

**Vice-Chair:**

R. Hart

**Absent:**

Councillor Steele

**Staff Present:**D. Luymes, Planning & Development  
E. Schultz, Planning & Development  
J. O'Donnell, Parks, Recreation and Culture  
M. Petrovic, Engineering  
T. Mueller, Legislative Services**Commissioners:**B. Hol  
L. Tannen  
W. Farrand  
J. Turner**A. ADOPTION OF MINUTES**

It was

Moved by Commissioner Farrand  
Seconded by Commissioner Hol  
That the minutes of the Surrey Heritage  
Advisory Commission meeting of February 23, 2011, be adopted.  
Carried**B. DELEGATIONS****C. OUTSTANDING BUSINESS**

- Commission is requested to review and provide comment relative to Heritage Application for Financial Assistance Form.**

**Note:** Outstanding action item from January 26, 2011, SHAC Meeting, Item H. 1.

The following comments were made:

- Staff shared that this application form was brought forward relative to a discussion held on January 26, 2011.
- The Commission suggested the following edits:
  - Further clarification of definition terms.
  - Revision of pre-amble to bring further clarity.
- The Commission asked whether the current stipulation requesting three quotes be amended to not require three quotations; staff was requested to review the City's policy and report back.
- The Commission requested staff to include photographic examples of completed heritage projects on the website and include examples in an informational package for future Heritage Revitalization Agreements (HRA).
- The Commission requested staff to ensure all eligible heritage home owners are aware of the existing Heritage Financial Assistance Program.

Staff was asked to research and provide a report regarding heritage grant programs in other municipalities.

Staff committed to following up with the Finance Department to clarify whether the City has a policy in place requiring three quotations.

## D. NEW BUSINESS

### 1. PLANNING & DEVELOPMENT

(a) **Memo dated February 22, 2011, D. Luymes, Manager, Community Planning re: Proposed Changes to Draft Heritage Revitalization Agreement (HRA) for the Welsh House (2566 Maple Street).**

File: 7909-0030-00; 6800-10

The following comments were made:

- Staff outlined proposed changes to the Heritage Revitalization Agreement (HRA) for the Welsh House (2566 Maple Street) and explained the applicants have requested to:
  - move the home forward on the lot,
  - add an addition to the south side of the house (requiring a side-yard setback variance),
  - add a detached garage (requiring a variance) and;
  - construct a full height basement.
- Staff noted that the applicants requested several amendments to the proposed HRA, key points include:
  - limiting heritage protection to the front facade only,
  - removing references of the home having 'heritage value', and;
  - removing Heritage Advisory Commission involvement relative to approvals of alteration permits.
- Planning staff requested direction from the Commission with respect to how to proceed in Welsh House HRA discussions.
- The Commission noted that the spirit of the proposed HRA amendments to the Welsh House agreement are not in keeping with the preservation of heritage.

It was

Moved by Commissioner Hol  
Seconded by Commissioner Tannen  
That the Heritage Advisory Commission

recommends that:

1. staff proceed with negotiating a Heritage Revitalization Agreement (HRA) for the Welsh House (2566 Maple Street) at the discretion of Planning and Development, and;
2. staff decline the proposed revisions to the Welsh House HRA agreement (2566 Maple Street), as presented during the March 23, 2011, Heritage Advisory Commission Meeting.

Carried

- (b) **Memo dated March 1, 2011, D. Luymes, Manager,  
Community Planning re: Heritage Revitalization Agreement (HRA)  
Application Ocean Park Community Hall (1577 – 128 Street).**  
File: 7910-0107-00; 6800-10

It was Moved by Commissioner Farrand  
Seconded by Commissioner Hol  
That the Heritage Advisory Commission  
recommends that the General Manager, Planning and Development  
forward the Heritage Revitalization Agreement (HRA) Application for the  
Ocean Park Community Hall (1577 – 128 Street) to Council for  
consideration.

