

Present:

Chair - H. Lindenbach
W. Farrand
J. Foulkes
R. Hart
B. Hol
B. Paton
L. Tannen
W. Tracey

Absent:

Councillor Steele
M. Petrovic, Engineering
J. O'Donnell, Parks, Recreation
and Culture

Staff Present:

J. McLeod, Planning & Development
E. Schultz, Planning & Development
P. Heer, Planning & Development
M. Allison, Planning & Development
P. Lau, Planning & Development
L. Panko, Parks, Recreation and Culture
N. Dyrbye, Legislative Services

A. ADOPTION OF MINUTES

It was Moved by Commissioner Hol
Seconded by Commissioner Tannen
That the minutes of the Surrey Heritage
Advisory Commission of October 14, 2009, be adopted, as circulated.
Carried

B. DELEGATIONS**1. Preet Heer, Planning & Development**

Re: Anniedale-Tynehead NCP Heritage Overview

The following comments were made:

- The purpose of this presentation is to report on the heritage component of the Neighbourhood Concept Plan (NCP) process for the Anniedale-Tynehead area. The Commission had asked that they be involved in developing the guidelines for this area.
- An NCP process is underway for a portion of South Port Kells bounded by Harvie Road and 168th Street, with Highway #1 to the North and Agricultural Land Reserve (ALR) land to the South.
- In 2005, Council approved a General Land Use Plan for the area. The layout was very general in terms of what kind of land uses would be appropriate, the population and employment densities, etc. At that time the area was divided into neighbourhoods for the preparation of more detailed NCPs.
- There is still a lot of work going on in the area with the widening of Highway #1 and the Golden Ears Way and more information is needed from the Ministry of Transportation and Translink.
- Due to transportation and servicing issues, work on the plan was temporarily suspended. Work has advanced on Highway #1, and a petition was received in early 2009 from approximately 125 residents wanting the plan to continue. In

May 2009, Council approved the Terms of Reference to start the plan for the Anniedale A and B and the Tynehead neighbourhoods of South Port Kells.

- There are two sites in this area that are currently on the Heritage Register and the study has recommended focusing on the preservation of these sites.
- The two sites on heritage register are the Tynehead Community Hall and the Old Anniedale School. These sites are also protected by By-law.

Commissioner Foulkes arrived at the meeting at 5:08 p.m.

- As well, there are some significant trees that have been identified in the area, namely the Charlie Perking memorial tree. Staff identified other areas for possible tree preservation and the use of cluster development to preserve trees and topographic features.
- The two options for developing this plan are to have a large commercial area around Highway 15 and on the Tynehead side have a village/commercial feel. The Citizens' Advisory Committee has been working with the City to develop the land uses.

The Commission made the following comments:

- Concern was raised for the amount of trucks that will be driving on 96th by the Tynehead Hall and possible adverse effects to this area. If there are too many trucks, the heritage ambiance of the area will be lost.
- Suggestion was made that staff should give consideration to creating a land use designation that is heritage/commercial.
- Concern was raised for Tynehead Hall and that there is an issue with parking on the site. Perhaps there could be a different use for the building to accommodate the changes proposed in the area.
- Suggestion was made to show the location of potential heritage features on the mapping which would emphasize the pockets that need to be considered.

The following comments were made in response to the Commission:

- It is the City's hope that many of the trucks will chose to use the South Fraser Perimeter Road once construction is complete which should help to lessen the impact through the City.
- There will be a Public Open House at Shannon Hall on Wednesday, November 25, 2009 from 5:30 p.m. to 8:00 p.m. with a presentation at 6:30 p.m. concerning this NCP and the Commission is invited to attend and provide further commentary regarding this issue should they be interested.

P. Heer left the meeting at 5:42 p.m.

2. **Mark Allison, Planning & Development**

Re: Sustainable Development Checklist

The following comments were made:

- The Sustainability Charter is broken down into a number of goals. In terms of heritage, the Charter promotes a society where all residents feel a sense of belonging. With respect to historical assets, it is encouraged to promote and preserve the natural, built and social aspects.
- The City has looked at a number of models of sustainability checklists throughout BC, and British Columbia is actually quite a leader in North America in this area. In going through the Charter, items that apply have been picked out and will be reflected in the checklist. The checklist will be applied primarily through re-zonings, OCP amendments and development permits. When reaching this point, the developer will be asked to fill out the checklist. Following this, staff will provide a brief summary to Council, who will have the final discretion over any heritage matters.
- There will be two types of consultation concerning this checklist including City Committees and Community Stakeholders. The plan for initiating the checklist is to start with an information campaign with the development community and then integrate the checklist into part of the development application process.
- The City is requesting that two volunteers from this Commission step forward to be a part of the development process for the checklist. The first meeting will be on December 9, 2009 from 6:00 p.m. to 8:00 p.m.

