Parks, Recreation & Sport Tourism Committee - Minutes

Present:
Chairperson: Councillor Gill
C. Annable
R. Benson
B. Burnside
R. Gorman
G. Rai
T. Allen, School Board Trustee

Regrets:
Councillor Hepner
S. Hundal

Staff Present:
L. Cavan, General Manager, Parks, Recreation & Culture
L. Bowie, Healthy Communities Manager
T. Neufeld, Parks Operations South Manager
N. Steffler, Project Coordinator, Health Promotion & Sport Development
T. Uhrich, Manager, Parks Planning Research & Design
J. Reston, Support Services Manager
L. Anderson, Legislative Services

Guest Observers:

Parks' Boardroom #1
City Hall
14245 - 56 Avenue
Surrey, B.C.

WEDNESDAY, FEBRUARY 20, 2013
Time: 7:02 p.m.
File: 0540-20

It was Moved by C. Annable
Seconded by T. Allen
That Councillor Gill Chair the Parks, Recreation and Sport Tourism Committee meeting of February 20, 2013.
Carried

A. ADOPTION OF MINUTES

It was Moved by T. Allen
Seconded by C. Annable
That the minutes of the Parks, Recreation and Sport Tourism Committee of February 20, 2013, be adopted.
Carried

B. DELEGATIONS

1. Frank Soellig

Frank Soellig and neighbours, were in attendance to speak to the proposed shelter at Goldstone Park. A PowerPoint presentation was provided by Bob Oliver, paper copies of which were circulated to the Committee.

A history of the development of the park, the amenities that have been installed in the park, the 157 signature petition to install a picnic shelter and the subsequent 251 signature petition requesting the City reconsider the decision to install a covered, enclosed shelter, was reviewed. Comments were as follows:

• On any given day the park is heavily utilized. The tennis courts often double for some skate boarding and floor hockey use, the walking loop is extremely well utilized, often experiencing a ‘traffic jam’, and the added washrooms have been a welcome addition. That said, the exiting footprint of the park is already over programmed; no available space for additional amenities.
• In response to the original request for two large shelters, the Parks Department deemed the size of the shelters would not be appropriate for Goldstone Park and instead proposed the installation of smaller shelters to the community (examples of the proposed smaller shelters were shown). A survey was sent to 480 households within a 700 metre radius of the park, which resulted in 51% in favour and 49% opposed to the proposed shelter, with 70% of the homeowners adjacent to the park voting in opposition.

• On October 10, 2012, the Parks Department provided the results of the survey to the Committee and further noted that:
  o Goldstone Park is fully developed with two soccer fields, a walking loop, a playground, a washroom, two tennis courts, a basketball court, 80 parking spaces, tree preservation and landscaped buffers; and
  o Goldstone Park is experiencing an increase in illegitimate use, including vandalism, attempted arson, and damage to trees and that the installation of shelters promotes increased illegitimate activity.

• Despite the concerns and recommendations noted in the report to the Committee, the Committee voted to proceed with the construction of an enclosed shelter, differing from both what was petitioned and surveyed for, without public consultation.

• In addition to the concerns that have already been reported, it is felt that the decision to install the enclosed shelter and the location identified for the shelter conflicts with three setback requirements of the City’s Park Shelter Guidelines:
  o 4.1 – Shelters shall be located no closer than 25m from any washroom facilities.
  o 4.4 – Where possible, shelters should be located at least 50m from any adjacent programmed or activity space except where combined uses are complimentary (i.e. water parks and playgrounds)
  o 4.6 – Shelters shall not be located within 15m of roadways, driveways or parking lots.

G. Rai joined the meeting at 7:18 pm

• In summary, 251 residents oppose the construction of a picnic shelter and ask the Committee to reverse its decision, supported by the following factors:
  o Goldstone Park is over programmed and does not have significant capacity for a picnic shelter installation;
  o The limited available green space for children to play will be reduced significantly;
  o Picnic shelters are known to be gathering places for illegitimate activity, and this type of activity is already on the rise at Goldstone Park;
  o The proposed location conflicts with three of the City’s setback requirements under the Park Shelter Guidelines;
  o The original petition did not reflect the wishes of the community at large;
  o The survey identified that 70% of neighbouring residents were opposed;
  o The final enclosed structure design was selected without public consultation; and
A park nearby already has structures suitable to the desires of the petitioners.

