



City of Surrey

Surrey Heritage Advisory Commission Minutes

Executive Boardroom
City Hall
14245 - 56 Avenue
Surrey, B.C.
WEDNESDAY, MARCH 28, 2007
Time: 9:00 a.m.

Present:

Chair – H. Lindenbach
Councillor Higginbotham
A. Clegg
C. Johnston
J. Monk
M. Stibbs
W. Tracey

Absent:

D. Bowyer
R. Fuller

Staff Present:

A. Kopystynski, Planning & Development
B. Sommer, Parks, Recreation and Culture
C. Bonneville, Legislative Services

A. ADOPTION OF MINUTES

**1. Special Surrey Heritage Advisory Commission Minutes
February 28, 2007**

The following amendments regarding the SFPR Presentation were put forward and require the Commission ratification:

- (a) Re: Alignment at King George Highway (KGH): the SFPR will be at grade at KGH, passing through the existing piers, rather than over them. There will be a T intersection at 124 Avenue (not 112 Avenue).
- (b) Re: 112 Avenue: the SFPR will not be connected to 112 Avenue, and 112 Avenue will become a cul-de-sac.

It was Moved by Commissioner Monk
Seconded by Commissioner Johnston
That the minutes of the Special Surrey
Heritage Advisory Commission of February 28, 2007, be adopted, as amended.
Carried

B. DELEGATIONS

There were no delegations to be heard.

The agenda was varied to deal with the following item(s).

C. BUSINESS ARISING FROM THE MINUTES

3. Financial Report

At the February 28, 2007 HAC Meeting the Commission requested that the Manager of Financial Services present a financial report, and confirm that the donation of \$5,100 was deposited into a heritage account specifically for storyboard purposes, and if necessary, carried over to 2008.

The Manager of Financial Services provided the following comments:

- In 2006 there were outstanding expenditures that are and will remain committed to their respective projects.
- After the initial funding from the 2005 unallocated of \$8,300, a further \$3,750 of undedicated funds from 2006 were sent to the Currie and Parr house, uncommitted funds of \$4,000 were allocated to the plaquing.
- The funds from Voth Brothers were received and are funds to be used specifically for storyboards at the Christopherson House.
- The Heritage Site Improvement Allocations were presented and it was stated that the funds are \$3,000 per year up to a maximum accumulation of \$9,000. Last year there was only one small renovation done on the Hazelmere United Church. The Willard Kitchen House, located at 2950 O'Hara Lane, was added to the list of Heritage Site Improvement in 2006.

A discussion ensued regarding the Gillis House, the Senior Planner (Heritage) clarified that the heritage house was rebuilt and eligibility for financial assistance was waived in the original (heritage) restrictive covenant.

The Senior Planner (Heritage) advised that he believes house number 17, "Olsen House" is not protected, he believes number 17 should read "Feedham House", he will reviewed this and report back at the next HAC meeting.

The Manager of Financial Services confirmed that the heritage site improvement annual entitlement is \$3,000 to a maximum accumulation to \$9,000 per protected site.

Councillor Higginbotham entered the meeting at 9:10 a.m.

D. REPORTS

PARKS, RECREATION & CULTURE

(b) Tree hazard abatement on Crescent Road

Greg Ward, the Manager, Urban Forestry and Shawn Gurney, Natural Areas Technician provided a spreadsheet that contained tree hazard abatement recommendations for four trees located on the Crescent Road 'road allowance'. The spreadsheet contains recommendations to prune three trees and remove a fourth tree due to advanced decay columns and the presence of disease. A graph on the spreadsheet is produced using a resistograph instrument that produces a 'picture' of the internal structure of the tree. On the reverse of the spreadsheet there are photos of the tree that requires removal with information as to the disease and structural defects. Parks staff will attend the Commission on March 28 to provide further interpretation of the information and address any concerns of questions.

A demonstration of the resistograph was done for the Commission members.

