



# City of Surrey

## Surrey Heritage Advisory Commission Minutes

Executive Boardroom  
City Hall  
14245 - 56 Avenue  
Surrey, B.C.  
WEDNESDAY, APRIL 30, 2008  
Time: 9:01 a.m.

### Present:

Chair - Councillor Higginbotham  
W. Farrand  
J. Foulkes  
R. Fuller  
H. Lindenbach  
J. Monk  
M. Stibbs

### Absent:

S. Sidhu  
W. Tracey

### Guests:

John Sprung, Chair, FVHRS  
Allen Aubert, Secretary, FVHRS  
Rick Hart, President, Fleetwood Community  
Association  
Jane-Anne Anderson, Vice-President,  
Fleetwood Community Association

### Staff Present:

A. Kopystynski, Planning & Development  
J. O'Donnell, Parks, Recreation and Culture  
N. Dyrbye, Legislative Services  
R. Epp, Planning & Development  
K. Broersma, Planning & Development

## A. ADOPTION OF MINUTES

1. The following amendments were requested for the March 11, 2008 Surrey Heritage Advisory Commission Minutes:
  - a) Page 5 of the Minutes – “Similarly, their powers could be cited in the agreement in the event **the owners** fail in their obligations to restore or maintain their heritage building.”
  - b) Page 7 of the Minutes – “The other issue is that the people that take over these vacant properties are **importing** undesirable traits to the neighbourhoods they are in such as drugs, theft, vandalism and other crimes that the RCMP is constantly trying to combat.”

Commissioner Fuller arrived at the meeting at 9:05 a.m.

- c) Page 11 of the Minutes:

*“It was* *Moved by Commissioner Foulkes*  
*Seconded by Commissioner Monk*  
*Whereas the SHAC brought to staff’s*  
*attention that the newly constructed chain link fence between the subject property at 14665, 14719 and 14735 – 28<sup>th</sup> Avenue and the property at 2865 Semiahmoo Trail is not permitted in the Zoning By-law within 10 meters of the property line abutting Semiahmoo Trail and recommends to the General Manager, Planning & Development that:*

- 1) *Staff ensure the fence is immediately removed; and*
- 2) *Staff provide the Commission with a status report and progress regarding obtaining compliance with the approval requirements in the original Development Application.*

*Carried*”

The Senior Planner (Heritage) noted that in previous minutes, the Hazelmere Church matter was inadvertently referred to the Heritage Register/SOS Sub-Committee rather than to the Building Preservation & Design & Maintenance of City-Owned Heritage Properties Sub-Committee.

1. It was Moved by Commission Monk  
Seconded by Commissioner Farrand  
That the minutes of the Surrey Heritage Advisory Commission of March 11, 2008, be adopted, as amended.  
Carried

2. It was Moved by Commissioner Monk  
Seconded by Commissioner Farrand  
That the minutes of the Surrey Heritage Advisory Commission of March 26, 2008, be adopted, as circulated.  
Carried

#### **MOTION TO HOLD A MEETING IN A CLOSED SESSION**

This item was dealt with after item G.5.

- It was Moved by Commissioner Stibbs  
Seconded by Commissioner Farrand  
That the Commission to pass a resolution to close the meeting to the public pursuant to Section 90 (1) (a) (e) (g) and (i) of the *Community Charter*.  
Carried

The meeting adjourned for Closed Session at 1:31 p.m. and reconvened at 1:32 p.m. with the same members in attendance.

#### **B. DELEGATIONS**

1. **John Sprung, Chairperson, and Allen Aubert, Secretary, Fraser Valley Heritage Rail Society**

A. Aubert made the following comments:

- Having been part of the Surrey Heritage Advisory Commission for 12 years back in 1996, and being an architect by trade, heritage has become a very important aspect as well as a topic of great interest and enthusiasm.
- Back then, the Commission had gone through several years of lament over the lack of the public's knowledge and understanding for heritage and what it truly encompassed. The Commission worked on many ideas and projects to try to introduce and promote more awareness for

heritage and in the process, a special projects sub-committee was formed in which he was ordained the Chairperson.

- One of the projects undertaken was to create a heritage register with a listing of the protected sites and to have this information available on a main computer so that developers and public could easily access this information when needed.
- In addition, substantial funding was allocated to raise awareness of heritage and as a result, large posters were printed and distributed, books were published and VHS videos were created which included the built, natural and cultural elements of heritage within the City.
- In fact, the governor of New York at the time saw the documentary on Surrey's Heritage on the History Channel, and we received feedback with encouragement to keep up the work and to continue the efforts toward heritage awareness.
- Hundreds of the videos were sold and others were created to provide a full-on documentary on the natural, cultural and built elements of heritage. However, being that the times and technology are quickly changing, it is strongly encouraged that these invaluable historic Surrey VHS videos are transferred to DVD format so they will be kept current and the information won't be lost.
- Back in 1996, another Commission member by the name of Jim Wallace donated \$25,000 of his personal money to the Commission to research and restore the heritage railway through the Fraser Valley as a means of heritage preservation and awareness. The Special Projects Sub-Committee was formed and they took the money and spent 4 years researching the railway. In 2000, the SHAC presented a feasibility study report to Council. Council approved the project; however, it does not deal with railways and therefore recommended that a non-profit society be formed to oversee the project of resurrecting old heritage cars back to Surrey and to create the Fraser Valley Heritage Railway Society.
- Essentially, the formation of the Fraser Valley Heritage Railway Society is due to the Surrey Heritage Advisory Commission, and the purpose of this presentation is to provide an update as to how they have been doing and what they have accomplished over the past 8 years.

