

**Present:**

Chairperson: Councillor Hepner  
Councillor Gill  
C. Annable  
B. Burnside  
S. Hundal  
T. Allen, School Board Trustee

**Regrets:**

R. Benson  
R. Gorman  
G. Rai

**Guest Observers:**

J. Donnelly

**Staff Present:**

L. Cavan, General Manager, Parks, Recreation & Culture  
O. Croy, Manager, Parks  
L. White, Manager, Community & Recreation Services  
D. Vestergaard, Administrative Coordinator, Parks, Recreation & Culture  
L. Anderson, Legislative Services

It was requested that the Agenda be revised to include a second delegation under item B.2, Greg Timm and Brittney Ballance, Canadian Open Fastpitch International Society.

It was

Moved by Councillor Gill  
Seconded by C. Annable  
That the Agenda be amended, as requested.  
Carried

**A. ADOPTION OF MINUTES**

It was

Moved by Councillor Gill  
Seconded by C. Annable  
That the minutes of the Parks, Recreation and Sport Tourism Committee of April 18, 2012, be adopted.  
Carried

**B. DELEGATIONS****1. Stan Floyd**

Stan Floyd was in attendance to share ideas on future ice rinks in Surrey. Mr. Floyd distributed copies of a document entitled "Floyd's HELP Hockey Association (Hockey for Everyone who Loves to Play), a not for profit association, and provided a history of his recreational background and enthusiasm for hockey. Additional comments were as follows:

- I have been involved in hockey for most of my life. A lot has changed and a lot continues to be the same.
- I have specialized in recreation facilities, highlighted by being the person that had the idea (and put together) to build four ice rinks under one roof, and expanded to add a further four rinks, now "Burnaby 8 Rinks".
- I compliment Surrey for the excellent parks programs and facilities, however the number of ice rinks relative to the population of Surrey is very unbalanced.

- The recent hosting of the Olympics provided the region with a new ice rink that cost in the neighbourhood of \$15m dollars. Having the facility is great, however it doesn't have to cost that much to be able to provide basic and functional facilities to the residents of Surrey.
- I would like to suggest a concept which could increase the recreational participation in Surrey potentially by thousands.
- When looking at the City owned land on Scott Road between the Scott Road Skytrain station and the Home Depot store, it was noted that the amount of land would be an ideal location to install structures (not rinks), steel framed and covered by fabric, which could accommodate recreational opportunities throughout the rainy winter months. In particular, an Olympic sized rink (100 feet wide as opposed to 85 feet wide), so that dividers can be placed across the middle to accommodate some minor hockey. There are all kinds of different structures that can be seen on the internet, many of which are used for ice rinks, one of which is in Saskatoon. (Mr. Floyd offered to email examples.)
- At present, it is impossible to accommodate everyone indoors, and unlike the rest of Canada, our rainy weather prevents us from enjoying as many opportunities to play hockey outside.
- One of the better means of accommodating people to play is an ice rink (which occupies only ½ acre of land). Looking at a traditional ice rink, it has a brine system and an ammonia system, which is a very energy expensive way to do it. I am proposing a shelter with a traditional rink inside, however you have brine lines in ice mats that are put out to cover the floor to run the ice for the cold, wet months.

In closing, Mr. Floyd reviewed the current public ice rental rates and suggested there may be positive support from the casual adult hockey players and teams willing to pay a higher rental fee for the proposed sheltered rinks in order to have the opportunity to play more often. The increased fee would eventually offset the building and material costs and could also offset the costs of providing affordable recreation opportunities for more youth.

The Committee thanked Mr. Floyd for his presentation.

**2. Greg Timm and Brittney Ballance, Canadian Open Fastpitch International Society**

Canadian Open Fastpitch International Society (COFIS) representatives Greg Timm, Chairman and Brittany Prentice, Executive Director, were in attendance to provide information on the upcoming Scotiabank Canadian Open Fastpitch International Championship (the Championship), being held at a number of facilities throughout Surrey, June 30 – July 8, 2012. A brief history of the COFIS was given and a PowerPoint presentation was also provided. Comments were as follows:

- COFIS is a registered not-for-profit society, represented by seven Directors, 43 Host Committee members, five community liaisons and over 400 volunteers (mostly from Surrey).
- The Mission Statement is to advocate and encourage the development of the sport of softball by staging a first class, family oriented elite international fastpitch event for girls 16 and under and young women under 19, and to

provide a source of inspiration and mentorship to the youth of the sport and impart an entertaining, fun-filled sporting experience for the spectator.

