

Present:Chair - Councillor Steele
J. Turner
L. Tannen
S. Thomas**Absent:**R. Hart
W. Farrand
B. Hol**Staff Present:**D. Luymes, Planning & Development
E. Schultz, Planning & Development
J. O'Donnell, Parks, Recreation and Culture
M. Petrovic, Engineering
T. Mueller, Legislative Services**A. ADOPTION OF MINUTES**

Commission is requested to pass a motion adopting the minutes as circulated.

1. Surrey Heritage Advisory Commission Minutes – April 18, 2012.

It was Moved by Commissioner Tannen
Seconded by Commissioner Turner
That the minutes of the April 18, 2012 Surrey
Heritage Advisory Commission meeting be adopted.
Carried

The Chair requested the agenda be varied to discuss Item D.1.(d) prior to the delegation presentation.

It was Moved by Commissioner Tannen
Seconded by Commissioner Thomas
That the agenda be varied to discuss Item
D.1.(d) before the delegation portion of the meeting.
Carried

The agenda was varied

D. NEW BUSINESS**1. PLANNING & DEVELOPMENT**

- (d) **Louis Dahl House (11334 River Road) Proposed Heritage Revitalization Agreement (HRA).**
File: 6800-20; 7905-0243-00

The following comments were made:

- Staff noted the application received is for a 13 lot subdivision. As part of the subdivision, the applicant will be relocating the Louis Dahl House and protecting it through an HRA.

- This application came before the Commission on January 27, 2010 for comment. The comments of the January 27, 2010 SHAC meeting were incorporated into the HRA which is now before the Commission.
- Staff explained that the original windows, siding, and wood detailing will be retained, and a secondary suite will be added in the basement. The neighbourhood is zoned RF and the House can therefore accommodate a secondary suite. Some windows will be added to the basement to further increase liveability. The existing rear addition will be retained.
- Staff confirmed that there are natural springs located on the property; however, drainage will be dealt with during the engineering stage.
- The Commission suggested a different planting other than a pear tree due to an increase in "pear trellis rust" disease throughout B.C.
- The draft HRA notes that the compensation for loss in heritage value in the event the House is destroyed is \$16,000; staff clarified that the compensation amount should actually be approximately \$54,000. This will be corrected in the final version of the HRA presented to Council.

It was

Moved by Commissioner Thomas
 Seconded by Commissioner Turner
 That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the Louis Dahl House (11334 River Road) Proposed Heritage Revitalization Agreement (HRA) as information.
2. Recommend to the General Manager, Planning and Development that the HRA for the Louis Dahl House be forwarded to Council for consideration.

Carried

B. DELEGATIONS

1. **D. Luymes, Manager, Community Planning**
 File: 6440-01

In attendance before the Commission to present the 2012 Official Community Plan (OCP) Overview.

The following comments were made:

- Staff explained that a first draft of the OCP is under review with various staff groups and external stakeholders. A second more refined draft will be presented to Council in the Fall of 2012; the goal is to have the plan adopted toward the end of 2012.

- The OCP has been completely rewritten, the new plan is broken down into the following components:
 - Introduction and Vision
 - Planning Context
 - Land Uses and Densities
 - Policies (Themes A-F)
 - Regional Context Statement (Provincial Regulation Requirement)
 - Implementation (TUPS, Zoning by-laws, Development Permits)

Staff explained the OCP is a high level plan that encompasses more detailed master plans, strategies, and policies.

- The OCP includes a map of future land uses, showing how the City is planned to grow and develop in the future, including various land use designations with associated densities.

In the new OCP, there is more emphasis on density and mixed-use development in City Centre, the five Town Centres and along major transit corridors. Special attention is paid to ensure that new development is of a high design quality, that it contributes to sustainability, and respects existing neighbourhood character, including heritage.

