development.

Carried

(b) Consultant Submissions – Phase 3 Heritage Register Review

The Senior Planner provided a review of the sub-committee meeting of October 20, 2003. The sub-committee reviewed the two submissions in response to the City's proposal call to undertake Phase 3 of the Heritage Register. There followed a discussion relative to the time required for the review of approximately 200 sites, and the Chair noted that the statements of significance must be completed prior to March 31, 2004. Additions to the Heritage Register will be completed after March 31, 2004.

It is anticipated that by this time in 2004, thirty-five sites will have been uploaded to the National Register subject to Provincial approval. Surrey is responsible for providing statements of significance to the Provincial Registrar, who in turn will forward the document to the National Registrar. Within the next twelve months, the recommended sites will be included on the National Register.

Based on the scoring criteria used for evaluating the submissions, the sub-committee arrived at three recommendations to be forwarded to the General Manager, Planning and Development.

The Manager, Heritage Services offered to assist the consultant with the review of the City-owned heritage sites.

It was
Moved by Commissioner Bowyer
Seconded by Commissioner Clegg
That the Heritage Advisory Commission
(HAC) receive the report from the sub-committee and herewith
recommend to the General Manager, Planning and Development that:

1. the HAC recommend to the General Manager, Planning and Development, that the bid offered by Donald Luxton and Associates be accepted to conduct the Surrey Heritage Register Phase 3 Review;

2. the consultant be advised that priority be given to selecting sites for the Canadian Register of Significant Places that have heritage designation, or heritage buildings involve bed and breakfast to take advantage of future Federal heritage incentives for business; and
3. the HAC recommend to Council that Commission be given authority to spend up to \$19,500 for the study to supplement the \$25,500 contributed by the Provincial government.

Carried

2. ENGINEERING

(a) Project Updates

Memorandum of October 21, 2003 regarding the following items:

- KGH @ 34 Avenue Construction is underway and is expected to be completed by early 2004.
- Chantrell Creek Culvert work has been completed and it is believed the heritage feel of Crescent Road has been retained. The Chair expressed concerns relative to the lack of landscaping and the existence of cement blocks. Staff will confirm that the cement blocks are temporary.
- Teresen Gas line has been completed; Teresen Gas has contributed \$10,000 towards the cost of growing new trees from the acorns of the original Oak trees for future planting along King George Highway in South Surrey, which will be a joint project between Engineering and Parks, Recreation and Culture. This item will be forwarded to a future agenda, at which time staff will provide a status report regarding the growing of trees. The funding has been placed in the Future Works Account, specifying how the funds may be used.
- Significant Trees Along 152 Street (4100 Block) is approximately 4.5 metres off the street. The Chair described the trees and surrounding area for Commission's benefit. A granite marker commemorating the significance of the trees will be returned shortly.
- The 2004 Work Program is still in development. This item will be forwarded to the November 2003 HAC agenda.

3. PARKS AND RECREATION

(a) Port Kells Potential Heritage Trees – Update

Commission reviewed the memorandum of October 21, 2003 from the Manager, Urban Forestry and Environmental Programs which provided a review of the heritage tree sub-committee meeting relative to the trees in Port Kells.

It was the understanding of the Parks Division that it was the sub-committee's preference for Commission to review the complete Port Kells inventory at one time.

Commissioner Menun left the meeting at 10:20 a.m. and returned at 10:22 a.m.

Councillor Higginbotham entered the meeting at 10:21 a.m.

Engineering staff were requested to liaise with the Manager, Urban Forestry and Environmental Programs for details. This item will be forwarded to the December 2003 agenda.

(b) Approval of the Architect - Surrey Museum

The Manager, Heritage Services informed Commission that Richard Iredale has been selected as the architect for the new Surrey Museum. Richard has completed several recent cultural facility projects including Place Des Arts in Coquitlam and the Kay Meek Theatre in West Vancouver. Both projects sited a cultural building in an existing context with other facilities and in Coquitlam required a sensitivity to a heritage context. The design phase is just beginning and it will be reviewed by the City Architect and the architectural design review panel. The proposal will also be shared with the Heritage Commission to ensure sensitivity to proximity to the designated 1912 City Hall. The timeline for this review will be in the first quarter of 2004.

(c) Remembrance Day Events

The Manager, Heritage Services informed Commission that the Peacekeeping Veterans will be unveiling a plaque to Canadian Peacekeepers on the Cloverdale Cenotaph on Saturday November 8 at 11:00 am. The annual Remembrance Day ceremonies will take place at the Cloverdale Cenotaph on Tuesday November 11 at 11:00 am. The museum and archives will be hosting exhibits and displays from the collections, from the Peacekeepers and from school students as well as videos and slide programs.

(d) Archives Week: November 16 – 22, 2003

The Manager, Heritage Services informed Commission that the presentation "Sound and Vision: Preserving Audio-Visual Archives" is scheduled for November 21, 2003. Members are encouraged to attend, and were requested to register, at no charge with Peter Johnson, City Archivist at 604-502-6459.

Commissioners Paton, Dragomir and Stewart and Councillor Higginbotham will attend the above function.

