

**Present:**

R. Hart, Acting Vice-Chair  
A. Smith-Weston  
P. Priddy  
S. Thomas (arrived 6:17 p.m.)

**Youth Representatives:**

P. Sooch  
K. Tecson

**Absent:**

Councillor Woods  
B. Hol

**Guest:**

D. Johnson, Surrey Historical Society

**Staff Present:**

J. O'Donnell, Parks, Recreation & Culture  
K. Baglo, Planning & Development  
N. Aven, Parks, Recreation & Culture  
T. Mueller, Legislative Services

Before the start of the meeting the Acting Vice-Chair requested that the agenda be varied as follows:

1. **Avenue of Trees - Removal of One Douglas-fir (16613 Old McLellan Road)** report be moved to a delegation presentation, Item B.1.;
2. **South Westminster School - Alternative Roofing** on-table report be added as Item D.1.(d); and,
3. **Old Surrey Restaurant (13483 72 Avenue)** verbal update be added as Item D.1.(e).

Amanda Smith-Weston was welcomed as the newest member of the Commission and round-table introductions were made.

The Acting Vice-Chair announced there was no quorum and requested staff to commence with the delegation presentation and noted that regular Commission business would proceed once quorum could be established.

The Agenda was varied.

**B. DELEGATIONS**

1. **Avenue of Trees - Removal of One Douglas-fir (16613 Old McLellan Road)**  
File: 6800-05

Neal Aven, Urban Forestry and Environmental Programs Manager, appeared as a delegation before the Commission to provide an overview of the Avenue of Trees - Removal of One Douglas-fir report.

The following comments were made:

- In the fall of 2014 during the annual inspection of Heritage and Significant trees staff observed fungal fruiting bodies at the base of two Douglas-fir trees located within the "Avenue of Trees" (166123 Old McLellan Road). A consultant carried out a tree risk-assessment, the results were inconclusive.

- The same consultant carried out a more detailed tree risk assessment and used an instrument called a resistograph to look at the trees. Resistograph technology allows an arborist to detect wood decay, stages of rot, hollow areas, cracks and tree structure. The results of this report confirmed that the signs of fungal pathogen are consistent with *Phaeolus schweinitzii* (Velvet Top Fungus). The consultant recommended removal of 5 trees in the immediate area.
- Given the importance of the trees, in 2015 a detailed tree risk assessment was carried out by a second consultant who examined the extent of the decay in the trunk and the roots.
- The final consulting report presented the most detailed picture of the roots and recommended removal of one of the five original trees.
- Urban Forestry staff, who are also qualified tree risk assessors, thoroughly reviewed the reports and determined that the most prudent action was to remove one 57 cm DBH Douglas-fir tree due to its large size, its close proximity to important assets (Christ Church, the road, the sidewalk and utilities), and the extent of the decay detected in its roots and trunk.
- Staff noted that the trees in the immediate proximity will be monitored and assessed and that due to the nature of the fungus it is likely there are more trees to be removed in the future.

The Commission asked what would be done with the lumber. In response staff noted that the contractor will chip or "chunk-down" the tree. Because it is so close to the church, and has a natural lean care is necessary with how they remove the tree, as a result, merchantable lumber will not be likely.

Commissioner Thomas arrived at 6:17 p.m.

The Acting Vice-Chair called the meeting to order at 6:19 p.m. and requested that the agenda resume as amended.

#### A. ADOPTION OF MINUTES

**The Commission is requested to pass a motion adopting the minutes as presented.**

1. Surrey Heritage Advisory Commission Minutes – February 25, 2015.

It was

Moved by Commissioner Priddy  
 Seconded by Commissioner Smith-Weston  
 That the minutes of February 25, 2015, Surrey  
 Heritage Advisory Commission (SHAC) meeting be adopted.  
Carried

Heritage Advisory Commission (SHAC) meeting be adopted.