Carried

- (c) **Memo dated February 16, 2011, D. Luymes, Manager,  
Community Planning re: Update on the Establishment of a Surrey  
Heritage Foundation.**  
File: 6950-20 (HFFS); 6800-01

- Staff noted on February 7, 2011, Council approved in principle the establishment of a Surrey Heritage Foundation and authorized staff to bring forward detailed recommendations based on the 'hybrid model'.
- Staff recommended that Ms. Diane Switzer, Executive Director of the Vancouver Heritage Foundation be invited to an upcoming Commission meeting to provide an overview of the Vancouver Heritage Foundation.

The Commission requested staff to provide Commissioner Turner with a copy of the Heritage Strategic Review / Heritage Foundation Feasibility Study for reference.

It was Moved by Commissioner Tannen  
Seconded by Commissioner Hol  
That the Heritage Advisory Commission  
recommends that Ms. Diane Switzer, Executive Director of the Vancouver  
Heritage Foundation, be invited to present at a future Heritage Advisory  
Commission meeting regarding the establishment, mission, role,  
responsibilities and activities of the Vancouver Heritage Foundation.

Carried

- (d) **Memo dated March 1, 2011, D. Luymes, Manager,  
Community Planning re: Update: 2009 Priority Tasks and Initiatives.**  
File: 0540-20 V

The following comments were made:

- The Commission requested that the participation in festivals line item not be removed until the Heritage Foundation is in place.
- Staff shared the RCMP is celebrating their 60th of policing in Surrey at the annual Cloverdale Rodeo. Commission can visit a celebratory exhibition on display May 19-23, 2011, on the Rodeo site at the new Cloverdale Recreation Centre.
- Staff committed to provide the Commission with further detail on the RCMP 60th Anniversary celebration.
- The Commission discussed developing a newsletter geared to heritage property owners and requested the 'newsletter line item' be listed on the Priority Tasks and Initiatives list as 'in progress'.
- Staff reported only 20 Surrey's Heritage publication remained in stock. The Commission asked staff to consider updating the publication and printing an expanded heritage publication to coincide with Canada's 150th Anniversary on 2017. Staff noted a planning process should be undertaken to reproduce and update the publication. It was suggested that in addition to updating the stories, the collection of various heritage posters over the years could also be included.
- Staff suggested that appropriate funding should be allocated from the Heritage Advisory Commission budget to support Surrey's Heritage Project.

The Commission requested staff to report on the status of the missing large format posters which had previously hung in City Hall and noted this item was initially raised at the October 14, 2009 Heritage Advisory Meeting and has yet to be resolved.

The Commission requested staff to include 'review of communication tools' as an ongoing item.

It was  
recommends the Updated 2009 Priority Tasks and Initiatives list be received as information.

Moved by Commissioner Tannen  
Seconded by Commissioner Farrand  
That the Heritage Advisory Commission

Carried

(e) **HAC Task List**

File: 0540-20

The following comments were made:

- Commissioner Tannen provided staff with photographs of the Bose Farm showing graffiti, security breaches, and garbage strewn throughout the site. Staff committed to contacting the developer to clean-up the site.
- Commissioner Farrand reported that he met with the Dean at Kwantlen University to discuss the possibility of relocating the Loyal Orange Lodge to the University's Cloverdale campus to be restored by construction students. The Dean has expressed an interest in the project subject to Board and Faculty approval.
- Commissioner Farrand also noted that the Fraser Valley Heritage Railway Society (FVHRS) is relocating to Cloverdale, and the Dean of Kwantlen University has suggested it is an excellent opportunity for trade's students to work on the construction of the new barn.

The Commission supported the FVHRS / Kwantlen project in principle. Commissioner Hart committed to liaise with Councillor Steele regarding potential Kwantlen opportunities relative to the Loyal Orange Lodge.

It was  
Moved by Commissioner Farrand  
Seconded by Commissioner Hol  
That the Heritage Advisory Commission  
recommends the HAC Task List dated March 1, 2011, be received as  
information.

