



City of Surrey

Surrey Heritage Advisory Commission Minutes

Executive Boardroom
City Hall
14245 - 56 Avenue
Surrey, B.C.
WEDNESDAY, FEBRUARY 27, 2008
Time: 9:07 a.m.

Present:

Chair – Councillor Higginbotham
H. Lindenbach
W. Farrand
J. Foulkes
R. Fuller
J. Monk
S. Sidhu
M. Stibbs
W. Tracey

Absent:

Staff Present:

A. Kopystynski, Planning & Development
B. Sommer, Parks, Recreation and Culture
J. O'Donnell, Parks, Recreation and Culture
N. Dyrbye, Legislative Services

A. ADOPTION OF MINUTES

1. Surrey Heritage Advisory Commission Minutes – January 30, 2008.

- Comment was made to have a revision to page 13 with the first hollow bulleted item changed to be a solid bulleted item.

It was

Moved by Commissioner Monk
Seconded by Commissioner Tracey
That the minutes of the Surrey Heritage

Advisory Commission of January 30, 2008, be adopted, with the recommended revision.

Carried

B. DELEGATIONS

C. CORPORATE REPORS

1. PLANNING & DEVELOPMENT

(a) George Lawrence House – 18431 Fraser Highway

The Senior Planner (Heritage) has provided a report regarding the status of the George Lawrence House and made the following comments:

- Meetings with the Consultant, Brian G. Hart to discuss the status of the investigation into the Lawrence House have indicated that the damage to the house is superficial in that there is no structural damage and only charring damage remains. The determination is that the building is restorable.
- It is recommended that the Commission instruct Brian G. Hart go forward with phase two of the restoration process and the General

Manager of Planning and Development direct Mr. Hart to prepare a phase two study report.

- The house has been boarded up by the Fire Protection Services after the site was deemed unsafe approximately two weeks ago.
- Members from the By-law Enforcement were present at the time of the inspection by Fire Protection Services and they confirm that the site was unsightly and that action needs to be taken to clean up and secure the site by the owner or by the City at the owner's expense.

Comments from the Commission were as follows:

- There appears to be little attempt by the owners to prevent access to the site and there has been a lot of dumping on the property.

It was

Moved by Commissioner Lindenbach
Seconded by Commissioner Foulkes
That the Surrey Heritage Advisory

Commission recommends to Council and the General Manager, Planning and Development that:

- 1) Council funding be authorized from the SHAC budget for Phase 2 of the George Lawrence House Restoration Study; and
- 2) The General Manager of Planning and Development direct Brian G. Hart to prepare the restoration plan for Phase 2 of the study.

Carried

(b) Fire Damage to the Charles Bell House

The Senior Planner (Heritage) has provided a report regarding the status of the Charles Bell House and made the following comments:

- Discussions continue with the developer, Joe Dhaliwal of 57th Avenue Developments Ltd., with regard to the status of the Charles Bell House. He is aware that in the event the House is destroyed, then he will be required to construct a replica and to pay the City \$15,000 in compensation.
- An opinion from the City's Legal Department confirms that these requirements of the developer are within the legal right of the City due to the agreement signed by the developer.
- The replica building is required, as per the agreement, to have the exterior, interior, landscaping, natural driveway and rock wall in the yard replicated should it need to be rebuilt. However, the developer has expressed that should a replica be required to be built that he will only replicate the exterior but not the interior of the building.
- The recommendations that have been given by Donald Luxton & Associates with regard to the Charles Bell House fire damage assessment are as follows:

- “1. *Inventory all historic elements remaining in the building with photos and written description (Consultant).*
 2. *Coordinate off-site storage and security of salvaged elements. Store in safe and dry location.*
 3. *Remove all remaining historic fabric that is not damaged beyond repair. Close attention should be paid to Character Defining Elements. See Donald Luxton & Associates Inc. Fire Assessment Report (Jan.17.2008) and Charles Bell House Conservation Plan (May 2007) (DL&A) for reference. Coordinate heritage professional to assess level of re-use. If retainable, clearly label element and store in storage facility.*
 4. *Remainder of building damaged beyond repair to be demolished.*
 5. *In coordination with Heritage Professional and architect, new house to be designed in exact replication of existing house. Character defining elements of exterior of house are to be integrated into design.*
 6. *Use salvaged material in building of new house.*
 7. *Retain heritage professional to monitor to ensure that house is built according to original design.*
 8. *All salvage should be done **as soon as possible** to ensure that no further damage is done to the remaining fabric.”*
- In recent inspections of the site, it is apparent that the site has not been secured by fencing and the house has not been boarded up and a tarp placed over the roof to prevent further damage.
 - It is requested that the Commission recommend that the construction of a replica to this heritage building including exterior and interior heritage elements as per the agreement and compensation for the damage to the building continue to be pursued.