B. Sommer left the meeting at 10:37 a.m. and returned at 10:40 a.m.

4. LEGISLATIVE SERVICES

(a) Designation of Trees at Mound Farm

Commission reviewed By-laws Nos. 12921 and 12880 (excerpt) regarding park dedication and significant trees for the Mound Farm. Councillor Higginbotham informed Commission that many trees are dying of natural causes and the forest is maintaining itself naturally. Minimal clearing of the area has taken place, mostly debris and fallen trees.

The Chair expressed concerns relative to the possibility of Council removing trees to providing parking lots to the park area on the Mound.

There followed a general discussion relative to the process of removing trees which appear on the significant tree list. . It was suggested that the Commission Tree Sub-committee meet with the Manager, Urban Forestry and the Engineering representative to provide a definition of "forest management practices identified in the Park Dedication Bylaw.

The Chair expressed concerns relative to the possibility of Engineering staff causing damage to the general environment, when installing services to the residences on the Mound.

Councillor Higginbotham left the meeting at 10:47 a.m.

It was further suggested that the tree sub-committee will meet with Parks and Engineering staff to review the April 1999 Dunster Report, and provide recommendations perhaps related to a statement of intent on the care and preservation of trees on the Mound Farm similar to the maintenance issues identified in the Significant Tree Bylaw. This topic will be referred to the January 2004 meeting.

Commission then reviewed the list of significant trees, and requested that the City Landscape Architect provide an updated, and corrected list at the January 2004 meeting.

Councillor Higginbotham returned to the meeting at 11:03 a.m.

(b) Outstanding Items

Commission reviewed the list of outstanding items and provided the direction accordingly.

Development Applications: In the future, to resolve heritage concerns prior to the approval of an application or completion of a construction project, the Commission is prepared to receive referrals of heritage issues related to a development application later in the approval process when more detailed information is available. The Senior Planner will therefore review and amend the current referral procedures.

(c) **HAC Budget**

Commission reviewed the updated budget with reserve for future expenditures for 2003. The Chair will liaise directly with the Finance department, with regard to revisions to the 2004 budget.

(d) **Notification to Designated Properties Owners**

It was
Moved by Commissioner Bowyer
Seconded by Commissioner Dragomir
That the Heritage Advisory Commission
requests that the City Clerk forward correspondence and an application form annually to the owners of designated properties who are eligible for financial assistance, providing the balance of funding remaining for that calendar year.

Carried

(d) **November / December Meetings**

It was
Moved by Commissioner Clegg
Seconded by Commissioner Stewart
That the Heritage Advisory
Commission convene on November 19, 2003 and on December 17, 2003.

Carried

D. CORRESPONDENCE

E. INFORMATION ITEMS

1. Council Resolutions – September 29, 2003

Memorandum of September 30, 2003 from Legislative Services.

2. Hazelmere United Church – Application for Financial Assistance

Correspondence of September 30, 2003 from Legislative Services.

3. Clover Belle

Correspondence of October 20, 2003 from Councillor Higginbotham to the Hilton Hotels Corporation, Memphis, Tennessee.

F. ANY OTHER COMPETENT BUSINESS**1. Heritage Week 2004**

The Administrative Assistant, on behalf of the Heritage Week sub-committee provided a report relative to the above.

The sub-committee requested that Commission consider the following projects for the 2004 Heritage Week projects:

1. Storyboard Unveilings: Sullivan, Port Kells, Whalley and South Westminster (Norwegian fishers);
2. Community participation in a scavenger hunt and trivia contest;
3. Friends of Heritage nominations and awards.

Commission was requested to commit to one or more project, and working with staff to facilitate and organize the event's success.

It was Moved by Commissioner Menun
Seconded by Commissioner Cammack
That the Heritage Advisory Commission
receive the report from the Heritage Week sub-committee, and recommends to Council that the following activities be approved for Heritage Week 2004:

1. Storyboard Unveilings: Sullivan, Bridgeview and Fraser Valley Heritage Rail line and South Westminster (Norwegian fishers);
2. Friends of Heritage nominations and awards and;
3. Rock Tree plaquing ceremony.

Carried

Commissioner Bowyer will liaise with each community to arrange the unveiling ceremonies.

Commissioner Clegg will liaise with staff and the community regarding the nominations for Friends of Heritage.

Commissioner Fuller will liaise with staff and the community regarding the plaquing of the Rock Tree.

Commissioner Bowyer withdrew from the meeting at 12:40 p.m.

2. HAC Membership

It was Moved by Commissioner Fuller
Seconded by Commissioner Cammack
That the Heritage Advisory Commission
(HAC) recommends to Council that the process for appointments to the HAC
begin immediately and that the HAC seek through personal contact, new
candidates for appointment.

Carried

3. South Westminster Heritage Sites

The Chair requested that the Planning and Development department organize a
tour of the balance of the heritage sites in the South Westminster area.

G. NEXT MEETING

The next meeting of the Heritage Advisory Commission is scheduled for
November 19, 2003 in the Mayor's Executive Boardroom - 9:00 a.m.

H. ADJOURNMENT

It was Moved by Commissioner Menun
Seconded by Commissioner Clegg
That the Heritage Advisory Commission
meeting do now adjourn.

Carried

The Heritage Advisory Commission adjourned at 12:53 p.m.

Chair