The bulk of the OCP contains policy goals and objectives, which have been organized into themes as follows:

1. **City Structure**
 - Theme A: Neighbourhoods
 - Theme B: Centres
 - Theme C: Infrastructure
2. **City Sustainability**
 - Theme D: Ecosystems
 - Theme E: Economy
 - Theme F: Society and Culture

Each theme has an overall goal followed by detailed objectives and a series of supporting policy statements. In the context of the Surrey Heritage Advisory Commission, the item that relates most is **Theme F: Society and Culture** which is broken down into 9 separate objectives as follows:

- F1. Safety and Security
- F2. Education
- F3. Affordable Housing
- F4. Active Living
- F5. Food Security
- F6. Accessibility and Inclusivity
- F7. Arts and Culture
- F8. Heritage**
- F9. Citizen Engagement

F8 - Heritage – this section summarizes the City’s heritage conservation policies and initiatives, and includes implementation of these policies using various tools used in preserving built, natural, and cultural heritage. The new OCP contains a map illustrating heritage areas coupled with a policy statement linked to the "Heritage Strategic Review".

Planning staff highlighted the most salient policies from the draft OCP for comment, and indicated that many of these policies are derived from the Heritage Strategic Review. These policies include:

1. Retain and protect significant built, natural, and cultural heritage elements.
2. Increase heritage awareness in the community.
3. Use various incentives including tax exemptions to encourage the protection of heritage.
4. Continue to use tools such as Heritage Revitalization Agreements to protect heritage resources.
5. Retain the potential for designating a heritage conservation area in the future.
6. Maintain and continually update the Heritage Register.
7. Implement the key recommendations of the Heritage Strategic Review.
8. Where possible, preserve heritage buildings in their original location.

Staff identified the next steps in the OCP process:

1. **Consultation Process** - Complete consultation with staff, committees, stakeholders, and the public.
2. **Edit Document** - Input revisions received from all consultation partners.
3. **Prepare Report to Council** – Corporate Report to Council will include all applicable by-law changes required for transition.

The Commission made the following comments:

- Item F8-3 – suggested changing the wording to "*develop and implement programs to increase community awareness*".
- The implications of future transit nodes could pose a challenge in evaluating potential and existing heritage sites. New transit routes will make some sites more valuable to developers; potentially making heritage assets along a proposed transit corridor vulnerable to removal. The OCP needs a lens to evaluate the importance of built, natural, cultural and community heritage in relation to other City goals.

Staff made the following comments:

- TransLink's Surrey Rapid Transit Study is underway, and the final proposed rapid transit alignment and technology has not yet been determined. Staff is working to ensure that rapid transit is extended in Surrey, allowing the City to develop around transit.
- Members of the Commission were invited to send any further comments they may have regarding the new OCP directly to Carla Stewart, Senior Policy Planner via email: cstewart@surrey.ca or by fax at: (604) 591-2507.

C. OUTSTANDING BUSINESS**D. NEW BUSINESS (continued)****1. PLANNING & DEVELOPMENT**

- (a) **Memo re: Proposed 7 Lot Subdivision Adjacent to Semiahmoo Trail (3616 Elgin Road and Crescent Road).**
File: 6880-20-60; 7908-0147-00

It was Moved by Commissioner Tannen
Seconded by Commissioner Turner
That the Surrey Heritage Advisory
Commission (SHAC) receive the memo regarding Proposed 7 Lot
Subdivision Adjacent to Semiahmoo Trail (3616 Elgin Road and Crescent
Road) as information.

Carried

- (b) **Memo re: Proposed 35-Unit Townhouse Development Adjacent to Semiahmoo Trail (1514 and 15180 - 24 Avenue).**
File: 6880-01; 7911-0328-00

It was Moved by Commissioner Tannen
Seconded by Commissioner Turner
That the Surrey Heritage Advisory
Commission (SHAC) receive the memo regarding Proposed 35-Unit
Townhouse Development Adjacent to Semiahmoo Trail (1514 and 15180 - 24
Avenue) as information.

Carried

(c) **Cecil Heppell House (5818 – 182 Street) Application for Financial Assistance**

File: 6800-20; 6800-14

The following comments were made:

- Council approved the Heritage Revitalization Agreement (HRA) for the Cecil Heppell House on Monday, May 28, 2012.
- The owner of the Cecil Heppell House is now eligible to apply to the City for financial assistance for restoration work on his home.
- The owner has submitted an application for Financial Assistance for urgent roof repair work that needs to be done.
- The owner initially submitted an application along with two quotes; a revised application with three quotes was subsequently provided on table at the May 30, 2012 SHAC meeting.
- The owner is eligible for a pro-rated amount for 2012 totalling \$2,917.00. The application is for the maximum available. The owner's preferred provider is Arnold and Son's roofing.