Carried

## C. OUTSTANDING BUSINESS

## D. NEW BUSINESS

## 1. PLANNING &amp; DEVELOPMENT

(a) **Heritage Plaques for City-Owned Buildings - "Black and Pewter"**  
File: 6800-01

The following comments were made:

- Staff provided an overview of the heritage plaque process and circulated a sample plaque for Commission review and approval.
- There are seven (7) City-owned properties that are currently eligible for heritage plaques as follows:
  1. 1912 Municipal Hall
  2. Stewart Farmhouse
  3. Stewart Farm Pole Barn
  4. Pillath House
  5. Elgin Hall
  6. Elgin Centre School
  7. Kensington Prairie Elementary School
- Staff clarified that prior to the new plaque program Ocean Park Community Hall had a plaque done with the City logo. The graphic standards have now been revised to require the use of the City's coat of arms. The Commission was asked if they wanted to include Ocean Park with the new "Black and Pewter" version.

## RECOMMENDATION

It was Moved by Commissioner Thomas  
Seconded by Commissioner Priddy  
That the Surrey Heritage Advisory  
Commission (SHAC) recommends that Council:

1. Receive the Heritage Plaques for City-Owned Buildings - "Black and Pewter" report as information; and
2. Endorse the allocation of funds from the SHAC Unrestricted Reserve Budget in the amount of \$4,554.32 (plus shipping) for the cost of plaque production and installation for 6 City-owned properties and Ocean Park Community Hall.

Carried

**(b) Surrey Heritage Inventory Review**

File: 6800-01

The following comments were made:

- Staff noted that the heritage inventory is a list of properties that may have heritage value or character. The inventory does not have legal status and is not enabled under the *Local Government Act*.
- The various properties contained on the existing inventory have been added by Area Planners, through development applications, local area studies, by members of Council and the Commission.
- After a strategic review conducted in 2010 it was found that the inventory was a source of confusion for members of the public, at that time the Commission recommended that the inventory be removed from public record.
- Staff noted there are 87 sites listed with 55 not evaluated. In 2014 the Commission approved the process to review the remaining 55 sites with the goal of determining which sites merit further evaluation.
- The Commission was asked to provide direction on 11 of the 55 sites that have not yet been evaluated. Staff worked with Surrey Archives to provide information on each of the properties for the Commission to determine if they warrant further evaluation and which should be removed.

The Commission reviewed the staff report and made the following recommendations/comments:

1. **Commercial Building at 15782 - 8 Avenue** - Remove.
2. **Peace Portal Golf Club - 16900 - 4 Avenue** - Evaluate.
3. **House at 3056 - 184 Street** - Evaluate.
4. **Camp Kwomais** - Evaluate.
5. **J. Robinson House at 13565 - 56 Avenue** - Evaluate. Staff noted that at the time of the evaluation they would speak with the property owner to find out if the owners are interested in pursuing a Heritage Revitalization Agreement (HRA).
6. **Old Newton Library - 13455 - 72 Avenue** - Remove.
7. **House at 8377 - 132 Street** - Remove.
8. **House at 9388 - 125 Street** - Evaluate.

9. **House at 9569 - 134A Street** - Remove.
10. **Venus Cleaners - 5758 - 176 Street** - Evaluate.
11. **House at 5871 - 176A Street** - No decision. Before making a determination, the Commission requested staff to provide more information on the property at an upcoming SHAC meeting.

## RECOMMENDATION

It was Moved by Commissioner Priddy  
 Seconded by Commissioner Thomas  
 That the Surrey Heritage Advisory  
 Commission (SHAC) recommends that Council:

1. Receive the Surrey Heritage Inventory Review report as information,
2. Endorse the Commission's recommendation to remove the following properties from the heritage inventory;
  - (a) Commercial Building at 15782 - 8 Avenue
  - (b) Old Newton Library - 13455 - 72 Avenue
  - (c) House at 8377 - 132 Street
  - (d) House at 9569 - 134A Street
3. Endorse the Commission's recommendation to have the following properties evaluated:
  - (a) Peace Portal Golf Club - 16900 - 4 Avenue
  - (b) House at 3056 - 184 Street
  - (c) Camp Kwomais
  - (d) J. Robinson House at 13565 - 56 Avenue
  - (e) House at 9388 - 125 Street
  - (f) Venus Cleaners - 5758 - 176 Street
4. Authorize staff to spend up to \$7,500 from the Surrey Heritage Advisory Commission (SHAC) Unrestricted Reserve Budget to finance the evaluation of the six (6) properties identified.

