



# City of Surrey

## *Social Planning Advisory Committee*

### *Minutes*

Executive Boardroom  
City Hall  
14245 - 56 Avenue  
Surrey, B.C.  
**THURSDAY, SEPTEMBER 27, 2007**  
Time: 7:08 p.m.  
File: 0540-20

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**Present:**

Chairperson – J. Villeneuve  
Councillor Gill  
L. Alexander  
Kuldip Ardawa  
Robin Campbell  
G. Gill

**Absent:**

Dr. Malik  
H. Parhar

**Staff Present:**

H. Dmytriw, Legislative Services  
A. Murphy, Senior Social Planner  
P. Heer, Social Planner

**Guest:**

Nancy Henderson, SPARC

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**A. ADOPTION OF MINUTES**

1. Minutes of the June 28, 2007 Social Planning Advisory Committee to be adopted.

It was

Moved by Councillor Tom Gill  
Seconded by Lara Alexander  
That the minutes of the Social Planning  
Advisory Committee meeting held on June 28, 2007, be adopted.  
Carried

**B. DELEGATION**

**C. BUSINESS ARISING FROM THE MINUTES**

1. As per the minutes of the April 19, 2007 meeting, the Social Planning Advisory Committee recommend that Council approve the Terms of Reference as attached as Appendix A.

It was

Moved by Lara Alexander  
Seconded by Robin Campbell  
That the Social Planning Advisory  
Committee adopt the Terms of Reference with the amendment to add the number  
of terms to maximum of three consecutive terms.  
Carried

Further discussion ensued and it was noted that as a result of the workshop and the newspaper ad (seeking next term committee members) to increase the Social Planning Advisory Committee membership numbers to eight community members and one alternate (should quorum need to be attained or if a member drops off the committee).

It was  
Moved by Kuldip Ardawa  
Seconded by Robin Campbell  
That the Social Planning Advisory  
Committee recommend that Council increase membership to eight community  
members and one alternate and to accept the Terms of Reference as revised.  
Carried

**D. NEW BUSINESS**

**E. CORRESPONDENCE**

1. Invitation from Semiahmoo Planning Group to attend the Community Action Network of White Rock & Surrey (CAN).

It was  
Moved by Councillor Tom Gill  
Seconded by Kuldip Ardawa  
That the Social Planning Advisory  
Committee receive the correspondence as information.  
Carried

**F. NEXT MEETING**

The next meeting of the Social Planning Advisory Committee is scheduled for Thursday, October 25, 2007 at 7:00 pm in the Executive Boardroom.

**G. ADJOURNMENT**

It was  
Moved by Robin Campbell  
Seconded by Tom Gill  
That the Social Planning Advisory  
Committee meeting do now adjourn.  
Carried

The Social Planning Advisory Committee adjourned at 7:17 pm.

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Margaret Jones, City Clerk

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Councillor Judy Villeneuve, Chairperson  
Social Planning Advisory Committee

## SOCIAL PLANNING ADVISORY COMMITTEE

## APPENDIX A

## TERMS OF REFERENCE

1. Purpose

The purpose of the Social Planning Committee is to provide advice to Council and to undertake initiatives to enhance the social well-being of the present and future residents of Surrey.

2. Responsibilities

- (a) To advise and make recommendations to Council on policies, priorities, new initiatives and direction to maintain and improve the social well-being of Surrey residents.
- (b) To hear and respond to delegations by community groups, social service agencies and others and make recommendations to Council.
- (c) To advise and make recommendations to Council on the implementation of the Plan for the Social Well-Being of Surrey Residents.
- (d) To liaise, on behalf of Council, with public and private agencies including senior governments, to encourage the provision of programs and services for Surrey residents.
- (e) To consider other social planning issues as may be referred by Council.

3. Membership

- (a) One member of City Council shall be appointed annually by the Mayor to serve as Chair of the Committee.
- (b) Members of the Committee shall be appointed by Council, and shall consist of at least one member of Council, and **eight** community members. The latter shall include representatives of community groups or social agencies.
- (c) Members of the Committee shall be appointed for a term of two (2) years, **to a maximum of three consecutive terms.**
- (d) The Committee shall select a vice-Chair from among its members on an annual basis.
- (e) Any member who is absent from three consecutive meetings of the Committee, or in excess of one-third (1/3) or more of all meetings over any six (6) month period without leave of absence from the Committee, or without reason satisfactory to the Committee, shall forthwith cease to be a member of the Committee.
- (f) Council shall appoint **one** alternate member to the Committee on an annual basis.

4. Meetings

- (a) Meetings shall be held at the call of the Chair.
- (b) A quorum for the meeting shall be one half of the Council appointed members plus one member.
- (c) Minutes of meetings of the Committee shall be recorded by the Legislative Services Department and be forwarded by the City Clerk to a Regular Council meeting as

information and, where recommendations are included in the minutes, for approval by City Council.

- (d) Staff assistance will be provided to the Committee, as necessary, by: Social Planning Section of the Planning and Development Department and staff of other Departments as necessary.