The Commission thanked staff for their effort in negotiating and finalizing the HRA for the Cecil Heppell House.

RECOMMENDATION

It was Moved by Commissioner Tannen
Seconded by Commissioner Thomas
That the Surrey Heritage Advisory
Commission (SHAC) recommends that Council:

1. Receive the Cecil Heppell House (5818 – 182 Street) Application for Financial Assistance as information;
2. Approve financial assistance in the amount of \$2,917.00 which represents less than 50% of the value of the works as per the quote provided by Arnold & Sons Roofing Ltd, and;
3. Request staff to advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.

Carried

(d) **Louis Dahl House (11334 River Road) Proposed Heritage Revitalization Agreement (HRA).**

File: 6800-20; 7905-0243-00

- This item was dealt with earlier in the meeting

(e) **Proposed Heritage Tree (9631 - 161A Street)**

File: 6800-05

The following comments were made:

- The Commission appreciated the detailed report from the arbourist and noted it was rewarding to see how positive he was about retaining the tree.
- It was suggested that because this tree is estimated to be 150 years old, notes should be kept for Canada's 150th birthday in 2015. The tree could not only serve as an example of natural heritage, but also as a linkage to the 150 celebration year.

RECOMMENDATION

It was Moved by Commissioner Tannen
Seconded by Commissioner Thomas
That the Surrey Heritage Advisory
Commission (SHAC) recommends that Council:

1. Receive the Proposed Heritage Tree at 9631 - 161A Street report as information;
2. Commemorate the Douglas Fir, described more fully in this report (**Appendix 1**) as a heritage tree and;
3. Recommend that the Douglas Fir be designated as a significant tree, as per "Surrey Tree Protection By-law, 2006, No. 16100".

Carried

(f) **Heritage Plaque Program and Eligibility**

File: 6800-01

The following comments were made:

- Staff noted this item was raised at the April 18, 2012, SHAC meeting. Staff explained that the current heritage plaque program was started in 2003, since that time only two plaques have been developed.

- Based on a recommendation from the April 18, 2012, SHAC minutes a third plaque was prepared for Ocean Park Community Hall.
- Staff prepared the plaque based on direction from the CoS Marketing Department, who recommended using the current city logo. Staff clarified that use of the Surrey Coat of Arms requires a different and more costly production process.

Staff will email members of the Commission further detail regarding the Ocean Park Community Hall plaque unveiling which will be held on June 16, 2012.

It was Moved by Commissioner Tannen
 Seconded by Commissioner Thomas
 That staff provide the Surrey Heritage
 Advisory Commission with a list of protected heritage sites that should be
 the priority for future plaque consideration.

Carried

(g) **Flavours of Surrey at Fusion Festival – July 21 / 22, 2012**

File: 8200-20

The following comments were made:

- The Commission was asked to volunteer to staff the booth during the event and to provide funding for heritage candy and a new game for visitors to enjoy while attending the booth.
- It was discussed that Heritage Services will create a new game for this year's festival which will be focussed on the theme "*Agriculture - Heritage Then & Now.*"
- Councillor Steele volunteered to work with staff to collect City of Surrey items for use in gift baskets / door prize draws.

It was Moved by Commissioner Tannen
 Seconded by Commissioner Thomas
 That the Surrey Heritage Advisory
 Commission (SHAC) allocate up to \$400 (four hundred dollars) from the
 SHAC Annual Operating Budget to purchase heritage candy; supplies for
 heritage games, and door prizes in support of the 2012 Flavours of Surrey
 event.

