



City of Surrey

Heritage Advisory Commission

Minutes

Executive Boardroom
City Hall
14245 - 56 Avenue
Surrey, B.C.
WEDNESDAY, APRIL 26, 2006
Time: 9:00 a.m.

Present:

Chair – H. Lindenbach
A. Clegg
R. Fuller
C. Johnston
S. Sidhu
M. Stibbs
W. Tracey

Absent:

Councillor J. Higginbotham
J. Monk
D. Bowyer

Staff Present:

A. Kopystynski, Planning & Development
B. Sommer, Parks, Recreation and Culture
D. Wong, Legislative Services

A. ADOPTION OF MINUTES

1. Heritage Advisory Commission Minutes - March 29, 2006

It was Moved by Commissioner Stubbs
Seconded by Commissioner Johnston
That the minutes of the Heritage Advisory
Commission meeting held March 29, 2006 be adopted.
Carried

2. Special Heritage Advisory Commission Minutes – April 12, 2006

It was Moved by Commissioner Johnston
Seconded by Commissioner Stubbs
That the minutes of the Special Heritage
Advisory Commission meeting held April 12, 2006 be adopted.
Carried

B. DELEGATION

C. CORPORATE REPORTS

1. PARKS, –RECREATION & CULTURE

(a) Storyboard Subcommittee

- i. Notes of the Meeting held on Wednesday, April 12, 2006

Ms. Bev Sommer, Manager of Heritage Services, briefly reviewed the notes from the Storyboard Subcommittee meeting held on April 12, 2006.

ii. Report and Recommendations for 2007

Ms. Sommer, reviewed her memorandum dated April 13, 2006 concerning storyboards. She stated that one of the subcommittee recommendations was that the 2006 – 2009 storyboard production focus on filling gaps and deficiencies to create a more balanced portfolio of storyboards by geographical distribution.

She noted that Commissioner Tracey would work with representatives of the Sullivan Heights area to re-define the storyboard topics and themes that have been drafted as part of the Polygon commitment for the site at 152nd Avenue.

The following discussion then ensued on storyboards:

- That the Strawberry Hills storyboard was finished.
- That the Colebrook sub-community falls within the South Surrey district. South Surrey already has 9 storyboards. Deficiencies are to be addressed in other areas prior to building more inventory.
- That the Commission was supportive of extending invitations to community groups to solicit their input into the storyboard development process.
- That input from the community would determine whether a storyboard would be provided in Fleetwood.
- That the five interpretive signs in the Surrey Centre Cemetery will be replaced to conform to the storyboard template and to address their deterioration and fading.

It was Moved by Commissioner Clegg
Seconded by Commissioner Tracey
That the following recommendations from
the Storyboard Sub-committee be accepted:

1. To focus the 2006-2009 storyboard production on the filling of gaps and deficiencies to create a more balanced portfolio of storyboards by geographical distribution.
2. To invite resident and organizational representatives of the Fleetwood, Newton and Guildford/Tynehead/Port Kells communities to a meeting in June to solicit their participation in the storyboard development process.
3. To work with resident representatives of Sullivan to re-define the themes and content for the storyboards to be developed as part of the Polygon commitment.

4. To replace the five interpretive signs in Surrey Centre Cemetery to conform to the storyboard template and to address the deterioration and fading on the signs. The funds exist in the Heritage Services budget for storyboard maintenance/replacement.

Carried

(b) Publication Report

Ms. Bev Sommer reported on the cost of a publication containing the current storyboards. She advised that a preliminary quotation had been received. However, she noted that the publication may be premature since the storyboard portfolio has several significant gaps in the geographical distribution which would create a poor reception in under-represented communities. She stated that the Commission will focus on filling these gaps in the next three years prior to launching the booklet in September 2009 as part of the City's 130th birthday celebration.

Discussion ensued on this subject and the following comments were made:

- That the Commission should hold off on the publication of a storyboard booklet until the portfolio of storyboards was built up.
- That the current inventory can be accessed on the City's website;
- That the storyboard Sub committee would continue to assess what should be included in the contents of the publication and when an agreement is reached, it would be brought to Commission for approval.
- That the cost of producing the booklet would be approximately \$50,000, and that this was based on a publication including community histories, storyboards, maps and potential other sites.
- That the publication might be a gift from the Heritage Advisory Commission to the citizens of Surrey. These could be distributed to schools, libraries, Council, community and business associations.
- That the publication could include a map of all the City's heritage sites and resources.

It was

Moved by Commissioner Fuller
Seconded by Commissioner Johnston

1. That the Heritage Advisory Commission position itself to have a balanced portfolio of storyboards by February 2009.
2. That the Heritage Advisory Commission seek new funding in 2008 for the development of a commemorative booklet to be published in 2009 to coincide with the 130th anniversary of the City of Surrey. Further details concerning the content and production/publication of the proposed booklet can be further defined in 2007, and that a map of all of Surrey's Heritage sites and resources be included in its contents.

Carried

(c) **Heritage Awareness Award Update**

Ms. Sommer advised that as of January 13, 2006 no applications had been received with regard to the 2006 Heritage Awareness Award. She stated that she had some feedback from teachers who requested that the deadline be moved to May. She noted that the City was piloting a heritage fair program for the first time, as part of a national program, and that the exhibits would be on display at the Museum on Friday, April 28th, 2006. She invited Commission members to view the displays, time permitting.

Discussion ensued on this topic and, Ms. Sommer advised that she would meet with teachers attending the May 9th School District workshop to discuss whether there was a compelling reason to extend the Awards deadline beyond the current February award date.

