A. ITEMS FOR DECISION

2. Semiahmoo Library/RCMP District Office Public Art - Artist Selection

It was Moved by A. Flather
Seconded by K. Phillips
That the Public Art Advisory Committee accept the recommendation of
the Selection Panel to select Nancy Chew and Jacqueline Metz of Muse Atelier Architecture for phase one of
the Semiahmoo Library/RCMP District Office Public Art Project.

Carried

3. Fleetwood Ceramic Mural and Mosaics – Public Art Inventory

It was Moved by C. Severson
Seconded by E. Milaney
That the Public Art Advisory Committee accepts the Fleetwood Ceramic
Mural and Mosaics into the Public Art inventory pending the resolution of the copyright and moral rights
outstanding.

Carried

B. ITEMS FOR DISCUSSION

1. PAAC Recruitment

It was Moved by A. Flather
Seconded by R. Dhir
That the Public Art Advisory Committee amend their terms of reference
to include the 10th member as an alternate to the committee, and; for the alternate to serve a one-year
renewable term for a maximum of three consecutive years.
Seconded by K. Phillips
That the minutes of the Public Art Advisory Committee meeting held on September 27, 2002 be adopted.
Carried

2. **Semiahmoo Library/RCMP District Office Public Art - Artist Selection**

The Public Art Coordinator described the process by which the Selection Panel came to their decision regarding recommending Nancy Chew and Jaqui Metz of Muse Atelier Architecture for phase one of the Semiahmoo Library/RCMP District Office Public Art Project. She noted there were presentations by 5 artists/artist teams: Mandy Boursicot and Lynn Ruscheinsky, Katherine Kerr, Nancy Chew and Jaqui Metz, John Nutter, and Koryn Rolstad. Of these five, the Selection Panel felt Muse Atelier came most prepared, were best qualified and presented the most concepts. The Public Art Coordinator presented the conceptual drawings Jacqui and Nancy had prepared for their presentation.

It was Moved by A. Flather
Seconded by K. Phillips
That the Public Art Advisory Committee accept the recommendation of the Selection Panel to select Nancy Chew and Jacqueline Metz of Muse Atelier Architecture for phase one of the Semiahmoo Library/RCMP District Office Public Art Project.
Carried

3. **Fleetwood Ceramic Mural and Mosaics – Public Art Inventory**

The Community Art Coordinator noted that the Public Art Donation Application Forms for both the Fleetwood Ceramic Mural and Mosaics submissions had been distributed at the last meeting. Some of the details discussed for both submissions included site selections, cost implications, types of donations, documentation (details), proposed budget/funding sources and copyright information.

The Public Art Coordinator took the committee through the relevant sections of the guidelines and procedures for Gifts, Donations and Bequests of Artwork, Acquisitions and De-Accessioning. Specific details discussed included:

- The Criteria for Acceptance
- The Staff Preliminary Review procedures
- The Technical Review procedures
- PAAC Consideration for Acceptance procedures
- The Memorandum of Agreement procedures.

The Chair asked the committee if these guidelines/procedures required further review or if members had any concerns. There was some discussion regarding the current submissions and how they would apply to Part 3.a. and Part 3.b. of the PAAC Consideration for Acceptance procedures.

Upon further clarification from both the Public Art Coordinator and the Community Art Projects Coordinator, it was agreed that the two projects must go through as two separate donations as they originate from different sources. Currently, the Legal Department is reviewing the legal copyright as it may apply to the donation of the ceramic tiles from Kwantlen University College and Fraser Valley Potter's Guild.

The Chair suggested that the current donation process needs to be accommodating; the donation forms need to be filled out in a timely manner; that this statement should be included on the donation forms and; that staff should assist the donor/applicant when filling out the donation forms.

It was Moved by C. Severson
Seconded by E. Milaney
That the Public Art Advisory Committee accepts the Fleetwood Ceramic Mural and Mosaics into the Public Art inventory pending the resolution of the copyright and moral rights
Councillor Steele left the meeting at 1:48 p.m.

B. ITEMS FOR DISCUSSION

1. PAAC Recruitment

The Public Art Coordinator reviewed the information provided by Legislative Services regarding the alternate term position requirements (attendance requirements, voting privileges and powers, and length of term,) and the new member's remaining and future length of term.