Carried

- (c) **SHAC Task List**  
 File: 0540-20V

The following comments were made:

- **The Rickshaw Sign Evaluation** - Staff engaged a heritage professional to review the sign and will provide a report at an upcoming SHAC meeting.

- **Clova Theatre Heritage Revitalization Agreement (HRA)** - The HRA went to the Regular Council Public Hearing meeting on March 23, 2015, and received third reading.
- **Seventh Day Adventist Church - HRA Amendment** - The HRA Amendment went to the Regular Council Public Hearing on March 23, 2015, and received third reading and final adoption.
- **Cobblestones - Proposed HRA (284 O'Hara Lane)** - The HRA has had public hearing and third reading.
- **Surrey Heritage Road Markers** - The Commission requested staff to provide an update at an upcoming SHAC meeting.
- **Pop-Up "Heritage Advisory Commission" Banner** - Staff noted that the status of this item was pending further direction from the Commission.

The Commission requested staff to create a preliminary design to include wording that the SHAC works to protect built, natural and cultural heritage.

It was Moved by Commissioner Priddy  
Seconded by Commissioner Smith-Weston  
That the Surrey Heritage Advisory  
Commission (SHAC) recommends that:

1. Staff develop a preliminary design for SHAC banners for Commission review and approval; and
2. Staff be authorized to spend up to \$1,000 from the Surrey Heritage Advisory Commission (SHAC) Unrestricted Reserve Fund in support of the design work.

Carried

- **Old Anniedale School** - Commissioner Priddy spoke to this item and reported that the School Board placed advertisements in local newspapers when the school was first decommissioned to ascertain if anyone was interested in purchasing any of the equipment/fixtures. The Anniedale School is considered a surplus school and will be maintained until someone buys it; the School Board does not have a decommissioning policy for surplus schools. The Commission requested that the Old Anniedale School remain on the SHAC Task List.
- **The Louis Dahl House (11334 River Road)** - Staff noted security measures have not been completed as per the Heritage Revitalization Agreement (HRA), a sign is supposed to be posted advising the site is a heritage property. Staff will follow up and provide the Commission with an update at the next SHAC meeting.

- **Bulman's Garage (8745 and 8761 Harvie Road)** - The Planner forwarded the Commission's concerns regarding the landscaping to the developer for consideration.
- **Heritage Storyboard Redesign Priorities** - Staff noted that a report regarding redesign priorities is included on this agenda under Item D.2.(c).

It was Moved by Commissioner Thomas  
 Seconded by Commissioner Smith-Weston  
 That the Surrey Heritage Advisory  
 Commission (SHAC) receive the SHAC Task List as information.  
Carried

(d) **South Westminster School - Alternative Roofing Material**  
 File: 6800-01 (presented on-table)

The following comments were made:

- Staff provided an overview of the South Westminster School (12469 - 104 Avenue) and noted that the school is in need of a new roof. The owners have proposed an Enviroshake roof instead of the cedar shakes as specified in the Heritage Alteration Permit (HAP) due to the fact that the Enviroshake product offers improved durability and greater affordability.
- Both the City Architect and Heritage Consultant Donald Luxton endorse the use of Enviroshake noting that the material is an acceptable alternative to a natural cedar shingle roof from a form and character perspective and provides long-term performance.

It was Moved by Commissioner Thomas  
 Seconded by Commissioner Smith-Weston  
 That the Surrey Heritage Advisory  
 Commission (SHAC):

1. Receive the South Westminster School - Alternative Roofing Material (12469 - 104 Avenue) report as information, and;
2. Endorse the use of Enviroshake as the roofing material for the South Westminster School.