The delegates presented a short video on the history of the Fraser Valley Heritage Railway Society discussing how and where it all began:

- The BC Electric Railway provided the connection that opened up the Fraser Valley and runs through from Chilliwack to Surrey.
- The Society has worked to acquire and restore the interurban cars that originally ran on the line.
- They have constructed a duplicate Sullivan Hall, which is located at 152nd Street and 64th Avenue, and have obtained the original Sullivan Station, which they hope to restore in the future.
- They are working with the South Fraser Interurban Alliance to conduct further restorations of rail cars.

- In the past two years, the Society has completed an addition to their workshop, which is also now heated, thanks to the help of a \$40,000 donation from the BC Gaming Commission as well as a \$150,000 donation from the City of Surrey toward the final phase of renovations.
- On top of all this, the most important aspect of the Society is its volunteers who make an invaluable contribution and in the last two years, there has been over 6,000 hours of volunteer time donated.
- As well, they hold 6 open houses per year for the public to enjoy with over 1,000 people attending last year alone and organize two annual appreciation dinners for the volunteers of the Society.
- To date, the Society has a membership of over 200 and they have had significant donations from over 250 local corporations and individuals.

J. Sprung made the following comments:

- Part of the mandate for the Society is to retrieve and restore old rail cars, which they intend to have operate on the original rail line, which needs to be updated to passenger standards. To operate the cars, the plan is to create a replica baggage car, which will be powered by an electric generator, but they are also looking into other options that will be more sustainable including alternative fuel sources such as hydrogen fuel cells.
- Plans to meet with Southern Rail of BC and the Transportation Committee to negotiate access to the rail lines is currently underway. It will take \$6 million to restore the rail line and so far, the Society has raised \$3 million in sweat equity, volunteer service and community donations.
- As well, the City of Surrey has earmarked \$1.5 million toward the revitalization of the line, which would mean the Society has \$4.5 million committed toward the project, however, there is still in a shortfall of \$1.5 million in order to complete the project.
- The Society is optimistic that they will achieve their goals and have a variety of strategies planned. They are proud that the Surrey Heritage Advisory Commission had the foresight to investigate the historic value of the old rail line and form the Society.

The Commission made the following comments:

- An excellent job has been done with the original Sullivan Station by the Society. The Commission would be interested to see the original station protected in some way in the future, and the Society would be entitled to funding from the City should they decide to undergo the process of protecting the original station.

It was Moved by Commissioner Monk  
Seconded by Commissioner Farrand  
That the SHAC recommends to Council that  
the original Sullivan Station located at 152<sup>nd</sup> Street and 64<sup>th</sup> Avenue be  
placed on the Surrey Heritage Register to permit the Fraser Valley  
Heritage Railway Society to seek protection and thereby becoming  
entitled to annual financial assistance from the City for restorations.  
Carried

The delegates left the meeting at 10:08 a.m.

**2. Rick Hart, President, and Jane-Anne Anderson, Vice-President, both of Fleetwood Community Association**

This item was dealt with later in the meeting.

R. Hart made the following comments:

- The Fleetwood Community Association would like to share their vision with the Commission.
- When Canada was enlisted to join in the efforts for the Great War of 1914 – 1918, a man by the name of Arthur Thomas Fleetwood, son of William and Sarah Fleetwood and founding member of the Fleetwood Association, applied in August of 1915 to join the army. He was wounded in battle in Lens, France in August of 1917, died on September 8, 1917 and was buried in France.
- It is important for the Commission to know about Arthur Fleetwood and also for the community to understand who and where the name of the Fleetwood Community came from.
- The plan is to unveil a life size bronze statue of Arthur Fleetwood in the plaza of the Fleetwood Community Centre to commemorate and remember the man who contributed so much to the Community as well as the Country.
- The artist who will be sculpting the statue is Nathan Scott. He is located on Vancouver Island and has created statues for many other communities throughout the Greater Vancouver area.
- The Association plans to have the public unveiling of the statue at the Fleetwood Community Centre on Saturday, September 6, 2008 and invites all of the Commission to be at this event. The Association will be sending out formal invitations for the statue unveiling.
- They have done a lot of research into the location of the statue on the plaza and want to ensure that Fleetwood will be the focal point of the plaza. There will also be planters incorporated, a courtyard and flags and banners down the street from the Centre.
- They hope to create a focal point for the Community and raise public awareness of how it came to be, and who to thank for what it has become.

- The Society has been successful in finding out most information regarding Arthur Fleetwood's past, however, they have been unsuccessful in finding out when Fleetwood's sister applied to have the area named after him and asked the Commission's assistance in looking into when the application was made and whether it still exists today.
- As well, the Association is looking into having some streets named in memory and recognition of the family who named the Community. They are proposing, subject to Council approval, signs that will allow a second blade on top of the existing sign, which will contain these historic names.

The Commission expressed their thanks for the presentation and mentioned how impressed they were with the work that the Fleetwood Community Association has done and look forward to the Arthur Fleetwood statue unveiling. They also advised that the Street Naming Sub-Committee could assist with the historic naming of streets.

The delegates left the meeting at 11:25 a.m.

## **C. CORPORATE REPORTS**

### **1. PLANNING & DEVELOPMENT**

#### **(a) Grand Fir Tree Located at 18407 – 96A Avenue**

Report dated April 1, 2008 from the Manager, Trees and Landscape and the Senior Planner (Heritage) recommending the receipt of information regarding the Grand Fir Tree.

