



# City of Surrey

## Surrey Heritage Advisory Commission Minutes

Executive Boardroom  
City Hall  
14245 - 56 Avenue  
Surrey, B.C.  
WEDNESDAY, OCTOBER 31, 2007  
Time: 9:12 a.m.

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**Present:**

Chair – A. Clegg  
D. Bowyer  
R. Fuller  
M. Stibbs  
W. Tracey  
Councillor Higginbotham  
J. Monk

**Absent:**

H. Lindenbach  
C. Johnston  
S. Sidhu

**Guests:**

Cliff Denny (9:15 a.m.)  
Lorna Philbrick (9:15 a.m.)

**Staff Present:**

A. Kopystynski, Planning & Development  
B. Sommer, Parks, Recreation and Culture  
M. Johnson, Planning & Development  
S. Fillion, Finance  
M. Uy, Finance  
N. Dyrbye, Legislative Services

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**A. ADOPTION OF MINUTES**

**1. Surrey Heritage Advisory Commission Minutes - September 26, 2007**

It was Moved by Commissioner Bowyer  
Seconded by Commissioner Fuller  
That the minutes of the Surrey Heritage  
Advisory Commission of September 26, 2007, be adopted, as circulated.  
Carried

**B. DELEGATIONS**

**1. Strata LMS177**

Request for delegation from Cliff Denny regarding Strata LMS177 and a request for approval to re-roof with cedar shingle look alike steel roofing.

Cliff Denny and Lorna Philbrick arrived at the meeting at 9:15 a.m. to observe but were asked to speak to their delegation request. Mr. Denny made the following comments:

- They would prefer to have this matter deferred to the next meeting as they are not completely prepared as of yet.
- He would like to invite the Commission to visit the Semiahmoo Wynd site to observe the area and the problematic shingles that they would like to replace on the units.
- This property consists of a 43 unit strata that is bordered on by Semiahmoo Trail to the north, 24<sup>th</sup> Avenue to the south and 150<sup>th</sup> Street to the west.
- They want to replace the cedar shake roofing with a metal material that looks like cedar.
- The site has many trees and they are afraid of the tree debris landing on the roofs and causing a fire hazard.

- The Planning Department has suggested a duroid roofing product, however, this product is not nearly as fire resistant as metal roofing would be.
- They plan to bring samples of the type of shingles they want to install to their delegation.

Jack Monk arrived at 9:18 a.m.

The delegation was thanked for their comments and advised that the Clerk's Office would contact them to advise of the Commission's decision(s).  
Cliff Denny and Lorna Philbrick left the meeting at 9:20 a.m.

Conversation ensued following the departure of the delegates and the following comments were made:

- This is an application to amend a strata Restrictive Covenant that is not an issue that should be dealt with by the Heritage Commission.
- Suggestion was made that this item be received by the Commission, but that no action be taken, and that it be referred to the Planning & Development Department to deal with.
- The question was raised as to whether the Commission should go on-site to observe the issues and it was decided that there is no need for a group visit, and should the Commission members wish to view the site that they may visit the site individually.

It was

Moved by Commissioner Stibbs  
Seconded by Commissioner Tracey  
That the SHAC receive the memo from

Cliff Denny regarding the replacement of shingles to a 43 unit Strata complex but that the SHAC will not be making a visit to observe the site.

Carried

It was

Moved by Commissioner Monk  
Seconded by Commissioner Bowyer  
That a letter be sent to the delegation

thanking them for the invitation to make a site visit, however, that this issue is not an issue that should be dealt with by the Surrey Heritage Advisory Commission and that the matter be referred back to the Planning and Development Department.

Carried

**C. REPORTS****1. FINANCE****(b) 2008 Proposed Budget**

Report from Suzanne Fillion, Manager of Financial Services regarding the budget and the current financial activity for the Heritage Advisory Commission up to September 30, 2007.

