

Chair:
Councillor Steele

Absent:
J. Turner

Staff Present:
D. Luymes, Community Planning
E. Schultz, Community Planning
J. O'Donnell, Parks, Recreation and Culture
T. Mueller, Legislative Services

Vice-Chair:
R. Hart

Guests:
J. Sprung, FVHRS

Commissioners:
B. Hol
L. Tannen
W. Farrand

Before the meeting began, D. Luymes, Manager, Community Planning, announced that Erin Schultz has been promoted to Associate Planner (Heritage) in the Community Planning Division of the Planning and Development Department. Erin has been with the City of Surrey since 2008 and received her Master of Urban Studies degree from Simon Fraser University in 2010. Erin has served as the key staff person in the heritage planning area and liaison to the Heritage Advisory Commission for the past few years, and has proven to be an asset.

A. ELECTIONS AND APPOINTMENTS

Councillor Steele was appointed by Mayor Watts as the Chair for the Commission.

The Commission is requested to elect a Vice-Chair for the 2011 calendar year.

It was
Vice-Chair of the Surrey Heritage Advisory Commission for the 2011 Calendar Year.
Moved by Commissioner Farrand
Seconded by Commissioner Hol
That Commissioner Hart be appointed as
Carried

B. ADOPTION OF MINUTES

It was
Advisory Commission meeting of January 26, 2011, be adopted.
Moved by Commissioner Hol
Seconded by Commissioner Tannen
That the minutes of the Surrey Heritage
Carried

C. DELEGATIONS**1. John Sprung, Chair, Secretary Fraser Valley Heritage Railway Society (FVHRS)**

File: 6800-01

The following comments were made:

- The delegation provided a short presentation regarding Sullivan Station.
- Council's approval to relocate the operation to Cloverdale has left a dilemma regarding the two stations located in Sullivan. Only one of the stations can be relocated, FVHRS is seeking guidance from the Commission relative to what should be done with the original Sullivan Station.
- The delegation noted there are a number of features that are of heritage value on the building in question. Donald Luxton & Associates reviewed the site and recommended the structure be disassembled and the useable pieces (shingles, corner boards and rafters) be salvaged and put on display.
- FVHRS proposes that the useable pieces be catalogued, preserved, and displayed.

The Commission agreed with the FVHRS proposal and suggested that a presentation board be setup at the new station.

D. OUTSTANDING BUSINESS**E. NEW BUSINESS****1. PLANNING & DEVELOPMENT****(a) Memo, D. Luymes, Manager, Community Planning
West Clayton Heritage Study**

File: 6800-20

The following comments were made:

- The name Clayton was adopted in 1889; historically the area was a rural agricultural area. The study identified 9 sites with heritage potential; three sites on the Heritage Register were identified as primary targets for conservation. Some of the sites could potentially be relocated and used as amenity buildings if they cannot be preserved in-situ.
- Primary conservation sites include:
 - Old Yale Road
 - West Clayton Ridge
 - West Clayton Ravine
 - Large Tree (at 80 Avenue and 184 Street)

- Considerations before relocation of heritage assets:
 - Prospective heritage sites need to be identified now to ensure the City is on the leading edge of the negotiations. Relocation may be the best option if the heritage asset will no longer meaningfully fit within the context of redevelopment.
- Strategies to encourage developers to contribute to heritage preservation initiatives include:
 - HRA
 - Covenants on Land Title
 - Zoning Flexibility
 - Public Acquisition
- Recommended Planning Actions include:
 - Continue to monitor identified heritage sites
 - Negotiate with owners of identified heritage sites
 - Identify appropriate regulatory tools and conservation incentives.
 - Identify standards for archival documentation and commemoration in the event that the buildings cannot be preserved.
 - Assess, on a regular basis, how many resources have been conserved or demolished.
 - Interpret the history of the area within the context of ongoing development.
- Donald Luxton & Associates recommended that registered sites be the primary focus of conservation efforts in Surrey and suggested that the Commission acknowledge other buildings of heritage value through documentation programs and interpretive displays when warranted.