The Commission made the following comments:

Commissioner Hol and Commissioner Farrand volunteered to attend the Sustainable Development Checklist Workshop.

- The overall checklist needs to be strong; Surrey needs to be more of a leader with respect to both sustainability and heritage.
- Volunteers should report back to the Commission in January concerning this issue.

M. Allison left the meeting at 6:04 p.m.

C. CORPORATE REPORTS

1. PLANNING & DEVELOPMENT

- (a) **Proposed House Plans for Charles Bell House Replica at
16588 Old McLellan Road
File: 7905-0019-00**

Memo dated November 10, 2009 from the Manager, Area Planning & Development – North Division.

The following comments were made:

- The owner of the Charles Bell House entered into a Heritage Revitalization Agreement (HRA) to restore, maintain and relocate the house to lot 16 of the 36 lot subdivision application. However, there

was a fire in January of 2008 and the house was later demolished without authorization.

- As part of the HRA, the applicant is required to apply for a Heritage Alteration Permit (HAP) and build a replica of the House.
- Since that time, the applicant has submitted plans for the replica that staff have been reviewing on an ongoing basis. There are some outstanding issues that still need to be resolved.

The Commission made the following comments:

- It seems as though the garage does not have the same cladding as the house did.
- The driveway plans are not quite clear in character. Suggestion is to have something like stamped concrete used.
- Question was raised as to how the City will ensure that the \$15,000 required from the developer is in fact paid.
- Comment was made that there is no definition provided as to what the window material is and that there should be 'muntins' installed to keep with the original look of the windows.
- Question was asked whether the owner had kept the stones from the original retaining wall.

The following comments were made in response to the Commission:

- The owner has saved the stones from the retaining wall and are being stored until the house is re-built. The applicant also needs to identify on the site plan where these will be used.
- Work on the three lots is still on hold until everything is done, the \$15,000 paid and the City is ready to issue a permit.

It was

Moved by Commissioner Farrand
Seconded by Commissioner Foulkes
That the Surrey Heritage Advisory

Commission recommends to the General Manager, Planning & Development that the replica of the Charles Bell House be completed and final occupancy permit be granted prior to removing the 'no build' covenants on the two additional lots.

Carried

The Commission made the following additional comments:

- The quality of the work needs to be inspected and supervised by an expert to ensure that the heritage details are replicated properly.
- Question was raised whether both the interior and exterior of the building need to be replicated.
- Comment was made that a policy should be drafted as to how the Commission should deal with these type of circumstances in the future. Perhaps researching how other cities deal with replicas could be helpful.

The following additional comments were made in response to the Commission:

- The HAP applies to the exterior of the building.

It was

Moved by Commissioner Foulkes
Seconded by Commissioner Tracey
That the Surrey Heritage Advisory

Commission recommend to the General Manager, Planning & Development that in order to ensure that the reconstruction of the Charles Bell House is undertaken in such a way that is an actual replica and that the architectural details are accurately replicated, that the contract for the heritage consultant who prepared the heritage conservation plan be extended to include the monitoring of the construction of the replica and the cost of this be passed onto the applicant.

Carried

It was

Moved by Commissioner Hart
Seconded by Commissioner Hol
That the Surrey Heritage Advisory

Commission recommend to the General Manager, Planning & Development that the applicant be required to address the following outstanding items concerning the Charles Bell House:

1. Window wells are required to be shown on the plans and should be screened by landscaping;
2. The detail materials of the proposed handrails are required;
3. Clarification is required of the details of the "mouse-toothed necking";
4. The driveway to the garage should be a material which is complementary to the heritage character of the Bell House. Proposed material is "broom finished concrete", which is very modern in character;
5. A landscape plan is required to reflect the location of trees to be retained and/or removed, along with proposed landscaping to be complementary to the character of the Charles Bell House;
6. The rock wall is required to be relocated to this lot and shown on the site plan and landscape plan;
7. The extent of fencing is required to be shown as part of the landscape plan package;
8. A colour and materials board is required to be shown as part of the landscape plan package;
9. Payment of \$15,000.00 for the loss in heritage value of the Charles Bell House;
10. Ensure that the replicated windows are of the same construction as the original windows to compliment the character of the Charles Bell House (i.e. wood construction with surface applied wood muntins and internal back-to-back spacer bars to align with the surface applied muntins to match original).
11. Ensure that the design of the garage compliments the house and that like materials are used. Also ensure that the garage door is of a "heritage style".

Carried

P. Lau left the meeting at 6:50 p.m.

(b) **White Rock Seventh Day Adventist Church – 16017 – 8th Avenue**
File: 6800-10

Memo dated October 28, 2009 from the Manager, Long Range Planning and Policy Development.

It was
Commission receive the information concerning the White Rock Seventh Day Adventist Church.

Moved by Commissioner Hart
Seconded by Commissioner Foulkes
That the Surrey Heritage Advisory

Carried

(c) **Anniedale Methodist Church - Inspection**

Memo dated November 12, 2009 from the Manager, Long Range Planning and Policy Development.

It was
Commission receive the information concerning the Anniedale Methodist Church inspection.

Moved by Commissioner Hart
Seconded by Commissioner Hol
That the Surrey Heritage Advisory

Carried

The Commission made the following comments:

- Question was raised as to why the building was not insured so that it would have had coverage from the fire. Owners of heritage buildings need to be made aware of insurance.

The following comments were made in response to the Commission:

- Staff have had conversations with the owners about insurance, and from their comments it was gathered that replacement insurance for a heritage building is extremely expensive and cost prohibitive.

(d) **Heritage Foundation Feasibility Study and Heritage Strategic Review – Consultants – Verbal Update**

The following comments were made:

- There have been two expressions of interest concerning the Heritage Foundation. An RFP was sent out by the City and the responses are currently being reviewed.
- With respect to the Heritage Strategic Review, this was sent out to seven consultants and it is closing at 3:00 p.m. on November 26, 2009.

So far, one consultant has advised that they do not currently have the time, so where it stands right now is at six.

The Commission made the following comments:

- This should be an agenda item for the December meeting to review.

(e) Wild Play Park – Verbal Update

The following comments were made:

- The WildPlay Element Park proposal has been forwarded to the Environmental Advisory Committee, the Agricultural Advisory Committee and will soon be going to the Parks and Community Services Committee. So far, all have approved the proposal.
- A public open house was held on November 10th.

(f) HAC Task List

File: 0540-20

The following comments were made:

It was Moved by Commissioner Tannen
 Seconded by Commissioner Hol
 That the Surrey Heritage Advisory
 Commission recommend to the General Manager, Planning and Development that the
 motion Council made to consider having funds put aside to investigate development of a
 heritage precinct be added to the HAC task list.

Carried

2. PARKS AND RECREATION

(a) Heritage Week 2010 Bus Tour

Memo dated November 4, 2009 from Lana Panko, Curator, Historic Stewart Farm, Heritage Services.

The following comments were made:

- It is always great to have the Commission involved in this event. They will be touring 38 sites through eight towns.
- Please contact Heritage Services to sign up to be part of the tour.

(b) New Architectural Exhibit

Memo dated November 4, 2009 from Lana Panko, Curator, Historic Stewart Farm, Heritage Services.

The following comments were made:

- There will be an architectural heritage exhibit March 6 – 9, 2010 at Stewart Hall on the Historic Stewart Farm site. This is an opportunity to let people know how heritage works in Surrey.
- It is requested that two members from the Commission volunteer to participate on the planning committee for the development of a new Heritage Services architectural exhibit.

Commissioner Farrand and Commissioner Hart volunteered to sit on the committee.

(c) 2010 Heritage Week "Friends of Heritage" Awards

Memo dated November 3, 2009 from Jacqueline O'Donnell, Manager of Heritage Services.

The Commission made the following comments:

- Each Commissioner should make effort to nominate at least one person this year.
- Suggestion was made to follow up with Heritage Services concerning the unveiling of storyboards as this normally happens during heritage week.