Carried

- (e) **Old Surrey Restaurant (13483 72 Avenue)**  
File: N/A - Verbal

Staff reported that the owners of the Old Surrey Restaurant applied for a Community Enhancement Partnership Program (CEPP) Small Project Grant to conduct façade enhancement which involves repairing two of their signs, some brickwork, as well as improve exterior lighting and landscaping. Staff clarified that the paint colour used will be white, the applicant will be replacing lighting fixtures with similar ones, and essentially the project will be a facelift of what is already there.

2. **PARK'S RECREATION & CULTURE**

- (a) **Avenue of Trees - Removal of One Douglas-fir**  
File: 6800-05

The Acting Vice-Chair noted that this item was dealt with earlier in the meeting as a delegation; however, when the presentation concluded, the memo was not received as information because quorum had not been established.

The Acting Vice-Chair requested the Commission to pass a motion to receive the Avenue of Trees - Removal of One Douglas-fir report as information.

It was  
Commission (SHAC) receive the Avenue of Trees- Removal of one Douglas-fir report as information.

Moved by Commissioner Smith-Weston  
Seconded by Commissioner Priddy  
That the Surrey Heritage Advisory

Carried

2. **PARK'S RECREATION & CULTURE**

- (b) **Surrey Stories Newsletter – 2015 Articles**  
File: 6800-01

The following comments were made:

- The Commission was asked to select two topics and two individuals to write stories for the **Surrey Stories** newsletter which is produced twice annually by the Heritage Services Division of the Parks, Recreation and Culture Department.



- Commissioner Smith-Weston volunteered for the May 1st Summer/Fall deadline with the topic of Natural Heritage: The Serpentine Fen and Commissioner Thomas volunteered to undertake the October 30th Winter/Spring deadline, noting that her topic is yet to be determined.

It was Moved by Commissioner Thomas  
Seconded by Commissioner Priddy  
That:

1. Commissioner Smith-Weston be appointed to prepare an article for May 1, 2015 Summer/Fall **Surrey Stories** deadline on the topic of Natural Heritage: The Serpentine Fen; and
2. Commissioner Thomas be appointed to prepare an article for the October 30, 2015 Winter/Spring **Surrey Stories** deadline.

Carried

(c) **Heritage Storyboard Redesign Priorities – 2015**  
File: 6800-01

Staff provided the Commission with an overview of their existing storyboard inventory, along with a list of redesigned storyboards and those recommended for redesign in 2015.

## RECOMMENDATION

It was Moved by Commissioner Priddy  
Seconded by Commissioner Thomas  
That the Surrey Heritage Advisory  
Commission (SHAC) recommend that Council:

1. Receive the **Heritage Storyboard Redesign Priorities – 2015** report as information;
2. Approve funding up to \$13,000 from the SHAC Unrestricted Funds, Prior Year Carry Forward Budget for the redesign and fabrication of three heritage storyboards in 2015;
3. Approve three storyboard redesign and fabrication priorities including:
  - (a) Stewart Farm House in Elgin;
  - (b) Stewart Farm Threshing Shed in Elgin; and
  - (c) St. Mary's Greek Orthodox Church in City Centre/Whalley.

Carried

**(d) New Heritage Storyboard Research and Design Priority – 2015**

File: 6800-01

The following comments were made:

- Staff provided the Commission with a brief overview of the new storyboards to be funded in the Restricted Reserve for Future Expense (RFFE) budget and recommended the research and design priorities for 2015.
- One storyboard was put on hold due to the move of the Fraser Valley Heritage Rail to Cloverdale. It was decided that the new railway heritage storyboard funded for Sullivan be tabled until the Heritage Rail incorporates a stop at the old Sullivan Station in their service.
- Staff noted that Legacy Heritage Consultants are willing to undertake the research of the Old Yale Road and Ebben / Lawrence House storyboard; however, they have a concern regarding how the two themes can be effectively melded into one succinct storyboard. Staff noted that the draft storyboard can be brought back to the Commission for review and final approval in July.