- It is expected that this first class event will not only promote the sport, but inspire young talent and enhance community involvement.
- The event will feature an International Invitational Tournament featuring the National teams of 14 countries (90-100 participating teams from around the world): Australia, Brazil, Canada, China, Ecuador, Great Britain, Indonesia, Japan, Mexico, New Zealand, Peru, Puerto Rico, USA, Venezuela.
- With more than 350 ballgames and over 1,300 participating athletes, it will be the largest international women's fast pitch tournament ever hosted in Canada, one of the top three women's fastpitch events in the world for 2012, and among the largest women's only sporting events in BC in 2012.
- Last year's event received \$1.8 million in earned media and \$450,000 in promotional media – all highlighting Surrey! Featured on all three national newscasts – CTV, Global and CBC and engaged in vast social media plans (including Twitter and Facebook). This year's promotional media has already almost reached \$500,000.
- Typically the gate attendance throughout the ten days is over 100,000.
- It is anticipated that there will be in excess of 5,000 hotel room stays required to accommodate the 600 – 800 delegates, trainers, doctors, coaches, ISF representatives, etc.
- During the event, the Women's National teams are travelling through Surrey on their way to the World Championships in Whitehorse, Yukon for the following week.
- The COFIS has formed an exploratory committee to look at placing a bid to host the 2016 ISF Women's World Championships (the current ISF membership is 124 member countries).
- In addition to the excellent relationship with the City of Surrey staff (field preparation, etc.), we have met with Mike Fox, Sport Tourism Manager, and also look forward to working with him as much as possible for the event and (optimistically) the anticipated World Championships event.
- Softball was in the Olympics 1996 – 2008 and has now been short-listed to re-enter the Olympics in 2020, which will be voted on during the bid for the host country taking place in Bogotá Colombia in 2013.

In closing, the delegation requested the opportunity to present further to Mayor and Council, a proclamation for "Canadian Open Fastpitch" week in the City of Surrey (June 30 – July 8, 2012), the same assistance as previous years (shared assistance on Canadian fencing and field preparation), and to have someone appointed to sit on their exploratory committee for the World Championships (which could turn into a position on the bid committee).

The Chair thanked the delegation for their presentation, noting that the City has always respected the Canada Cup, now the Canadian Open Fastpitch International Society, as a wonderful model of success.

It was Moved by C. Annable  
Seconded by R. Gorman  
That the Parks, Recreation and Sport  
Tourism Committee support the proclamation for 'Canadian Open Fastpitch  
Week' in the City of Surrey, June 30 – July 9, 2012.  
Carried

#### COMMITTEE RECOMMENDATION:

It was Moved by C. Annable  
Seconded by R. Gorman  
That the Parks, Recreation and Sport  
Tourism Committee recommend that Council receive a delegation from the  
Canadian Open Fastpitch International Society at the Regular Council meeting on  
June 25, 2012, to provide a short presentation.

It was Moved by T. Allen  
Seconded by C. Annable  
That the Parks, Recreation and Sport  
Tourism Committee recommend that a City of Surrey staff member be appointed  
to the exploratory committee for the World Championships.  
Carried

#### C. REQUEST(S) FOR DELEGATION

#### D. OUTSTANDING BUSINESS

#### E. NEW BUSINESS

##### 1. Parks, Recreation & Sport Tourism Terms of Reference

An updated draft Terms of Reference (attached as Appendix I), acknowledging the name change to include sport tourism and change in membership, was provided for the Committee's review.

It was requested that item **3.0 Responsibilities** be amended to include the following:

- "To review the provision of parks and recreation facilities for community and sport tourism purposes."

It was Moved by T. Allen  
Seconded by Councillor Gill  
That the draft Terms of Reference for the  
Parks, Recreation and Sport Tourism Committee, be adopted, as amended.  
Carried

2. **BC Summer Games Update**

File No. 8200-20/B

The memorandum, dated May 2, 2012, from the General Manager, Parks, Recreation and Culture, regarding the above subject line, was reviewed. It was recommended that the Parks, Recreation and Sport Tourism Committee receive the report as information.

It was  
Moved by R. Gorman  
Seconded by S. Hundal  
That the Parks, Recreation and Sport  
Tourism Committee receive the report from the General Manager, Parks,  
Recreation and Culture, dated May 2, 2012, entitled "BC Summer Games - Update",  
as information.