Carried

(h) SHAC Task List

File: 0540-20V

The following comments were made:

- **Upcoming Items** - Staff reported that the following items will be brought forward at the June 27, 2012 SHAC meeting: 1) Brooksdale Estate Draft HRA, 2) Bose Farm
- **Loyal Orange Lodge (LOL)** - The assessment of the Loyal Orange Lodge is underway, staff will provide an update once the report is received from the Consultant.
- **Old Yale Road Storyboard** – Staff has reviewed the site maps for the north and south location and have selected a spot on the southwest corner of 179 Street and Old Yale Road which is adjacent to the roadway entering the development (it is located next to traffic lights and will create a walking loop). The proposed site meets all the criteria and storyboard guidelines, and ensures a high visibility location. Next steps are to provide Engineering with the dimensions for the base of the sign; crews will then undertake the roadwork on the concrete pad to facilitate installation.
- **Strategic Planning Workshop re: Surrey Heritage Foundation** - It was discussed that after the Surrey Heritage Society (SHS) appeared as a delegation before the SHAC in November 2011, it became apparent that there is significant overlap between the mandate of the SHS and the proposed mandate of the Surrey Heritage Foundation. It was discussed that it may not make sense for the City to set up a competing heritage foundation at this time, when there are already limited funds available for heritage groups. Rather, it may be advisable to give the SHS some time to get established and see how the City can work with this group or another local heritage group. Staff suggested the next step would be for the Commission to liaise with the SHS to find out how they can work together.

The Commission asked staff to provide a summary of the 2012/2013 priority tasks and initiatives. Staff indicated that they will be added to the task list for reference.

2. PARKS, RECREATION, AND CULTURE**(a) Memo re: Historical Re-Enactment Program and Introduction of Heritage Re-enactment Coordinator**

File: 6800-01

The following comments were made:

- Staff reported the Re-enactment program has received approval from the Canadian Actors' Equity Association (CAEA) to approve the use of Union Actors; it is a significant achievement. The CAEA negotiates and administers agreements, provides benefits, and acts as an advocate for its members. The CAEA gave a special concession to the Re-Enactment Program and granted a "festival designation" which allows more affordable rates to hire seasoned professionals.
- The Historical Re-Enactment Program will run from July 1 – September 1, 2012. Actors will play historic characters and re-enact stories and events from Surrey's history for the period 1872 to 1945; the program will have 8 performances scheduled throughout the summer.

A report will be prepared to Council and presented at the June 25, 2012, Regular Council Public Hearing. The Commission was invited to attend the summer re-enactment performances.

The Chair thanked staff for their efforts in combining heritage and the arts and noted the ultimate goal, going forward, will be to perform re-enactments in Cloverdale and receive sponsorship from local businesses to support the program and make it a tourist attraction.

It was
Commission (SHAC) receive the memo regarding the Historical Re-Enactment Program as information.

Moved by Commissioner Thomas
Seconded by Commissioner Tannen
That the Surrey Heritage Advisory

Carried

(b) Surrey Civic Treasure 2012 Call for Nominations

File: 0290-20

The following comments were made:

- Commissioner Tannen volunteered to serve as the representative on the 2012 Surrey Civic Treasures Award Selection Committee.
- Members of the Commission were requested to submit names for consideration; staff clarified that in order for nominations to be successful (in the vetting process) there must be strong a statement of support which addresses the award criterion.

- Staff will work with the Commission to develop a nomination package for submission.

(c) **Heritage Storyboard Graphic Redesign**

File: 6800-01

The following comments were made:

- The Manager, Planning Research & Design, appeared as a delegation before the Commission at the January 25, 2012, SHAC to make a presentation regarding fabrication design. Staff noted that one of the prototype signs is currently being tested outside of City Hall for environmental durability.
- At the February 22, 2012 SHAC, the Commission requested staff to develop options for the content layout design. In response, staff developed three standard designs for Commission review / approval.
- Staff created graphic layout examples based on four heritage storyboard themes: 1) built heritage, 2) natural heritage and 3) cultural heritage and 4) general community heritage. The content used for the prototypes presented was based on the Sullivan Community Hall Storyboard verbiage.
- Unique colour schemes were determined for each theme combined with the following: 1) photo header panel integrating colour, 2) mix of archival images and 3) standard photo panel which will be consistent on all of the boards. The exception is the general community header panel which will be specific to the community where the storyboard is placed.
- One prototype sign will be tested; the location will be the Sullivan Community Storyboard located directly outside Sullivan Hall. Staff will recommend that the new storyboard be relocated to the other side of the building.

The Commission made the following comments / suggestions:

- The reverse white type is difficult to read.
- The centre green on the natural heritage panel is too specific to the colour scheme of 2009-2012 and therefore, will easily be outdated. The colour scheme used does not reflect anything about the Surrey water bodies or the sky - a better combination might be a vibrant green or a blue.

