

Vice-Chair:

R. Hart

Guests:

Rev. C. Vance

Staff Present:

D. Luymes, Planning & Development

E. Schultz, Planning & Development

T. Mueller, Legislative Services

T. Uhrich, Parks Department

Commissioners:

L. Tannen

W. Farrand

J. Turner

Absent:

Councillor Steele

Commissioner Hol

A. ADOPTION OF MINUTES

It was

Moved by Commissioner Tannen

Seconded by Commissioner Farrand

That the minutes of the Surrey Heritage

Advisory Commission meeting of April 27, 2011, be adopted.

Carried**B. DELEGATIONS****1. Rev. Craig Vance, Christ the Redeemer Anglican Church**

To appear before the Commission to discuss the church's intent of rezoning and subdividing their property.

File: 6800-10

The following comments were made:

- The diocese of New Westminster mandated every parish to complete a long-range visioning process; as a result, the plans for Bell Hall were brought to the forefront. The delegation shared that a tarp was recently added to the roof of Bell Hall to minimize wind-damage while roof repair work was planned.
- The diocese is now exploring the merits of a re-development / subdivision of church lands which would involve Bell Hall. The delegation noted there were three points driving the decision:
 1. The property is currently on septic;
 2. Christ the Redeemer had a leaky building envelope problem in 2004; associated repair expenses were subsidized in the form of a loan by the diocese; and
 3. In order to retire the repair debt incurred in 2004 capital funding is required.

- Ultimately, the church wants to preserve and put money into Bell Hall and has no desire to change any of the heritage aspects of the property. The delegation requested that the Heritage Advisory Commission support 'in principle' one of the three proposed development scenarios without a formalized Heritage Revitalization Agreement (HRA):
 1. Subdividing two RF-1 lots in the SW corner of the site
 2. Moving Bell Hall and turning it 90 degrees to create three lots for subdivision; or
 3. Moving Bell Hall to the SE corner of Christ Church Cemetery and creating four lots for subdivision.

Commissioner Hart arrived at 5:09 p.m.

- The delegation clarified at this stage, the church is simply looking for guidance from the Commission / Staff with respect to how to proceed and noted the diocese had perceived entering into an HRA as a liability.
- On another matter, the delegation noted that current directional signage (City of Surrey Street Signage) does not accurately direct potential visitors to the correct location of the church.
- The delegation further requested the word 'Anglican' be added to the church road-marker description to clearly identify the denomination.

The Commission indicated preliminary support for a two-lot subdivision without an HRA for Bell Hall.

The Commission recommended that the delegation consult with their congregation, diocese, and other church decision makers and decide on a recommended course of action through continued discussions with Planning Staff. Once a finalized proposal has been prepared, the delegation can request to appear before the Commission for consideration after necessary due diligence has been conducted.

Engineering Staff recommended the delegation to contact the Traffic Safety Advisory Committee relative to the signage concerns raised.

2. **Ted Uhrich, Manager, Planning, Research and Design, Parks Department**
To appear before the Commission to discuss Storyboard design options for fabrication to improve maintenance and style elements.

Note: See March 23, 2011, Heritage Advisory Commission Minutes, Item H.1. for background information.

The following comments were made:

- Discussed technical aspect of signs and options for consideration relative to interpretative signage and noted that the Parks Department and marketing created a document outlining City of Surrey signage standards to have a universal identity for park entrance, facility entrance, development application signs, gateway, and regulatory signs.

- Heritage road markers are going through their own process separate from this document.
- There are concerns with the signs; some of the hardware is subject to vandalism, flaking, and corrosion. There is an opportunity to bring the interpretative panels on line with the standards developed in 2010.
- Interpretive Boards have a variety of options, such as metal, plastic, high impact acrylic and fibreglass imbedded. Fibreglass imbedded is preferable because graphics can be imbedded and a wide range of graphics can be used, it can also be cut and contoured and it is inexpensive upfront.
- The delegation recommended that the Commission consider a fibreglass embedded interpretive panel 1200 mm x 1200 mm. The proposed panel is resilient with embedded graphics and routed edges mounted on two 75 mm x 75 mm powder coated black steel posts set in concrete, mounted on welded plates with vandal proof hardware.
- Three distinct templates could be used to deal with natural, built and cultural heritage to match up with other city signs and still convey a message about heritage. There could be separate identities for each of the boards used, i.e., different shapes and motifs to set them apart.
- Staff reported there are currently 31 heritage marker signs / storyboards in existence. The Commission previously discussed using some of the maintenance money to create new signage and utilize the existing bases. Staff suggested that unit costs for any new signage will need to be carefully reviewed as the current budget only covers cleaning half of the storyboards each year without repairs.
- The Commission suggested the budget could be eased by placing new graphics in the new format overtop of existing signs and suggested that due diligence be done on this issue and that the unrestrictive reserve funds be used if required. If the unrestricted funds will not cover the project, Council could be approached to include heritage marker / storyboard improvements as an upgrade and maintenance line item in the capital budget.
- Staff agreed that a redesign regardless of the type of panel is timely because the design of the current storyboards is over 10 years old. Graphic work will have to be considered, the publicist could utilize the final design template for all future heritage projects.