Carried

3. **Build Surrey Program Update**

File: 3900-20

The memorandum, dated May 2, 2012, from the General Manager, Parks, Recreation and Culture, regarding the above subject line, was reviewed. It was recommended that the Parks, Recreation and Sport Tourism Committee receive the report as information.

It was  
Moved by T. Allen  
Seconded by S. Hundal  
That the Parks, Recreation and Sport  
Tourism Committee receive the report from the General Manager, Parks,  
Recreation and Culture, dated May 2, 2012, entitled "Build Surrey Program  
Update", as information.

Carried

4. **Sport Tourism Report – April 2012**

File: 6980-01

The memorandum, dated May 3, 2012, from the General Manager, Parks, Recreation and Culture, regarding the above subject line, was reviewed. It was recommended that the Parks, Recreation and Sport Tourism Committee receive the report as information.

It was  
Moved by T. Allen  
Seconded by R. Gorman  
That the Parks, Recreation and Sport  
Tourism Committee receive the report from the General Manager, Parks,  
Recreation and Culture, dated May 3, 2012, entitled "Sport Tourism Report – April  
2012", as information.

Carried

Comments were as follows:

- The report provides a summary of the monthly activity for the month of April, 2012, from Mike Fox, Sport Tourism Manager.
- A monthly activity report will appear on the agenda regularly so that the Committee will know what the consultant (working with both Surrey Tourism and the City of Surrey) is doing relative to managing opportunities in sport tourism (e.g. who he met with, what opportunities might look like, etc.).
- Most recently, Mike Fox attended the Canadian Sport Tourism Conference held in Richmond. The conference provides information on various events to be held across Canada and is attended by local and national sport organization representatives that are looking to host events. Potential hosts can then sign up to speak to those events by aligning the amenities they have available in their community and then providing a short pitch.
- As the City is a member of the Canadian Sport Tourism Association, Mike also receives information on the numerous bid programs being offered on a regular basis and works with the association in looking at the events that Surrey is capable of hosting. Many new contacts are made through this membership.
- On the tourism side, concern was expressed with regard to the lack of first class business accommodation available in Surrey for hosting world class events. Staff noted that accommodation is a challenge for Surrey, and that for any bids that are of interest, the current hotel structure and capability to service the potential accommodation demand is a high priority in considering the various bids.
- It was noted that a community member in gymnastics has advised there are opportunities and programs in gymnastics that could be advantaged. Staff will follow-up.

## 5. Updating the Sport Tourism Plan

File: 6980-01

The memorandum, dated May 8, 2012, from the General Manager, Parks, Recreation and Culture, regarding the above subject line, was reviewed. It was recommended that the Parks, Recreation and Sport Tourism Committee receive the report as information.

It was

Moved by T. Allen

Seconded by R. Gorman

That the Parks, Recreation and Sport

Tourism Committee receive the report from the General Manager, Parks, Recreation and Culture, dated May 8, 2012, entitled "Updating the Sport Tourism Plan", as information.

Carried

It was noted that the intention is to update the old Sport Tourism Plan to ensure it is not so narrow and definitive and that it provides the opportunity for sport tourism to grow in Surrey. The information received monthly from Mike Fox and the input from the Committee relative to that information, will assist in providing an updated plan for future growth.

**6. Interim Report: Feasibility of a 3<sup>rd</sup> Artificial Field Hockey Pitch at Tamanawis Park**

File: 6140-20/T

The memorandum, dated May 4, 2012, from the Manager, Athletic Field Operations, regarding the above subject line, was reviewed. It was recommended that the Parks, Recreation and Sport Tourism Committee:

1. Receive this report for information; and
2. Provide comments to staff on the value of proceeding at this time with a more detailed analysis related to the continuation of a feasibility study for a 3<sup>rd</sup> artificial turf field hockey pitch at Tamanawis Park.

It was

Moved by S. Hundal  
Seconded by Councillor Gill  
That the Parks, Recreation and Sport

Tourism Committee:

1. Receive the report from the Manager, Athletic Field Operations, dated May 4, 2012, entitled "Interim Report: Feasibility of a 3<sup>rd</sup> Artificial Field Hockey Pitch at Tamanawis Park", as information; and
2. Provide comments to staff on the value of proceeding at this time with a more detailed analysis related to the continuation of a feasibility study for a 3<sup>rd</sup> artificial turf field hockey pitch at Tamanawis Park.

