

Present:

Acting Chair - B. Hol
W. Farrand
R. Hart
L. Tannen
S. Thomas

Absent:

Councillor Steele

Guests:

D. Johnson

Staff Present:

E. Schultz, Planning & Development
J. O'Donnell, Parks, Recreation & Culture
M. Petrovic, Engineering
H. Dmytriw, Legislative Services

A. ADOPTION OF MINUTES

It was

Moved by Commissioner Tannen

Seconded by Commissioner Hart

That the minutes of the Surrey Heritage Advisory

Commission (SHAC) meeting of February 27, 2013, be adopted.

Carried

B. DELEGATIONS**C. OUTSTANDING BUSINESS****D. NEW BUSINESS****1. PLANNING & DEVELOPMENT****(a) SHAC Task List**

File: 0540-20V

It was

Moved by Commissioner Hol

Seconded by Commissioner Hart

That the Surrey Heritage Advisory Commission

SHAC Task List of March 14, 2013, be received as information.

Carried

- **Welsh House Heritage Revitalization Agreement (HRA) -**
Staff reported that the owners are willing to use wood windows rather than vinyl windows on the house.

The architect has confirmed that an engineer has reviewed the plans and will submit a letter to the City confirming that the proposed second story additions can be achieved without dismantling the House. The owners are committed to retaining the exterior of the house; rain screening will be done only on the new additions.

- **George Lawrence House (18431 Fraser Highway) –**
Staff noted that a letter was sent to the owner. The owner has indicated that they are still looking at options for the relocation and restoration of the House.
- **Bose Farm (eastern site at 16420 – 64 Avenue) –**
Staff advised that the proposed redevelopment of the Bose Farm site received third reading (RES.R13-445) and the Interim HRA for the Farmhouse and Milk Cooling Shed received final adoption (RES.R13-465).
- **Seventh Day Adventist Church (16017 - 8 Avenue) - Application for Financial Assistance -**
Staff provided current photos of the church showing that the footings for the new stairs are now in place, and replica windows are ready for installation on the lower level.
- **Gerow Barn (9641 – 176 Street) near Tynehead Regional Park -**

It was Moved by Commissioner Hart
 Seconded by Commissioner Tannen
 That the Surrey Heritage Advisory Commission
 write a letter in support of Metro Vancouver's application for funding to the
 Heritage Legacy fund.

Carried

- **Meadow Ridge Farm (16390 - 64 Avenue) Conservation Plan -**
Staff advised that the application received Final Adoption on March 11, 2013. The portions of the barn intended for removal have been removed, returning the building back to its original 1936 appearance. This item will be removed from the task list.
- **Feedham House (14040 -32 Avenue) – Application for Financial Assistance –**
Staff noted that financial assistance for the Feedham House, valid for only one year, has expired. The owner will have to reapply as part of the process. This item will be removed from the task list.

2. PARKS AND RECREATION

(a) Heritage Storyboard 2013 Redesign Priorities

File: 6800-01

Staff provided an update of the status of the Storyboard Program. The *Redesign* for story boards is a separate topic.

There are 38 existing themed storyboards. One storyboard at Sullivan Community Hall is a test pilot board for the new design and fabrication approved by the Commission in 2012. This new storyboard is currently being refabricated and will ready for installation in a few weeks. The sign is to be set as far back from 152 Street as it can go.

Funds in the SHAC Restricted Reserve budget is designed for the research and production of five developer funded storyboards.

Funds in the SHAC Unrestricted Reserve budget can be designated for the redesign of 4-5 existing storyboards annually. Heritage Services staff can redesign and replace **four** existing storyboards in 2013 (there is no cost for research and redevelopment).

Storyboard replacement options:

- Semiahmoo Trail - at the Nicomekl River Bridge
- Crescent Beach - on Sullivan Street at the beach
- Guildford - at the Guildford Library
- Railway Heritage - at 152 Street and 64 Avenue with a relocation to the new Cloverdale BCER Station.
- Cloverdale - at the Cloverdale Library
- St. Oswalds Anglican Church - in Port Kells.

Discussion ensued and it was suggested that QR codes with website links to more information could be added to the storyboard signs.