The Commission made the following comments:

- The Commission asked staff to provide detail relative to how identified heritage targets can be monitored. Staff shared that it depends on how heritage sites are flagged and noted the Heritage Planning staff are notified when demolition permits are requested. Staff shared that the photographic journal of heritage sites is updated every two years.
- Donald Luxton & Associates was asked to expand the creative incentives that could be added that Surrey has not considered in the past.
- The Commission requested Donald Luxton & Associates include a 'priority list' and associated rationale for the conservation of each of the sites.

It was Moved by Commission Hart
Seconded by Commissioner Tannen
That the Heritage Advisory Commission:

1. Receive the 'West Clayton Heritage Study – Draft Report' as information; and
2. The comments of the February 23, 2011 Heritage Advisory Commission meeting be incorporated into the West Clayton Heritage Study Report.

Carried

(b) **Memo, D. Luymes, Manager, Community Planning
Elimination of the Surrey Heritage Inventory**

File: 6800-10

The following comments were made:

- Staff recommended the removal of the following items:
 1. C.P. Beaton's Store and Shell Station (9558 – 168 Street);
 2. Camp Kwomais (1367 – 128 Street);
 3. Shell Station (8782 Harvie Road);
 4. Lot at 10845 – 128 Street;
 5. Newton Fire Hall (13530 and 13552, 72 Avenue);
 6. Newton School (13573 – 72 Avenue);
 7. Enderby Hill (12024 New McLellan Road); and
 8. Old McLellan Road; and
- Staff requested that the remaining 54 sites on the inventory be flagged internally for future review.
- The Commission raised the subject of 'viewsapes' and asked staff to work with members of the community to find out if there are viewsapes that should be protected. Staff explained that viewsapes have been considered from an urban design parks conservation perspective.
- The Commission inquired whether a storyboard could be installed at the Newton Fire Hall site. Staff explained that the building does not fit within the parameters of the program but noted there may be appropriate spaces within the building for heritage interpretation.

The Commission noted that 15782 8th is located in White Rock and not in Surrey; staff were asked to verify the address and confirm.

It was Moved by Commissioner Tannen
 Seconded by Commissioner Hol
 That the Heritage Advisory Commission

recommends that:

1. The memo entitled 'Elimination of the Surrey Heritage Inventory' dated February 1, 2011 be received as information and,
2. The following sites be removed from the Heritage Inventory as follows:
 1. C.P. Beaton's Store and Shell Station (9558 – 168 Street);
 2. Camp Kwomais (1367 – 128 Street);
 3. Shell Station (8782 Harvie Road);
 4. Lot at 10845 – 128 Street;
 5. Newton Fire Hall (13530 and 13552, 72 Avenue);
 6. Newton School (13573 – 72 Avenue);
 7. Enderby Hill (12024 New McLellan Road); and
 8. Old McLellan Road; and
3. The remaining sites on the heritage inventory, noted in Appendix II of the report, be removed from public record and flagged internally for future review and possible addition to the heritage register.

Carried

After the motion was put to question, the Commission requested that Camp Kwomais (1367 – 128 Street) be removed from the proposed elimination list.

It was Moved by Commissioner Hol
 Seconded by Commissioner Tannen
 That the Heritage Advisory Commission
 recommends that Camp Kwomais (1367 128 Street) be removed from the
 Heritage Inventory Elimination List.

Carried

Commissioner Tannen committed to review the Heritage Advisory Commission budget to determine if there is funding available to support installation of a storyboard inside the Newton Firehall building.

(c) **Memo, D. Luymes, Manager, Community Planning
 Interim Heritage Revitalization Agreement (HRA)**

File: 6800-10

The following comments were made:

- Staff is seeking a recommendation to Council to begin implementing Interim Heritage Revitalization Agreements.
- Staff provided that the Interim HRA is voluntary.

- It allows Planning to achieve protection through the development process.
- The Commission asked Councillor Steele to present examples of what led the Commission to this position.

RECOMMENDATION

It was Moved by Commissioner Hol
Seconded by Commissioner Hart
That the Heritage Advisory Commission
recommends that Council:

1. Receive the Interim Heritage Revitalization Agreement (HRA) as information;
2. Approve the Interim Heritage Revitalization Agreement (HRA) template attached to this report as Appendix II; and
3. Recommend when a heritage site is proposed as part of a land development application, an Interim HRA be utilized to achieve heritage protection earlier in the development process.