Carried

Comments were as follows:

- One of the requests posed to the Committee from that specific user group is the ability to expand that site for anticipated future growth. The report, as presented, does not really address that request.
- Given that three of the four potential options indicate a disadvantage due to the proximity to power lines, a greater level of diligence, in terms of further analysis and consultation with BC Hydro, is required.
- It should be possible to be able to offer a potential cost estimation within the context of a preliminary review of the next phase.
- Staff provided a review of each of the options outlined in the report. The following was noted:
  - Options 1 and 2 – Both options are possible and could be quite expensive. There are significant grade changes for which substantial retaining walls would need to be engineered (not as aesthetically pleasing), the diamonds would probably have to be reconfigured (may create a challenge with lighting) and with a loss to the amount of parking available and potential tree loss, it may also become an area difficult for surveillance.
  - Option 3 – Has a bit more potential as a number of the grade change problems are eliminated, however the key issues are the displacement of one field and the power lines (1200kv lines with big transmission towers) which would require a tremendous amount of grounding. Staff will engage preliminary discussions with BC Hydro and report back to the Committee.

- Option 4 – Would result in the loss of the grass field, currently utilized by the school for soccer and rugby programs, and potential loss of school district parking stalls along the east perimeter of the proposed field.
- In terms of timing, the user group anticipates the need for a future growth site within the next three years.
- Providing that we know what the boundaries would be which may include the need for the City to engage an electrical engineer, there are some constraints that can be explored further which should be done in a very methodical way and the least taxing on the consulting budget.

#### 7. **Proposed Ticketed Concert at Holland Park**

File: 6140-20/H

The memorandum, dated May 8, 2012, from the Manager of Parks, regarding the above subject line, was reviewed. It was recommended that the Parks, Recreation and Sport Tourism Committee receive the report as information.

Concern was expressed with regard to potential parking and crowd control issues, security to the park and the surrounding area and whether or not such an event would be advantageous to the city. Staff noted the following:

- Shared revenue opportunities for the City are being looked at. The proposal provided a suggested City share which includes food, beverages and merchandise. With that comes the requirement for the City to do due diligence and audit that the City is getting its fair share. If this goes further, we would explore a flat fee in lieu of a percentage of merchandise, food and beverage.
- Certainly we want to proceed with any event cautiously. We would be working through the City's Fest Committee, which has representation from RCMP, BC Fire and Ambulance and the City's Engineering and Parks, Recreation and Culture departments, who evaluate every event and put conditions on the events. Safety and a positive experience is number one.
- Any incremental costs would be covered by the event organizer, John Donnelly, who is also the event organizer and a member of committees for various City events (Fusion Festival, Canada Day, etc.) and takes on the primary liability associated with those events. Mr. Donnelly has a lot of experience, a great track record, and staff are very confident in the relationship that they have built with him.
- Mr. Donnelly would be working at arms' length from the City for this event.
- We have an excellent working relationship with all of the agencies that feed information into the City; great support has been received from the Downtown BIA that brings a lot of positive activity to City Centre.
- To protect some level of privacy a full proposal, that includes the acts anticipated for the concert, has not been provided. However, it can be confirmed that there will be two different stages; an electronic DJ stage and acoustic programming at the other stage. Both of which will be very appealing to mid teens to mid twenties.
- At this point, staff are still in the process of negotiation regarding the event and the necessary details, but staff are confident that the concert can be successfully managed in the context that others have been managed.

The Committee commented as follows:

