

Chair Person:

L. Tannen, Vice-Chair

Commissioners:B. Hol
K. Tecson – Youth Representative
P. Priddy
P. Sooch – Youth Representative
R. Hart
S. Thomas**Absent:**

Councillor Steele, Chair

Guest Observers:D. Johnston, Surrey Historical Society
E. Pattison, Pattison Architecture**Staff Present:**C. Walker, Marketing & Communications
D. McCarron, Marketing & Communications
E. Schultz, Planning & Development
K. Baglo, Planning & Development
K. Tiede, Transportation Planning
C. Craig, Legislative Services**A. ADOPTION OF MINUTES**

The Commission was requested to pass a motion adopting the minutes as presented.

1. Surrey Heritage Advisory Commission Minutes – October 29, 2014.

It was

Moved by Commissioner Hart

Seconded by Commissioner Priddy

That the minutes of October 29, 2014, Surrey

Heritage Advisory Commission (SHAC) meeting be adopted.

Carried**B. DELEGATIONS**

1. **Owen Croy, Manager of Parks, ISA Certified Arborist, ISA Certified Municipal Specialist, BScF.**

To appear as a delegation before the Commission to recommend that a Norway Spruce, located in *The Glades* Garden Park be removed from both the Heritage Register and Council's list of "Significant Trees".

File: 6140-20/G; 6800-05

This item was deferred until the January 21, 2015 SHAC meeting.

2. **Darryl McCarron, Marketing & Communication Relations Manager, Christa Walker, Graphic Designer with Kristen Tiede, Project Engineer, Transportation.**

File: 6800-01

To appear as a delegation before the Commission to provide an overview of the "Heritage Road Markers Design". The following comments were made:

- The process for developing the heritage road markers was first to draft a policy for the installation of heritage road markers. The next step is to consider the design options and move forward with a decision.
- The mid-block heritage road markers will replace the mustard shield shaped signs that are currently on the streets. A number of stakeholders have been involved in this process including Engineering, Traffic Operations, Marketing, sign shop and heritage planning staff.
- Three (3) different aspects of the signs were discussed:
 1. **Content** - each sign includes the "name of the road", "Heritage Marker" and "City of Surrey".
 2. **Shape** - standard square shape would cost approximately \$20 per sign, as opposed to the yellow shield-shaped signs would cost approximately \$40 per sign. Any other custom shape would be approximately five (5) times more expensive. Based on this information, staff proceeded with designs for only the square and shield shapes.
 3. **Colour** - there were some pitfalls with custom colours as there was a minimum required order that exceeded the City's needs. Colors considered included yellow, brown and black. Yellow was not a good fit as the only option was a reflective neon colour which does not fit with the heritage-feel; staff believes that brown and black are the better options.

Staff presented actual-size examples of the brown and black signs in the two (2) different shapes.

The Commission provided the following comments:

- Cost of the previous signs was discussed. There is a desire to keep costs down. Replacement cost will also factor into the decision. With regard to the shape, cost was also discussed (marginal cost difference between square and shield shapes).
- The square shape has a more modern feel whereas the shield shape is much more in line with "heritage".
- With regard to colour, because the proposed intersection heritage road markers are green and black, the Commission discussed the uniformity of going with the black mid-block heritage road marker option.
- Having "City of Surrey" printed on the signs may reduce theft.
- Given that there is not a significant difference in the price, with respect to sign shape and colour, the majority of the Commission preferred the shield shape and black colour.
- The Commission asked what staff's next step would be with regard to this project. As there is support and feedback from the Commission, staff will move forward with the production of these mid-block markers.

Discussion ensued with regard to the intersection heritage road markers (black and green signs) and staff provided the following comments:

- There will be areas where these signs will intersect with district signs (i.e. Whalley's Corner, Crescent Beach, etc.).
- The history of these signs came out of Ocean Park requesting mid-block signs. Their preference was for intersection markers and put in a request over two (2) years ago. They are aware that intersection markers are now under consideration.
- Two (2) examples of intersection heritage road markers were shown, one including a half-moon at the top, and the second with no half-moon. Examples were also shown with an emblem worked into the design of the sign. Staff would like to see a sign that is consistent in design for all intersection heritage road markers.