The Senior Planner (Heritage) made the following comments:

- Following request by the Commission and investigation by the City, it was determined that the request for the Grand Fir Tree located at 184 Street and 96A Avenue to become a Significant Tree under the Surrey Tree Preservation By-law would not be forwarded to Council for consideration because:
  - The owner at the time (April, 2006) did not consent to having it become a heritage tree; and
  - The proposed alignment of the road approach to the Golden Ears Bridge across the Fraser River would adversely impact this tree.
- The tree is currently situated in the road right-of-way between the road shoulders and a property that abuts the road right-of-way. The lands were acquired by the Greater Vancouver Transportation Authority to facilitate the construction of roads related to the South Fraser Perimeter Road and Golden Ears Bridge access.

- A preliminary review concluded that this tree did not have the heritage value or heritage character required to be considered for the Surrey Heritage Register, nor was it part of a cultural landscape. The tree did qualify as a Significant Tree, but Council did not pursue listing the tree because the previous owner did not consent.
- Due to the change in land ownership and the fact that the tree was not removed to build the road, there is the possibility of re-considering the Grand Fir Tree as a Significant Tree. The City retained the services of Norm Hol of Arbortech and also had City staff re-assess the condition of the subject tree and preliminary findings indicated that:
  - The tree has been destabilized from root loss to within 2.5 meters on the northwest side of the tree. Some roots may have been left intact past the fill limits, beneath the fill. If that is the case, the tree root plate may be adequate for retention; and
  - It has been noted that the tree has twin tops, which is evidence that it was topped in the past.
- It would be required that the following take place to assess the condition of the tree and before making any further decisions as to whether it could be considered for protection:
  - Consent would need to be sought from the body that will have jurisdiction of the road. At this time, the ultimate jurisdiction of the road is not known;
  - Further assessment of the root structure is required. This work would involve the City retaining a consultant to dig and reveal the root conditions under the fill. If the roots are not intact, whole tree removal is likely required to mitigate the risk that the tree will topple in a windstorm;
  - Further assessment of the twin top is required. A qualified arborist would need to climb the tree and assess the twin tops for structural integrity. If decay or cracks are not found, and the roots were found to be intact, no treatment would be necessary; otherwise, whole tree removal is the best option for mitigation. Another option is that the tree may be re-topped every 5 to 10 years for the remaining life of the tree; and.
  - Funds are needed to undertake this further assessment.

The Commission made the following comments:

- Some sort of security fencing should be erected around the tree while these investigations are underway to protect the tree.
- Question as to what circumstances would be required and who would determine if the tree would need to be removed was made.
- City staff should ensure that they are involved with the inspections and determinations of the health of this tree.

- Further question was raised regarding the topping of the tree or whether is a natural phenomenon associated with this species of trees.

Staff made the following comments in response to the Commission:

- The distinction between when a tree cutting permit or Council's approval is required to remove trees.
- It may be necessary for the HAC to fund the further assessment and installation of the suggested protective fence.
- The report states that the Grand Fir Tree was topped; this can be changed to read 'may have been topped or is a natural phenomenon' instead.

It was Moved by Commissioner Stibbs  
 Seconded by Commissioner Monk  
 That the SHAC receives the report as amended and that the SHAC recommends to the General Manager, Planning and Development that staff ensure that a protective fence is erected around the Grand Fir Tree, further investigations take place to determine the health of the tree and identify funding for this.

Carried

**(b) Proposed 8-lot Subdivision adjacent Semiahmoo Trail  
 7908-0073-00 14665, 14719, and 14735 – 28 Avenue**

This item was dealt with after item (f).

Report dated April 14, 2008 from the Manager, Area Planning and Development – South Division regarding the subdivision adjacent the Semiahmoo Trail.

The Senior Planner (Heritage) made the following comments:

- This was previously considered by the SHAC at the January 30, 2008 meeting.
- Applications received by the City along Semiahmoo Trail are referred to the Commission to comment on heritage issues. The Commission is asked to comment in terms of compliance with the Semiahmoo Trail Heritage Character Guidelines, including interfacing with the Trail, the split rail fence, tree retention, natural growth, grading, and building location.
- For this project, the Commission has requested a more detailed plan regarding the developer's efforts to retain as many trees as possible and how the site will be developed in the future, given the cultural landscape of the sites located at 14665, 14719, and 14735 – 28 Avenue.

- Specifically, the Commission requested an explanation as to how the triangular parcel of land east of the site would be developed in the future in conjunction with the guidelines set out and how alternative access would be achieved from 28th Avenue as well as ensuring the continuation of the landscaping along the site.

K. Broersma, Planning and Development arrived at the meeting at 10:15 a.m.

- Based on the concerns raised, it has been proposed that the building on the one lot abutting Semiahmoo Trail would be constructed and oriented so that it would have a front facing appearance to the Trail.
- Another request by the Commission was to have a more detailed contextual map of the landscaping along the Trail that shows how this site fits in with the two beside it to the north and the east; however, that has not yet been provided and this could be brought forward to the Commission once it is available.
- The developer is working to determine the existing edge conditions along the two adjacent properties to ensure that the fences in the buffer setback area are in full compliance with the requirements in the Zoning By-law (i.e. only zigzagging split rail fences and no solid or chain link fences).
- As for the trees elsewhere on the site, staff is suggesting that the developer may wish to seek variances so that the building orientations and locations allow as many trees to be retained as possible.

The Commission made the following comments:

- It appears that there is wire or chain link fencing that runs down the common property lines with the adjacent lots to the north and east, within the proposed buffer area. The Zoning by-law does not allow fences other than split rail fences in the buffer area. Therefore, the developer needs to address this matter as part of the rezoning application.
- On the plans provided for this site, information regarding the planting schedule and variety of plantings is difficult to read because the symbols and the text is so small. It would be appreciated to have readable information supplied by developers in the future so the Commission can ensure that the guide specifications and landscape standards are being met for this area.