Comments from the Commission were as follows:

- Question as to the difference in financial contributions from this property as opposed to other properties in the past was raised.
- Agreement amongst Commissioners was that the developer should be bound by the original agreement in that the house needs to be replicated and retribution paid to the City.
- It is imperative that the developer secures the property and if this is not completed, the City should take action to secure the property and charge the developer accordingly.

Comments in response to the Commission were as follows:

- The expectation was for this house to be owned by an individual, and should the amount of financial retribution be too high in the event of the house being destroyed, it would discourage owners

from seeking heritage protection. Therefore, the financial contribution had been set at \$15,000.

- The City will look into making sure that the property is immediately secured and will take action and charge the developer if it is not done.

It was Moved by Commissioner Lindenbach
Seconded by Commissioner Foulkes
That the SHAC recommends to the General Manager, Planning and Development that while negotiations are underway with the City of Surrey concerning the Charles Bell House, recognizing that the SHAC has requested on numerous occasions that the developer be required to ensure that the building be secured and it has not been properly secured to date, the Commission requires that:

- 1) The developer place temporary fencing around the property;
- 2) The developer ensure the house is boarded up;
- 3) The developer place a weather tarp on the roof of the building; and
- 4) Failing that, if the developer does not comply with the SHAC's requests, the City be required to take action to secure the property and charge the owner any expenses involved with taking that action.

Carried

It was Moved by Commissioner Lindenbach
Seconded by Commissioner Farrand
That the SHAC recommends to the General Manager, Planning and Development that in as much as the Charles Bell House has been damaged beyond restoration or repair and in as much as the City of Surrey has an agreement with the developer to protect and restore the house and that the agreement will be implemented as agreed to including construction of a replica and compensation to the City in the event the house is destroyed, it is therefore recommended that the owner or his agent be required to submit a strategy that is satisfactory to the Senior Planner (Heritage) and to the City Architect to salvage building materials from the Charles Bell House and to implement this strategy as soon as possible to minimize further deterioration to the heritage fabric of the property.

Carried

It was Moved by Commissioner Foulkes
Seconded by Commissioner Monk
That the SHAC recommend to the General Manager, Planning and Development that the owner or his agent of the Charles Bell House be required to submit an application for a heritage alteration permit and plans for the construction of a replica in accordance with Section 3 of Part 1 of the Conservation Plan for the Charles Bell House prepared by an architect and is acceptable to the City Architect as soon as possible.

Carried

Councillor Higginbotham left the meeting at 9:57 a.m. and Commissioner Lindenbach took over the meeting as Vice Chairperson.

(c) **Proposed Rezoning to permit Private School use at Camp Alexandra – 2916 McBride Avenue**

The Manager, Area Planning and Development – South Division has provided a report regarding a rezoning proposal.

The Senior Planner (Heritage) made the following comments:

- At the meeting in November 2007, the Commission received an application for a heritage revitalization agreement to allow for private school use at Camp Alexandra and directed that staff proceed with a simplified agreement.
- Camp Alexandra is located in Crescent Beach and is a triangular shaped property that has a series of buildings along the edge with an internal courtyard. It is on the City Heritage Register.
- The request has been that they be allowed to use one of the buildings as a special daycare facility and under the zoning bylaw, this use is defined as a private school, which is not permitted in the current Zoning. The proposal considered by the Commission was to amend the by-law to allow this use for Camp Alexandra.
- The Commission advised at the last meeting that if application was put forward, they would like to have, the interior courtyard and the flagpole added to the heritage register.
- It was agreed that the simplified agreement would permit routine maintenance and repairs. A heritage alteration permit would only be required for major restorations to the heritage buildings in the future. Such applications would be brought to the Commission to be advised as to how the buildings would be restored or altered.
- The recommendation and draft agreement was forwarded to the owners of Camp Alexandra and the response has been that they are concerned because heritage preservation is not a mandate of their society. They would prefer to proceed with a rezoning and were not comfortable in proceeding with a heritage revitalization agreement or a restrictive covenant on the site.
- Staff advised the applicant that their concerns would be forwarded to the SHAC to reconsider the previous recommendations from the SHAC in November 2007..