Carried

- (d) **Memo, D. Luymes, Manager, Community Planning**
Gerow Barn, 9641 – 176 Street
File: 6800-10

The following comments were made:

- Staff reported the Gerow Barn (9641 – 176 Street) is owned by Metro Vancouver, Regional Parks Department. Metro Vancouver contacted Surrey to advise they do not have plans for the building. Staff requested direction from the Commission relative to how to proceed.
- The Commission requested staff to arrange for a representative from Regional Parks to attend a future Heritage Advisory Commission meeting as a delegation to report on options for the barn and address outstanding issues relative to the Metro Vancouver letter dated May 16, 2008.

It was Moved by Commissioner Hart
Seconded by Commissioner Hol
That the Heritage Advisory Commission
recommends that staff contact the Metro Vancouver, Regional Parks
Department and arrange for a delegation to attend an upcoming Heritage
Advisory Commission meeting to discuss options for the Gerow Barn (9641
- 176 Street).

Carried

The Heritage Planner agreed to invite representatives from Metro
Vancouver, Regional Parks Department to attend an upcoming Heritage
Advisory Commission meeting.

(e) **On-Table Memo, D. Luymes, Manager, Community Planning
Kensington Prairie Elementary Heritage Restoration Signage**
File: 6800-20

The following comments were made:

- Staff reported that the proposed sign is 4' x 8' in dimensions and is a standard development sign with metal posts. The sign will be installed and remain in place until the project is completed.
- Staff noted that the phone number on the sign was changed to reflect the number of a Project Manager.

It was Moved by Commissioner Hart
Seconded by Commissioner Tannen
That the Heritage Advisory Commission
recommends that:

1. The memo regarding the Heritage Restoration Sign: Kensington Prairie Elementary School, be received as information;
2. The design for the proposed heritage restoration sign be adopted as presented by staff.
3. \$325.00, from the Heritage Advisory Commission's budget be allocated for the production and installation of the Kensington Prairie Elementary School restoration sign.

Carried

(f) **HAC Task List**
File: 0540-20

It was Moved by Commissioner Hart
Seconded by Commissioner Hol
That the Heritage Advisory Commission
recommends that the HAC Task List, dated February 1, 2011, be received as
information.

Carried

- (g) **On Table Memo, J. Robertson, Manager, Area Planning and Development North Division re: Update on Bose Farm Development Application – 16390 – 64 Avenue**
File: 6800-10

The following comments were made:

- The Commission requested an interim report from the developer regarding the condition of the three heritage structures.
- Staff noted that Barry McGinn prepared the conservation plan for the development and was involved with the project since its inception and offered Barry could be requested to provide comments from the last 2 – 3 years.
- The Commission noted that the continued damage could be a risk to the areas that are targeted for in-situ restoration.

It was Moved by Commissioner Hart
Seconded by Commissioner Farrand
That the Heritage Advisory Commission
recommends that the developer for the Bose Farm Application provide the
Commission with an up-to-date report on the condition of the three
heritage structures of Bose Farm.

Carried

2. **PARKS, RECREATION, AND CULTURE**

- (a) **Verbal Report, J. O'Donnell, Manager, Heritage Services Cultural Plan Update**

The following comments were made:

- Staff noted that Surrey's Parks, Recreation, and Culture Department is developing a new Cultural Plan to serve as a practical guide for the future development of arts and heritage in Surrey over the next 10 years.
- A firm called Cornerstone has been engaged to conduct public consultations. The City is seeking to engage the community in enhancing awareness and understanding of the role of arts and heritage in Surrey's ongoing evolution as a major urban centre.