The Committee thanked the delegation for their presentation and discussion ensued with respect to the design considerations for the shelter, particularly the decision to enclose the shelter. Staff noted that the design was a concept prototype developed over a period of time by combining two existing park shelter designs and listening to the feedback from the users of those shelters. It was reported that the new shelter will be installed as a trial at Goldstone Park, and that the choice to install the newly designed shelter for that location was made in an effort to ensure proper use of the shelter and to reduce the risk of the shelter becoming a gathering place for illegitimate activity (for which an increase in activity has been reported for this location) and to allow proper management and controlled access of the shelter, which will be locked daily from dusk until dawn.

The Committee’s comments continued:

- Many parks throughout the city experience illegitimate activity. Although it is most prevalent at night once the parks are closed (9 pm – 6 am), it does happen throughout the day as well. Although the installation of structures within a park can be a hindrance, part of the strategy to curve illegitimate activity is through the principals of CEPTED (crime prevention through environmental design), which include trimming the trees significantly to ensure sightlines are through the entire park (limiting any opportunity to hide), locking the various structures (washrooms, shelters, etc.) to avoid damage/graffiti and, in this case, installing a shelter that will be entirely see through.

- The concern is that when there is a structure in a confined space, such as shelters, washrooms and any other buildings, they provide a space away from the elements where it may not be possible to be seen. They then become a gathering spot to congregate, even though they are not accessible, it is possible to lean against the structure and smoke, vandalize with graffiti, etc. while still being sheltered by the overhang of the roof structure.

- There have been a number of covered picnic benches that have been removed from various parks as a result of illegitimate activity, and the same is true for any shelters installed in parks that encounter similar illegitimate activity. The shelters are built in such a way that they can be dismantled and removed if necessary.

- The City is moving forward with this project. The site has been fenced off and secured and the excavation for the foundation has been done. The Committee’s direction to install a shelter at Goldstone Park is with the understanding that it will be on a trial basis with the option to remove the shelter at the end of the trial if it proves to have impacted the park negatively. The methodology was done for that.

- It is reasonable that local residents will want to get out of the elements and the new shelter will be available for that purpose for all of the park patrons.

- It should be reiterated to the delegation that the Committee will schedule a review of the impact of the structure and that arrangements have been made
with Bylaws and RCMP to work with the community should there be any issues with the site.

The Agenda was varied

3. **Lori Bowie, Healthy Communities Manager and Neil Steffler, Project Coordinator – Health Promotion & Sport Development**

Lori Bowie, Healthy Communities Manager and Neil Steffler, Project Coordinator – Health Promotion and Sport Development, were in attendance to review the “I AM Game” sport readiness and physical literacy program. A PowerPoint presentation that sets out how Surrey’s Parks, Recreation and Culture department is responding to sport readiness and physical literacy, was provided. Comments were as follows:

- Given the opportunity to become very comfortable with basic movements is key to becoming more confident, which then allows the capacity to continue to explore and become involved in a greater range of physical activity and lifelong participation.

- Universally, sport brings individuals and communities together through common values, fair play, teamwork, fitness and achievement.

- **Municipal Physical Literacy Cooperative** - Lower mainland municipal recreation managers have been coming together to discuss ways and means of combining efforts to better deliver on the mandate of:
  - Broad participation, especially among inactive children and youth;
  - Public awareness of the benefits of sport and the importance of physical literacy;
  - Providing quality programs (with well trained and equipped leaders); and
  - Supporting local sport organizations/clubs (i.e., enhanced capacity and cross-sport integration).

- In development since 2010, Surrey’s unique approach is “I AM Game”, a sport readiness/physical literacy and life skill development philosophy and program developed in partnership with Point 8 Training and Development Inc. (Stephe Raghoobarsingh).

- Surrey’s recreation programs are “High Five Accredited”, a quality standard for children’s sport and recreation, of which the same principles have been embedded into *I AM Game*.

- The *I AM Game* approach uses sport and play to promote healthy social, emotional and physical development. The guiding principles focus on increasing personal development and sport-readiness, encouraging lifelong participation in sport and physical activity and promoting values, including diversity, inclusion, respect and teamwork.

