

Chairperson:
Councillor Steele

Absent:
J. Turner

Staff Present:
D. Luymes, Planning & Development
E. Schultz, Planning & Development
J. O'Donnell, Heritage Services
T. Mueller, Legislative Services

Vice-Chair:
B. Farrand

Commissioners:
B. Hol
L. Tannen
R. Hart
S. Thomas

At the start of the meeting, Councillor Steele welcomed and introduced Susan Thomas to members of the Commission.

It was Moved by Commissioner Hart
Seconded by Commissioner Farrand
That the agenda be varied as follows:

1. Item E.2.(a) to be discussed following Item C.1
2. Item E.1.(a) to be moved to appear last on the agenda.
Carried

A. ELECTIONS AND APPOINTMENTS

Councillor Steele was appointed Chair of the Heritage Advisory Commission by Mayor and Council on December 17, 2011.

It was Moved by Commissioner Tannen
Seconded by Commissioner Hol
That Commissioner Farrand be selected as

Vice-Chair for the 2012 calendar year.

Carried

B. ADOPTION OF MINUTES

Commission is requested to pass a motion adopting the minutes as circulated.

1. Surrey Heritage Advisory Commission Minutes – November 23, 2011.

It was Moved by Commissioner Hol
Seconded by Commissioner Farrand
That the minutes of the Surrey Heritage
Advisory Commission meeting of November 23, 2011, be adopted.
Carried

C. DELEGATIONS

1. **T. Uhrich, Manager, Planning Research & Design**
Re: Interpretive Signs – Pilot Project
File: 6800-01

Note: This item was deferred from the November 23, 2011 meeting

The following comments were made:

- Was before the Commission in May 2011 to present challenges and discuss options for creating a different sign model in the future. Here to provide a status update of the pilot project.
- The current signs are subject to mold and dirt collecting under the sign and vulnerable to vandalism. The style is dated and with the creation of the new city logo, there is an opportunity to update the interpretative signs as well.
- The current style was put into the standards without re-development; however, the standard could change based on the results of the pilot project.
- There has been a lot of progress in graphic design and the tools for creating messages.
- In September 2011, signage was needed at City Hall for the electric car fuelling station. The parks designer worked on a design that was durable, adaptable, and unique to Surrey. The designer worked with different manufacturers and selected a frameless laminated polycarbonate sign board. The sign was selected due to the fact that the graphics are baked into the surface, they hold no metal (therefore no theft value), and also, the signs do not rot, fade, and have scratch proof surfaces.
- The sign used for the electric car is four panels wide which allows for an expanded explanation statement.
- The Commission was asked to provide feedback on the panel pilot in principle.
- The Commission asked if the design features could be used in the town centre plan. Staff noted that with the liquid water jetted cutting process; several panels can be created in groups of 6.

- Staff clarified that the Marketing Department will work to ensure a consistent look and feel for all signs; and confirmed signs can be galvanized and painted.
- The estimate is \$1,600 / sign which works out to \$675 for the sign and \$475 for new foundation plus installation. The relationship with the company would be on-going and a relationship would be established for a two-year term standing contract.
- Staff will provide additional feedback regarding chemical damage and sign resilience.
- The Commission asked for detail on the maximum size a sign could be. Staff clarified that as long as the base is modified, the sign size could be adjusted accordingly and if the pricing would be affected.
- The Commission asked for detail regarding suggested remedies and associated pricing to address superficial repair work that might need to be addressed and the cost of the reproduction for producing 1 sign if a replacement is needed.
- The Chair suggested taking the pilot further and placing a sign in a higher vandalism area, i.e., the Sullivan Storyboard.

It was

Moved by Commissioner Tannen
Seconded by Commissioner Hol
That the Surrey Heritage Advisory

Commission recommends that a sample sign be ordered and placed in a high risk area (at staff's discretion) for testing.

Carried

The agenda was varied

2. PARKS, RECREATION, AND CULTURE

- (a) **Memo from Manager, Urban Forestry, and Environmental Programs**
Re: Heritage Trees
File: 6800-05

The following comments were made:

- Staff clarified that the commemoration of trees as heritage trees is within the Commission's mandate where as the designation of trees as 'significant' through the tree protection by-law requires Council approval.
- The Commission was asked to support staff's recommendation that the trees in the report be designated as significant; a further report would go to Council requesting the trees be added to the Surrey Tree Protection by-law.
- Staff clarified that the form used for rating trees was adopted by the Commission in the 1990 and it touches on a number of conditions and assigns values. As an example, if a tree is in poor condition, it typically would not be commemorated. A look is also given at who planted and if there is heritage value. If the tree scores 65%, they would be considered.