The Commission requested staff to provide a detailed cost analysis on the proposed signage including the cost for the initial design work.

C. OUTSTANDING BUSINESS

D. NEW BUSINESS**1. PLANNING & DEVELOPMENT**

- (a) **Memo dated May 2, 2011 re: Grandview Heights NCP#4 Neighbourhood Heritage Context Study – Draft Report**
File: 6520-20 GH

The following comments were made:

- Staff explained that the report did not yield many tangible heritage elements for preservation but rather addressed the 'character' of the area.
- An interesting aspect of heritage relates to the Great Northern Railway which ran along the ridge.
- The Commission suggested for staff to attempt to find a way to tie in the trails with the orchard concept and highlight agricultural heritage.

It was
Commission receive the Grandview Heights NCP#4 Neighbourhood Heritage Context Study – Draft Report be received as information.
Carried

Moved by Commissioner Turner
Seconded by Commissioner Farrand
That the Surrey Heritage Advisory

- (b) **Memo dated May 3, 2011, re: West Clayton Heritage Study Flagging of Potential Heritage Opportunities**
File: 6800-20

The following comments were made:

- The Commission noted if the whole neighbourhood is impacted, equally in terms of upgrades a levy might make sense if applied in a reasonable manner.
- Planning Staff acknowledged that a levy could be considered but more in the form of an amenity charge for park development.
- The Commission requested more discussion surrounding how the buildings are used within the NCP from a planning perspective.
- Staff shared another option successfully applied in Surrey, and other communities, is offering additional density in exchange for protection of the property.

It was Moved by Commissioner Farrand
Seconded by Commissioner Turner
That the Surrey Heritage Advisory

Commission:

1. Receives the West Clayton Heritage Study Flagging of Potential heritage Opportunities report as information

Carried

(c) **Memo dated May 2, 2011, re: Uploading of Statements of Significance (SOS) to the Canadian Register of Historic Places**

File: 6800-01

It was Moved by Commissioner Tannen
Seconded by Commissioner Farrand
That the Surrey Heritage Advisory

Commission:

1. Receive the report dated May 2, 2011, entitled, Uploading of Statements of Significance (SOS) to the Canadian Register of Historic Places as information;
2. Approve the Statements of Significance (SOS) attached to the report as Appendix I, for uploading to the Canadian Register of Historic Places (CRHP).

Carried

(d) **Verbal update re: Bose Farm, 16420 – 64 Avenue**

File: 6800-10

The following comments were made:

- Staff noted the property in question, 16420-64 Avenue, is located to the east of the Meadow Ridge Farm site and that it recently went up for auction.
- The site has 6 registered heritage buildings and a number of additional out buildings.
- The seller's realtor has had a preliminary heritage study completed.
- Staff has met with several developers regarding the site.

Any future development application on the Bose Farm (16420 – 64 Avenue) site will be forwarded to the HAC for review and comment.

(e) **Memo dated May 2, 2011, re: HAC Task List**

File: 0540-20 V

The following comments were made:

- Staff noted that nothing is proposed to be removed from the May 2, HAC Task List.
- **Flavours of Surrey** - Staff reported there is a museum teaching collection, currently at the Historic Stewart Farm, which could possibly be made available. Staff also suggested an interactive matching game utilizing an aerial photo of the City and several images of prominent heritage barns. Another activity could be heritage seed and nut crafts. Staff noted there are two heritage interpretive boards available from previous events as well as Surrey Heritage site books, and handouts.
- **2011 Community Networking Conference** - Staff and the CHC Networking Conference task group will have an update for the Commission in June.
- **The Cecil Heppell House** - A draft HRA will be coming to the Commission for review in the next few months.
- **Bose Farm Update** - The structure is open to the public, there are no barriers preventing individuals. Staff has attempted to contact the developer a number of times regarding the Commissions' request to clean-up the site. Staff has also contacted the By-Law Department regarding the site.

For future consideration, staff suggested a company in Richmond that produces retractile banner units that can be created on vinyl in a full-colour design; the publicist for the Museum could produce some draft design panels if the Commission is interested.

Staff was requested to liaise with Councillor Steele and prepare a letter on behalf of the Commission regarding the Loyal Orange Lodge restoration partnership opportunity with Kwantlen Polytechnic University.

All Commissioners were requested to email the Heritage Planner with their list of questions for Ms. Diane Switzer, Executive Director of the Vancouver Heritage Foundation.

It was

Moved by Commissioner Farrand
Seconded by Commissioner Tannen
That the Surrey Heritage Advisory

Commission receive the May 2, 2011, HAC Task List as information.

