

**Present:**

Councillor Steele, Chair  
R. Hart  
B. Hol  
P. Priddy  
L. Tannen, Vice-Chair  
S. Thomas

**Absent:****Guests:**

D. Johnson, Surrey Historical Society  
L. Stromberg, Surrey Library Board

**Staff Present:**

E. Schultz, Planning & Development  
L. Saffery, Parks, Recreation & Culture  
K. Tiede, Transportation Planning  
T. Mueller, Legislative Services  
C. Bejtovic, Legislative Services

**A. ADOPTION OF MINUTES**

**Commission was requested to pass a motion adopting the minutes as circulated.**

1. Surrey Heritage Advisory Commission Minutes – February 26, 2014.

It was Moved by Commissioner Priddy  
Seconded by Commissioner Tannen  
That the Surrey Heritage Advisory  
Commission minutes of February 26, 2014, be adopted.  
Carried

**B. DELEGATIONS**

1. George Zaklan was in attendance before the Commission to discuss the issue of the erosion of long term heritage buildings and the debilitating and detrimental effect that escalating property taxation has on the City of Surrey's early heritage.

The following comments were made:

- The delegation expressed concern with the level of taxation on heritage buildings. He noted that if taxation levels keeps rising, he will be forced to consider selling off some of his land which would result in the removal of old growth trees and heritage buildings in order to offset his operating expenses.
- In response to a question from a member of the Commission, the delegation explained that, as a substantial landowner in Surrey, he is seeking subjectivity in the land evaluation process at a Provincial level and requested the Commission to write a letter to the Province on his behalf.
- Staff noted that there is currently a program in place within the CoS whereby allowances are made for heritage buildings; furthermore, protected buildings are eligible for tax exemptions.

The Chair requested Finance staff prepare a report regarding taxation of heritage properties.

**C. OUTSTANDING BUSINESS****D. NEW BUSINESS****1. PLANNING & DEVELOPMENT****(a) 2014 City Awards Program - "Heritage in the City" Award Terms of Reference (TOR) and Budget Allocation**

File: 0290-20

The following comments were made:

- A draft Terms of Reference for the "Heritage in the City" award has been prepared for the Commission's consideration. Staff noted that no Council funding was allocated for the City Awards, therefore each respective category is responsible for their component of the budget.
- The Surrey Heritage Advisory Commission (SHAC) will oversee the nomination process and selection of award recipients. The nomination period is from April 14-June 23.
- Staff are looking for comments from the SHAC on the TOR and a recommendation for the expenditure.
- Staff advised that a review of nominations will be done by a sub-committee of SHAC and will be dealt with at the June 25 meeting.
- The "City" awards will be held every three years and will have a higher profile than previous awards program.

It was

Moved by Commissioner Tannen  
Seconded by Commissioner Hart  
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the 2014 City Awards Program - "Heritage in the City" Award Terms of Reference and Budget Allocation report as information;
2. Approve the Terms of Reference (Appendix I) for the "Heritage in the City" Award; and

It was Moved by Commissioner Tannen  
Seconded by Commissioner Hol  
That the Surrey Heritage Advisory  
Commission (SHAC) request that Council authorize the expenditure of up  
to \$7,000.00 from the SHAC's Unrestricted Reserve for Future Expenditures  
for costs associated with the "Heritage in the City" Award component of  
the 2014 City Awards.

Carried

**(b) 13834 Grosvenor Rd - Subdivision Application**

File: N/A Verbal Update

The following comments were made:

- A Subdivision Application was received for 13834 Grosvenor Road and the neighbouring lot. The Applicant indicated they have no interest in retaining the existing buildings. One of the buildings is on the heritage inventory but it is unknown whether it possesses heritage value. The City cannot withhold a demolition permit for the house.
- The Commission asked if there was any reclamation that could be done in terms of windows, etc.

**(c) Meadow Ridge Farm/Brooksdale Estate Tour - May 31, 2014**

File: N/A Verbal Update

The following comments were made:

- The tour will include Meadow Ridge Farm, the Seventh Day Adventist Church (TBC), and Brooksdale Estate.

**(d) Pillath House Feasibility Study**

File: N/A Verbal Update

The following comments were made:

- A feasibility study was completed by Brian Hart in 1991 before the house was restored. The study includes history, architectural style, re-use options, code requirements, condition assessment, restoration recommendations, site recommendations (including landscaping), paint colour recommendations; as-builts.

(e) **SHAC Task List**

File: 0540-20V

The following comments were made:

- **Ocean Park Community Hall Street Signage Request** - Staff noted that the Ocean Park Community Association installed signage independent of funding from the Commission. They decided to go with the original quote that they presented at the January 29, 2014 SHAC meeting.
- **Bulman's Garage (8745 and 8761 Harvie Road)** - A Heritage Revitalization Agreement (HRA) will be going to Council. The Commission thanked staff and the Applicant for the work done.

(f) **Tynehead Hall**

File: Verbal Update

The following comments were made:

- Staff received a request from the Tynehead Community Association for an amendment to the approved Heritage Alteration Permit (HAP) Application for Tynehead Hall (2010). The proposed amendment would allow for a larger addition than was previously approved. It would necessitate a new HAP application. The Project Architect advises that not everything the Applicant wants can fit into the design that had been approved by the City.
- Staff noted that the revised plan for the addition obscures the front of the building. Tynehead Hall is a protected building and staff noted that the Applicant is aware that the proposed changes likely will not be approved by the Commission.
- The Commission noted that the front of Tynehead Hall is what should be protected. The proposed design does not respect the heritage character of the building. The application should work within the approved HAP.

The Commission asked staff to work with the Applicant to address the concerns raised during the meeting.

It was

Moved by Commissioner Tannen  
Seconded by Commissioner Thomas  
That the Surrey Heritage Advisory

Commission (SHAC) is not supportive of proposed amendments to the approved Heritage Alteration Permit (HAP) for Tynehead Hall (which is protected by Heritage Designation Bylaw No. 11809).

Carried

2. **PARKS AND RECREATION**

3. **ENGINEERING**

(a) **Heritage Road Markers – Policy for Street Naming and Signing**

File: 6800-01

At the January 29, 2014, SHAC meeting, staff noted that there had been a number of requests in the past six months for commemorative and other similar road signage. As a result, Engineering and Planning and Development staff have been working on developing a policy for all street name-related signage for the entire City and not just heritage.

The Commission requested Engineering staff to provide an update on the status of the policy for street naming and signing at the next SHAC meeting.

4. **LEGISLATIVE SERVICES**

E. **ITEMS REFERRED BY COUNCIL**

F. **CORRESPONDENCE**

G. **INFORMATION ITEMS**

H. **OTHER BUSINESS**

I. **FINANCIALS**

1. **Financial Summary as at February 28, 2014**

File: 0540-20V

It was

Moved by Commissioner Hart  
Seconded by Commissioner Priddy  
That the Surrey Heritage Advisory

Commission (SHAC) recommend that the Financial Summary as at  
February 28, 2014 be received as information.

Carried

**J. NEXT MEETING**

The next meeting of the Surrey Heritage Advisory Commission is scheduled for April 23, 2014, 6:00 PM, in the 2E Community Room B.

**K. ADJOURNMENT**

It was

Moved by Commissioner Hol  
Seconded Commissioner Thomas  
That the Surrey Heritage Advisory

Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 6:45.p.m.

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Jane Sullivan, City Clerk

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Councillor Steele, Chairperson  
Surrey Heritage Advisory Commission