- The objective is not only to encourage individuals to become more active and enhance physical literacy, but to build their confidence and capacity to participate in group activities (including organized sport), to deal with a wide spectrum of life’s challenges, and to thrive in both social environments and leadership roles. (To illustrate a brief video was shown).
• Canadian Sport for Life, through the Long-Term Athlete Development (LTAD) program, has become the main focus of the municipal physical literacy group. LTAD sets out the benefits of physical literacy from infancy, fit for life for youth through adult, to active for life during the senior years (resources: canadiansportforlife.ca and activeforlife.ca).

• Point 8’s “New Game Plan” model, a universal approach to sport and recreation through a behaviour triad (thoughts, feelings and behaviours) that applies the theory of balancing the needs of the individual (isolated play) with the needs of the group (direct interaction, communication), has also been implemented within I AM Game. By making sure children are at a level they are comfortable, they are going to create a positive connection with physical activity, which will not only guide children’s participation in athletic activities, but help them build their self esteem, connect well with others and socialize with their peers.

• The terms and concepts of I AM Game for physical literacy and sport readiness have also been embedded within the City’s Sport and Leisure Guide.

• The Physical Literacy Mentorship Pilot, a project partnership with Surrey CRS, School District #36, Via Sport and community sport organizations, is currently being explored in an effort to ensure the same language of physical literacy and sport development is being spoken across all sectors.

• Next steps include:
  o Further development of an “I AM Game Youth Committee”.
  o I AM Game instructor manual completion (2013)
  o My Zone and Sports & Me (in-service December 2012) – Various one day events that provide opportunities to try a sport in a safe, fun and inclusive environment.
  o Instructor training course - 14 hours, training at all levels (January 2013).
  o Closer look at current programs to identify any gaps to be addressed in order to ensure implementation of long-term athlete programming.
  o Increase program offerings.
  o Develop more specific training modules. Note: there are some training opportunities coming up that are being hosted by the City for free, e.g. national coaching (communities invited to send their coaches).
  o Relationship building with community and provincial sport organizations.
  o Development of an ECE module.
  o Preliminary R&D for youth/adult/seniors.

Committee member G. Rai reported that the Sport for Life methodology has really been grasped by the Canadian Soccer Association. BC Soccer has received funding from CSA to assist with the implementation of the model and have already had some no-fee courses geared towards the coaching of long-term player development. Both the soccer and hockey communities have really grasped the concept of every child having the opportunity to play the game.
The Committee thanked staff for the presentation and congratulated them on their dedication and the work that has been done to ensure the opportunity of sport readiness and physical literacy for all.

2. **Tim Neufeld, Park Operations South Manager**

Tim Neufeld, Park Operations South Manager, was in attendance to provide a summary of the 2012 capital works accomplishments for the park development services program. A PowerPoint presentation, which provided images of the various park development projects and the enhancements made throughout the year for each project was shown.

The details of the specific improvements made at each site were given. In particular significant playground renovations/replacement projects, in order to ensure that playgrounds provide a safe experience for children and also provide up to date play value, were noted. By upgrading playgrounds on an ongoing basis, the City is able to meet current CSA standards for playgrounds and avoid costly replacements in the future.

The Committee congratulated staff on the park development/improvement accomplishments for 2012, noting the incredible job that is done for Surrey’s parks as well as the beautification of the medians on Surrey’s road network. What the City has been putting out in terms of infrastructure is second to none – congratulations to staff for achieving these goals.

C. **REQUEST(S) FOR DELEGATION**

D. **OUTSTANDING BUSINESS**

1. **Follow-up to Delegation Presentation (Item B.1)**

As a follow-up to the presentation provided by the Goldstone Park neighbourhood representatives (Item B.1 above), Laurie Cavan, General Manager, Parks, Recreation and Culture, reported that she had engaged in discussion with the delegation, together with approximately 60 additional neighbourhood residents (who had assembled outside of the meeting in support of the delegation), immediately following their presentation. The following was noted:

- The group were very respectful to speak to, however they are very upset and find it difficult to understand the rationale behind the decision to install the shelter.

- To some extent the group that is asking for the shelter may not be satisfied with the resulting structure to meet their needs as they were looking for a covered shelter that will also be heated, preferably a community room similar to one that has been provided in another park. It is always a challenge when a community is polarized like this, especially if there is the potential that neither group is satisfied with the end result.
• Staff reiterated to the group that the installation of the shelter would be on a trial basis, however the group expressed very little confidence that it would not remain permanent and as such, noted they are going to move forward by approaching Mayor Watts and the media.