The following comments were made by the Manager of Financial Services:

- The report provided shows the expenditures for the SHAC to the end of September, 2007 and explanation regarding those expenditures was reviewed.
- That it is anticipated that the approximate unspent funds to be carried into 2008 is \$2,000.
- That there has been two donations received for just over \$10,000 for storyboards that will also be set aside for 2008.
- That the allocation of the budget is only a proposal and it is up to the Commission to determine where funds need to be spent in the future. The annual budget for the SHAC has been increased to \$22,000 per annum.
- That the funding for the publication of a commemorative book to celebrate the 130<sup>th</sup> Birthday of the City of Surrey in 2009 has not been approved by Council and has been referred back to staff and Finance for further consideration.
- That the motion made to increase the financial assistance for heritage homes will be addressed at the Finance Committee meeting on November 20, 2007.

The following comments were made in response:

- Question as to the status of the proposal put forward approximately one year ago regarding having a contingency fund of \$100,000 was made. It was determined that Planning is still working on the policy wordings and will be hopefully be complete and ready for Council by December, 2007.
- Suggestion was made to make a motion to have the financial budget amended to include the increase to financial assistance to heritage homes.

It was Moved by Commissioner Bowyer  
Seconded by Commissioner Tracey  
That the SHAC receive the current financial budget and Council direct the Manager of Financial Services to amend the financial budget to include the increase in financial assistance of heritage sites from \$3,000 to \$5,000 yearly and from \$9,000 to \$15,000 over three years total.

Carried

- Further comments were made with regard to the Commission deciding what would constitute accidental damage of a heritage building and where compensation should be paid and how to pass liability on to building users. This matter has not been resolved.
- The Manager of Financial Services also mentioned that a Community Grant Application from the Historic Collishaw Farm was received but should be put forward as an Application for Financial Assistance and recommended that this be directed to back to SHAC.

It was Moved by Commissioner Stibbs  
Seconded by Commissioner Fuller  
That the Community Grant Application from the Historic Collishaw Farm be re-directed to SHAC by way of an Application for Financial Assistance.

Carried

There being no further business to discuss regarding the Financial Budget, S. Fillion and M. Uy left the meeting at 10:17 a.m.

The meeting adjourned at 10:17 a.m. and reconvened at 10:24 a.m. with A. Kopystynski not in attendance.

## **2. PLANNING & DEVELOPMENT**

### **(a) Visit to Historic Collishaw Farm**

Email from The Senior Planner (Heritage) regarding the Historic Collishaw Farm.

This item was dealt with later in the meeting.

- An invitation has been received for SHAC to hold one of their meetings at the Historic Collishaw Farm in March, 2008.
- There have been various improvements and restorations made including painting of the farm buildings and replacement of porch and boardwalk boards.
- Suggestion was made that it would be an appropriate time to unveil the Collishaw brass plaque at the time of the meeting at the farm.

It was Moved by Commissioner Bowyer  
Seconded by Commissioner Stibbs  
That the SHAC accept the invitation to hold  
their meeting in March, 2008 at the Historic Collishaw Farm and the  
Clerk's department is to make the necessary arrangements.  
Carried

It was Moved by Commissioner Bowyer  
Seconded by Commissioner Monk  
That the brass plaque for the Historic  
Collishaw Farm be ready for unveiling at the SHAC meeting that will be  
held at the Historic Collishaw Farm in March, 2008.  
Carried

### 3. PARKS AND RECREATION

(a) **Community Heritage Storyboards – 2008**  
**File: 8096-001**

The Manager, Heritage Services has provided a report to identify the dates  
and times to unveil the Community Heritage Storyboards.

The following comments from the Manager, Heritage Services were made:

- The week of February 15, 2008 has been chosen for Heritage Week  
and the Commission needs to decide a day during that week which is  
appropriate to have the storyboards unveiled around the City.
- This is an opportunity to provide feedback for the storyboards for  
Guildford and Newton.
- There are potentially several installations that can take place for the  
2008 Heritage Week once they have been approved.

The Commission made the following comments:

- That the day chosen for the unveiling of the storyboards is  
Saturday, February 23, 2008 from 10:00 a.m. to 12:00 p.m.

