



City of Surrey

Heritage Advisory Commission

Minutes

Executive Boardroom
City Hall
14245 - 56 Avenue
Surrey, B.C.
WEDNESDAY, MAY 26, 2004
Time: 1:30 p.m.

Present:

Chair – Councillor Higginbotham
D. Bowyer
A. Clegg
R. Fuller
C. Johnson
H. Lindenbach
A. Lonneberg
J. Monk
A. Stewart
W. Tracey

Absent:

Staff Present:

J. McLeod, Planning & Development
A. Kopystynski, Planning & Development
B. Sommer, Parks, Recreation and Culture
J. Boan, Engineering
K. Miller, Legislative Services

ELECTIONS OF CHAIR AND VICE CHAIR

The Administrative Assistant called the meeting to order and requested that Commission pass a motion electing a Chair for the 2004 calendar year.

The Administrative Assistant called for nominations for the position of Chair of the Surrey Heritage Advisory Commission.

It was
Moved by Commissioner Clegg
Seconded by Commissioner Bowyer
That Councillor Higginbotham be elected as
Chair of the Surrey Heritage Advisory Commission for the 2004 calendar year.
Carried

The Administrative Assistant then called for further nominations. There being no further nominations, Councillor Higginbotham was acclaimed as Chair of the Surrey Heritage Advisory Commission.

The Administrative Assistant called for nominations for the position of Vice Chair of the Surrey Heritage Advisory Commission.

It was
Moved by Commissioner Bowyer
Seconded by Commissioner Higginbotham
That Alan Clegg be elected as Vice Chair of
the Surrey Heritage Advisory Commission for the 2004 calendar year.
Carried

The Administrative Assistant then called for further nominations. There being no further nominations, Commissioner Clegg was acclaimed as Vice Chair of the Surrey Heritage Advisory Commission.

A. ADOPTION OF MINUTES

1. Heritage Advisory Commission Minutes - April 28, 2004

It was Moved by Commissioner Clegg
Seconded by Commissioner Fuller
That the minutes of the Heritage Advisory
Commission of April 28, 2004, be adopted, as circulated.
Carried

B. DELEGATIONS

C. CORPORATE REPORTS

1. PLANNING & DEVELOPMENT

(a) South Port Kells Heritage Study

Commission reviewed the memorandum of May 17, 2004 from the Planning and Development. Staff requested that Commission provide comments to staff by June 8, 2004.

There followed a general discussion relative to the following:

- Historical Context;
- Identified Heritage Resources;
- Heritage Conservation Options;
- Implementation; and
- Commission reviewed the five recommendations within the report, which were reported by staff to be all inclusive, i.e., without the requirement to choose any particular one recommendation. Staff explained that the general land use for Port Kells will be a community process and that all five recommendations will be considered as part of the development.

Commission requested that regular updates be provided for review and consideration. Staff explained that as the development plans progress, the appropriate that documentation be provided to Commission prior to receipt by Council.

It was Moved by Commissioner Bowyer
Seconded by Commissioner Fuller
That the Heritage Advisory Commission supports and endorses the South Port Kells Heritage Study as presented, and recommends to the General Manager, Planning and Development that the planning process adhere to the five recommendations contained within the report, as the development goes forward.

Carried

(b) Summer Staffing for Heritage Projects

Commission reviewed the memorandum of April 26, 2004 from the General Manager, Planning and Development. It was noted that given no further work needs to be undertaken in relation to the Statements of Significance component of the Phase 3 Heritage Register Review, no students will be hired.

It was Moved by Commissioner Bowyer
Seconded by Commissioner Lindenbach
That the Heritage Advisory Commission forward a letter of recommendation to Donald Luxton and Associates relative to completed works conducted on behalf of the City of Surrey with copies of the letter distributed to Council for information.

Carried

2. ENGINEERING

**(a) Development Application No. 7903-0210-00
East Side of Semiahmoo Trail, North of 32 Avenue**

Councillor Higginbotham left the meeting at 1:58 p.m., and returned at 2:03 p.m.

At the September 24, 2003 Heritage Advisory Commission meeting, Commission addressed the above development application, and adopted the following recommendation:

That the Heritage Advisory Commission recommends to the General Manager, Planning and Development, Development Application No. 7903-0210-00 be endorsed, subject to the following:

- *Connecting pathway surfaces be similar to the design criteria for the Trail;*
- *That split rail fencing be used throughout; and*
- *That the developer be requested to take appropriate steps to lessen the environmental impact on the Trail.*

As the applicant has addressed the issues identified by Commission, it is now in order to provide recommendations to the General Manager, Engineering.

J. McLeod withdrew from the meeting at 2:01 p.m.

The required works include:

- Enhancement of a yellow coded ditch, which will involve removal of existing vegetation and replanting. This is a Department of Fisheries and Oceans requirement;
- A 4-metre wide gravel maintenance access parallel to the ditch, which is required to enable ongoing maintenance; and
- A sanitary sewer line, which will run along the portion of Semiahmoo Trail being dedicated under this development application.

There is an existing culvert under Semiahmoo Trail to protect the pathway from runoff from the lands to the west. The ditch enhancement will ensure that the trail continues to be protected from drainage runoff even with future redevelopment of the lands to the west.

It was Moved by Commissioner Stewart
Seconded by Commissioner Monk
That the Heritage Advisory Commission recommends to the General Manager, Engineering that regarding engineering utility requirements, development application no. 7903-0210-00 be approved and that the replacement of all substantial trees be made with native species.

Carried

(b) Heritage Marker Signs

The City's Engineering department has instituted a program to have the heritage markers, including benches, cleaned annually.