J. O'Donnell left the meeting at 9:56 a.m.

Comments from the Commission were as follows:

- Suggestion was made that the society come to speak to the Commission as a delegation about their concerns.

J. O'Donnell returned to the meeting at 10:03 a.m.

Councillor Higginbotham returned to the meeting at 10:04 a.m. and resumed as Chairperson.

- Suggestion was made that the process for deeming buildings and areas as heritage needs to be made more user friendly as well as be quicker so it will entice people rather than deter them from being recognized as heritage. The City of Surrey should be able to take care of a lot of the requirements for permit costs etc. for non-profit societies and such.
- We need to look at ways to invite more business people to have their properties deemed heritage. Suggestion was to have a sub-committee discuss how to work on this issue.

Commissioner Foulkes left the meeting at 10:13 a.m.

- A special meeting is being held for the SHAC on March 11, 2008 to discuss and develop better ways to protect heritage.

The Senior Planner (Heritage) left the meeting at 10:15 a.m.

It was
Moved by Commissioner Stibbs
Seconded by Commissioner Tracey
That the SHAC reconfirms their
recommendation of November 28, 2007 regarding Camp Alexandra, and
recommends to the General Manager, Planning and Development that:

- 1) A simplified Heritage Revitalization Agreement be supported to achieve the following objectives:
 - a) To vary the use provisions of the applicable Zone (CD By-law No. 11899) of Surrey's Zoning By-law, No. 12000, to allow Private School use on the subject property;
 - b) To specify the extent of alterations necessary to require a heritage alteration permit in the future; and
 - c) To specify the approval process.
- 2) Adding the central courtyard and flagpole of the Camp to the Heritage Register be supported.

Carried

(d) Information about the Advisory Design Panel

The Senior Planner (Heritage) provided a verbal report concerning the appointment of an architect with heritage experience to serve on the Surrey Advisory Design Panel.

This item was dealt with after the Parks and Recreation items.

The Senior Planner (Heritage) provided a memo on-table from the City Architect and made the following comments:

- A request has been made by the City Architect, Tom Ainscough, to receive the support of the SHAC in nominating Heritage Architect, Barry McGinn of McGinn Engineering & Preservation Ltd., to become a member of the Advisory Design Panel. The purpose would be to have assistance from Mr. McGinn with applications relating to heritage considered by the Panel.
- Barry McGinn was involved in the restorations to the Boothroyd House, which has now been converted in a Wired Monk coffee shop. Mr. McGinn is highly experienced with heritage restorations and is the Principal in the company.
- It was recommended that the SHAC support the appointment of Barry McGinn to the Advisory Design Panel.

It was Moved by Commissioner Tracey
 Seconded by Commissioner Sidhu
 That the SHAC recommend to Council that
 they support the nomination of Barry McGinn for appointment onto the Advisory
 Design Panel to act as the Heritage Advisor.
Carried

2. PARKS AND RECREATION

(a) PRC Updates

The Manager, Heritage Services provided a report regarding updates of the following:

- 1) Heritage Awareness Award Program;
- 2) Storyboard completion and future status; and
- 3) 2009 Book project status

The Manager, Heritage Services thanked the Commission for nominating her for a Heritage Award at the February 25, 2008 Council Meeting for Heritage Week, 2008 and made the following additional comments:

- 1) Heritage Awareness Award Program:
 - This is the third year this program is being offered to students in the City to present a research project for heritage awareness which would make them eligible to receive a monetary prize of \$2,000.
 - After having discussions with the Board of School Trustees and the sub-committee for Secondary and Elementary teachers, it has been decided to change the deadline from February to

May, as the feedback received has been that February is too early in the year. Hopefully moving the deadline will promote more participation. The deadline for this year is now May 12, 2008.

- The first year this program was offered, the City received no nominations and the second year, Sullivan Secondary won the award. It has been decided that if for the third year there is no participation that the program should be discontinued and the funds be re-allocated into other areas of the budget. It has also been decided that since Sullivan Secondary has already won the award once that they not be eligible a second time and to leave it open for others.