- Consideration should be given to including the City of Surrey website and/or a QR Code with additional information; i.e., in support of self-guided walking tour program.
- It was suggested that consideration be given to centering the City of Surrey logo to make it more prominent.
- A question was posed regarding how it will be decided which storyboard would fit into a particular category, i.e., built, natural, cultural or community. Staff explained the Community Heritage category would be multi-faceted. It was discussed that specific criteria will be created to determine how to place signs appropriately. Signs not easily categorized will be brought forward for discussion before members of the Commission.

3. ENGINEERING

4. LEGISLATIVE SERVICES

E. ITEMS REFERRED BY COUNCIL

F. CORRESPONDENCE

1. Regular Council Public Hearing Resolutions, Monday, April 28, 2012 RES.R12-924 - 925

It was

Moved by Commissioner Tannen
Seconded by Commissioner Thomas
That the Surrey Heritage Advisory
Commission (SHAC) receive the Council resolutions from the Monday,
April 28, 2012 Regular Council Public Hearing as information.
Carried

G. INFORMATION ITEMS

1. Heritage Foundation Conference (October 11 – 13, 2012) Fairmont Queen Elizabeth, Montréal, Québec File: 0390-20

RECOMMENDATION

It was

Moved by Commissioner Tannen
Seconded by Commissioner Turner
That the Surrey Heritage Advisory
Commission (SHAC) recommends that Council:

1. Approve Commissioner Thomas to attend the Heritage Foundation Conference (October 11 – 13, 2012) to be held at the Fairmont Queen Elizabeth Hotel in Montreal, Quebec on behalf of the Surrey Heritage Advisory Commission; and,
2. Authorize Finance to reimburse applicable conference registration fees for Commissioner Thomas, including accommodation at the designated hotel (or similarly priced equivalent), transportation expenses and applicable per diem from the Heritage Advisory Commission Budget based on City of Surrey policy.

Carried

Other members of the Commission who wish to attend the Heritage Foundation Conference are invited to make their interest known at the June 27, 2012 SHAC meeting.

2. Gerow Barn Update (9641 – 176 Street)

File: 6800-10

The Chair requested the Heritage Planner to forward the Commission's comments from the April 18, 2012 SHAC regarding the Gerow Barn delegation presentation to Metro Vancouver staff for their general information.

3. Doors Open Event

File: 8200-01

Staff provided information regarding the Doors Open Surrey Event as follows:

- The Doors Open Surrey Event is for citizens to discover and explore Surrey, from the unique historic sites, parks, places of worship and architecture to the art exhibits and hidden gems. During the event, over 30 venues in the North Surrey and Newton area will be free and open to the public; venues will offer activities, guided tours, giveaways, guest speakers, and entertainment. More information can be found on the following website:
<http://www.surrey.ca/culture-recreation/11056.aspx>
- Another aspect of the event is a geocaching challenge; geocaching is a real-world outdoor treasure hunting game where players try to locate hidden containers, called geocaches, using GPS-enabled devices. When geocaching, participants use a Global Positioning System (GPS) and written instructions to locate hidden "caches" as part of a team or on their own. Once participants find the location of the cache using a GPS, they must decode written instructions to discover where the cache is hidden. As participants explore Surrey during Doors Open they can discover hidden caches and prizes will be won when caches are found.

H. TASK/LIAISON GROUPS

I. FINANCIALS

1. Financial Summary as at April 30, 2012

File: 0540-20V

It was

Commission (SHAC) receive the Financial Summary of April 30, 2012 as information.

Moved by Commissioner Tannen
Seconded by Commissioner Thomas
That the Surrey Heritage Advisory

Carried

J. NEXT MEETING

The next meeting of the Heritage Advisory Commission is scheduled for **Wednesday, June 27, 2012** in Planning Meeting Room #1 at 5:00 p.m.

K. ADJOURNMENT

It was

Commission (SHAC) meeting do now adjourn.

Moved by Commissioner Thomas
Seconded by Commissioner Turner
That the Surrey Heritage Advisory

Carried

The Surrey Heritage Advisory Commission adjourned at 7:27 p.m.

Jane Sullivan, City Clerk

Councillor Steele, Chairperson