It was Moved by Commissioner Monk  
Seconded by Commissioner Foulkes  
That the SHAC recommends to the General  
Manager, Planning and Development that the Commission  
endorses the proposed 8-lot subdivision adjacent to the Semiahmoo  
Trail at 14665, 14719, and 14735 – 28 Avenue, subject to the  
following conditions being met prior to granting approval (either  
the PLA or before final adoption of the re-zoning by-law):

- 1) Fences in the buffer area including ones common to the two adjacent lots must be fully in compliance with the Surrey Zoning By-law;
- 2) Submission of a landscaping plan showing coordinated landscaping and a continuous zigzagging split rail fencing with properties to the north and east (e.g. the triangular lot) of the site, including grade, that is satisfactory to the City Landscape Architect;
- 3) Retaining as many trees as possible on the remainder of the site by adjusting the building envelopes and varying the setbacks and ensuring no trees located on the City boulevard will be impacted by sidewalks, driveways or service connections;
- 4) Ensure that the design of the buildings on lot 8 of the subdivision (e.g. the one lot portion of which abuts Semiahmoo Trail) fronts or has the appearance of front facing to the Semiahmoo Trail; and
- 5) Staff to ensure compliance with all Semiahmoo Trail Guidelines, including but not limited to: (1) registration of a landscape plan with all requirements (e.g. planting of indigenous species, zigzagging split rail fence, etc.); (2) remove existing service connections or driveways to the Trail and only have servicing and access through the road in the subdivision; (3) appropriate massing of houses in relation to the Trail; and (4) no grade changes in the buffer, all to the satisfaction of the City Landscape Architect.

Carried

The Commission made the following additional comments:

- It does not seem as though any improvement has been made with regard to retention of trees on the site since the last time the Commission reviewed this project. Perhaps adjustments to the building envelope could be discussed with the developer to accommodate the retention of more trees.

- Perhaps looking at relaxation of the setback requirements for the site could accommodate construction of the buildings for more tree retention on the site.
- A suggestion was made to have the Friends of the Semiahmoo Trail speak with the arborist and/or developer, similar to the case with Parklane and their Elgin development, to discuss the issues regarding further tree retention.
- Sidewalks and service connections along 28 Avenue need to consider the location and preservation of the mature trees on the City boulevard along 28 Street. The SHAC requests that this concern be reported to the General Manager of Engineering and the Manager of Trees and Landscaping.

The following additional comments were made in response to the Commission:

- Tree retention for this project is high in comparison to other sites. Only 5 of the 21 trees in good condition are being removed for building sites.
- Reference was made to the role and the mandate of the SHAC in the SHAC By-law. The advice on trees from the SHAC is primarily for those trees listed on the Surrey Heritage Register or that contributes to the character-defining elements and located on heritage-designated lands.

The meeting adjourned at 11:28 a.m. and reconvened at 11:30 a.m. with the same members in attendance.

**(c) Protection of Kensington Prairie Elementary School**

This item was dealt with after item (f).

Report dated April 18, 2008 from the Senior Planner (Heritage) providing recommendations regarding the Kensington Prairie School.

It was Moved by Commissioner Lindenbach  
Seconded by Commissioner Farrand  
That in accordance with the Heritage  
Management Plan, the SHAC recommends an allocation of funds to a maximum of \$2,000 and that the General Manager, Planning and Development direct staff to seek the services of a qualified consultant to assist with a Heritage Designation By-law for the Kensington Prairie Elementary School.

Carried

**(d) Request Designating of Hall's Prairie Elementary School**

This item was dealt with after item (f).

Report dated April 18, 2008 from the Senior Planner (Heritage) providing recommendation concerning the designation of the Hall's Prairie School.

It was Moved by Commissioner Farrand  
Seconded by Commissioner Stibbs  
That the SHAC:

- 1) Receives this memorandum as information; and
- 2) In light of the request from Hall's Prairie Farmers' Institute to have Hall's Prairie Elementary School protected as a heritage site, recommends to the General Manager, Planning and Development that staff send a letter to the Surrey School District requesting discussion be held between the City and the School District staff inviting input in response to the Institute.

Carried

**(e) Proposed McKettrick House Move  
7907-0325-00 15330 54A Avenue**

This item was dealt with after item (f).

Report dated April 18, 2008 from the Manager, Area Planning and Development – South Division concerning the proposed move of the McKettrick House.

The Senior Planner (Heritage) made the following comments:

- Roots & Wings Montessori School owns the property at 15250 - 54A Avenue, which is their current school site, and Prado Holdings Ltd. owns the adjacent property at 15330 - 54A Avenue which will be the new school site. The two owners have agreed to swap their lands. The McKettrick House is protected on the current site by way of a restrictive covenant registered on title. After the McKettrick House is moved to the new school site, a new restrictive covenant will be registered on title of the new school site and the one on the old school site can be discharged.
- The new school site is being re-zoned to accommodate a series of buildings, including the heritage house, for private school use.

The Commission made the following comments:

- Measures, such as a bond, need to be put in place so that the house is protected during the move process and the developer needs to take responsibility for any damage that may possibly occur.

The following comments were made in response to the Commission:

- The Montessori school operators are on a tight time schedule to move the house and establish their new school by the start of school in the fall.
- Between now and then, SHAC wants to be satisfied that the house will be secure and the house is capable of being moved.
- It is recommended that the Staff encourage and facilitate the expeditious process of re-zoning the property and to implement the protection of the building.
- SHAC would have appreciated having minutes of the Design Review Panel when staff presents applications such as these. In this instance, SHAC would like assurances that the proposed new buildings will be sympathetic to the heritage house.