2) Storyboard Completion and Future Status:

- A list has been compiled of all the storyboards that have been completed and ones that will be installed in the future in the City of Surrey. The City currently has a total of 40 Community Heritage Storyboards throughout various communities.
- Funding has been received for five of the seven future storyboards to be installed. They are as follows:
 - The Gillis Property – Polygon to install these;
 - Semiahmoo Trail – Parklane is to re-install a storyboard at Port Elgin;
 - King George Highway and 152nd Street – Petro Canada is funding \$5,000 toward the installation of a storyboard;
 - Unknown – the Voth Bros are funding \$5,100 toward the installation of a storyboard, the location is presently unknown;
 - Destruction of Sullivan Station – Gosal Trucking is funding \$5,500 for the installation of a storyboard for the destruction of Sullivan Station;
 - Mound Farm – funding for this storyboard is in the Parks Capital Reserve; and
 - Port Kells Elementary School – inquiry has been received from the Principal to have a storyboard installed. They are very keen to assist in any way to have one installed in the near future.
- The only community that does not yet have a storyboard is Fleetwood. Every town center in Surrey has at least two already and suggestion was made to work towards including on in Fleetwood.

Commissioner Foulkes returned to the meeting at 10:26 a.m.

- Recommendation was also made to work with Port Kells Elementary School to have a storyboard installed as they are very keen to the idea.

Comments from the Commission were as follows:

- The Commission agreed that a storyboard should be installed by the Fleetwood Library as it has some nice cultural features that the community would recognize. It was also agreed to work on a storyboard for the Port Kells Elementary School.

It was Moved by Commissioner Lindenbach
 Seconded by Commissioner Foulkes
 That the SHAC approve funding from the
 budget for development of a storyboard for the Port Kells Elementary School and
 a storyboard for the community of Fleetwood.
Carried

3. Book Publication Update

- The proposal for a the Heritage Book to be published in 2009 to commemorate the 130th year of the Incorporation of the District of Surrey was put forward to Council who then referred it to the Finance Committee. The Committee was presented various samples of books from other communities, however, the proposal for funding was not approved.
- With the timeframe being what it is and the financing having not been approved, it is impossible at this point to move forward with a book publishing.
- As an alternative to a book, there is a possibility to create a website encompassing Surrey's heritage. Heritage Services has had discussions with the Learning and Instructional Development Centre at Simon Fraser University and they have offered to develop an interactive dynamic website – Surrey Live.
- This website would encompass Surrey's six town centers and would look at archival, historical, newspaper and photographic material and bring it into a present day interactive site for users by working with current day residents and sites to ensure accuracy.
- SFU has done similar leading edge web developments for Burnaby with World War II Veterans, Hatzig Rock Site in Mission for First Nations sites of great historical and ceremonial significance and one for the Museum of Archaeology at SFU, all with results that are remarkable. These very creative educational presentations are available on the Virtual Museums of Canada website.

The Senior Planner (Heritage) returned to the meeting at 10:30 a.m.

- The websites create a virtual tour which would enable the user to see what something would actually look like and would

allow the user to even be able to walk through and interact with people and things.

- SFU's idea is to create a website for Surrey that they will manage but can be linked to the City of Surrey's website. They feel they have a commitment to Surrey, being that they have a campus in the City, to provide an educational tool for the residents.
- The education faculty of SFU are prepared to put their time, energy and resources into work and apply for various applications for grants both federally and provincially, but would also need money from the City to have the project started if that is what is decided. The approximate cost for the City would be \$100,000 to start the project, with the money needing to come from the City as a whole. This is something that falls under many of the City's goals and values and would provide civic pride across the board.
- This website is an excellent way to make heritage relevant to people today by using technology that is relevant, particularly to young people who can engage and become aware of Surrey's heritage.

Comments from the Commission were as follows:

- The website is a great idea that could provide an educational tool for many people. Perhaps an opportunity to also work with the Knowledge Network to create awareness of Surrey's heritage could be researched.
- There is an extensive website about Surrey's heritage by Jack Brown, which is an example of what only one individual can do alone to create a website. Perhaps this website creates enough background with regard to Surrey's heritage.
- Set up costs of a website are very high, and question was raised with regard to the potential of linking heritage information to the City of Surrey's website instead of having a completely separate website which could save on a lot of initial set up costs.