The Commission provided the following comments:

- The Commission asked if staff could provide further examples at the next SHAC meeting in January, as well as present a report with recommendations on guidelines for implementation and use with these two (2) intersection heritage road marker sign options.

C. OUTSTANDING BUSINESS

D. NEW BUSINESS

1. PLANNING & DEVELOPMENT

(a) Heritage Plaques for City-owned Buildings - "Olive and Pewter" File: 6800-01; 6800-08

The following comments were made:

- Sample pewter and olive green plaque have now been manufactured and presented to the Commission. The City's Marketing Department advised that this colour option aligns better with the City's graphic standards.
- Staff noted that the City's graphic standards have been revised to require the use of the City's coat of arms rather than the City's logo on heritage plaques.
- There is some disappointment with the mock-up plaque (quality, colour, technology used, durability, etc.). The Commission is welcome to consider other colour options and other manufacturing technologies.
- The plaques (design, shape, size, and colour) will come before the Commission for final approval. Staff can bring a photo of the plaque at Cloverdale Recreation Centre as an example for the Commission at the next SHAC meeting in January.

The Commission made the following comments:

- The plaque appears to be overwhelming because the text is very difficult to read. Perhaps if the plaque was slightly larger it would be easier to read. A colour change would make a difference in the overall look as well as readability.
- The Commission noted that other communities have used rectangles or squares as possibly it is easier to design using a different shape other than oval.
- Black and silver is a striking option as the writing may be more legible. The coat of arms also seemed to produce better on the black and silver plaque.
- From a readability perspective, a matte background is much easier to read, however with respect to durability, the matte background may not be as sustainable.

It was Moved by Commissioner Hart
Seconded by Commissioner Hol
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the Heritage Plaques for City-owned Buildings - "Olive and Pewter" report as information;
2. Approve the proposed text and plaque locations for the following seven (7) City-owned heritage properties which include:
 1. 1912 Municipal Hall (1912)
 2. Stewart Farmhouse (1894)
 3. Stewart Farm Pole Barn (c. 1900)
 4. Pillath House (1903)
 5. Elgin Hall (1923)
 6. Elgin Centre School (1921)
 7. Kensington Prairie Elementary School (1914); and
3. Recommends that staff bring forward alternative plaque options in "black and pewter" for the Commission's consideration.

Carried

(b) **Cobblestones (2854 O'Hara Lane) - Proposed Heritage Revitalization Agreement (HRA)**

File: 7914-0288-00; 6800-10

The following comments were made:

- Cobblestones is a 1-1/2 storey wood-frame, gable-roofed house situated on a beachfront lot mid-block on O'Hara Lane. The site is significant for its social and historic associations and displays a high design quality and aesthetic traditional to the Lower Mainland in the early 20th century.
- The Applicant is committed to conserving its heritage value by rehabilitating the building and restoring its original character-defining elements.
- The Applicant is proposing the construction of a new detached coach house in the rear yard with a garage and suite above. Additionally, the Applicant is proposing modifications and additions to the existing dwelling on the north, east and west elevations. The dwelling is proposed to be set back:
 - 3.6 metres from the north property line;
 - 13.9 metres from the east property line;
 - 0.6 metres from the south property line; and
 - 5.9 metres from the west property line.
- Four (4) variances will be required to: 1) allow for the construction of a coach house; 2) permit the second storey to not exceed 82% (in the Single Family Residential (RF) Zone; 3) allow side-yard setbacks (to reduce the front yard setback to 5.3 metres and vary the south yard set-back down to 6.1 metres); and 4) allow the coach house a height of 5.2 metres (when it is typically 5 metres for an accessory building).
- Typically, these rehabilitation projects are required to be completed within one (1) year. As the Applicant plans to construct the coach house to live in while the restoration work is underway, some flexibility in terms of timelines will be required.
- With regard to the Heritage Conservation Plan, the aluminum-clad exterior is acceptable if the correct colour scheme can be achieved.
- E. Pattison, Pattison Architecture made some closing remarks about the site and history. A question was asked regarding the differentiation between window rehabilitation and window replacement. The windows will be rehabilitated. Restoration is not possible because the original windows were removed many years ago.
- Historical photographs will be made available to the archives.

