

Present:

Chair - Councillor Steele
Vice Chair - L. Tannen
R. Hart
B. Hol
P. Priddy

Absent:

S. Thomas

Guests:

D. Johnson, Surrey Historical Society

Staff Present:

E. Schultz, Planning & Development
J. O'Donnell, Parks, Recreation & Culture
L. Saffery, Acting Manager, Surrey Museum
K. Tiede, Transportation Planning
D. Merry, Parks, Recreation & Culture
H. Dmytriw, Legislative Services

A. ADOPTION OF AGENDA

It was

agenda be adopted as amended.

Moved by Commissioner Tannen
Seconded by Commissioner Hol
That the Surrey Heritage Advisory Commission

Carried

B. ADOPTION OF MINUTES

It was

minutes of January 29, 2014, be adopted.

Moved by Commissioner Hol
Seconded by Commissioner Tannen
That the Surrey Heritage Advisory Commission

Carried

Agenda order was varied.

E. NEW BUSINESS**2. PARKS AND RECREATION****(a) Billy Hadden House, 3652 Elgin Road**
File: 6800-10

Doug Merry, Parks, Recreation & Culture, provided an update on the status of the Billy Hadden House Conservation Plan. The following comments were made:

- The property is a large property that was acquired by the City for Park purposes in November 2013.
- Geotechnical and environmental assessments will be completed.

- Sight lines will be improved; the hedging and shrubs at the front of the property and adjacent to the house can be managed to increase visibility and safety.
- A renter is currently residing in the house, providing safety and security of the property.
- The conservation plan includes the removal of the solarium from the west side, and the exterior of the house and the verandah will be restored to its original condition/appearance, and maintenance and preventative measures to ensure the long term protection and sustainability of the Billy Hadden House.

It was
 Moved by Commissioner Hart
 Seconded by Commissioner Tannen
 That the Surrey Heritage Advisory Commission
 receive the Billy Hadden House report, as information.
Carried

Agenda order was resumed.

C. DELEGATION REQUEST

D. OUTSTANDING BUSINESS

1. Committee Terms of Reference

File: By-law No. 13282

Discussion was held and the following comments were made:

- The Terms of Reference have been brought forward for discussion due to the issues of attaining quorum. The question was raised whether an additional commissioner could be appointed mid-term.
- The Chair noted that the terms of Reference for all City of Surrey Commissions and Advisory Boards are being reviewed by the City Manager and Council. The Chair will request Legislative Services to look into whether another commissioner can be appointed for the year and if it is possible to add additional members.

The Chair noted that the process of amending “Surrey Heritage Advisory Commission Establishment By-law, 1997, No. 13282” to include one (1) additional Commissioner will be clarified by the City Clerk. The Commission will be advised on the outcome.

Discussion was held regarding the start times of the Commission meetings.

It was
 Moved by Commissioner Hart
 Seconded by Commissioner Hol
 That the Surrey Heritage Advisory Commission
 recommends that the Commission meetings start times be changed to 6:00 PM.
Carried

E. NEW BUSINESS**1. PLANNING & DEVELOPMENT****(a) Community Heritage Groups**

Delegation invitation was discussed. The following comments were made:

- Heritage services groups are made up of representatives from the different community organizations such as the School District, Chambers of Commerce, and local BIAs. The Surrey Museum's Community Advisory Board is a separate organization.
- The Surrey Heritage Advisory Commission (SHAC) is in favour of hearing updates from other heritage groups and would like to introduce the Surrey Heritage Advisory Commission to the various group leaders. The main purpose is to share information.
- Staff noted that Heritage Services provides a link and a liaison through coordination of the Surrey Stories Newsletter. Heritage Services offered to co-ordinate and host an information evening for Surrey heritage groups at the Museum this spring.

It was

Moved by Commissioner Hart

Seconded by Commissioner Tannen

That the Surrey Heritage Advisory Commission recommends that Heritage Services host an early evening information sharing session at the Surrey Museum in the near future.

Carried

(b) Meadow Ridge Farm Tour

Potential dates for a tour of the farm were discussed. Staff indicated that they would advise the Commission of possible dates by email.