- It is suggested that the fee would cover the RCMP, etc. That is a community park that belongs to the city and the residents.
- The City is growing and there is only so long that we can offer free events all the time. We need to look at being able to offer this kind of event. We don't have any indoor venues for these types of events, only outdoors. Although the event will be held close to the shopping centre, it will be closed by the time the event really kicks off. Given that the community were consulted in 2003, prior to the development of the park, and were advised at that time that the park would be an event location, it seems that this is exactly the kind of event that we want to encourage. Events to date have been successful and have run very smoothly.
- Many of the events the City puts on are very successful and very expensive too. Philosophically, if we have an individual that has a track record and can provide and meet all conditions then, looking at the cost sharing model, it should be supported that the City share in the revenue, but at least in the immediate term, support groups that come to Surrey and use that park to its potential. To be able to have events where the citizens don't have to leave the city to enjoy is key.
- With respect to the revenue sharing model. The context of the conversation is that we haven't been able to draw too many of these groups. Why then would we be raising the bar? We don't want there to be a deterrent to the events. If we can draw on a regular basis and keep that park active, then we could charge at that time.
- The age of the consumer going also raises a flag.
- It will be Labour Day weekend and the shopping mall might also have a problem with parking spots.
- The shopping centre does have parking monitors on site. If there is an event, those monitors will advise event attendees that the parking is for retail customers only. However, given that it will be on a Sunday night and the shopping centre is only open until 5pm, it is likely that some agreement with the shopping mall can for some available parking stalls (e.g. fifth floor).
- All of the issues noted will be dealt with by the Fest Committee.
- There have been preliminary discussions with regard to some form of shuttle services from Queen Elizabeth Secondary School and the Revenue Canada parking lots, and the proponent has said they would work closely with the shopping mall as well. It is anticipated that a number of attendees will also be coming from the Skytrain and the bus loop nearby.
- The report and proposal is an interesting precedent. However, to reiterate once again, given the past history of not having many events similar in nature, the fees noted in the report are higher than what should be anticipated at this time and as such, we don't want this to be the kind of fee schedule that we base future opportunities on.

It was Moved T. Allen  
Seconded B. Burnside  
That the Parks, Recreation and Sport

Tourism Committee:

1. Receive the report from the Manager of Parks, dated May 8, 2012, entitled "Proposed Ticketed Concert at Holland Park", as information; and
2. Support, in principle, the proposed ticketed concert at Holland Park and direct staff to continue the negotiation process with the proponent.

Carried

## F. ITEMS REFERRED BY COUNCIL

## G. CORRESPONDENCE

## H. INFORMATION ITEMS

## I. OTHER BUSINESS

### 1. Verbal Update

L. Cavan, GM, Parks, Recreation and Culture, provided the following update:

- **Fraser Heights Recreation Centre Expansion opening** - The Fraser Heights Recreation Centre expansion celebration took place on May 5<sup>th</sup>. The community came out to help celebrate the opening and participate in activities. The expansion includes a second gymnasium, a new fitness centre, preschool room and the designation of a youth lounge. The new preschool is designed for the needs of the early years participants. An existing space was re-designated as a youth lounge.
- **BCRPA Award of Excellence** - The Cloverdale Recreation Centre has won a prestigious award for outstanding achievements in design development, facility concept and operation. The City of Surrey received the 'Award of Facility Excellence' from the BC Recreation and Parks Association (BCRPA) in Victoria on May 10<sup>th</sup>.
- **Seniors Week** - The first week of June will feature a variety of free activities at recreation centres, pools and arenas, for seniors. Parks, Recreation and Culture is partnering with DiverseCity to host a Multicultural Fair at the Chuck Bailey Recreation Centre on June 1<sup>st</sup> and the first Seniors Conference on Aging in Place, produced by the Seniors and Accessibility Committee, will be held on June 8<sup>th</sup>.
- **Emergency Social Services** - The fifth ESS Mock Reception Centre Exercise was held at the Cloverdale Recreation Centre on April 28<sup>th</sup>. Approximately 130 staff and volunteers participated in an exercise that simulated the variety and volume of issues that may arise in an event. Partners included SEP Amateur

Radio, St John's First aid, the Lower Mainland Pet Services Team and the Salvation Army.

Surrey's ESS program is supported through the efforts of PRC staff, Fire Department staff, the Surrey School District and many community agency partners, businesses and volunteers. The key role of the Surrey ESS is to provide, on a short-term basis (generally 72 hours), those services needed to preserve the emotional and physical well being of evacuees and response workers in emergency situations.

- **Move for Health Day Event May 10<sup>th</sup>** - Team members from the Healthy Communities Committee planned and provided a morning of sports and fun for over 100 children from Hjorth Road Elementary School. An event was also held at City Hall.
- **City Jam** - The City recently hosted an annual kids music competition that was held over three days. There were some really great young talented people performing this year.

City Jam provides pre-teens and youth musicians and visual artists the opportunity to showcase their talents in front of friends, family and a panel of judges. Competitions like City Jam present great opportunities for many skilled young people to challenge themselves, be seen and inspire (and be inspired by) others. This year we had 23 entries which were pared down to semi-finalists and finalists during each night of the competition.