It was Moved by Commissioner Monk
Seconded by Commissioner Stibbs
That HAC recommends to the General
Manager, of Parks, Recreation and Culture that the trees tag numbered
3296, 3289, and 3288 be pruned; and tree tag 3287 be removed due to
advanced decay columns and the presence of disease.
Carried

The regular agenda resumed.

C. BUSINESS ARISING FROM THE MINUTES (con't)

1. **Baron Von MacKensen House** **9546 – 192 Street** **File: 6800-10; 7904-0077-00**

At the February 28, 2007 HAC Meeting the Commission passed the following motion: "That further investigation work be done and that legal provide a report to the March HAC Meeting."

The Senior Planner (Heritage) provided the following comments:

- Discussions are underway with the developer and consultants to advise about resolving outstanding matters to issuing building permits.
- Part of the confusion rests with more than one permit application in relation to the development site that contains the heritage house.
- The heritage house is now under a detailed review and the consultant is working with staff to complete requirements to ensure that the restorations are started as soon as possible. At this point there is no need for legal intervention.

In response to questions from the Commission, the Senior Planner (Heritage) and the Assistant City Solicitor advised:

- There was some confusion with there being six permits on the subject property. A meeting is being arranged for next week to communicate what is required for each permit.
- It was noted that the tarp on the building is secure and all windows and doors have plywood on them, therefore the building is secure. The trailer has not been removed as it is intended to be used as the construction office on site. There is still a fencing problem on the south side of the property, which the owner has been asked to correct.
- The contractor has experience with heritage restoration and is in the process of drafting a maintenance strategy.

There was a brief discussion regarding the efforts of all involved at working as best as possible in addressing the challenges associated with heritage properties.

The agenda was varied to deal with the following item.

5. Pinus Strobes on Heritage Register
File: 6800-01; 6140-20/G

At the February 28, 2007 HAC Meeting it was agreed that the following motion would be referred to today's HAC meeting for consideration "That the HAC recommend to Council that the pinus strobes (Weymouth Pine) that is located in the Glades Garden Park be removed from the Heritage Register and be removed from Council's list of 'significant trees'.

The Manager of Parks recapped his presentation from the February 28, 2007 meeting. In response to question he also stated:

- The DeWolfs do not feel that the tree is contributing to the ascetics of the garden and staff also supports the removal of this tree.
- When a 1900 white pine achieves certain maturity is it no longer a viable forest tree.
- There were a number of other trees assessed as the replacement tree, however the Korean dogwood did not have the right form, structure and character that would work well within the garden.

COMMISSION RECCOMMENDATION

It was	Moved by Commissioner Clegg
	Seconded by Commissioner Stibbs
	That the HAC recommends that Council
remove the pinus strobes (Weymouth Pine) that is located in the Glades Garden	
Park from Council's list of 'significant trees'.	
	<u>Carried</u>

2. Discussion Paper on Compensation for Loss in Heritage Value Policy

This item was dealt with later in the meeting.

3. Financial Report

This item was dealt with earlier in the meeting.

6. Heritage Society of BC – AGM and Call for Nominations

E-correspondence dated February 16, 2007 from the Heritage Society of BC, regarding their AGM and call for Nominations was deferred to today's HAC meeting.

It was Moved by Commissioner Tracey
Seconded by Commissioner Stibbs
That Commission Lindenbach be nominated
to fill one of the four positions on the Board of Directors of the Heritage Society
of BC.

Carried

2. Discussion Paper on Compensation for Loss in Heritage Value Policy (con't)

At the February 28, 2007 HAC Meeting the Commission passed the following motion: "...request staff to bring forward to a future HAC meeting a report on a process for allocating compensation funds received under the proposed policy."

The Senior Planner (Heritage) advised that this item should be deferred to a future HAC meeting when a report is available for discussion under the Planning and Development Reports.

7. Sedgwick House 7172 – 184 Street

At the February 28, 2007 HAC Meeting it was decided that the letter from Maxine Charlton would be referred to the Senior Planner (Heritage) for a report back to the Commission.