(c) Work Plan Update – HAC Priority Tasks and Initiatives for 2014/2015

The purpose of this report is to provide an update on the status of work plan priorities identified through the 2009 "Priority Tasks and Initiatives Workshop" and "Heritage Strategic Review Implementation Plan (2010)", and to provide an overview of work plan priorities for 2014/2015 for the Commission's review.

Staff provided an overview of the work plan priorities for 2014/2015.

It was

Moved by Commissioner Hart

Seconded by Commissioner Tannen

That the Surrey Heritage Advisory Commission recommends:

1. The Work Plan Update report for 2014/2015 be received as information; and

2. Endorse the identified work plan priorities for 2014/2015.
Carried

(d) **SHAC Task List**
File: 0540-20V

The SHAC Task List was reviewed and action items discussed.

(e) **Surrey Heritage Inventory Overview and Preliminary Evaluation Process**
File: 6800-01

The heritage inventory is a listing of properties that may have heritage value. A review of Surrey's Heritage inventory was carried out as part of the Heritage Strategic Review (HSR) completed by Donald Luxton & Associates Inc. in 2010.

The heritage inventory was identified as a source of confusion for the public. In 2011, the SHAC recommended that the heritage inventory be removed from public record, that seven (7) sites be dropped from the inventory, and the remaining 55 sites be flagged internally for future review and possible addition to Surrey's community heritage register.

Since that time, two neighbourhood heritage studies have been completed for Surrey City Centre area and West Clayton area, plus an additional 30 potential heritage resources have been added to the inventory for future review.

The following comments were made:

- There are 85 sites listed in the heritage inventory. 53 sites on the heritage inventory have not yet been formally evaluated and may or may not have heritage value.
- Suggestion was made that the inventory sites that have not yet been evaluated be brought forward in manageable groups for the Commission's review. This would help to potentially reduce the number of sites on the heritage inventory. Following the preliminary review, a heritage consultant could be retained to assess the remaining sites for possible addition to the heritage register.

It was
Moved by Commissioner Steele
Seconded by Commissioner Tannen
That the Surrey Heritage Advisory Commission
receive the Surrey Heritage Inventory Overview and Preliminary Evaluation
Process report, as information.

Carried

- (f) **Pacific Highway Heritage Assessment Proposal**, from Donald Luxton & Associates
King George Boulevard right-of-way between 130 Street and 132 Street
File: 6800-10

COMMISSION RECOMMENDATION

- It was Moved by Commissioner Hart
Seconded by Commissioner Hol
That the Surrey Heritage Advisory Commission:
3. Receive the Pacific Highway Heritage Assessment Proposal from Donald Luxton & Associates, as information; and
 4. Recommend that Council approve the allocation of \$5,000 from the HAC budget to have a heritage assessment completed for the King George Boulevard right-of-way between 130 Street and 132 Street.
- Carried

E. NEW BUSINESS

2. PARKS AND RECREATION

- (a) **Billy Hadden House, 3652 Elgin Road**
File: 6800-10

Dealt with earlier in the agenda.

- (b) **Surrey Stories Newsletter – 2014 Articles**
File: 6800-01

- It was Moved by Commissioner Hart
Seconded by Commissioner Hol
That the Surrey Heritage Advisory Commission:
1. Receive the Surrey Stories Newsletter 2014 Articles report, as information; and
 2. Recommend that the following topics be researched and articles prepared for the 2014 Surrey Stories newsletters by the following appointed members:
 - Commissioner Tannen – Serpentine Fenn – spring issue
 - Commissioner Priddy – History of Bolivar Heights Heritage – fall issue
- Carried

Newsletter editorial submission deadlines for 2014 are as follows:

- Spring issue deadline – April 25, 2014
- Fall issue deadline – October 31, 2014

- (c) **Heritage Services Community Advisory Board SHAC Representative**
File: 6800-01

The Heritage Services Community Advisory Board is a twelve member board that provides community advice and input on the acquisition of heritage collections, the development of annual service plans for heritage facilities including the Surrey Museum, Historic Stewart Farm and Surrey Archives, and special projects of the Heritage Services Division. The Community Advisory Board meets five times a year and is comprised of representatives from various community sectors including business, education, heritage stakeholders and interested local residents. Three organizations hold liaison seats on the Community Advisory Board including the Surrey Library, Friends of the Surrey Museum and Archives Society and the Surrey Heritage Advisory Commission.