It was Moved by Commissioner Farrand  
Seconded by Commission Foulkes  
That the SHAC recommends to Council and  
to the General Manager, Planning and Development:

- 1) That this memo be received;
- 2) That the applicant discharge the Heritage Restrictive Covenant from the title of the current parcel (15250 - 54A Avenue) and register a Heritage Restrictive Covenant on the title of the new parcel (15330 - 54A Avenue), amended to the satisfaction of the General Manager, Planning and Development Department;
- 3) That the applicant provide revised plans to be attached to and form part of the new (Heritage) Restrictive Covenant, including site plans, elevations, details and landscaping plans that are satisfactory to the City Architect, City Landscape Architect and Senior Planner (Heritage);
- 4) That SHAC concerns be taken into consideration, namely expediting the application so that there is an opportunity to open in September of this year; retaining the residential character of the McKettrick House while adapting it for re-use as the School Administration Building; softening the interface between the house and the parking area; sympathetic design of the other school buildings with the McKettrick House; and to hold a security deemed satisfactory to the Senior Planner (Heritage) for the building move and insuring it is secure and safe while awaiting restorations be done; and
- 5) That Council pass the following resolution respecting the Surrey Heritage Register, when the associated re-zoning by-law (for Application No. 7907-0325-00) is considered for final adoption:
  - a) Council pass a resolution to delete 5466 - 152 Street as a heritage property from the Surrey Heritage Register and to add 15330 – 54A Avenue as a heritage property to the Surrey Heritage Register for the McKettrick House.

Carried

K. Broersma, Planning and Development left the meeting at 11:04 a.m.

(f) **Information Regarding the Rock Tree (12237 – 91A Avenue) and Significant Trees in General**

Report dated April 10, 2008 from the Trees and Landscape Manager.

The Senior Planner (Heritage) made the following comments:

- The Commission has expressed concern for the health of the Rock Tree and asked that staff look into this issue further as to what are the responsibilities of the owner and the City.
- The obligation of the owner of the Rock Tree, as established in the Restrictive Covenant registered on title, was outlined.
- The Plaque Subcommittee was charged with the responsibility of developing the wording of an interpretive plaque for the Rock Tree and planning an unveiling ceremony. This will take place after the appearance and r the health of the tree improves.

The City Landscape Architect made the following comments:

- The City received a call from a concerned resident in the area regarding the Rock Tree advising that it was in severe decline and an investigation should be done to assess the health of the tree.
- City staff assessed the situation in the fall of 2007 and determined that the tree was indeed in decline and in need of water and fertilization. The City then contacted the owners and reminded them of their responsibility to maintain the tree and of possible consequences of failing to do so. The owners were uncooperative so the City hired BC Plant Healthcare to do some deep root “fertigation” around the Rock Tree. City staff re-visited the site again in February 2008 and reported that the health and condition of the Rock Tree had greatly improved as a result of the deep root fertigation.
- As the owners have not been cooperative with the City, the arborist has not released their annual report concerning the health of the tree, as the owners have not paid for the arborist’s services as required. The City is currently speaking to Legal Services to see whether it is possible for the City to pay for the arborist’s report and charge it back to the owners.
- City staff will continue to keep the Commission informed as to the status of this matter.

The Commission made the following comments:

- Question was raised as to how often an arborist report is required concerning the health of the Rock Tree.

The following comments were made in response to the Commission:

- An arborist's report regarding the Rock Tree is required annually.

It was Moved by Commissioner Monk  
Seconded by Commissioner Stibbs  
That the SHAC receives the report from staff concerning the Rock Tree and recommends to the General Manager, Planning and Development that staff ensure the Commission is kept apprised of any further information and that staff ensure the owner(s) are reminded of their responsibilities concerning the Rock Tree.

Carried

R. Epp left the meeting at 10:12 a.m.

**(g) Statements of Significance for 2008/2009**

The Senior Planner (Heritage) made the following comments:

- It is requested of the Commission to make a recommendation that upon confirmation of the funding for the 2008/2009 Statements of Significance, that staff prepare and issue a proposal to add an addition 10 items to the current Statements of Significance.

It was Moved by Commissioner Lindenbach  
Seconded by Commissioner Foulkes  
That the SHAC recommend to the General Manager, Planning and Development that upon confirmation for the funding of the 2008/2009 Statements of Significance, staff prepare and issue a proposal to add an additional 10 items to the current Statements of Significance.

Carried

**(h) Historic Collishaw Farm House**

The Senior Planner (Heritage) presented to the Commission the completed plaque for the Collishaw Farm House and advised that Clerks has arranged for the unveiling of the plaque will take place at the Collishaw Farm on Tuesday, May 13, 2008 at 1:00 p.m. and any Commissioners interested are welcome to attend this event.

(i) **Hazelmere United Church – Financial Assistance**

The Senior Planner (Heritage) made the following comments:

- At the SHAC meeting of February 27, 2008, the Commission was presented with an Application for Financial Assistance from the owners of the Hazelmere United Church.
- SHAC had asked for an architect with expertise in heritage to assess and develop a strategy for ongoing maintenance of the historic Hazelmere Church so that City financial assistance could be more strategically directed.
- The Commission wants further investigations into the source of the water damage problems by a qualified professional in heritage to be retained by the Church prior to granting approval for the financial assistance. As well, this matter was referred by the SHAC to the Building Preservation & Design & Maintenance of City-Owned Heritage Properties Sub-Committee (the “Heritage Building Sub-Committee”), although the motion referred to the Heritage Register/SOS Sub-Committee, for their further consideration and to look into the requirements and report back to the Commission about the financial assistance application.
- Given the inquiries from the owners of the Church about this application, it is recommended that the SHAC recommend to Council that the financial assistance be approved at this time, and the Heritage Building Sub-Committee await submission of Barrie Chadwick and report back to the SHAC.