In response, the Committee commented as follows:

• One of the very specific concerns was the overhang area of the structure. Options of narrowing the overhang, that doesn’t affect the structure, should be considered.

• Based on the comments in the support documentation provided by the delegation for the agenda, in many respects an argument could be made as much in favour as there has been against.

• This park belongs to all of the citizens of Surrey.

• If it is really needed, perhaps the design can be looked at, particularly the overhangs, sensor water, etc. If the City has these resources, these concepts should be put in place in terms of the structure.

• Is there any alternative within the park where the shelter can be located? Is it necessary for the YMCA to have the area that is presently dedicated to the YMCA summer camps? If so, is it for the entire year, every day, or only a portion of the year? Staff indicated that it is their understanding that the YMCA primarily uses the park for their summer camp programs. Perhaps a review of how the park is permitted for the YMCA could result in an option to the selected location of the shelter.

• The structure will have the ability for diverse accommodation and, in the selected location, does provide a good site line to the water park.

E. NEW BUSINESS

1. 2012 Grants, Sponsorships & Revenue Enhancements

File: 1390-30

The memorandum, dated February 7, 2013, from the General Manager, Parks, Recreation and Culture, regarding the above subject line, was reviewed. It was recommended that the Parks, Recreation and Sport Tourism Committee receive the memorandum as information.

It was Moved by T. Allen
Seconded by R. Gorman
That the Parks, Recreation and Sport Tourism Committee receive the report from the General Manager, Parks, Recreation and Culture, dated February 7, 2013, entitled “2012 Grants, Sponsorships & Revenue Enhancements”, as information.

Carried
2. Naming of Two (2) Parks in Surrey
File: 6140-01

The memorandum, dated January 29, 2013, from the Manager, Parks Planning, Research and Design, regarding the above subject line, was reviewed. It was recommended that the Parks, Recreation and Sport Tourism Committee:

1. Receive the report as information; and
2. Recommend to Council that the following park names be adopted:

   **Cloverdale**
   1) Approve the name “North Creek Park” for the park lots currently labelled 67C, 67D, 68G, 67H and 67L Greenbelt.
   2) Approve the name “Katzie Park” for the park lots currently labeled 69A Neighbourhood Park an unnamed parcel at 19373 68 Avenue; and

3. That a copy of the report be attached to the minutes of the meeting for Council reference.

It was Moved by G. Rai
Seconded by R. Benson
That the Parks, Recreation and Sport Tourism Committee receive the report from the Manager, Parks Planning, Research and Design, dated January 29, 2013, entitled “Naming of Two (2) Parks in Surrey”, as information.

  Carried

**COMMITTEE RECOMMENDATION:**

It was Moved by G. Rai
Seconded by R. Benson
That the Parks, Recreation and Sport Tourism Committee recommend that Council:

1. Receive the report from the Manager, Parks Planning, Research and Design, dated January 29, 2013, entitled “Naming of Two (2) Parks in Surrey” (attached Appendix A), as information; and

2. Adopt the following park names:

   **Cloverdale**
   1) Approve the name “North Creek Park” for the park lots currently labelled 67C, 67D, 68G, 67H and 67L Greenbelt.
   2) Approve the name “Katzie Park” for the park lots currently labeled 69A Neighbourhood Park an unnamed parcel at 19373 68 Avenue.

  Carried

It was requested that an update on the policies regarding the naming of parks, in terms of sponsorship, donors, etc., be provided to the Committee at a future meeting.
F. ITEMS REFERRED BY COUNCIL

G. CORRESPONDENCE

1. Surrey Gymnastics Invitational 2013

E-correspondence, dated February 20, 2013, from Sandy Smith, Event coordinator, Surrey Gymnastics Invitational 2013.

Moved by T. Allen
Seconded by C. Annable
That the Parks, Recreation and Sport Tourism Committee receive the E-correspondence, dated February 20, 2013, from Sandy Smith, Event coordinator, Surrey Gymnastics Invitational 2013, as information.

Carried

H. INFORMATION ITEMS

I. OTHER BUSINESS

1. Verbal Update

L. Cavan, GM, Parks, Recreation and Culture, provided the following update:

- **Family Day events** - For the first BC Family Day (February 11th) a number of events took place at our various facilities in Fleetwood, Newton, South Surrey, North Surrey, Guildford and Cloverdale which were really well received. Activities such as swimming, skating, games, yoga, dance, geocaching, etc. were offered to the community.