- **Surrey Leadership Youth Council** - On April 30<sup>th</sup>, the youth volunteers of Surrey Leadership Youth Council hosted their 5<sup>th</sup> annual Youth Speak Up! forum at the City Centre Library. Over 70 students had the day off school, and were given the opportunity to engage in dialogue with their peers about community issues in workshops organized by SLYC. Feedback from the forum is being compiled and will be shared with staff and Council.
- **Party for the Planet** - Up to 12,000 people attended the 2-day event in April. Over 75 exhibitors were on site consisting of many interactive eco and sustainable activities. CTV did a live broadcast on Friday and positive stories on Surrey leading up to the week of the event. 104 volunteers (over 160 shifts) supported this event.
- **South Surrey Athletic Park Sign** - A new lit sign at the South Surrey Athletic Park on 148<sup>th</sup> Street is scheduled to be installed before the BC Summer Games (an example was provided on table).
- **Arbor Day** - On Saturday May 5<sup>th</sup>, the City celebrated its 8<sup>th</sup> annual Arbor Day. 400 volunteers planted 51 very large shade trees throughout Royal Kwantlen Park in Whalley.
- **Community Room at Cloverdale Athletic Park** - Development of the community room at the Cloverdale Athletic Park was completed at the beginning of May.
- **Mothers Day at the Glades** - The Mothers Day event at the Glades was very successful with over 1,200 people coming out to enjoy the beautiful day and spectacular horticultural display.

- **Sport Surrey Ahead of the Game Brochure and Business Cards** – Copies of the ‘Sport Surrey Ahead of the Game’ brochure and business cards for Mike Fox, Sport Tourism Manager, were provided to the Committee for information.
- **Update to the Soccer Club Proposal to Install used artificial turf at HT Thrift School’s All Weather Gravel Field** - Staff met with School Board staff regarding the regarding the Soccer Club’s request to install used turf field from BC Place on the all weather gravel field at HT Thrift Elementary School. As there were a number of concerns brought up by SD staff, the group was advised to reach out to the School Board of Education if they want to advance their request.

2. **Calendar of Events**

A copy of the webpage noting the upcoming Parks, Recreation and Culture events for May and June 2012, was reviewed.

J. **NEXT MEETING**

Next meeting of Parks, Recreation and Sport Tourism Committee is scheduled for June 20, 2012.

K. **ADJOURNMENT**

It was

Moved by C. Annable  
Seconded by B. Burnside  
That the Parks, Recreation and Sport

Tourism Committee do now adjourn.

Carried

The Parks, Recreation and Sport Tourism Committee adjourned at 8:42 p.m.

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Jane Sullivan, City Clerk

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Councillor Hepner, Chair  
Parks, Recreation and Sport Tourism Committee

**PARKS, RECREATION AND SPORT TOURISM COMMITTEE OF COUNCIL**

**Terms of Reference**

**1.0 GOAL**

To enhance City's parks and recreation facilities and services for the enjoyment and well-being of current and future residents.

To enhance and attract sport tourism opportunities to the City of Surrey.

**2.0 SCOPE**

The scope of Parks, Recreation and Sport Tourism include parks and recreation, programs and facilities, sport tourism opportunities as well a broad range of activities undertaken by the City in support of the social well-being of the City's residents.

**3.0 RESPONSIBILITIES**

- To advise and make recommendations to Council on policies, priorities, new initiatives and direction to respond to current and emerging needs and expectations in the City.
- To hear and respond to delegations and appeals by community groups, sports organizations and others and make recommendations to Council.
- To review the provision of parks and recreation facilities for community and sport tourism purposes.
- To review and recommend a schedule of annual fees and charges for various Parks and other community services to Council for approval.
- Consider other issues and tasks as may be assigned by City Council.

**4.0 MEMBERSHIP (Appointed by Council Annually)**

- Two councillors, one as Chair
- One School Board Trustee (*as chosen by the School Board; not appointed by Council*)
- Six community representatives

**5.0 MEETINGS**

- Meetings will be held at the call of the Chair, but not less than once every two months.
- Any member who is absent from three consecutive meetings of the Committee without reason satisfactory to the Committee, may be removed from Committee.
- Quorum – 5 voting members.

**6.0 STAFF SUPPORT**

Appropriate staff support will be arranged by the General Manager of Parks, Recreation and Culture, the City Clerk and where appropriate, the City Manager

Approved by Council: May 29, 2006 (RES.R06-1260)  
Revised; September 20, 2007  
Revised: January 19, 2009 (RESR09-34)  
Revised: May 4, 2009 (RES.R09-792)