The Senior Planner (Heritage) advised:

- That he is currently trying to secure a by-law inspection of the site to determine what is happening with the building, the owner has advised that the building is not occupied.
- The HAC asked the owner of the property to assess connecting the heritage house to the new septic system on the site; the owner was unable to locate the septic system and the City has no records; the owner does not want to incur the cost of having a consultant locate the septic system and connecting to it. Another alternative is to install a tank and have the tank pumped periodically at cost to the owner.
- The owner had applied for a HRA and now the owner is requesting that the application be withdrawn and the house be demolished or moved so the bond can be returned. The bond was collected as a condition when the new home was constructed and the Sedgwick House was retained. As the HAC did not support the demolition, the owner agreed to apply for an HRA to allow for the two houses on her lot. Once Council approves the HRA the bond would be released.
- She purchased the home in 1993.

A member of the Commission suggested that assistance should be given to the owner to keep the house.

It was Moved by Commissioner Johnston
 Seconded by Commissioner Stibbs
 That the HAC recommend that By-law
 Enforcement staff arrange for a inspection of the Sedgwick House and report back
 to the HAC at their April meeting, on the condition and security of the house, if
 security of the building is required that a letter be sent to the owner advising them
 to secure the house.

Carried

COMMISSION RECOMMENDATION

It was Moved by Councillor Higginbotham
 Seconded by Commissioner Monk
 That the HAC recommend that Council
 request City staff to review:

4. The location of the new septic field on the site of the Sedgwick House;
5. Assess the cost to the owner to install a new septic field on the site; and
6. Assess the feasibility of extending city services to connect to the Sedgwick House.

Carried

8. Pinus Strobes on Heritage Register File: 6800-01; 6140-20/G

This item was dealt with earlier in the meeting.

D. REPORTS

1. PARKS, RECREATION & CULTURE

(a) Orientation to Heritage Services File: 8096-001

The Manager, Heritage Services provided the following background regarding Orientation of Heritage Services:

- There have been recent changes in the personnel and facilities operations of the Heritage Services Section. The new information is attached so that Commissioners are aware of the staff contacts and facilities operations so that they may be both better informed and more active advocates for public access to our varied service areas.
- Being able to identify the correct contacts and knowing the hours of facility operations will assist you to direct public enquiries more efficiently and avoid the need for re-direction, should occasions arise. The operations of the Surrey Museum, the City Archives or the Historic Steward Farm are an important service in presenting the history of Surrey. These facilities provide citywide access for local regional resident as well as tourists.
- With recent facility and operating improvements, it is hoped that all

city representatives will help to spread awareness of the new facilities and expanded operations, which within the entire province of BC are at the leading edge of technical, physical and service provision. Staff from adjacent municipalities and colleagues from similar cultural facilities use our operations as a bench mark for their own re-development dreams. This is something for which all representatives of the City of Surrey can take great pride.

- The Vision of the Heritage Services Section is the facilities of Heritage Services enable community participation and involvement through the provision and facilitation of a broad range of meaningful, relevant and fun heritage opportunities. The programs and services stimulate curiosity, foster understanding, encourage inter-cultural and inter-generational sharing, and promote relationships that enrich civic pride and foster-shared stewardship for the preservation and presentation of local history.
- Heritage Services operates three facilities and delivers four distinctive services. There is five full-time staff that work with auxiliary staff and over 150 volunteers to deliver a variety of exhibits, program and services. The four distinctive services are: central services; archival services; surrey museum; and historic Stewart farm.
- The Heritage Services 2007 Program binder was circulated for the Commission members review.
- The attendance at the museum has increased by 59% from last year, and the public programs being offered have increased in attendance by 209%. The primary users are young families.

The regular agenda resumed.

(b) Tree hazard abatement on Crescent Road

This item was dealt with earlier in the meeting.

2. PLANNING & DEVELOPMENT

**(a) Significant Tree No. 251
File: 6800-10**

The Senior Planner (Heritage) stated that there is a recently added tree (No. 251) on private property (18385 – 80 Avenue) that requires a plaque.