Carried

2. **PARKS, RECREATION, AND CULTURE**

(a) **Memo dated March 14, 2011, J. O'Donnell, Manager,  
Heritage Services re: Surrey Stories Newsletter – 2011 Articles**

File: 6800-01

The following comments were made:

- Staff reported two editions of **Surrey Stories** will be printed and distributed in 2011.
- Deadlines for article submissions are as follows:
  - Summer / Fall issue - April 26, 2011.
  - Winter / Spring – October 28, 2011.

- Future article ideas included:
  1. Kensington Prairie Heritage School – conducting an interview / profile on the 'Friends of the School'.
  2. West Clayton Heritage Study results
  3. 2011 Friends of Heritage Awards (for April edition) – with photographs of the presentations
  4. Fleetwood Park Dedication
  5. Crescent Beach History.

Commissioner Tannen volunteered to prepare an article for the Winter / Spring edition.

It was  
Moved by Commissioner Tannen  
Seconded by Commissioner Farrand  
That the Heritage Advisory Commission  
recommends the Memo dated March 14, 2011, J. O'Donnell, Manager,  
Heritage Services re: Surrey Stories Newsletter – 2011 Articles be received as  
information.

Carried

**3. ENGINEERING**

**4. LEGISLATIVE SERVICES**

**2011 Good Citizen Award**

Good Citizen Award applications were distributed to members of the Commission. The deadline for submissions is Friday, April 29, 2011.

The Good Citizen Award for 2011 will be presented at the 2011 Volunteer Services Recognition Banquet.

**2011 Volunteer Services Banquet**

The Volunteer Services Banquet is scheduled for Tuesday, May 24, 2011, and will be held at the Sheraton Vancouver Guildford Hotel, 15269 104th Avenue, Surrey, Guildford Ballroom at 7:00 p.m. The Legislative Services department will mail out invitations to Commission members shortly.

**E. ITEMS REFERRED BY COUNCIL**

**F. CORRESPONDENCE**

1. **Letter from B, Zeinabova, Administrative Officer 1, City of Burnaby dated February 17, 2011 Re: British Columbia's Heritage Program, Item 2 (E) Reports, Council Meeting 2011 February 14.**

File: 0480-20

It was Moved by Commissioner Farrand  
Seconded by Commissioner Tannen  
That the Heritage Advisory Commission  
recommends the Letter from B, Zeinabova, Administrative Officer 1, City of  
Burnaby dated February 17, 2011 be received as information.

Carried

2. **Email from E. Schultz, Heritage Planner dated March 3, 2011  
Re: Response to Metro Vancouver Regional Parks relative to Gerow Barn**  
File: 6800-20

The Commission requested staff to extend an invitation to Frieda Schade, Manager Central Area Regional Parks, Metro Vancouver to attend the April 27, 2011 Surrey Heritage Commission Meeting.

**G. INFORMATION ITEMS****H. OTHER BUSINESS**

1. **Storyboards**

- Staff provided an update on the status of the Port Kells storyboards and noted that the Commission will need to decide if they wish to focus on redesign or maintenance.
- The signs located within City Parks have a consistent design and if there was a departure from this design, a staff member from the Parks Department should be involved.
- Staff noted that Sheila McKinnon, Manager, Arts Services, Parks, Recreation, and Culture attended the February 24, 2010 SHAC meeting to provide guidance on an artist and the redesign concept. At that time, potential display options were presented for the Commission's review; staff further noted that a decision has yet to be made.
- In previous discussions regarding the possible redesign of Surrey's storyboards, the Commission had expressed interest in a design similar to the Port Kells heritage signs (3 mm flat steel stand with a decorative element and incorporating archival images as watermarks).
- Staff explained to the Commission that what they are requesting at this time is not consistent with the current design used within Parks. Staff suggested that the Manager of Parks Planning should be invited to a future meeting to discuss potential redesign of Heritage Signage.

The Commission requested that the Manager of Parks Planning attend a future meeting to discuss the design of interpretive signage on City property in public places specifically to consider maintenance requirements.