- Staff shared that the rating for the subject trees is high. There are few Horse Chestnut trees in the City of Surrey. There are also few sequoia trees that are designated in Surrey. Both subject trees are in great locations and engineering was contacted to make sure neither is in areas that would be used for road improvements.
- The Commission requested clarification of how single trees will be marked as significant. Staff clarified that a designation will be placed as a plaque or rock located at the base of the tree, the trees cannot be moved (once designated) without order of Mayor and Council, and Commemoration of a tree is an informal process.
- The Commission likes the idea of placing a commemorative plaque near the base of each tree as it helps to inform the public.
- Staff requested approval from the Commission 'in principle' for the recommendations outlined in the report. Once approval is granted, Staff will prepare a further memo for HAC discussion regarding the cost for the rock and the plaque.
- The Commission suggested that the commemoration be held on National Tree day.

Before the motion was put the Chair called for a division of motion:

It was Moved by Commissioner Tannen
 Seconded by Commissioner Hol
 That the Surrey Heritage Advisory
 Commission receive the Heritage Tree report as information;
Carried

It was Moved by Commissioner Tannen
 Seconded by Commissioner Thomas
 That the Surrey Heritage Advisory
 Commission endorse the recommendation to Commemorate the following
 heritage trees:

1. Common Horse Chestnut (Appendix 1: 12645 – 14B Avenue); and;
 2. Giant Sequoia (Appendix II: 9700 - 168 Street)
- Carried

It was Moved by Commissioner Tannen
 Seconded by Commissioner Hart
 That the Surrey Heritage Advisory
 Commission Commemorate the Common Horse Chestnut and Giant
 Sequoia Trees as described in this report, on National Tree day,
 September 26, 2012;
Carried

RECOMMENDATION

It was Moved by Commissioner Tannen
Seconded by Commissioner Hol
That the Surrey Heritage Advisory
Commission recommends that Council:

1. Recognize the following trees as significant under Surrey Tree Protection By-Law No. 16100:
 - (a) Common Horse Chestnut (Appendix 1: 12645 – 14B Avenue); and;
 - (b) Giant Sequoia (Appendix II: 9700 - 168 Street); and,
2. Support the Manager, Urban Forestry, and Environmental Programs recommendation regarding the removal of the heritage English Walnut tree located on park land at 7560 – 146 Street.

Carried

D. OUTSTANDING BUSINESS

Before Item E.1.(b) was discussed, the Chair and members of the Commission requested Commissioner Farrand to remain in the room during the discussion, as he is the subject home owner. It was agreed; by all members of the Commission, that Commissioner Farrand could observe / participate in the discussion, but have no voting rights on this item.

E. NEW BUSINESS**1. PLANNING & DEVELOPMENT**

- (b) **Charles Feedham House (14040 – 32 Avenue)**
Application for Financial Assistance
File: 6800-20

The following comments were made:

- The Heritage Planner provided a brief overview of the Financial Assistance Program for the benefit of Commissioner Thomas.

RECOMMENDATION

It was Moved by Commissioner Hart
 Seconded by Commissioner Tannen
 That the Surrey Heritage Advisory
 Commission recommends that Council:

1. Receive the Charles Feedham House (14040 – 32 Avenue) Application for Financial Assistance as information; and
2. Approve financial assistance in the amount of \$1,026.82 which represents 50% of the value of the soffit materials as per the quote provided by North Coast Lumber; and
3. Recommend that staff advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.

Carried

(c) **Financial Assistance Payment – Christ Anglican Church
 (16631 Old McLellan Road)**

File: 6800-20

The following comments were made:

- The application was before the Commission in 2010 and was approved by Council. Typically, once approval is received, applicants have 1-year to complete the work and come back to request financial assistance.
- In this instance, there were some deficiencies with the paint that needed to be resolved.
- The Manager of Financial Services has confirmed that payment can be made after the 1-year deadline at the discretion of the Commission.

It was Moved by Commissioner Hart
 Seconded by Commissioner Hol
 That the Surrey Heritage Advisory
 Commission recommends the General Manager, Finance and Technology to reimburse Christ the Redeemer Anglican Church \$4,894.31, for costs associated with painting and restoration of Christ Church after the one-year deadline had expired, as a one-time exception due to the extenuating circumstances involved in this application.