There was brief discussion regarding the alternate's attendance, role and length of term. The committee stated that it would be beneficial for the alternate to attend most meetings and that the length of term would be a one-year renewable term, serving up to a maximum of three consecutive terms.

It was Moved by A. Flather Seconded by R. Dhir
That the Public Art Advisory Committee amend their terms of reference to include the 10th member as an alternate to the committee, and; for the alternate to serve a one-year renewable term for a maximum of three consecutive years.

The Public Art Coordinator informed the Committee that, for the person completing Alice Mansell's final year of her three year term, this person would be able to be reappointed in December 2003 to the Committee for their first full 3 year term (expiring November 2006). At this time the person might be limited to a subsequent 2 year term instead of a 3 year term because of the 1 year term this person had filled for A. Mansell. In other words, this person would be able to serve for six consecutive years before being required to take a year off.

It was decided that the consideration of skills for the new member would be left up to the committee members when assisting in the recruiting process. Currently, there are two positions open and one application has been received. The Manager of Community Development Services suggested that possibly in the future, a recruitment process could be developed to assist the committee when recruiting new members.

2. Community awareness and PAAC member roles

The Public Art Coordinator provided a brief update regarding improving the community's awareness of the program and processes.

The committee recognizes that improving community awareness and involvement would greatly enhance the program. The benefits to creating this awareness prior to the development of the artwork is also recognized.

The Public Art Coordinator also pointed out that building public awareness of program processes such as Gifts, Donations and Bequests of Artwork and Acquisitions would allow community to make informed decisions about entering into such agreements. The Manager of Community Development Services added that the role of supporting public awareness and involvement is the role of both staff and committee. The Committee agreed that their role includes promoting the program and its processes to the community.

Committee members provided some suggestions to improve community awareness:

- Have artists visit proposed public art locations and talk to the public on site.
- Ensure PAAC members are kept up to date on current projects, and provide them with adequate/available resources to assist the public if information is needed
- PAAC members, when given the opportunity, explain the program and processes in place to help the public understand how things work, etc.
- Have the public or invite guests to attend PAAC meetings
- Inform the public through community meeting processes (i.e. using aerial maps define the parameters of the community and send each residence notification, etc.)
The Manager of Community Development Services referenced issues around community awareness currently experienced by other Public Art programs in the Lower Mainland offering that this information is useful to our younger program to assist us in avoiding common pitfalls.

3. Adjustments to Communications Plan

The Public Art Coordinator suggested delaying the development of the public art program brochure until all pre-policy projects are officially included into the public art inventory and that all forms were properly processed.

Information sheets are to be provided at the appropriate facilities in order for information to be available to the public. The website will be updated.

C. ITEMS FOR INFORMATION

1. Community Art Matching–fund Pilot Program

The Community Arts Coordinator provided the committee with the draft copy of the pilot program for the Community Art Matching-fund Program. It was asked that the committee members review this item, as it will be discussed at the next meeting.

A five member panel is suggested and that the panel would be in charge of building the program and selecting the projects. PAAC members were asked to consider their availability to sit on this subcommittee and if they knew of anyone in the community that would like to participate in this two-year pilot project.

D. PROJECT UPDATES (Ongoing)

1. Surrey Arts Centre Redevelopment

There were no new developments, however the project due date is projected for November 29, 2002. An update will be provided at the next meeting.

2. Semiahmoo Library/RCMP District Office Public Art Project

There was nothing to report.

E. ANY OTHER COMPETENT BUSINESS

1. Visionary Bus Tour

The Public Art Coordinator asked the committee for input regarding the bus tour's future organizational ideas and improvements if needed.

F. NEXT MEETING DATE

The next meeting of the Public Art Advisory committee is scheduled for Friday, November 15, 3:30 p.m. in the Mayor's Boardroom.

G. ADJOURNMENT
It was Moved by C. Severson
Seconded by E. Milaney
That the Public Art Advisory Committee meeting do now adjourn.
Carried

The Public Art Advisory Committee adjourned at 2:20 p.m.

__________________________________________
Chairperson