- It was
- Moved by Commissioner Clegg
Seconded by Commissioner Stibbs
That the HAC request:
- (1) the Clerk to write a letter to the owner requesting consent of the installation of a plaque on the road allowance in front of the subject property;
 - (2) if the owners agrees to the installation of the plaque, that \$730 be allocated from the HAC budget, for the cost of the plaque, stone to which the plaque is mounted, and the installation cost; and
 - (3) that Parks staff be requested to coordinate plaque preparation and installation.

Carried

(b) Goal Setting Workshop
File: 6800-10

The Senior Planner (Heritage) provided the following briefing: There has been no success in finding outside funding sources. The consultant, Donald Luxton, is available on April 10, 11, and 12 to conduct a workshop, beginning at 9am with staff, 10am with the Commission, and producing an HAC work plan for the April or May HAC Meeting.

A discussion ensued and the following were the Commission's comments:

- A date should be set, and a memo sent to Council requesting funds.
- The workshop should be all day, facilitated by Mr. Luxton to compile the information, prepare the work program, and return to a subsequent meeting with the information.
- An amount of \$3,500 is required for the consultant fee, food, meeting room, and dinner.

Further discussion was deferred to allow the Senior Planner (Heritage) to locate additional information.

(c) Bose Farm Draft Statement of Significance ('SOS')
File 6800-20-203

The Senior Planner (Heritage) advised that this item was not available and requested that this item be deferred to a future next meeting of the HAC.

(d) 2006 – 2007 Statement of Significance
Heritage Evaluation Worksheets (Heritage Inventory Sites)

At the February 28, 2007 HAC Meeting, the Commission members were requested to receive and endorse the SOSs, and to submit their comments and suggestions to the Senior Planner (Heritage).

Council approved a Corporate Report on March 12, 2007 to upload the Statements of Significance to the Canadian Register of Historical Places. These SOSs have been forwarded to the Heritage Branch in Victoria.

The Commission was requested to complete business on this item by considering a motion “that the HAC recommends to the General Manager of Planning & Development that the 2006 – 2007 Surrey Statements of Significance are acceptable to the Commission and are to be finalized by staff.”

It was
 Moved by Councillor Higginbotham
 Seconded by Commissioner Monk
 That the HAC recommends to the General
 Manager of Planning & Development that the 2006 – 2007 Surrey
 Statements of Significance are acceptable to the Commission and are to be
 finalized by staff.

Carried

3. ENGINEERING DEPARTMENT

The Transportation Manager reviewed the following items for the Commission:

(a) **140 Street Realignment at Fraser Highway**
File: 6800-01

Review of Tree Impacts

As requested at the last HAC meeting, Engineering requested that Parks review the tree assessment associated with this project. They attended the site and reviewed the independent arborists report. They agreed with the report but added that a hazard tree assessment would be necessary following the construction work to assess if any damage has occurred. The odd alder may have to be taken out.

They also noted that a tree arborist needs to be hired during the excavation process to make sure roots aren't damaged or if they are, repaired by the arborist. This is consistent with Engineering's practice in sensitive locations such as this, as is their requirement for protective fencing after all the clearing is done.

Removal of Hedge North of Fraser Highway

The Green Timbers Heritage Society, has submitted a letter under the title Surrey's Great Tree Hunt requesting the City consider the hedge located on the east side of 140 Street, between Fraser Highway and the entrance to the Provincial site at Green Timbers as a heritage landmark. The Parks Department has advised that this does not fall under the criteria of the Great Tree Hunt and has referred the request to Engineering and Planning.

The Provincial Government through establishing the RCMP E Division site dedicated land to incorporate into the Green Timbers Urban Forest and for the additional road allowance required. As previously discussed

with the Heritage Commission the 140 Street alignment at Fraser Highway is to improve intersection safety and the Engineering Department has worked with stakeholders to minimize tree impacts. The hedge is within the road allowance and will have to be removed in order to complete the planned intersection improvement.