Board meetings are held on Tuesdays every second month. April 15, 2014 is the first meeting, followed by meetings in June, September and November, at 6:00 pm, at the Surrey Museum.

The SHAC representative will provide a report to the SHAC following each meeting.

It was
 Moved by Commissioner Hart
 Seconded by Commissioner Priddy
 That the Surrey Heritage Advisory Commission recommends that Commissioner Hol be appointed, with Commissioner Tannen as the alternate, SHAC representatives to the Heritage Services Community Advisory Board for the 2014 term.

Carried

3. ENGINEERING

4. LEGISLATIVE SERVICES

- (a) **Heritage Canada National Trust “National Trust Conference 2014: Heritage Builds Resilience”**
October 2-4, 2014, in Charlottetown, PEI.

COMMISSION RECOMMENDATION

It was
 Moved by Commissioner Hart
 Seconded by Commissioner Priddy
 That the Surrey Heritage Advisory Commission

recommends that Council:

1. Approve Commissioners Hol and Tannen to attend the Heritage Canada National Trust “National Trust Conference 2014: Heritage Builds Resilience” to be held in Charlottetown, PEI on October 2-4, 2014, on behalf of the Surrey Heritage Advisory Commission; and

2. Authorize Finance to reimburse applicable conference registration fees for Commissioners Hol and Tannen, including accommodation at the designated hotel (or similarly priced equivalent), transportation expenses, and applicable per diems from the Surrey Heritage Advisory Commission Budget, based on City of Surrey policy.

Carried

F. ITEMS REFERRED BY COUNCIL

G. CORRESPONDENCE

1. George Zacklan is requesting delegation to the SHAC to discuss the issue of the erosion of long term heritage and the debilitating and detrimental effect that escalating property taxation has on the City of Surrey's early heritage.

File: 6800-01; 0550-20-10

It was

Moved by Commissioner Hart

Seconded by Commissioner Hol

That the Surrey Heritage Advisory Commission

receive George Zacklan as a delegation to a future Commission meeting.

Carried

H. INFORMATION ITEMS

1. **Heritage Canada – The National Trust Response to 2014 Federal Budget**

It was

Moved by Commissioner Hart

Seconded by Commissioner Hol

That the Surrey Heritage Advisory Commission

receive the Heritage Canada National Trust Response to 2014 Federal Budget correspondence, as information.

Carried

I. OTHER BUSINESS

1. **2014 Citizen Award**

Deadline for nomination submittal is March 25, 2014.

The Citizen Award presentations reception is held annually at the Surrey Volunteer Banquet.

2. **Heritage BC Awards Program**

Deadlines for nominations is March 31, 2014. The Awards presentations reception is held every fall at the Heritage BC Annual Conference.

3. Surrey Historical Society

Commissioner Hart noted that he attended a Surrey Historical Society meeting. Diane Johnson was thanked for her continued dedicated attendance at the Surrey Heritage Advisory Commission meetings.

4. Port Moody Arts Centre Expansion Project

The Arts Centre is a galley and centre located on 2425 St. John Street in Port Moody. The old building was removed from its location due to work being done on the Evergreen Line that will be running into Port Coquitlam and Port Moody. Today the house was moved and placed adjacent to the arts centre and a foundation will be built. The adjoining walls will be opened up and the buildings connected with a two storey glass atrium. The space will be huge cool and phenomenal work space for potters and ceramics. The project will be a wonder of heritage preservation.

J. FINANCIALS

1. Financial Summary as at January 31, 2014

File: 0540-20V

It was	Moved by Commissioner Hart Seconded by Commissioner Priddy That the Surrey Heritage Advisory Commission receive the Financial Summary as at January 31, 2014, as information. <u>Carried</u>
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K. NEXT MEETING

The next meeting of the Surrey Heritage Advisory Commission is scheduled for March 26, 2014 in the New City Hall 2E- **community room B** at **6:00 PM**.

L. ADJOURNMENT

It was	Moved by Commissioner Tannen Seconded by Commissioner Priddy That the Surrey Heritage Advisory Commission meeting, do now adjourn. <u>Carried</u>
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The Surrey Heritage Advisory Commission meeting adjourned at 6:15 PM.

Jane Sullivan, City Clerk

Chair, Councillor Steele
Surrey Heritage Advisory Commission