RECOMMENDATION

It was Moved by Commissioner Tannen
Seconded by Commissioner Farrand
That the Surrey Heritage Advisory Commission recommends that Council recommend to approve an expenditure of up to \$15,000 from the SHAC *Unrestricted Reserve* budget for the redesign and replacement of three storyboards in 2013. Storyboards to be replaced include Semiahmoo Trail, Crescent Beach and Cloverdale.

Carried

It was Moved by Commissioner Tannen
Seconded by Commissioner Farrand
That the Surrey Heritage Advisory Commission request staff to review the existing guidelines for the research, development and installation of the Heritage Railway storyboard, and including the criteria for evaluating the appropriateness of, and differentiating between a physical storyboard sign versus a virtual storyboard.

Carried

It was Moved by Commissioner Tannen
Seconded by Commissioner Thomas
That the Surrey Heritage Advisory Commission request staff to start research on two of the five future storyboards, in order of priority as listed and presented in the Heritage Storyboard Redesign Priorities 2013 report:

- i. Sullivan Station, at 64 Avenue and 152 Street
- ii. South Surrey, at King George Boulevard and 152 Street
- iii. South Surrey, at 25 Avenue at the park
- iv. Cloverdale, Surrey Cenotaph
- v. Clayton area, at Old Yale Road/Ebben House

Carried

RECOMMENDATION

It was Moved by Commissioner Tannen
Seconded by Commissioner Farrand
That the Surrey Heritage Advisory Commission recommend that Council approve funding of \$2,100 per storyboard from the SHAC *Restricted Reserve* budget for the research portion of the five new heritage storyboards.

Carried

3. ENGINEERING

(a) Swank Road Heritage Marker request

At the March 14, 2013, SHAC requested that Engineering staff review options available and provide a report in April including:

- (1) The City's existing criteria for the siting of "Heritage Road Marker" signs;
- (2) Suggestions and options regarding the (a) Swank Road Heritage Marker request, and (b) the alternative Fleetwood Community Association proposal for celebrating the Swank family history.

Commissioner Hart reported that the Fleetwood Community Association (FCA) is working with the City Architect, Beautification Coordinator, and Swank Family on the development of a marker at the northeast corner of 158 Street and Fraser Highway to celebrate the Swank family history. This marker will be the same as the marker developed for Pike Road. The family understands the process and is ecstatic with progress so far. Staff confirmed that no response is required from the Commission to the family.

With respect to the issue of heritage road markers, the Commission indicated that background information is needed in order to determine how the heritage road markers came into being and how the decision was made regarding which roads would be commemorated.

The Commission requested that staff prepare the report that was previously requested including the City's existing (and/or proposed) criteria for the siting of heritage road markers so that the Commission is better equipped to deal with future requests from the public. Staff from the Engineering Department

indicated that this information is not readily available. The Commission requested that planning staff coordinate the preparation of the report using information from the City Archives (pre-emption maps) and the Engineering Department (guidelines for the siting of signage).

4. LEGISLATIVE SERVICES

- (a) **2013 Good Citizen Award Information & Nomination Form**
File: 0290-05 GC

Members were reminded that the deadline for submissions of nominations for the Good Citizen Award is March 28, 2013.

E. ITEMS REFERRED BY COUNCIL

F. CORRESPONDENCE

G. INFORMATION ITEMS

1. New public art piece at Fleetwood Public Gardens - Invitation to be emailed to SHAC members.

H. OTHER BUSINESS

I. FINANCIALS

1. **Financial Summary**, as at February 28, 2013
File: 0540-20V

It was

Moved by Commissioner Hart

Seconded by Commissioner Farrand

That the Surrey Heritage Advisory Commission

(SHAC) receive the Financial Summary as at February 29, 2013, as information.

Carried

It was requested by Commission members that the Financial Summary be printed in larger font.

J. NEXT MEETING

The next meeting of the Heritage Advisory Commission is scheduled for April 24, 2013 in Planning Boardroom #1 at 5:00 p.m.

K. ADJOURNMENT

It was

Moved by Commissioner Thomas
Seconded by Commissioner Hol
That the Surrey Heritage Advisory Commission

(SHAC) meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 6:55 pm.

Jane Sullivan, City Clerk

Chairperson, Councillor Steele
Surrey Heritage Advisory Commission