The Commission acknowledged that this hedge must be removed and thus cannot be registered as a heritage landmark.

(b) Crescent Road Asphalt Walkway
File: 6800-01

This item was dealt with later in the meeting.

(c) Elgin Road Roundabout and Semiahmoo Trail Development
File: 6800-01

The Engineering Department held a successful tour and design charrette, which provided direction for design refinements of the Elgin Road roundabout. The feedback from this consultation also indicated that there would be support in principle for this project from Commission. As we have very tight timelines for completing the construction of this work, the City recently issued a Tender Request for Construction. We felt comfortable in taking this approach because the City still has the right to amend the project as necessary if the HAC has any further issues.

The Transportation Technologist and Brian Snow & David Mitchell, Consultants were present to provide the details of the plan with a view to obtaining a Heritage Alteration Permit ('HAP') for the roundabout and trail development. Following are the comments provided:

- There was a review of the Draft HAP and it was stated:
 - Parks staff will undertake the landscaping (in the fall) once re road works are substantially completed.
 - Servicing is in progress with a completion date of May 31, 2007; at this time there will be a sales office and a site office set up on site.
 - There will be no trees cut down. Landscaping will be completed within six month after final inspection of the works.
 - Section 4 of the HAP sets out the 'works', this section and its sub-sections were reviewed.
- The landscaping of the site honors the tree by-law and exceeds the required number of trees in most places. A giant redwood tree will be installed on site.
- The existing cairn will be moved to another small plaza at the junction of Elgin Road and Nicomekl River. The landscaping treatment along the river is complimentary to the trail. The gas station will be disguised as a barn with an apple orchard.

Following are comments provided by Commission members:

- There are certain trees that should be relocated to other sites.
- Although specimen trees grow slower than other smaller trees consider using specimen trees.
- It was suggested that Telus and Hydro underground wiring be put into the HAP.
- There is a concern for the relocation of the storyboards to the same location of the cairn. The storyboards refer to heritage in the area of the roundabout not about heritage near the river.
- Suggest another hedge planting to the east of where the trail is located to lessen the impact.

In response to questions from the Commission the delegation stated:

- The developers ('Parklane') will be trucking to the site on a new road; the work on site will be done without substantial impact to our construction.
- There is an opportunity for us to replant a hedge and/or replant trees where the existing hedge is located.
- We could modify the landscaping plan when Telus and Hydro design plans are received and the details can be brought forward for final approval.
- The laurel hedge at the crossing will be cut back to the point of requiring removal.

COMMISSION RECOMMENDATION

It was Moved by Councillor Higginbotham
 Seconded by Commissioner Johnston
 That the HAC recommend that Council support the Heritage Alteration Permit ('HAP') for Elgin Road Roundabout and Semiahmoo Trail Development, with the inclusion of the following items:

3. Underground wiring to facilitate permanent landscaping; and
4. Landscaping be provided to the eastern portion of Semiahmoo Trail.

Carried

It was Moved by Councillor Higginbotham
 Seconded by Commissioner Monk
 That the HAC recommend to the General Manager Engineering that staff review the parks policy with regards to lighting of trails and park sidewalks and provide a report regarding the lighting design along Semiahmoo Trail at the next meeting of the HAC.

Carried

**(d) King George Highway at Trites Road
 File: 6800-01**

The City will be undertaking a widening project to improve safety at this intersection by providing a left turn lane on King George Highway at Trites Road. This will require a ditch enclosure and installation of a storm drain.

Detailed design drawings were presented to the Commission for information and comment.

In response to questions from the Commission the Transportation Manager advised:

- There will be provisions for a left turn onto Trites Road.
- We are meeting with the Province to do a safety review of the area.

The Senior Planner (Heritage) advised that Engineering would continue to inform the Commission of traffic issues to ensure that the King George Highway Heritage is maintained, including the installation of heritage oaks.