- **Canucks Hockey School** - Staff are very pleased to announce the second year of the Canucks Hockey School, August 4 – 23, 2013, at the Surrey Sport & Leisure Complex. The hockey school is operated by the very successful Okanagan Hockey Schools. The hockey school offers a variety of programs for players ages 7 -14. Arena staff are proud of the positive relationship that has been developed with the Canucks and the Okanagan Hockey schools. We look forward to showcasing our facilities and providing excellent opportunities for the hockey players in our community.

- **Panorama Park** - Parks Planning Design staff are hosting a public open house for a new park in West Newton called Panorama Park. Staff met with the Parent Advisory Council from the neighbouring elementary school to receive ideas for the park and will be presenting plans with a new playground, walking paths, a fenced dog off leash area and natural area preservation.

- **Stanley Cup** – The Stanley Cup will be on display at the Surrey Sport & Leisure Centre on Sunday, February 24th, 12:30 pm – 4:30 pm.
Copies of the Parks, Recreation and Culture Department ‘Service Delivery Plan’, which lays out the framework and inventory for the department and used as a tool to establish goals and report what was accomplished for each year, were provided to each Committee member.

J. NEXT MEETING

The next meeting of the Parks, Recreation and Sport Tourism Committee is scheduled for March 20, 2013.

K. ADJOURNMENT

It was moved by G. Rai
Seconded by R. Gorman
That the Parks, Recreation and Sport Tourism Committee do now adjourn.

Carried

The Parks, Recreation and Sport Tourism Committee adjourned at 8:52 p.m.

Jane Sullivan, City Clerk

Councillor Gill, Chairperson

Parks, Recreation and Sport Tourism Committee
INTER-OFFICE MEMO

TO: Parks, Recreation and Sports Tourism Committee

FROM: Manager – Parks Planning, Research and Design

DATE: January 29th, 2013

FILE: 6140-01

RE: Naming of Two (2) Parks in Surrey

RECOMMENDATION

The Parks, Recreation and Culture department recommend that the Parks, Recreation and Sports Tourism Committee:

1. Receive this report for information;
2. Recommend to Council that the following park names be adopted:

**Cloverdale**

1) Approve the name “North Creek Park” for the park lots currently labelled 67C, 67D, 68G, 67H & 67L Greenbelt.
2) Approve the name “Katzie Park” for the park lots currently labelled 69A Neighbourhood Park and unnamed parcel at 19373 68 Ave; and
3) That a copy of this report be attached to the minutes of the meeting for Council reference.

INTENT

The purpose of this report is to seek Parks, Recreation and Sports Tourism Committee’s support for the names of two (2) park sites in Surrey.

POLICY CONSIDERATIONS

The City’s Policy “Naming of Parks and Facilities” (attached as Appendix A) includes the following criteria:

*Neighbourhood Parks should be given names recognizing:*

(a) Special features or major plant life indigenous to parks;  
(b) Surrey pioneers known in the area in which the park is located;  
(c) Local street and subdivision names;

and

*Parks immediately adjacent to existing school sites should bear the same name as the school (neighbourhood and community parks).*
BACKGROUND & DISCUSSION

Recent acquisitions of parkland in Cloverdale have realized the consolidation of previously unnamed parkland. For this report, two (2) parks are subject to new names. These park names are being suggested after the adjacent creek and school. The locations of the parks for naming are shown on a map, attached as Appendix B.

Cloverdale


These parcels were identified in the North Cloverdale West Neighbourhood Concept Plan (NCP) as parkland to protect the North Creek riparian area for environmental and habitat preservation. These parcels contain significant riparian habitat as well as a recently constructed pedestrian crossing at 180th Street—the North Creek Bridge.

As these park lots protect the North Creek riparian area and are crossed by the North Creek Bridge and in keeping with the park naming policy regarding special features located in the park, it is fitting that the park be named 'North Creek Park'.

2) Parks labelled 69A Neighbourhood Park and unnamed parcel at 19373 68 Ave.

These parcels were identified in the East Clayton Neighbourhood Concept Plan (NCP) as parkland to serve the local neighbourhood with active amenities and as a storm water pond/bio filtration area. The parkland currently contains walking paths, a viewing platform over the pond and a playground.