Carried

(d) **Community Heritage Commission (CHC)
Networking Conference Update**

File: 6800-01

The following comments were made:

- The Heritage Planner noted that the event was successful and reported the total cost of the event was just \$95.
- Excellent feedback was received overall. The only constructive comment was the lack of sound proofing for the room and the noise.
- The Chair commended the group for a job well done.
- Staff noted the next conference is projected for Nanaimo, further detail from Heritage BC will be provided.

(e) **HAC Task List**

File: 0540-20V

The following comments were made:

- The Commission asked for clarification with respect to the relocation of the Semiahmoo Trail Marker. Staff clarified that this item relates to the relocation of the Semiahmoo Trail marker in Bear Creek Park. Staff further clarified that this marker is a rock and plaque not a storyboard.
- BNSF/BCER Railroad study - Staff were requested to review and provide an update.
- Staff was asked to refer the minutes of the October 26, 2011, SHAC meeting regarding the Commissions comments surrounding the park renaming proposal to the Parks, Recreation, and Culture Committee.
- The Commission requested staff to provide an update on the Heritage Strategic Review and provide a copy of the document to Commissioner Thomas.

It was

Moved by Commissioner Thomas

Seconded by Commissioner Hol

That the Surrey Heritage Advisory

Commission recommends that the HAC Task List dated January 3, 2012 be received as information.

Carried

(a) **Loyal Orange Lodge – Structural Assessment**

File: 6800-10 LOL

The following comments were made:

- At October 26, 2011 meeting of the HAC, The Commission discussed the possibility of retaining Barry McGinn to assess the structural integrity of the Loyal Orange Lodge and provide options, including cost estimates for the building.

- Following the HAC's October 26, 2011 request, staff contacted Barry McGinn and asked him to provide a cost estimate to assess the structural integrity of the Loyal Orange Lodge and to provide cost estimates for three possible options for the Commission's consideration.
- The Commission discussed whether it would be possible for the consultant to present up to 5 options for consideration.
- Staff indicated that although cost estimates would only be provided for the 3 options noted in the proposal, staff would request that the consultant consider other options for the building as well.
- Staff clarified the \$25,000 in the restricted funds are to be allocated only to the preservation of the Lodge.

The Commission requested that staff explore new strategies for the Loyal Orange Lodge and report back to the Commission.

RECOMMENDATION

It was Moved by Commissioner Hart
Seconded by Commissioner Tannen
That the Surrey Heritage Advisory
Commission recommends that Council:

1. Receive the Loyal Orange Lodge – Structural Assessment memo as information; and
2. Allocate up to \$4,500 from the HAC Unrestricted Reserve for Future Expenditures to retain McGinn Engineering & Preservation Ltd. to conduct a structural assessment of the Loyal Orange Lodge in advance of staff preparing options for consideration.

Carried

3. ENGINEERING

4. LEGISLATIVE SERVICES

F. ITEMS REFERRED BY COUNCIL

G. CORRESPONDENCE

1. On-Table Delegation Request. Fraser Valley Conservancy

It was
as a delegation at the February 22, 2012, Surrey Heritage Advisory Commission meeting.

Moved by Commissioner Hart
Seconded by Commissioner Farrand
That the Fraser Valley Conservancy be heard

Carried

H. INFORMATION ITEMS

1. **Fraser Valley Heritage Rail Opening in Cloverdale** (tentatively scheduled for May Long Weekend - end of June for Summer Season).

Heritage Services will sponsor street performers to bring heritage to life through street interpretation performances.

2. **Celebrating 90 Years! British Columbia Historical Federation Conference**
<http://crmuseum.ca/drupal/british-columbia-historical-federation-conference-May-3-6-2012>

Staff was requested to pass along information regarding this conference to the Surrey Historical Society for their information.

I. OTHER BUSINESS**J. TASK/LIAISON GROUPS****K. FINANCIALS**

1. **Financial Summary as at December 31, 2011**

File: 0540-20 V

The following comments were made:

- Staff was asked to provide additional clarification on the restricted funds listed on Page 70 of the financial report.

It was
Commission recommends that the Financial Summary as of December 31, 2011 be received as information.

Moved by Commissioner Hart
Seconded by Commissioner Farrand
That the Surrey Heritage Advisory

Carried

L. NEXT MEETING

The next meeting of the Heritage Advisory Commission is scheduled for Wednesday, February 22, 2012 in the Planning Boardroom #1 – 5:00 p.m.

M. ADJOURNMENT

It was

Moved by Commissioner Hol
Seconded by Commissioner Hart
That the Surrey Heritage Advisory

Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 7:33 p.m.

Jane Sullivan, City Clerk

Chairperson, Councillor Steele