It was

Moved by Commissioner Priddy  
 Seconded by Commissioner Smith-Weston  
 That the Surrey Heritage Advisory

Commission (SHAC) approve funding of \$2,000 from the RFFE Restricted Budget for the research, writing and design of a new heritage storyboard for Old Yale Road and Ebben / Lawrence House.

Carried**(e) Heritage Services Community Advisory Board – SHAC Representative**

File: N/A - Verbal

The following comments were made:

- The Heritage Services Community Advisory Board is a twelve member board that provides community advice and input on the acquisition of heritage collections, the development of annual service plans for heritage facilities including the Surrey Museum, Historic Stewart Farm and Surrey Archives, and special projects of the Heritage Services Division.
- The Heritage Services Community Advisory Board meets five times a year and is comprised of representatives from various community sectors including business, education, heritage stakeholders and interested local residents.

- Three organizations hold liaison seats on the Heritage Services Community Advisory Board including the Surrey Library, Friends of the Surrey Museum and Archives Society and the Surrey Heritage Advisory Commission.
- Board meetings are held on Tuesdays every second month at 6:00 pm, at the Surrey Museum.
- Prior to the meeting, Commissioner Hol volunteered to continue as the Commission's representative for 2015; however, it was requested that the Commission also appoint an alternate representative who can attend in the absence of Commissioner Hol.

It was Moved by Commissioner Thomas  
 Seconded by Commissioner Smith-Weston  
 That the Surrey Heritage Advisory  
 Commission (SHAC) recommends that:

1. Commissioner Hol be re-appointed to the Heritage Services Community Advisory Board for 2015; and
2. Commissioner Priddy be appointed to serve as the alternate.  
Carried

### 3. ENGINEERING

### 4. LEGISLATIVE SERVICES

## E. ITEMS REFERRED BY COUNCIL

## F. CORRESPONDENCE

## G. INFORMATION ITEMS

1. **National Trust Conference 2015: Heritage Energized**  
**October 22 - 24, 2015, Fairmont Palliser Hotel, Calgary, Alberta**  
 File: 0390-20

## RECOMMENDATION

It was Moved by Commissioner Thomas  
 Seconded by Commissioner Smith-Weston  
 That the Surrey Heritage Advisory  
 Commission (SHAC) recommends that Council:

1. Endorse that Commissioners Hart, Hol and Priddy attend the National Trust Conference 2015: Heritage Energized, to be held October 22 - 24, 2015 at the Fairmont Palliser Hotel in Calgary, Alberta on behalf of SHAC and;
2. Recommend that the Finance Department reimburse applicable conference registration fees for transportation, accommodation and per diem from the Surrey Heritage Advisory Commission Budget, based on City of Surrey policy.

Carried

## H. OTHER BUSINESS

1. **Ridge at Bose Farms Development - Award Recognition**  
File: N/A - Verbal Update

The Acting Vice-Chair noted that the Ridge at Bose Farms won an award for both the marketing and the heritage aspects of the project. The Acting Vice-Chair noted he would request Councillor Woods to send a letter on behalf of the Commission to acknowledge both the marketing firm and developer for a job well done.

## I. FINANCIALS

1. **Financial Summary as at February 28, 2015**  
File: 0540-20V

It was

Moved by Commissioner Priddy  
Seconded by Commissioner Thomas  
That the Surrey Heritage Advisory

Commission (SHAC) receive the Financial Summary as at February 28, 2015 as information.

Carried

J. NEXT MEETING

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 6:00 p.m. on April 22 in **2E Community Room A**.

K. ADJOURNMENT

It was

Moved by Commissioner Priddy  
Seconded by Commissioner Smith-Weston  
That the Surrey Heritage Advisory

Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 8:38 p.m.

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Jane Sullivan, City Clerk

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Commissioner Hart, Acting Vice-Chair