It was Moved by Commissioner Farrand  
Seconded by Commissioner Foulkes  
That the SHAC recommends to Council  
that:

- 1) The Application for Financial Assistance for the Hazelmere United Church, previously brought forward to the Commission in February, 2008, be approved to a maximum of \$5,671.05 (*five thousand six hundred seventy one dollars and five cents*), which represents 50% of the value of the work as per the quotation from At Your Service Renovations and per section 10 of the By-law No. 15099 (*a by-law to provide a procedure for consideration of financial assistance for protected heritage sites*); and
- 2) The outstanding investigations concerning the water damage and retention of a heritage specialist to assist with the restorations of the Church be referred to the Building Preservation & Design & Maintenance of City-Owned Heritage Properties Sub-Committee to deal with and report back to SHAC.

Carried

**(j) Robert Dougal MacKenzie House – Financial Assistance**

The Senior Planner (Heritage) made the following comments:

- The owner of the MacKenzie House (protected property) went ahead and painted their House without first submitting the necessary supporting documents for their annual entitlement for financial assistance from the City.
- This owner is the same, who with her consultants, has been working very diligently and cooperatively with the City to complete 3 heritage revitalization agreements to move and restore the Parr House and the Currie House on her property being subdivided. Given this is an oversight given the emphasis on completing the Agreements, the HAC may wish to bring the circumstances to the attention of Council and recommend to Council that an exception be granted to approve the owner's financial assistance entitlement upon receipt of their bills for the painting.

It was Moved by Commissioner Lindenbach  
Seconded by Commissioner Fuller  
That the SHAC recommends to Council that they consider granting financial assistance entitled to the owners of the Robert Dougal MacKenzie House for restorations that have already been completed subject to submission of their receipts and in light of the applicants being very cooperative with the City to successfully complete their application to move and restore the Parr and Currie Houses to the property concerning the outstanding application for the House move to accommodate land developments on which the MacKenzie House is currently situated.

Carried

**(k) Cloverdale Beautification**

The Senior Planner (Heritage) made the following comments:

- The City has been successful in obtaining funding for street beautification in downtown Cloverdale along 176<sup>th</sup> Street from Highway No.15 to Highway No.10.
- The Commission's Plaque and Signage Sub-Committee has had discussions with the BIA about ideas for potential heritage-related beautification elements along the street, some of which are:
  - Developing street signage unique to Cloverdale and its history, with the street signs having a second blade with historic street names;
  - Placing metal heritage signs on all buildings on the Heritage Register along 176 Street, with the consent of the property owners, or alternatively placing heritage plaques within the sidewalks along 176 Street;
  - A system of heritage signs identifying former historic sites and events in the area such as the Great Northern rail yards, original location of the Cloverdale United Church and former stores like Henry Parr's General Store, Abe McClinton's bakery, the Central garage, etc.
  - Street banners;
  - Formalizing some process to recognize the pioneer names and individuals of the community or prize-winning participants at the Cloverdale Rodeo over the years.
- It is suggested that a member of the Commission be liaison for the Commission once a working group is formed for the beautification project.

The Commission made the following comments:

- That Councillor Higginbotham would be the liaison from the Commission concerning the Cloverdale Beautification Project as well as J. O'Donnell from Heritage Services to help coordinate historic information and assist with matters that will arise, including appropriate design and colour choices for the utility pole and signage upgrades.

Councillor Higginbotham provided a brief presentation of colour board renderings of the proposed ideas for Cloverdale beautification including new light standards, irrigation in the poles for hanging flower baskets, banners and arms, and signs on the poles identifying the area as "Historic Cloverdale". As well, the street will be repaved, the landscaping redone along the street and the sidewalks will have an interlocking red brick design.

It was Moved by Commissioner Stibbs  
 Seconded by Commissioner Lindenbach  
 That the SHAC recommends to Council and the General Manager, Planning and Development that the ornamental light standards proposed for the Cloverdale Beautification Project be erected in Cloverdale and the wording "Historic Cloverdale" be printed in the pole signs.

Carried

The Commission made the following additional comments:

- Perhaps rather than repaving the entire street in asphalt, it should be concrete to reflect a more historic character.
- Incorporation of street art and benches with historic people or elements would give a nice flavour to the street beautification.
- Also consider the 150<sup>th</sup> Anniversary of BC as a theme.

The meeting adjourned at 12:09 p.m. and reconvened at 12:17 p.m. with the same members in attendance.

## 2. PARKS AND RECREATION

### (a) Heritage Tree Management

Report dated April 15, 2008 from the Manager, Urban Forestry and Environmental Programs responding to the Commission's request for the City's processes for care and monitoring of heritage trees.

The Commission made the following comments:

- It seems that when private property owners of trees are disinterested in protecting the trees and making sure they are

up kept, then it is 'case closed' and the City no longer pursues the issue. There needs to be a more diligent effort made when owners do not comply with their responsibilities.

- The rights of property owners must also be considered; there is only so much the City can do if a private property owner does not want to have a tree protected.