2. **Newton Fire Hall Signage**

Commissioner Tannen committed to talk with the Chair of the Surrey Arts Council with regard to an interpretive board for the Newton Fire Hall Arts Centre.

Staff recommended that the Commission allocate funds from the SHAC Storyboard budget and noted the fee for research and creating a write-up is \$2,000. A further cost analysis will be conducted on both the size and placement of the sign.

The Commission requested staff to visit the location and develop appropriate suggestions / ideas.

It was Moved by Commissioner Farrand  
Seconded by Commissioner Hol  
That the Heritage Advisory Commission  
recommends that \$3,000 (three thousand dollars) be allocated from the Heritage  
storyboard budget for the research and production for an interior storyboard  
appropriate for the Newton Fire Hall Arts Centre located at 13530 - 72 Avenue.  
Carried

3. **Heritage Inventory List Update**

File: 6800-10

As a follow up to the February 28, 2011 Surrey Heritage Advisory Commission meeting, Item E. 1 (b); staff confirmed that 15782-8 Avenue is indeed a Surrey address.

I. **TASK/LIAISON GROUPS**

J. **FRIENDS OF HERITAGE**

1. **2011 Friends of Heritage Award Presentations**  
**Monday, April 4, 2011, Regular Council Public Hearing at 7:00 p.m.**

**Recipients are as follows:**

1. **Patrick and Susan Harrison (Collishaw House)**  
For their continued commitment to maintaining the historic character and integrity of the Collishaw House.



2. **John Macdonald (Kennedy Trail)**  
John's dedication and commitment to preserving heritage in the City of Surrey by researching and documenting "The Route of the 1861 Kennedy Trail" and producing an informational map for public education and enjoyment. The Commission thanks John for generously sharing the Kennedy Trail map with the Surrey Archives and the Surrey History website.
3. **Brian Croft (Cloverdale 1913)**  
Brian's ongoing commitment to preserving the built heritage in the City of Surrey by researching and producing the artwork, "Cloverdale 1913". His unique work of art highlights Cloverdale's historic town centre and beautifully depicts the spirit of heritage in Surrey.
4. **Jack Monk (Friends of the Semiahmoo Trail)**  
Jack's dedication to the Friends of Semiahmoo Trail; his commitment to heritage has helped to enhance and preserve the trail for future generations.
5. **Victoria Parr (Surrey Historical Society)**  
Victoria's significant contributions toward the preservation of Surrey's history by recording thirty-five interviews with long-time Surrey residents and generously donating the oral history tapes to the Surrey Archives for research and study.
6. **Philip Aguirre - Old Surrey Restaurant (Burkart House)**  
Philip's significant contribution toward the preservation of the 'Burkart House'. The Commission congratulates the Old Surrey Restaurant on recently having celebrated 37 years of operation.

## K. FINANCIALS

1. **Financial Summary as at February 28, 2011**  
File: 0540-20 V

The following comments were made:

- Staff reported the next Heritage Canada Conference entitled '**Connecting People, Places and Stories: New Strategies for Conservation in a Changing World**' will be held from October 12 – 16, 2011 in Victoria at the Fairmont Empress and Victoria Conference Centre.

It was discussed that the Heritage Planner and two members of the Commission (yet to be determined) will attend the upcoming Heritage Canada conference.

It was  
recommends that Financial Summary as at February 28, 2011 be received as information.

Moved by Commissioner Tannen  
Seconded by Commissioner Hol  
That the Heritage Advisory Commission

Carried

**L. NEXT MEETING**

The next meeting of the Heritage Advisory Commission is scheduled for Wednesday, April 27, 2011 in Planning Boardroom #1 at 5:00 p.m.

**M. ADJOURNMENT**

It was  
Commission meeting do now adjourn.

Moved by Commissioner Hol  
Seconded by Commissioner Farrand  
That the Surrey Heritage Advisory

Carried

The Surrey Heritage Advisory Commission adjourned at 7: 31 p.m.

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Jane Sullivan, City Clerk

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Commissioner Hart, Vice-Chair