Comments in response to the Commission were as follows:

- There are very stringent protocols for the City of Surrey's website and to tack on an outside source would be impossible. With the amount of firewalls and security involved, it would prohibit many functions available with an interactive website and the City is not able to control a third party's content. Therefore, the website would have to be external to provide proper functionality and usefulness.

As an aside, the Commission was invited to participate in the retirement part for Bev Sommer, Manager, Heritage Services being held at 5:00 p.m. on March 6, 2008 at the Surrey Museum. Tickets can be purchased through Jacqueline O'Donnell or through reception.

3. ENGINEERING

There are no reports from the Engineering Department.

4. LEGISLATIVE SERVICES

(a) Arthur Hedley House

A request has been received by Tanya Rowlands for a reassessment by the Commission of the Arthur Hedley House.

The Senior Planner (Heritage) made the following comments:

- This building is currently on the Heritage Register. If there is an application for a development that comes forward regarding this property, then consideration about protecting the property would be brought forward to the SHAC to review. Currently, there have not been any proposals brought to the City.
- The owner of the property has recently passed away and the family is looking at the options available to them with regard to how to proceed with this property.
- The writer is seeking that the SHAC provide a more immediate response.

Comments from the Commission were as follows:

- Suggestion to have this matter referred to the Heritage Register/SOS sub-committee to look at whether the Arthur Hedley House should be removed from the register was made.

It was
reassessment of the Arthur Hedley House being on the Heritage Register be referred to the SHAC sub-committee for Heritage Register/SOS related matters.
Moved by Commissioner Monk
Seconded by Commissioner Tracey
That the SHAC recommend that the
Carried

(b) Hazelmere United Church Application for Financial Assistance

Commission is requested to consider a motion to approve financial assistance and make a recommendation to Council.

The Senior Planner (Heritage) made the following comments:

- The Commission was advised that Barry Chadwick called about the restorations. This is a designated heritage building and restorations need to be done with sensitivity.
- There is indication that there has been water damage in the building and the beam through the kitchen and they are wanting to replace the wood siding.
- In review of the bids, there is some talk about a new lower wall plate with studs which is a good approach, but this is not proposed by all the bids. As well, there is mention of installing a flat panel metal roof, however, metal is not consistent with the heritage of the building.
- The Commission should be ensuring that any restorations taking place need to be under the supervision of someone who has experience with heritage and that the work and changes being done are sensitive to the heritage fabrics of the building.

The Commission made the following comments:

- There is quite a price difference in the quotes provided. A lesser quote does not necessarily mean it will be a better job done.
- Sensitivity is needed as to the lumber used in restoration. Today, most lumber is laminated which is not consistent with heritage value.
- Agreement was had for having an architect with heritage experience present to oversee the project.
- Concern as to the water damage was expressed. Investigations into the cause should be undertaken.

It was

Moved by Commissioner Monk

Seconded by Commissioner Foulkes

That the SHAC recommend that this matter

be referred to the Heritage Register/SOS Sub-Committee for further discussions before considering financial assistance and:

- 1) That investigations into the source of the water damage problems to the building is undertaken; and
- 2) That staff ensure a qualified professional in heritage related construction is retained for the restorations of the Church to ensure restorations are completed with the sensitivity to the heritage fabrics of the building in mind.

Carried

D. CORRESPONDENCE

It was
received.

Moved by Commissioner Stibbs
Seconded by Commissioner Monk
That the following correspondence items be

Carried

1. Charles Bell House

Letter dated January 31, 2008 to Mr. Joe Dhaliwal advising that the SHAC has requested that the house be immediately secured.

2. Heritage Revitalization Agreement for Rolls Carpentry Shop

Letter dated January 31, 2008 to Maciej Dembeck regarding minor amendment to HRA for Rolls Carpentry Shop.

3. Subdivision and Heritage Application at 5418 – 184th Street

Letter dated February 1, 2008 to H.Y. Engineering.

4. Heritage Week – February 17 – 24, 2008

Letter dated February 12, 2008 to the Surrey Heritage Advisory Commission advising of the official proclamation of Heritage Week.

5. THIS ITEM WAS REMOVED FROM THE AGENDA

6. Kensington Prairie School

Two letters, both dated February 12, 2007 petitioning for the former school site to be saved.

E. INFORMATION ITEMS

It was
received.