It was Moved by Councillor Higginbotham  
Seconded by Commissioner Bowyer  
That the SHAC receive the report from the  
Parks and Recreation Department and the proposed storyboards be  
accepted and unveiled on Saturday, February 23, 2008 from 10:00 a.m. to  
12:00 p.m.

Carried

A. Kopystynski re-entered the meeting at 10:27 a.m.

(b) **Heritage Week – 2008**  
**File: 8096-001**

The Manager, Heritage Services has provided a report including some recommendations to the Commission with regard to the Heritage Week celebrations.

- Reminder was made regarding the Heritage Week festivities and that the SHAC should be finalizing and deciding on the various programs that need to be in place by the next SHAC meeting of November 28, 2007 which are:
  - Storyboard unveilings;
  - Community Heritage Recognition presentations at Council;
  - Community Quiz/Scavenger Hunt contests;
  - Heritage Site Bus Tour;
  - Heritage Tea; and
  - Other.
- The Community Heritage Recognition is dealt with by the Clerk's Department who goes through past years to see past recommendations as well as those made in Ottawa.
- It will be tricky to delegate matters as there are will be new members on the Commission shortly.

It was Moved by Councillor Higginbotham  
Seconded by Commissioner Bowyer  
That the recommendations made by the  
Manager of Heritage Services with regard to Heritage Week be brought  
forward at the next SHAC meeting of November 28, 2007 to have a final  
decision made at that time.

Carried

#### 4. **ENGINEERING**

There are no reports from the Engineering Department.

#### D. **CORRESPONDENCE**

**Commission is requested to adopt a motion to receive the following correspondence items:**

**1. 2652 – 152 Street, Surrey, B.C.**

Letter dated September 28, 2007 to Mr. Byron Cook of Petro Canada thanking him for the \$5,000 donation to install a storyboard along King George Highway.

Conversation ensued and the following comments were made:

- Petro Canada was asked to set aside some space and make a contribution toward heritage and the therefore provided a storyboard which is to be installed in the South Surrey area.
- It was suggested that future donations should be made for future projects, not for storyboards because they require maintenance from vandalism etc.
- There are currently about 25 storyboards throughout the City.
- Suggestion was made that developers of new developments should be required to donate property or money to provide a heritage element, be it art or landscaping or space.

## 2. Baron Von MacKensen House Major Alterations

Letter to Baron Manor Centre dated October 1, 2007 regarding restorations to the Baron Von MacKensen House.

- This item was received but not discussed.

## 3. Major Changes to the Boothroyd House

Letter to Barry McGinn, McGinn Engineering & Preservation Ltd. concerning restorations to the Boothroyd House.

- This item was received but not discussed.

It was  
Moved by Commissioner Bowyer  
Seconded by Commissioner Stibbs  
That the SHAC receive the correspondence  
items brought forward to the meeting of October 31, 2007.  
Carried

## E. INFORMATION ITEMS

### 1. List of Outstanding Items

The Commission is requested to provide any updates to the attached listing of outstanding items.

The following was decided with regard to each item:

- 1) SHAC Subcommittee - leave pending on list;
- 2) Rolls Carpentry Shop - can now be removed from the list;
- 3) Hazelmere Village - leave on list, still to be dealt with;
- 4) George E. Lawrence House – the City has sent letters to consultants that a study be undertaken. No responses received as of yet, leave item on list;
- 5) 182<sup>nd</sup> Street Neighbourhood - leave pending on list;

- 6) Currie House Update - the City continues to work with the developer; a report is being prepared to be submitted to the Commission shortly – leave pending on list;
- 7) 8820 – 168<sup>th</sup> Street – Tynehead Elementary School – still working with applicant, leave pending on list;
- 8) 1891 Lodge Status Report – leave pending on list; and
- 9) Heritage Revitalization Agreement for White Rock Church – 16017 - 8<sup>th</sup> Avenue – leave pending on list.

**2. Heritage 2007 Magazine – The Magazine of the Heritage Canada Foundation**

- This item was received but not discussed.

**3. North Shore Heritage Preservation Society Information Pamphlet**

- This item was received but not discussed.