4. **PLANNING & DEVELOPMENT (con't)**

(b) Goal Setting Workshop (con't)

File: 6800-10

The Senior Planner (Heritage) confirmed Don Luxton's availability for Wednesday, April 11, 2007 from 9am to 5pm for a fee of \$2,000.

COMMISSION RECOMMENDATION

It was
Moved by Commissioner Stibbs
Seconded by Commissioner Tracey
Whereas the HAC has not undertaken a review of its goals, priorities and work program since the Surrey Heritage Management Plan and Strategy was approved by Council in 2003; and

Whereas the HAC is dealing with more challenging heritage matters as identified in its mandate, as referred to the HAC by Council, as presented by Staff in development application and as directed or endorsed by Council for HAC to provide support; and

Whereas the HAC has limited funds set aside for a facilitator to be retained to help the HAC to identify its long term goals and priorities, to update the Surrey HMP Strategy and to develop a work program that can be coordinated with Departments providing support and services to the HAC;

The HAC recommends and requests that Council authorize (1) the retention of Don Luxton to facilitate a day-long workshop for HAC and to prepare a work program for 2007 - 2008, (2) the spending of \$500 from the HAC budget and (3) a maximum of \$3,000 to be paid from other sources identified by Council for the costs of this workshop.

Carried

Councillor Higginbotham left the meeting at 12:17 p.m.

The meeting recessed at 12:17 p.m. and reconvened at 12:25 p.m.

5. ENGINEERING DEPARTMENT (con't)

The Transportation Manager will review the following items for the Commission:

(b) Crescent Road Asphalt Walkway File: 6800-01

At the last HAC meeting a suggestion was made to remove the asphalt pathway along Crescent Road in favor of the more natural gravel pathway. The Engineering Department has reviewed this and while this would return Crescent to an even more rural or historic look, we offer the following concerns:

- The pathway is used by a variety of users that would be unable or challenged to utilize a gravel pathway, for example: seniors with canes or walkers, wheelchairs, bicycles, baby strollers.
- The paved pathway extends the full length of Crescent Road, conversion to a gravel pathway would be a significant project requiring considerable time and funding.
- We currently receive occasional complaints when mud or gravel is on the walkway, which indicates a desire for a high quality standard. A gravel pathway requires frequent maintenance, which can lead to residents' complaints and increased City maintenance costs.

The Commission endorsed the recommendation to maintain the asphalt pathway alongside Crescent Road and to patch with gravel the muddy sections of Crescent Road.

The Transportation Manager advised that he would bring forward for the HACs review different types of paving, asphalt, and other options that would blend nicely with the rural ambience.

(e) 182 Street: 57A Avenue to 58 Avenue File: 6800-01

A design project is being initiated for a 1.5m wide asphalt sidewalk along 182 Street to link between existing sidewalks. This assignment will also investigate ways to improve the alignment and safety at the 58 Avenue

intersection. While 182 Street is not a designated Heritage Road, the Commission has expressed strong interest in it previously. As a result, Engineering is seeking input from the Commission during the design process.

There was a brief discussion regarding the narrowness of the street and the consideration of meandering the street.

E. CORRESPONDENCE

1. To HAC Commission RE: Development 7903-0174-00

Commission Monk reviewed his letter, dated March 8, 2007, regarding development 7903-0174-00.

The Senior Planner (Heritage) advised that the heritage designation by-law does not give the City influence or control on private property along Crescent Road, however when there is an application for a property along Crescent Road the HAC may request that there be adequate transition between the private property and Crescent Road.

The Chair advised that if there are Commission member receiving requests regarding retention and/or removal of trees then they should be directed to the City Landscape Architect at City Hall.

5. Heritage BC – Annual Conference May 31 – June 3, 2007

The Chair distributed information regarding the Heritage BC Annual Conference.

COMMISSION RECOMMENDATION

It was
Moved by Commissioner Johnston
Seconded by Commissioner Monk
That the Heritage Advisory Commission
(HAC) recommends that Council approve two Heritage Commissioners to attend the Heritage BC - Annual Conference in North Vancouver, British Columbia and that all expenses be approved in accordance with Council policy.