Moved by Commissioner Sidhu
Seconded by Commissioner Stibbs
That the following information items be

Carried

1. **Regular Council – Public Hearing Minutes – Monday, February 11, 2008
RES.R08-300**

2. **Regular Council – Public Hearing Minutes – Monday February 11, 2008**

Mayor’s Report – Proclamation – Heritage Week – February 17 – 24, 2008.

3. **Regular Council – Public Hearing Minutes – Monday, February 11, 2008**

Heritage Events – Councillor Higginbotham provided update on heritage events in Surrey.

4. **Surrey Stories – Winter/Spring 2008**
(to be provided on table at the meeting)

F. OTHER COMPETENT BUSINESS

1. **City of Surrey – By-Law No. 13282 – A By-law to establish a Surrey Heritage Advisory Commission**

The Commission requested that the governing by-law for the Surrey Heritage Advisory Commission be brought forward for review.

The Commission made the following comments:

- The mandate required from the Commission is fairly large. We have to remain focused on making recommendations, we cannot solve everything ourselves. The Commission should concentrate on awareness and support of heritage activities and programs.
- Suggestion to liaise with heritage owners to get them more involved and active in heritage promotion and support was made.
- Having a meeting with the Development Advisory Committee to see how the Commission is dealing with heritage issues was suggested.
- The Procedure By-laws are the governing rules for the Commission although Robert’s Rules of Order are also followed for function of meetings.

2. **Neighbourhood Concept Plans**

The Commission made the following comments:

- A motion should be made to ensure that Council writes into the neighbourhood concept plan soft amenity program that monies be collected to preserve heritage buildings.

- The traditional way the Commission received funding was through applications to the federal and provincial governments for additional grants. This year we applied for and received \$12,000 towards Statements of Significance.
- The Neighbourhood Concept Plan or “NCP” process was created a decade or so ago wherein Council decided that when certain suburban areas of the community opened up for development to accommodate the growing population, the developers would be required to pay per unit or acre basis amenity fees for park facilities, library books, fire halls, police services and so on.
- The City does not have the ability in their budget to pay for all the necessary services, so the Amenity Contribution Process was set up for the developers to pick up the costs for this.
- Funding for the restoration of heritage buildings in development areas should be added to the amenity contribution costs.

It was

Moved by Commissioner Monk
Seconded by Commissioner Foulkes

That the SHAC recommends to Council that staff be directed to identify heritage related amenity contribution fees that would apply in existing and new NCP areas for heritage assets, preservation and/or interpretation in the area identified.

Carried

- The Commission should be aware that there are funds that are accumulating through the City Capital Projects of 1.25% for Public Art and Boulevard Trees. NCP’s are good but are so site specific so investigating similar types of funding for heritage would be advantageous.

It was

Moved by Commissioner Stibbs
Seconded by Commissioner Tracey
That the SHAC recommends that the

General Manager of Finance & Technology bring forward policies of funding for Public Art and Boulevard Trees so that they can be examined to ascertain if a similar process can be used as a model for a similar funding formula for future heritage funding.

Carried

3. 2008 Surrey Heritage Advisory Commission Sub-Committees

The Commission is requested to look into filling the vacancies for the sub-committees.

Discussion ensued regarding the existing and new sub-committees and vacancies that need to be filled with the following comments being made:

- Sub-committees should put their requests for meetings to the Clerk’s Department.

- Councillor Higginbotham expressed interest to liaise on the Development Advisory Committee regarding heritage issues. Discussions will be had with the General Manager to determine whether this will be possible.
- All of the buildings the Maintenance of City-Owned Heritage Properties sub-committee deals with are public; there are no private buildings or properties involved.
- The Plaque sub-committee only deals with plaques for heritage buildings and sites.
- The Heritage Foundation, Priorities and Strategies sub-committee's mandate is to deal with the projects that the Commission is to undertake each year (e.g. Work Program).

Commissioner Sidhu and Commissioner Foulkes left the meeting at 12:20 p.m.

- The Building Preservation & Design sub-committee has been newly created to deal with issues relating to preservation and design of various heritage buildings throughout the City.
- The Surrey Stories Newsletter sub-committee has been formed to have articles for the newsletters submitted. This would be a member contribution and should not be staff responsibility to write the article.

Commissioner Stibbs and Commissioner Foulkes returned to the meeting at 12:23 p.m.

The meeting adjourned at 12:29 p.m. and reconvened at 12:38 p.m. with B. Sommer and J. O'Donnell having left the meeting.