The Senior Planner (Heritage) made the following comments:

- There is not much the City is able to do when it comes to trees on private property unless the property has a restrictive covenant. Council can accept a recommendation from the SHAC to take action with regard to a tree on private property, but the same legislation says that Council cannot do anything without the consent of the property owner.
- Perhaps referring this matter to the Tree Sub-Committee would be an option to further discuss how to deal with this issue.
- Suggestion was made to look into taking steps to appreciate those who do take necessary steps to ensure the health of trees and not just focus on the ones who are delinquent.

It was Moved by Commissioner Stibbs  
 Seconded by Commissioner Monk  
 That the SHAC refers the matter concerning developing a policy to deal with trees on private property to the Heritage Trees Sub-Committee for further discussion and to report back to the SHAC.

Carried

### 3. ENGINEERING

There are no reports from the Engineering Department.

### 4. LEGISLATIVE SERVICES

There are no reports from the Legislative Services Department.

## D. CORRESPONDENCE

It was Moved by Commissioner Stibbs  
 Seconded by Commissioner Lindenbach  
 That the following correspondence items be received.

Carried

**1. Surrey Historical Society**

Letter dated March 18, 2008 to Councillor Judy Higginbotham expressing thanks for the informative presentation by Adrian Kopystynski about the Heritage Advisory Commission.

**2. Statements of Significance (2007 – 2008)**

Letter dated March 20, 2008 to Ministry of Tourism regarding Council approval to upload Statements of Significance to Canadian Register of Historic Places.

**3. Request to have Hall's Prairie Elementary School designated**

Letter dated March 31, 2008 to Peter Malowney of the Hall's Prairie Farmers' Institute advising of site designation requirements.

**4. Recognition of Volunteer Service**

Letter dated April 3, 2008 to Nina Grewal, MP thanking her for the Certificates of Recognition forwarded to the Surrey Heritage Advisory Commission Members for their volunteer services.

**5. George Lawrence House Restoration Study**

Letter dated April 16, 2008 to Brian G. Hart & Company advising of the Surrey Heritage Advisory Commission's recommendation to have them undertake Phase 2 of the Study.

**6. Hazelmere Church – Application for Financial Assistance**

Letter dated April 17, 2008 to the Hazelmere Church advising of SHAC's recommendation.

**7. Charles Bell House**

Letter dated April 21, 2008 to Mr. Joe Dhaliwal confirming revised reconstruction strategy and compensation offer for next SHAC meeting.

**E. INFORMATION ITEMS****1. Heritage BC Notice of Annual General Meeting**

Annual General Meeting will take place June 6, 2008 at 4:15 p.m. at the Coast Hotel & Convention Centre.

- It was agreed that the budget will cover the expense for any member who wishes to attend the Annual General Meeting and any requests are to go through the City Clerk's Office.

**2. Charles Bell House**

A copy of an email to Mayor & Council from former resident of the Charles Bell House was distributed.

- Received.

**3. Surrey Heritage Advisory Commission Minutes of February 27, 2008 Neighbourhood Concept Plans**

Council requested revision to portion of minutes.

- Received.

**4. Surrey Museum Spring 2008 Information Pamphlet**  
(to be provided on-table at the meeting)

- Received.

**5. Historic Stewart Farm Spring 2008 Information Pamphlet**  
(to be provided on-table at the meeting)

- Received.

**6. Heritage BC – Annual Conference 2008**

Information and Registration Pamphlet.

It was

Moved by Commissioner Lindenbach

Seconded by Commissioner Stibbs

That the SHAC approves from the budget two (2) Commission members' costs to attend the Annual Conference for Heritage BC in Langley, BC, members to be determined.

Carried

**F. SUBCOMMITTEE/LIAISON UPDATES****1. Heritage Register/SOS Sub-Committee**

Minutes from Sub-Committee meeting dated March 26, 2008.

**Arthur Hedley House**

The Senior Planner (Heritage) made the following comments:

- The owner would like a response from the City as to the status of this matter.

It was Moved by Commissioner Lindenbach  
Seconded by Commissioner Farrand  
That the SHAC recommends to the General  
Manager, Planning and Development that staff continue to negotiate with  
the owner of the Arthur Hedley House and suggest that the preference of  
the SHAC is to retain the structure in the location that it currently resides  
or alternatively, the structure could be relocated to another location subject  
to further SHAC review.

Carried

The Commission advised that it is appropriate for staff to communicate  
this recommendation to the owners and that it is tentative subject to final  
approval of the minutes.

**Peace Arch Relics**

Commissioner Fuller made the following comments:

- The wooden relics that were behind the two bronze plaques on the exterior wall of the Peace Arch were removed during restorations in 1994 – 1995. Both the relics were from ships, namely the Beaver and the Mayflower.
- Through some research, it has been determined that the Beaver relic is in the Vancouver Maritime Museum and the Mayflower is within the Washington State Parks, believed to be in the Burlington Museum but the Curator has yet to confirm this.
- The Commission should recommend that the City of Surrey attempt to re-acquire the Beaver relic so it can be put on show in the Surrey Museum.

The Commission made the following comments:

- Commission Foulkes advised that the artifact was given to him by the Government of Canada, which he then at the time delivered to the Vancouver Museum.

- A letter should be sent to the Curator of Vancouver to request the return of the relic to Surrey.

It was Moved by Commissioner Fuller  
 Seconded by Commissioner Stibbs  
 That the SHAC recommends that the Museum Manager write a letter on behalf of the SHAC to the Curator of the Vancouver Maritime Museum requesting the return of the Beaver Relic from the Peace Arch be returned to Surrey.