(c) List of Heritage Markers

Commission reviewed a list of marker and sign locations.

(d) Fry's Corner

Traffic Operations Section has confirmed that a heritage sign at Fry's corner will be installed.

(e) Engineering Representative to HAC

Staff and the public have been advised to refer all [engineering] heritage issues to Jaime Boan.

(f) Maintenance of Heritage Trees on King George Highway

Staff informed commission that it is anticipated that this area will experience development in the next five years.

This item will be forwarded to a future agenda, under Engineering and Planning and Development. (Snow fencing, protective measures for areas where development occurs, perimeter landscaping, guidelines for maintenance, etc.)

(f) Old McLellan Road Realignment

Councillor Higginbotham left the meeting at 2:30 p.m.

Staff informed commission that applications have been received relative to the above. Commission reviewed the plan which illustrates the concept for the realignment and the continuation of a one-way road along the existing alignment south of 60 Avenue. Staff have further recommended that the old alignment be named "Old McLellan Lane" and are seeking comments from the HAC.

Councillor Higginbotham re-entered the meeting at 2:36 p.m.

It was Moved by Commissioner Bowyer
Seconded by Commissioner Stewart
That the Heritage Advisory Commission
recommends to the General Manager, Engineering that the original
alignment of Old McLellan Road being realigned, be re-named
"Old McLellan Lane".

Carried

3. PARKS AND RECREATION

4. LEGISLATIVE SERVICES

**(a) Heritage Society of BC – Annual Conference
Shadbolt Centre, Burnaby, BC, June 4/5, 2004**

E-correspondence from Jan Thomas, Office Manager, HSBC. Members were reminded of the process and deadlines for registration to the above event.

New members were encouraged to speak to the Administrative Assistant for details regarding the above event.

(b) Outstanding Items

Commission was requested to review the list of outstanding items and provide direction accordingly.

Status of Phase 3 Heritage Register Review

The Planner distributed a status report of the above. The following items were discussed:

- Background: the establishment of a heritage register, 223 sites identified, including buildings, private homes, schools, churches and trees;
- Current review: Donald Luxton and Associates to undertake Phase 3, first part of study completed, 41 sites identified for the Canadian register;

J. Boan withdrew from the meeting at 2:53 p.m.

A. Lonneberg left the meeting at 2:54 p.m. and returned at 2:56 p.m.

- Next steps: review and analysis of Hunt and Inventory sites (May/June 2004), presentation to HAC (June 2004), completion of analysis (July/August 2004), public open house (September 2004), final report presented to HAC (September 2004), and receipt by Council (October 2004).

Surrey Historical Society

Commissioners Clegg and Stewart provided an overview of the above event, and reported that the event was well attended. The Manager, Heritage Services presented plans for the museum, which were very well received.

Hazelmere United Church – Application for Financial Assistance

The Administrative Assistant provided inspection documentation from the City's Building Division, and the Ministry of Health. It is now in order that the application for financial assistance be processed, with payment forwarded to the Hazelmere United Church.

Bourassa Farmhouse

A development application has been submitted. Planning staff will report at a future meeting. It was noted that through general neglect, the house is at serious state of disrepair.

There followed a general discussion relative to the status of the significance, the state of the house itself, and a review of the trees surrounding the property, with a view to preserving those of heritage significance.

The Senior Planner was requested to obtain a site plan for the proposed development, specifically as it relates to the trees and surrounding landscape.

Plaquing of Buildings in Surrey

Commissioner Clegg presented photos of plaques in different cities, acknowledging the heritage value of buildings. There followed a discussion relative to the benefits of plaques as opposed to storyboards. Commissioner Bowyer will research suppliers of plaques.

This item will be forwarded to the next agenda.

Loyal Orange Lodge

Commission discussed the status of the above building.

Councillor Higginbotham and Commissioner Stewart withdrew from the meeting at 3:40 p.m., and the meeting recessed.

(c) Sub-committees 2004

This item will be forwarded to the next agenda, wherein the following sub-committees will be appointed:

- Finance/Budget sub-committee
- Heritage Week – Awards/Recognition sub-committee
- Heritage Trees sub-committee
- Heritage Register / Demolition Permits sub-committee
- Orientation – New Members sub-committee
- Operation and Maintenance of City-Owned Heritage Properties sub-committee

D. CORRESPONDENCE

1. Semiahmoo Trail and Elgin Memorial Cairn

Correspondence from R.J. Dowle of May 16, 2004.

It was
Moved by Commissioner
Seconded by Commissioner
That the Heritage Advisory Commission
receive the above item of correspondence.

Carried

E. INFORMATION ITEMS

1. Surrey's Stories Submissions

Confirmation of directive from HAC.

2. Council Resolutions – May 3, 2004

Memorandum of May 4, 2004 from Legislative Services.

3. Council Resolutions – May 10, 2004

Memorandum of May 11, 2004 from Legislative Services.

4. Heritage Schools

Correspondence of April 8, 2004 from School District No. 36 (Surrey).

F. OTHER COMPETENT BUSINESS

G. NEXT MEETING

The next meeting of the Heritage Advisory Commission is scheduled for June 30, 2004 in the Mayor's Executive Boardroom - 9:00 a.m.

H. ADJOURNMENT

It was

meeting do now adjourn.

Moved by Commissioner
Seconded by Commissioner
That the Heritage Advisory Commission

Carried

The Heritage Advisory Commission adjourned at 3:45 p.m.

Margaret Jones, City Clerk

Councillor J. Higginbotham,
Chair