3. ENGINEERING

There were no reports from Engineering.

4. LEGISLATIVE SERVICES

(a) Arthur Hedley House – Application for Financial Assistance

The Commission made the following comments:

- Perhaps we should request the applicant go with the quote from Personal Touch Painting as opposed to Master Painting which was their first choice because Personal Touch's paint is a better quality product.

It was

Moved by Commissioner Hol
Seconded by Commissioner Tannen
That the Surrey Heritage Advisory

Commission recommend to Council that the applicant for the Arthur Hedley House select Personal Touch Painting and Nor-Del Glass Ltd. to perform the works as per the Application for Financial Assistance.

Carried with Commissioner Paton opposed

D. CORRESPONDENCE

There were no Correspondence items.

E. INFORMATION ITEMS

It was Moved by Commissioner Tannen
Seconded by Commissioner Hol
That the Surrey Heritage Advisory
Commission receive the Information Items.
Carried

1. **Regular Council Public Hearing Minutes – October 5, 2009**
RES.R09-1669
2. **Regular Council Public Hearing Minutes – October 19, 2009**
RES.R09-1833
3. **Regular Council Public Hearing Minutes – October 19, 2009**
RES.R09-1842
4. **Regular Council Public Hearing Minutes – November 2, 2009**
RES.R09-1924
RES.R09-1925
5. **Flavours of Surrey – Commissioner Hol**
File No. 8200-20

F. SUBCOMMITTEE/LIAISON UPDATES**G. OTHER COMPETENT BUSINESS**

1. **Reminder for Eligible Commission Members to re-apply for another term on the Surrey Heritage Advisory Commission.**

It was requested that Legislative Services send out emails to members who are required to re-apply to serve on the Commission.

2. **Approval of the 2010 Meeting Schedule.**

The Commission made the following comments:

- Suggestion was made to have the July meeting moved up so Council will be able to receive the motions before their summer break.

- Further suggestion was made to leave the schedule as is and move meetings closer to their date if necessary.

It was

Moved by Commissioner Hol
Seconded by Commissioner Hart
That the Surrey Heritage Advisory

Commission adopt the 2010 meeting schedule as presented.

Carried

3. Loyal Orange Lodge – Motion from July 23, 2009 meeting

"It was

*Moved by Commissioner Foulkes
Seconded by Commissioner Hart
That the Surrey Heritage Advisory*

Commission will discuss finding a permanent location for the Loyal Orange Lodge at the September 30, 2009 meeting.

Carried"

The Commissioner made the following comments:

- Commissioner Foulkes will report regarding this item at the next meeting.

4. Commission to decide on possible December meeting date.

The Commission decided to have a meeting scheduled for Wednesday, December 16, 2009.

Legislative Services is to send out an email confirming the date.

5. Pedestrian Crossing

The Commission made the following comments:

- It appears that the City has installed a pedestrian crossing island on the 6100 block of 107th Street and King George Highway. The Commission has been asking for something similar to be installed at 24th Avenue to access the Semiahmoo Trail for a long time.

It was

Moved by Commissioner Foulkes
Seconded by Commissioner Tracey
That the Surrey Heritage Advisory

Commission recommend to the General Manager of Engineering that staff look into installing a pedestrian safety island on 24th Avenue to facilitate pedestrian access to the Semiahmoo Trail.

Carried

H. FINANCIALS

1. Heritage Advisory Commission Budget & Expenditure Analysis for 2009.

It was
Commission recommend to the General Manager, Finance and Technology that a representative from the Finance Department come to the Commission to present the Heritage Commission's budget on a spreadsheet that separates the operating budget from the financial assistance and also states what the reserves from previous years are as well as operating budget carry forwards.

Moved by Commissioner Paton
Seconded by Commissioner Tannen
That the Surrey Heritage Advisory

Carried

I. NEXT MEETING

The next meeting of the Heritage Advisory Commission is to be scheduled for Wednesday, December 16, 2009.

J. ADJOURNMENT

It was
Commission meeting do now adjourn.

Moved by Commissioner Hart
Seconded by Commissioner Tannen
That the Surrey Heritage Advisory

Carried

The Surrey Heritage Advisory Commission adjourned at 8:10 p.m.

Jane Sullivan, City Clerk

H. Lindenbach, Chairperson
Surrey Heritage Advisory Commission