Carried

### **Kennedy House**

As per the minutes from the Sub-Committee, it was recommended that:

*“No further action be taken by H.A.C. or staff until an application for redevelopment is received from the current owner. If there is no redevelopment application then the value of retaining the house on the register can be dealt with when the sub committee reviews the streamlining of the register.”*

### **Port Mann Elementary**

It was Moved by Commissioner Lindenbach  
 Seconded by Commissioner Stibbs  
 That the SHAC recommend to the General Manager, Planning and Development that staff send a letter to the Islamic Heritage Society concerning the former Port Mann Elementary School advising that the school is being placed on the inventory list and inviting the Society to consenting to have the school considered and added to the Surrey Heritage Register at a future date.

Carried

#### **2. Plaque & Signage Sub-Committee** (no written update received)

- Historic Collishaw Farm plaque is set to be unveiled at the farm on May 13, 2008 at 1:00 p.m.

#### **3. Heritage Foundation Priorities & Strategies Sub-Committee** (no written update received)

- Sub-committee has not met yet, nothing to report.

#### **4. Development Advisory Committee Liaison Update** (no written update received)

Councillor Higginbotham attended this meeting and advised that discussions were had regarding vacant homes and how to protect them and suggestion was made to have someone paid to live in them as a source of protection so they are not left vacant and vulnerable. As well, it was mentioned that installing signage outside these homes may deter people from causing damage if they know it is heritage.

**5. Environmental Advisory Committee Liaison Update**  
(no written update received)

- No information to report.

**6. Agricultural Advisory Committee Liaison Update**  
(no written update received)

- No information to report.

**G. OTHER COMPETENT BUSINESS**

**1. British Columbia Historical Federation's Annual Conference**

The Commission is requested to make a motion as to whether the application by Commission Foulkes for fees to attend the Conference should be approved for reimbursement from the budget.

The Commission made the following comments:

- The proper procedure for reimbursement of Commission members' costs of attendance to any function is to bring it to the Commission meeting first and then it can be considered. Signing up for something first and then asking for reimbursements is not proper protocol.

It was  
reimbursement of the costs of Commissioner Foulkes to attend the British Columbia Historical Federation's Annual Conference.

Moved by Commissioner Lindenbach  
Seconded by Commissioner Stibbs  
That the SHAC does not authorize

Carried

**2. March 11, 2008 SHAC Motion**

The Commission is requested to specify the Commission Member and Staff Member required for this Sub-Committee.

It was Moved by Commissioner Stibbs  
Seconded by Commissioner Farrand  
That the SHAC forms a temporary  
Sub-Committee for Damage Prevention and Heritage Protection consisting  
of the following members:

- 1) Councillor Higginbotham as the Chair;
- 2) Commission Farrand as a Committee member;
- 3) A. Kopystynski as staff support;
- 4) An RCMP representative;
- 5) A Fire representative; and
- 6) A By-law representative.

Carried

### **3. Grand Fir Tree**

Email dated April 19, 2008 from Commissioner Stibbs requesting action by the City for the Grand Fir Tree.

- This item was dealt with earlier in the meeting.

### **4. Outstanding List**

List of outstanding items from SHAC meetings (presented quarterly).

#### **Updates to Outstanding List**

##### **(a) Kensington Prairie School**

Emails from staff advising of status of security to school.

- Item dealt with by staff.

### **5. Commissioner Absences**

Legislative Services advised the SHAC that Commissioner Sidhu has, as of the April 30, 2008 SHAC meeting, been absent for three consecutive meetings and there has been no specific reason for those absences relayed to the City Clerk.

It was Moved by Commissioner Stibbs  
Seconded by Commissioner Monk  
That the SHAC recommends to Council that  
in light of the three (3) consecutive missed SHAC meetings of  
Commissioner Satnam Singh Sidhu, with no reason having been relayed to  
the City Clerk, that Legislative Services send a letter to Commissioner  
Satnam Singh Sidhu advising that his position on the SHAC will be  
terminated and a replacement found, as per By-law No. 13282, A By-law  
to establish a Surrey Heritage Advisory Commission and as per section  
13(h) of By-law No. 13282 – *“Council shall be advised of any member  
who misses three consecutive meetings or three meetings within a six  
month period. Council shall consider the impact of the absences and shall  
fill the vacancy by reappointing the member or appointing a new member  
to fill the balance of the unexpired term.”*

Carried

## 6. Camp Kwomais

- Request from the Commission was made to have an update on the status of this site.

The Senior Planner (Heritage) made the following comments:

- Parks, Recreation & Culture is coordinating the review concerning future use of Camp Kwomais. The Commission will be kept apprised of any news concerning this site. The Commission has placed the Camp on the Surrey Heritage Register mainly for its landmark and natural landscape value.

## 7. Potential Future Heritage Property

Commissioner Farrand made the following comments:

- There is a house located at 14106 Grosvenor Road which used to be home to the famous Magician, Leon Mandrake. This property should be looked at and possibly given heritage status.

It was Moved by Commissioner Farrand  
Seconded by Commissioner Lindenbach  
That the SHAC recommends to the  
General Manager, Planning and Development that staff add the house  
located at 14106 Grosvenor Road that belonged to the famous Magician,  
Leon Mandrake to the Surrey Heritage Inventory for future review.

Carried

**H. NEXT MEETING**

The next meeting of the Heritage Advisory Commission is scheduled for May 28, 2008 in the Mayor's Executive Boardroom - 9:00 a.m.

**I. ADJOURNMENT**

It was

Moved by Commissioner Stibbs  
Seconded by Commissioner Farrand  
That the Surrey Heritage Advisory

Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 1:44 p.m.

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Margaret Jones, City Clerk

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Councillor Higginbotham, Chairperson  
Surrey Heritage Advisory Commission