4. White Rock Church

The Senior Planner (Heritage) spoke to this matter and made the following comments:

- A letter has been written to the White Rock Church to request a status update for the SHAC.
- This letter will be forwarded with other correspondence at the next SHAC Agenda for information.

5. Hazelmere Village

The Senior Planner (Heritage) spoke to this matter and made the following comments:

- A letter has been written to the applicant – Focus Architecture – requesting status for the SHAC.
- This letter will be forwarded with other correspondence on the next SHAC Agenda for information.

6. Sullivan Hall

The Senior Planner (Heritage) spoke to this matter and made the following comments:

- A letter has been written to the applicant – Kelly MacNamara – requesting status for the SHAC.
- This letter will be forwarded with other correspondence on the next SHAC Agenda for information.

Commissioner Fuller spoke to this matter and made the following comments:

- Concern is that no response from them has been received as of yet.

The Senior Planner (Heritage) provided the following comments in response:

- The main concerns are with regard to personal liability if there is damage caused to the hall.
- Further discussions are proposed with the applicant to review and address the Society's concerns.

7. Rock Tree

Commissioner Fuller spoke to this matter and made the following comments:

- Question was raised as to the condition of this tree and whether the City checks up on these issues.

The Senior Planner (Heritage) provided the following comments in response:

- This particular tree is on a private property which has a registered covenant on title. The owner is required to have a certified arborist check the tree once a year and provide a report to the City.
- The Building Division is currently pursuing this matter with the owner.
- The Plaque sub-committee is working on a plaque for this tree, and needs to report back to the SHAC on this matter.

8. Kensington Prairie

The Commission made the following comments:

- Negotiations regarding this have been ongoing for over a year with regard to the School Board wanting to build a new admin building on the site and Council was not sure about doing that.
- The acquisition ended up being a property for property, money for money swap. The site is currently not designated but is listed on the Heritage Register.

- Concern was raised regarding the security of the building and it being kept safe from vandalism.

It was Moved by Commissioner Foulkes
Seconded by Commissioner Lindenbach
That the SHAC recommend to Council that
in light of the acquisition of the Kensington Prairie building that Council instruct
staff to prepare a necessary by-law to have the site designated.
Carried

It was Moved by Commissioner Lindenbach
Seconded by Commissioner Foulkes
That the SHAC recommend to the General
Manager, Parks, Recreation & Culture and to the General Manager of
Engineering that staff ensure power and an alarm is available and hooked up for
the building to ensure security.
Carried

9. Peace Arch

Commissioner Fuller spoke to this matter and made the following comments:

- Request to investigate the artifacts from the Mayflower and the Beaver that have supposedly been removed from the relics was made.

The Commission made the following comments in response:

- This matter should be referred to the Heritage Register/SOS sub-committee for further discussion and/or action.

10. Future Heritage

Commissioner Fuller provided an on-table article that will be deferred to the next regular SHAC meeting.

11. Estate of Former Councillor Ernest Wood

Commissioner Foulkes spoke to this matter and made the following comments:

- Question as to what is happening with the re-zoning application for 13121 – 108th Avenue which is the former Councillor Wood's property.

It was Moved by Commissioner Monk
Seconded by Commissioner Foulkes
That the SHAC recommend to the General
Manager, Planning and Development that staff investigate and provide a follow-
up report at the next SHAC meeting as to the status and reasons behind the
rezoning to 13121 – 108th Avenue, former Councillor Ernest Wood’s house.
Carried

G. NEXT MEETING

The next meeting of the Heritage Advisory Commission is a Special Meeting scheduled for March 11, 2008 in the Mayor’s Executive Boardroom - 9:00 a.m.

A representative from the RCMP, By-laws and the Fire Department should be present to help the Commission deal with the issue of how to deal with designated heritage houses left vacant and vulnerable to vandalization, deterioration and damage.

The next regular SHAC meeting is scheduled for March 26, 2008.

H. ADJORNEMENT

It was Moved by Commissioner Lindenbach
Seconded by Commissioner Sidhu
That the Surrey Heritage Advisory
Commission meeting do now adjourn.
Carried

The Surrey Heritage Advisory Commission adjourned at 1:06 p.m.

Margaret Jones, City Clerk

Councillor Higginbotham, Chairperson
Surrey Heritage Advisory Commission