Recently, Surrey School District #36 announced the naming of the new school proposed immediately to the north of this parkland as 'Katzie Elementary', in recognition that the school sits on traditional lands of the Katzie First Nation.

As these park lots are immediately adjacent to the future Katzie Elementary and in keeping with the park naming policy regarding school/park sites, it is fitting that the park be named 'Katzie Park'.

SUSTAINABILITY CONSIDERATIONS

The proposed name changes support the Sustainability Charter by helping to create neighbourhoods that have distinct identities (Socio-Cultural Goal 6) and by promoting and educating the public about Surrey's history (Socio-Cultural Scope C10).

CONCLUSION

Based on the above discussion, it is recommended that Parks, Recreation and Culture Committee receive as information this report and recommend to Council that Council approves the names as follows:
Cloverdale

- Approve the name "North Creek Park" for the park lots currently labelled 67C, 67D, 68G, 67H & 67L Greenbelt.
- Approve the name "Katzie Park" for the park lots currently labelled 69A Neighbourhood Park and unnamed parcel at 19373 68 Ave; and
- That a copy of this report be attached to the minutes of the meeting for Council reference.

Ted Uhrich
Manager – Parks Planning, Research and Design

Appendix A: Naming of Parks and Facilities Policy
Appendix B: Map of Park under consideration for naming.
Appendix A

PARKS, RECREATION AND CULTURE DEPARTMENT

POLICY MANUAL

SUBJECT: PARKS & FACILITIES NAMING

INTENT
To establish a clear Policy for naming parks as well as Parks, Recreation and Culture buildings, assets and amenities.

1. Park and amenity categories.

A. City parks and amenities tend to be used by a great number of people and whenever possible should bear names, which identify their general location or key site features. They could also be named after benefactors or sponsors who have made an extraordinary contribution to the community. (Examples: Bear Creek Park, Stewart Farm House, and Surrey Arts Centre)

B. Community parks and amenities tend to be used by the next greatest number of people and should, whenever possible, be given names which identify:
   (a) The community in which they are located (i.e.: Cloverdale Athletic park, Fleetwood Community Centre);
   (b) Surrey pioneers known in the area in which the park is located (i.e.: Lionel Courchene Park);
   (c) Major donors or sponsors (XYZ Company Youth Park);
   (d) Names arising from a community-based selection process (i.e.: The Garage-South Surrey Youth Centre).

C. Neighbourhood parks and amenities tend to be used by fewer people than City and community parks, are more difficult to name for their location, and therefore should be given names recognizing:
   (a) Special features or major plant life indigenous to parks (i.e.: Cottontail tot lot);
   (b) Surrey pioneers known in the area in which the park is located (i.e.: Moffat Memorial Park);
   (C) Local street and subdivision names, excluding real estate and development companies (i.e.: Strawberry Hill Park);
   (d) Significant donors or sponsors, including real estate and development companies who make a significant donation in excess of normal development cost charges;
   (e) Former property owner who donated the land (i.e.: Bell Park).

D. Greenbelts, linkages and conservation areas may never be developed as parks and should be assigned numbers for reference purposes in accordance with the grid system used to identify planning/engineering map detail. Where community groups
propose to name a greenbelt, these areas may also be treated as neighbourhood parks.

2. Whenever a park has come to be known traditionally but not officially by a name which is not so familiar to the name of an existing park to be confusing, then serious consideration should be given to formal adoption of the traditional name.

3. Consideration may be given to naming parks and amenities after outstanding community volunteers. Consideration may also be given to naming parks and amenities after retired City employees, if the employee has given outstanding service to the City and/or has made a noteworthy contribution to the well-being of the City.

4. Consideration should be given to naming donated park sites and facilities constructed on donated land after the donor.

5. Parks immediately adjacent to existing school sites should bear the same name as the school (neighbourhood and community parks).

6. The preferred methods for selecting a name are:
   - through popular choice either via a petition, school contest, or other form of community involvement;
   - as a result of donation and/or sponsorship.

7. Naming parks or amenities after sponsors can only be done in accordance with the city’s Sponsorship Policy.

**PRACTICES WHICH SHOULD BE AVOIDED**

1. Naming a park after a current politician.

2. Naming a park or facility after a nearby but not immediately adjacent school or institution that may lead to confusion regarding their respective locations.

Integration with school sites to be carried out where possible.