2. PLANNING & DEVELOPMENT

(a) **Report from the Senior Planner, Heritage**

Anniedale Heritage Study (Area "A")

Mr. Adrian Kopystynski, Senior Planner, Heritage briefly reviewed the draft report on the "Anniedale Area "A" Heritage Study. He confirmed that for those NCP areas where heritage assessments are done, that the process involves:

- Informing HAC of workshops so members could be selected to attend;
- Forwarding resulting Heritage Studies, such as the above cited one, to the HAC for review and comment; and
- Forwarding the heritage section of the resulting NCP, including area policies about conservation of the built and natural heritage.

It was requested that comments from members of the Commission be provided to staff by May 5, 2006.

Clayton Area

Mr. Kopystynski requested input from the Commission for street names for the Clayton NCP Area related to local heritage. He mentioned some possible themes like names of first settlers, the association of the name to Clayton, Ohio, etc.

Commission members were asked to submit their suggestions to staff as soon as possible.

Hazelmere Village

Mr. Kopystynski advised that staff were in the process of drafting heritage guidelines for Hazelmere Village. He requested input from the Commission concerning the heritage in the area and historical background of the community.

Commission members were asked to submit their suggestions to staff as soon as possible.

Baron Manor Centre Ltd.

Mr. Kopystynski advised that By-law Enforcement had conducted an inspection and reported that the Baron von Mackenson was fully secured, and the gates were back up. He noted that the liquor primary licence application was before Council on Monday April 24, 2006. Final approval would be subject to resolution of the heritage issues identified by the Commission at a previous meeting.

Future updates were requested by the Commission from staff.

Heritage Building Plaque Program

A status report on this project was requested by the Chair of the Heritage Plaque Subcommittee. Mr. Kopystynski advised that the owners of both the Guy Richardson and the Boothroyd Houses had agreed to have plaques put on their houses. The owner of the Guy Richardson House wished to complete restoration works before having the plaque displayed. Consequently the project was deferred for both houses until Heritage Week 2007.

He noted that there were other plaque requests, including one for Rock Tree in Newton, Tynehead Hall and the Hazelmere Church which was celebrating its 100th anniversary.

Discussion then ensued around the plaque program and the following comments were made:

- That elliptical bronze plaques would be used on protected heritage sites. White metal plaques were for properties on the Surrey Heritage list.
- Should the plaque program be done throughout the year, geared for heritage week or be associated with other civic events?
- Should there be unveiling ceremonies for plaques similar to those associated with storyboards?
- How to coordinate new plaques with previous ones already installed by owners or the City?
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- Should requests for unveiling of the elliptical bronze plaques as part of special anniversaries be recognized and if so how?

The Commission requested more information to resolve these questions and mock ups of plaques for: the Guy Richardson House, the Boothroyd House, Baron von Mackensen House, Tynehead Hall and Hazelmere Church.

D. CORRESPONDENCE

Chair briefly referred to Mr. Rylan Macallister's correspondence advising that a public information meeting was scheduled for April 27, 2006. This meeting would focus on development options to create a lot for Currie House.

Mr. Kopystynski advised that a memo had been sent to the members of the Commission inviting them to this event. Commissioner Johnston advised that she would attend and report on this meeting.

ACTION

The recording secretary will send an acknowledgement letter to Mr. Macallister on behalf of the Commission.

Closed Meeting – Section 90 (1) (e)

It was
Moved by Commissioner Stubbs
Seconded by Commissioner Johnston
That the regular meeting recess and the
meeting be closed in accordance with Section 90(e) of the *Community Charter*.
Carried

The Regular meeting recessed at 9:55 p.m.

The Regular meeting reconvened at 10:35 p.m.

3. ENGINEERING

(a) Snake Hill and Beaver Dam Hill

At the March 29, 2006 meeting, the Heritage Advisory Commission asked that more history of Snake Hill and Beaver Dam Hill be provided at its April meeting – The Manager, Transportation has advised that this would be available in May.

4. LEGISLATIVE SERVICES

D. CORRESPONDENCE

1. Heritage Society of B.C. – Election of Directors 2006

It was Moved by Commissioner Clegg
Seconded by Commissioner Stibbs
That Mr. Gordon Hartley and
Mr. Jonathan Yardley be elected to the Heritage Society of BC Board.
Carried

ACTION

On behalf of the Commission, the recording secretary will forward the ballot marked as noted above to the BC Heritage Board.

2. Rylan McAllister – concerning the “Claude Harvey Park Subdivision Options” proposal.

See page 6 for action taken on this item.

E. INFORMATION ITEMS

1. Fraser Valley Heritage Railway Society Board Annual General Meeting – Saturday, April 29th, 2006 at Hampton Inn, Langley 19500 Langley Bypass

The Commission received this item for information.

2. Heritage Society of BC Annual Conference June 1 – June 3, 2006 City of Nanaimo – Bastion Inn, 11 Bastion Street, Nanaimo

Ms. Sommer left the meeting at 11:15 a.m .

If Commission Members are attending the Heritage Society of BC Annual Conference, they will contact the recording secretary to let her know.

3. List of Outstanding Items

Commission briefly reviewed the list of outstanding items.

F. OTHER COMPETENT BUSINESS

Chair advised that the Currie Open House meeting would be held on April 27, 2006 if Commission members wished to attend.

Commissioner Stibbs advised that according to the Vancouver Sun, the City of Surrey spent the least amount per capita on their Parks and Recreation Programs - \$52.

G. NEXT MEETING

The next meeting of the Heritage Advisory Commission is scheduled for May 31, 2006 in the Mayor's Executive Boardroom - 9:00 a.m.

H. ADJOURNMENT

It was
a.m.)

Moved by Commissioner Stibbs
Seconded by Commissioner Tracey
That the meeting do now adjourn. (11:30

Carried

Certified as true and correct:

City Clerk: Margaret Jones

Chair: Hazel Lindenbach
Surrey Heritage Advisory Commission