- To kick off the Cultural Plan development process, the City is organizing a “World Café” - a round-table workshop involving key individuals who will be tasked with generating ideas for maintaining and promoting Surrey’s vibrant cultural sector. 65 cultural leaders have been invited to provide a foundation of ideas to help with the consultation process.
- Staff noted the workshops are structured as a drop-in / open house format.
- The following items have been identified as topics for discussion:
 1. Feasibility and service needs for cultural facility space for South Surrey.
 2. Functional space plan and needs for a phase II expansion of the Surrey Museum.
 3. Public Art Plans identifying sites and themes for public art in Cloverdale, South Surrey, Newton, Surrey City Centre, Guildford and Fleetwood.
 4. Inventory of public and private sector cultural assets, services, and facilities in Surrey; identifying evident gaps and needs.
 5. Needs, opportunities, space and operational requirements for a decentralized model of arts and heritage City-wide services.
 6. Space and resource requirements for the growth and preservation of City material cultural and art collections.
 7. Assessment relative to needs and roles for effective communication of cultural values and benefits by public and community stakeholders.
 8. Identification of cultural spaces and amenities in City Centre development plans.
- The findings of the World Café will be posted on the Surrey website and will be used to prepare information and questions for the Town Centre Open House series.
- Following the consultation process, the City will work to draft a Cultural Plan outlining a strategy for Surrey’s continued cultural development, reflecting an innovative city characterized by rapid growth, diversity, and youth.
- Additional information regarding plan development will be posted on the City of Surrey website as it becomes available, comments from the public can be forwarded directly to culturalplan@surrey.ca. All comments will be forwarded to the consultants.
- Staff will have a draft plan completed in May and a final plan for Council review in June.

J. O’Donnell, Manager, Heritage Services, will send reminders to the Commission regarding the community workshop dates and will provide printed business cards with the meeting dates / times for the Commission to distribute to members of the public.

3. ENGINEERING

4. LEGISLATIVE SERVICES

F. ITEMS REFERRED BY COUNCIL**G. CORRESPONDENCE**

1. **Letter dated January 25, 2011 from John Sprung, Chair, FVHRS
Regarding status of FVHRS heritage rail project.**
File: 0220-07

It was
recommends that letter dated January 25, 2011 from John Sprung, Chair, FVHRS be received as information.

Moved by Commissioner Hart
Seconded by Commissioner Hol
That the Heritage Advisory Commission

Carried

2. **On-Table correspondence received after the agenda was issued: News
Release dated February 21, 2011 from Rick Goodacre, Executive Director,
Heritage BC.**
File: 6800-01

It was
recommends that the press release received from Rick Goodacre, Executive Director, Heritage BC, dated February 21, 2011 be received as information.

Moved by Commissioner Tannen
Seconded by Commissioner Farrand
That the Heritage Advisory Commission

Carried

H. INFORMATION ITEMS

1. **Regular Council Public Hearing Resolution - February 7, 2011**
RES. R11-281

It was
recommends that Council RES. R11-281 from the Regular Council Public Hearing of February 7, 2011 be received as information.

Moved by Commissioner Hart
Seconded by Commissioner Hol
That the Heritage Advisory Commission

Carried

I. OTHER BUSINESS**1. Discussion re: status/progress of the Heritage Foundation**

The following comments were made:

- The Commission requested a status update relative to what can be done by the Commission to help the process along.
- Staff noted a report will be presented at the March 23, 2011 Heritage Advisory Commission meeting.

2. Discussion re: strategic planning items from 2009 workshop

- Staff agreed to prepare a report to be presented at the March 23, 2011 Heritage Advisory Commission meeting.

J. TASK/LIAISON GROUPS**K. FRIENDS OF HERITAGE****1. 2011 Friends of Heritage Award Presentations**

The following comments were made:

- The Commission requested that the February 28 presentation date be postponed to allow for Councillor Steele and all members of the Commission to be present.
- Proposed dates are March 14 or April 4 (based on Mayor Watts / Councillor Steele's availability).
- Staff will confirm date with Mayor and Council and advise the award recipients the new date.

L. FINANCIALS**1. Financial Summary as at January 31, 2011**

File: 0540-20 V

It was

Moved by Commissioner Hart
Seconded by Commissioner Farrand
That the Heritage Advisory Commission

recommends that Financial Summary as at January 31, 2011 be received as information.

Carried

M. NEXT MEETING

The next meeting of the Heritage Advisory Commission is scheduled for Wednesday, March 23, 2011 in the Planning Boardroom #1 – 5:00 p.m.

N. ADJOURNMENT

It was

Moved by Commissioner Hol
Seconded by Commissioner Hart
That the Surrey Heritage Advisory

Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 7:11 p.m.

Jane Sullivan, City Clerk

Councillor Steele, Chairperson