Carried

D. REPORTS (continued)

4. LEGISLATIVE SERVICES DIVISION

(a) Application for Financial Assistance Christ the Redeemer Church

The HAC reviewed the application for financial assistance from Christ the Redeemer Church, and consider a recommendation to Council requesting that an amount not exceeding \$6,000 be approved from the HAC Reserve for Future Expenditures.

By-law no 15099 was review and it was noted that section 10 of the by-law states “.. financial assistance will be considered... up to 50% of the value of the work directed at repairs or restoration...”. There was some discussion as to whether supply of bathroom fixtures is to be considered as restoration. A discussion ensued regarding the public use of the building and bathrooms being required.

COMMISSION RECOMMENDATION

It was Moved by Commissioner Johnston
Seconded by Commissioner Tracey
That the HAC recommend that Council
approve heritage financial assistance for Christ the Redeemer Anglican Church to the maximum of \$4,815 (*four thousand eight hundred and fifteen dollars*), which represents 50% of the value of the work as per section 10 of the By-law No. 15099 (*a by-law to provide a procedure for consideration of financial assistance for protected heritage sites*).

Carried

E. CORRESPONDENCE (continued)

2. To HAC Commission RE: Heritage Canada Foundation File: 6800-10

The Annual Report 2005 – 2006 and membership information was reviewed and received by the Commission.

3. To HAC Commission, From: Surrey Museum & Archives Society RE: Membership Survey

It was agreed that Commissioner Johnston would provide a completed membership survey to the Clerk for sending to the Surrey Museum & Archives Society.

4. To Mayor & Council, From Monica Brabander RE: Currie House

E-correspondence dated March 19, 2007 regarding the Currie House being moved to Claude Harvey Park was reviewed and received.

F. INFORMATION ITEMS

1. List of Outstanding items

The list of outstanding items was amended as follows:

- Rolls Carpentry – update – the HRA was signed yesterday and will be forwarded to Council for consideration.
- Lawrence House – update – to be discussed with Don Luxton.

G. OTHER BUSINESS

1. Plaquing

Commissioner Clegg provided the following comments regarding the plaquing:

- Two other buildings are being considered for plaquing:
 - The white hotel across from the Clova Theatre; and
 - The original Bank of Montreal building (in the 5600 block), this building has the original vault from 1918 still inside the building.
- The Commission requested the Senior Planner (Heritage) to write letters to the owners regarding plaquing of the buildings.
- The plaques could be ready by the City's birthday or for the opening of the Cloverdale Rodeo.

It was

Moved by Commissioner Clegg
Seconded by Commissioner Tracey
That the HAC recommend to the Acting

General Manager, Planning and Development that that staff prepare to have two or three elliptical oval heritage plaques researched and unveiled during the Cloverdale Rodeo.

Carried

2. Financial Assistance By-law No. 15099

It was

Moved by Commissioner Johnston
Seconded by Commissioner Stibbs
That the HAC recommend to the General

Manager, Finance that staff review amendments to the Financial Assistance By-law No. 15099 with the intent of increasing the annual increment to \$5,000.

Carried

3. Turnabouts

It was

Moved by Commissioner Clegg
Seconded by Commissioner Stibbs
That the HAC recommend to the Acting

General Manager, Planning and Development that the King George Highway (KGH) Corridor Guidelines be amended to include appropriate heritage related specification for KGH turnabouts.

Carried

H. NEXT MEETING

The next meeting of the Heritage Advisory Commission is scheduled for April 25, 2007, at 9:00 a.m. in the Executive Boardroom at City Hall.

I. ADJOURNMENT

It was

Moved by Commissioner Johnston
Seconded by Commissioner Clegg

meeting do now adjourn.

That the Heritage Advisory Commission

Carried

The Heritage Advisory Commission adjourned at 1:35 p.m.

Margaret Jones, City Clerk

H. Lindenbach, Chairperson
Surrey Heritage Advisory Commission