

Commissioners:

Vice Chair – L. Tannen
R. Hart
P. Priddy
S. Thomas

Youth Representatives:

P. Sooch
K. Tecson

Absent:

Chair - Councillor Steele
Commissioner B. Hol

Guest Observer:

D. Johnston, Surrey Historical Society

Staff Present:

E. Schultz, Planning & Development
J. O'Donnell, Parks, Recreation & Culture
K. Baglo, Planning & Development
K. Tiede, Transportation Planning
T. Mueller, Legislative Services

At the start of the meeting the Chair introduced Kelsey Baglo, Planning Technician and announced that Kelsey will assume the staff liaison role for the Planning & Development Department beginning January 2015.

Before the Adoption of Minutes, the Chair requested that the agenda be varied to add the following verbal updates under the Other Business portion of the agenda:

1. 2014 City Awards
2. Cloverdale & Fleetwood Town Centre Heritage Study Workshop

It was

Moved by Commissioner Priddy
Seconded by Commissioner Hart
That the Surrey Heritage Advisory

Commission recommends that the October 29, 2014, agenda be varied to include the following verbal updates under Other Business:

1. 2014 City Awards
2. Cloverdale & Fleetwood Town Centre Heritage Study Workshop

Carried

The agenda was varied

A. ADOPTION OF MINUTES

1. Surrey Heritage Advisory Commission Minutes – September 17, 2014.

It was

Moved by Commissioner Hart
Seconded by Commissioner Priddy
That the minutes of September 17, 2014,

Surrey Heritage Advisory Commission (SHAC) meeting be adopted.

Carried

B. DELEGATIONS**C. OUTSTANDING BUSINESS****D. NEW BUSINESS****1. PLANNING & DEVELOPMENT****(a). Cecil Heppell House (5818 - 182 Street) - Application for Financial Assistance for Various Building Materials**

File: 6800-14

The following comments were made:

- The Cecil Heppell House is listed on Surrey's Community Heritage Register and is subject to Heritage Revitalization Agreement By-law, 2012, No. 17612.
- Staff clarified that the owner is applying for Financial Assistance to cover the cost of building materials and paint; staff noted that the owner will be personally carrying out the work.

RECOMMENDATION

It was
Moved by Commissioner Hart
Seconded by Commissioner Thomas
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the Cecil Heppell House (5818 - 182 Street) - Application for Financial Assistance for Various Building Materials report as information; and
2. Recommend that Council approve financial assistance in the amount of \$2,253.24 which represents 50% of the value of the works as per the quotes provided by:
 - a) Sunbury Cedar (3);
 - b) Tanex Industries Ltd. (2);
 - c) Langley Decorating Centre (1);
 - d) Pacific Building Centre (1); and

3. Recommend that staff advise the Applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.

Carried

(b). **13834 Grosvenor Road**

File: N/A - Verbal

The following comments were made:

- Staff provided a verbal update and noted that the house in question is located in City Centre and was identified through the City Centre Heritage Review. The house is currently listed on the City's Heritage Inventory and has not been evaluated to determine whether it merits addition to Surrey's Community Heritage Register.
- This Subdivision Application originally came before the Commission in March 2014; at which time the homeowner indicated they did not have an interest in retaining the house.
- Staff noted that the house will now be retained (at least temporarily), and will be kept on the heritage inventory for the time being. If a demolition permit application is submitted in the future, it will be referred to the Commission.

(c). **SHAC Task List**

File: 0540-20V

The following comments were made:

- **Ocean Park Community Hall (1577 128 Street) Application for Financial Assistance for Roof Replacement** - Staff noted that Ocean Park Community Hall has completed their new roof; this item will be removed from the SHAC Task List.
- **King George Boulevard Right-of-Way between 130 Street and 132 Street (Pacific Highway)** - The City will place "No-Build Covenants" on the lots so that future developers will be aware of their responsibilities; this item will be removed from the SHAC Task List.
- **Storyboard (Status Update)** - Staff provided an update regarding the two new storyboards selected for production. A writer has been engaged and the research/writing component should be completed by the end of November. Staff will provide a design for the Commission's review in 2015.

- **Pop-Up "Heritage Advisory Commission" Banner** - The Commission requested staff to provide a proposal for a new heritage pop-up banner for use at events.

It was
Commission (SHAC) receive the Task List as information.

Moved by Commissioner Hart
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory
Carried

2. **ENGINEERING**

3. **LEGISLATIVE SERVICES**

E. **ITEMS REFERRED BY COUNCIL**

F. **CORRESPONDENCE**

G. **INFORMATION ITEMS**

H. **OTHER BUSINESS**

1. **2014 City Awards**
File: N/A - Verbal Update

The Commission thanked staff for their work and noted that they were pleased with recognition received in an article featured in the Peace Arch News on October 28, 2014.

2. **Cloverdale Town Centre Plan and Fleetwood Town Centre Plan Heritage Studies Workshop Cloverdale Recreation Centre, Room 202 (6188 - 176th Street) November 5, 2014 (5:30 - 7:30 pm)**
File: N/A - Verbal Update

Commissioner Thomas volunteered to attend on behalf of SHAC; staff will provide relevant details surrounding the location of the workshop and agenda.

I. FINANCIALS

1. Financial Summary as at September 30, 2014

File: 0540-20V

It was

Moved by Commissioner Thomas

Seconded by Commissioner Hart

That the Surrey Heritage Advisory

Commission receive the Financial Summary of September 30, 2014 as information.

Carried

J. NEXT MEETING

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 6:00 p.m. on **November 26** in **2E Community Room B**.

Note: The December meeting is at the call of the Chair

K. ADJOURNMENT

It was

Moved by Commissioner Hart

Seconded by Commissioner Thomas

That the Surrey Heritage Advisory

Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 6:25 p.m.

Jane Sullivan, City Clerk

Commissioner Lesley Tannen, Vice-Chair