**4. The North Shore’s Top 10 Endangered Heritage Sites Newsletter**

- This item was received but not discussed.

**5. Jacques Dalibard**

News article regarding Jacques Dalibard, former executive director of the Heritage Canada Foundation.

- This item was received but not discussed.

**6. Amendment to the July 25, 2007 SHAC Minutes**

It was noted that on page 10 of the July 25, 2007 minutes under Semiahmoo Trail South 32<sup>nd</sup> Avenue there is a sentence that reads: “The portion of block subject to a development application is the far east side of **40<sup>th</sup> Avenue** Semiahmoo Trail.”

**It has been advised by the Engineering department that:**

“Based on the context of this statement within the rest of the minutes (we would need to add considerable text for this statement to have any relevance) and that it does not factor into the conclusions, I am recommending that the entire statement be deleted.”

- The Commission has agreed to the amendment to the July 25, 2007 SHAC minutes.

7. **Regular Council Minutes – Monday, October 1, 2007**  
**RES.R07-2664**
  - This item was received but not discussed.
8. **Regular Council Minutes – Monday, October 1, 2007**  
**RES.R07-2665**
  - This item was received but not discussed.
9. **Regular Council Minutes – Monday, October 1, 2007**  
**RES.07-2666**
  - This item was received but not discussed.
10. **Regular Council Minutes – Monday, October 1, 2007**  
**RES.07-2667**
  - This item was received but not discussed.

**F. OTHER COMPETENT BUSINESS**

**1. Annual Conference of Heritage Canada in October 11 –14 in Edmonton**

Commissioner Clegg to provide verbal report on conference.

The following comments were made:

- The agenda for the conference will be available online shortly.
- There were many exceptional presentations and an awards ceremony at Government House.
- The Heritage Conference is in Quebec City in 2008 and it is recommended that a Commissioner and the Heritage Planner from the City should attend.
- There is the opportunity to receive learning credits for professionals who attend the conference.
- All in all was a great conference, had a good time and enjoyed the presentations.

**2. Henry Parr House**

Commissioner Clegg to speak to this matter.

The following comments were made:

- The Henry Parr House has been moved about five lots west and is boarded up but still looks intact.

- There has been an application made to have it moved for restoration, and the application will be coming forth to the Commission shortly.

### 3. Signage for Christ Church, Surrey Centre

Commissioner Clegg to speak to this matter.

The following comments were made:

- Current signage for the Church seems inadequate; not easy to follow.
- Suggestion was made to have additional signage installed on 64<sup>th</sup> Avenue at 168<sup>th</sup> Street.

It was

Moved by Commissioner Monk

Seconded by Commissioner Bowyer

That the SHAC refer the matter of signage

for the Christ Church to Adrian Kopystynski and Jaime Boan, and to have them return to the next SHAC meeting with a solution.

Carried

### 4. Mandate for Commission Members

Conversation ensued regarding the renewal of member terms for the Commission:

- The deadline to either re-submit or resign by writing is November 23, 2007.
- Commissioner Clegg and Commissioner Bowyer have run the full term and are no longer eligible to be part of SHAC.
- Suggestion was made that current members canvas people they know who may be interested in joining the SHAC Commission to apply.
- A sub-committee to establish new street names in Surrey is being worked on now. A report will be submitted to Council to approve having new streets named as opposed to numbered.

### 5. Charles Feedham House

It was

Moved by Commissioner Monk

Seconded by Commissioner Fuller

That the SHAC make a request to staff to

provide an update with regard to the Charles Feedham House at the next SHAC meeting.

Carried

**G. NEXT MEETING**

The next meeting of the Surrey Heritage Advisory Commission is scheduled for November 28, 2007 in the Mayor's Executive Boardroom at 9:00 a.m.

**H. ADJOURNMENT**

It was

Moved by Councillor Higginbotham  
Seconded by Commissioner Fuller  
That the Surrey Heritage Advisory

Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 11:33 a.m.

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Margaret Jones, City Clerk

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A. Clegg, Chairperson  
Surrey Heritage Advisory Commission