Carried

- (f) **On-Table Arbourist Report from BC Plant Health Care Inc.**
re: 1614 - 184 Street Site
File: 6800-05

The following comments were made:

- Staff reported that a red cedar located at Hazelmere United Church has recently sustained some significant damage.
- The tree is a heritage tree and is listed on the Surrey Tree Protection By-law.
- BC Plant Health Care Inc. was hired by the City to assess the tree. The tree was rated 11 out of 12 in terms of hazard.
- They have recommended that the tree be removed.
- The Trees and Landscape Manager has attended the site, reviewed the report and agrees with the recommendation.

It was
Plant Health Care Inc. Regarding 1614-184 Street Site be received as information.

Moved by Commissioner Farrand
Seconded by Commissioner Tannen
That the on-table Arbourist Report from BC

Carried

2. **PARKS, RECREATION AND CULTURE**

- (a) **Memo dated May 12, 2011, re: Civic Treasurers Selection Committee**
File: 68100-10

It was
Commission nominates Commissioner Tannen as a representative to the 2011 Civic Treasurers Selection Committee.

Moved by Commissioner Farrand
Seconded by Commissioner Turner
That the Surrey Heritage Advisory

Carried

3. **ENGINEERING**

4. **LEGISLATIVE SERVICES**

E. **ITEMS REFERRED BY COUNCIL**

F. CORRESPONDENCE

It was Moved by Commissioner Tannen
Seconded by Commissioner Turner
That the Surrey Heritage Advisory
Commission receives the Correspondence of the May 25, 2011 SHAC meeting as
information.

Carried

1. **Letter dated May 6, 2011, from Ms. Victoria Parr - thanking the City of Surrey for her 2011 Friends of Heritage Award.**
File: 0220-05
2. **Letter dated May 10, 2011, from Wendy Tracy, Director and Heritage Liaison, Sullivan Community Association re: request for 'Gillis Compensation Funds' to build a wall / heritage garden for Sullivan Hall.**
File: 6800-10

Note: Only two quotes are attached, Sullivan Community Association is requesting approval in '*principle*' at this stage.

The following comments were made:

- Staff noted that the 'Gillis House Compensation Funds' cannot be allocated until the Compensation Policy is approved by Council.
- Staff explained that the Compensation Policy has not been finalized and it will be brought back to the Commission before it is forwarded to Council for consideration.
- The Commission noted that the proposal from the Sullivan Community Association does not fit within the parameters outlined in the draft Compensation Policy. The Commission also noted that the proposal does not involve heritage conservation/preservation. .

The Commission requested that Planning Staff direct the Sullivan Community Association to the City's Beautification Coordinator for funding consideration under the **Community Beautification Grant** program.

G. INFORMATION ITEMS

1. **Heritage BC Annual Conference - September 30 – October 1, 2011 Shadbolt Centre for the Arts, Burnaby, B.C.**
<http://www.heritagebc.ca/events/annual-conference-registration/register-online>
File: N/A

The following comments were made:

- The Commission requested this agenda item to be brought forward at the July 2011 Heritage Advisory Commission meeting for consideration.

H. OTHER BUSINESS

1. **14th International Conference of National Trusts, October 12-15, 2011**
Victoria Conference Centre, Victoria, B.C.
<http://intoconference.org/>
File: 0330-20

It is in order for the Commission to approve 2011 conference attendees and allocate funding to cover registration and associated conference fees.

RECOMMENDATION

It was
recommends that Council:

Moved by Commissioner Tannen
Seconded by Commissioner Hart
That the Heritage Advisory Commission

1. Approve Commissioners Hol, Turner, and E. Schultz, Heritage Planner attend the International Conference of National Trusts from October 12-15, 2011 on behalf of the Surrey Heritage Advisory Commission.
2. Authorize Finance to reimburse applicable conference registration fees for each attendee, including accommodation at the designated hotel (or similarly priced equivalent), transportation expenses and applicable per diem from the Heritage Advisory Commission Budget.

Carried

I. TASK/LIAISON GROUPS

J. FINANCIALS

1. **Financial Summary as at April 30, 2011**
File: 0540-20 V

It was
receives the Financial Summary dated April 30, 2011 as information.

Moved by Commissioner Tannen
Seconded by Commissioner Farrand
That the Heritage Advisory Commission

Carried

K. NEXT MEETING (location / date change)

The next meeting of the Heritage Advisory Commission is scheduled for Wednesday, June 22, 2011 in the Park's Meeting Room #1 at 5:00 p.m.

L. ADJOURNMENT

It was

Moved by Commissioner Farrand
Seconded by Commissioner Turner
That the Surrey Heritage Advisory

Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 8:00 p.m.

Jane Sullivan, City Clerk

Councillor Hart, Vice-Chairperson