It was Moved by Commissioner Priddy
 Seconded by Commissioner Thomas
 That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the Cobblestones (2854 O'Hara Lane) - Proposed Heritage Revitalization Agreement (HRA) as information; and
2. Recommend that the General Manager, Planning and Development forward the HRA for Cobblestones (2854 O'Hara Lane) to Council for consideration following staff and Legal review.

Carried

(c) **SHAC Task List**

File: 0540-20V

Staff noted the following items from the SHAC Task List:

- Old Anniedale School (9744 - 176 Street) - Proposed Temporary Use Permit can be removed from the SHAC Task List as the Nickel Brothers have requested that the file be closed.
- Heritage Plaque Program - Priority Heritage Properties can be removed from the SHAC Task List as staff proceeded with preparing "mock-ups" of the proposed plaques for the Commission's review at the November 26, 2014 meeting.

It was Moved by Commissioner Hol
 Seconded by Commissioner Thomas
 That the Surrey Heritage Advisory
 Commission (SHAC) receive the SHAC Task List dated November 14, 2014
 as information.

Carried

2. **ENGINEERING**

3. **LEGISLATIVE SERVICES**

(a) **2015 SHAC Meeting Dates**

File: 0540-20 HAC

The Commission was requested to pass a motion adopting the 2015 Meeting Schedule as presented.

Commissioner Tannen noted that meetings will be status-quo with the same appointments until reappointments are made by Council in January 2015.

It was
Commission (SHAC) adopted the 2015 Meeting Schedule as presented.

Moved by Commissioner Hart
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory
Carried

E. ITEMS REFERRED BY COUNCIL

F. CORRESPONDENCE

- 1. Letter dated November 12, 2014, from the Surrey Historical Society (SHS) re: Heritage - Related Topics**
File: 6800-01

It was
Commission (SHAC) receive the letter dated November 12, 2014, from the Surrey Historical Society, as information.

Moved by Commissioner Hol
Seconded by Commissioner Thomas
That the Surrey Heritage Advisory
Carried

G. INFORMATION ITEMS

- 1. Metro Vancouver Media Release re: Heritage Barn at Tynehead Regional Park.**
File: 6800-10

The Commission acknowledged that the grant received from the provincial Heritage Legacy Fund, helping to protect one of Surrey's oldest agricultural outbuildings, is a positive step forward. To encourage their efforts, the Commission suggest that staff send their compliments regarding their efforts on the Heritage Barn at Tynehead Regional Park.

It was
Commission (SHAC) receive the Metro Vancouver Media Release: re: Heritage Barn at Tynehead Regional Park, as information.

Moved by Commissioner Hart
Seconded by Commissioner Hol
That the Surrey Heritage Advisory
Carried

H. OTHER BUSINESS

I. FINANCIALS

1. Financial Summary as at October 31, 2014

File: 0540-20V

Staff noted that a representative from Finance will attend the SHAC meeting on January 21, 2015.

It was

Moved by Commissioner Hart
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

Commission (SHAC) receive the Financial Summary of October 31, 2014, as information.

Carried

J. NEXT MEETING

There will be no SHAC meeting held in the month of December.

The next regularly scheduled SHAC meeting will be held on January 21, 2015.

K. ADJOURNMENT

It was

Moved by Commissioner Hart
Seconded by Commissioner Hol
That the Surrey Heritage Advisory

Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 7:30 p.m.

Jane Sullivan, City Clerk

Commissioner Lesley Tannen, Chairperson