

**Present:**

Chair - Councillor Woods  
A. Smith-Weston  
B. Hol  
P. Priddy  
P. Sooch, Youth Representative  
R. Hart  
S. Thomas

**Absent:**

K. Tecson, Youth Representative

**Staff Present:**

J. O'Donnell, Parks, Recreation & Culture  
K. Baglo, Planning & Development  
K. Tiede, Transportation Planning  
K. Woodward, Realty Services  
N. Aven, Parks, Recreation & Culture  
P. Sahota, Finance & Technology  
R. Ryan, Parks, Recreation & Culture  
S. Fillion, Finance & Technology  
T. Mueller, Legislative Services

Before the start of the meeting, the Chair requested that the agenda be varied as follows:

1. Item E.2.(a) - **2015 Surrey Civic Treasure Awards Program** be addressed at the start of the meeting;
2. Item F.1. - Email correspondence - **D. Bowyer, President, Port Kells Community Association re: Port Kells Fire Hall No. 7** be addressed directly following item E.2.(a);
3. Item C.1. - Delegation presentation **P. Oraziotti, President, Surrey Heritage Society**, be removed from the agenda (as per email correspondence received prior to the meeting);
4. Item E.1.(g) - **Bose Farm House** be added as a verbal update under the Planning and Development portion of the agenda; and
5. That the following verbal updates be included under **Section H - Other Business:**
  - Heritage Slogan - Seattle
  - Canada 150 (1867 - 2017) – Strong. Proud. Free.
  - Old Anniedale School - Status
  - Fraser Valley Heritage Rail (FVHR) - Tour

The agenda was varied.

**E. NEW BUSINESS**

**2. PARK'S RECREATION & CULTURE**

**(a) 2015 Surrey Civic Treasure Awards Program**

File: 0290-20

The following comments were made:

- The Surrey Civic Treasure Awards was launched in 2008 as part of the Cultural Capital of Canada program to recognize local residents who have made a significant cultural contribution in the area of arts and heritage in Surrey.

- Staff noted that the purpose of the Surrey Civic Treasure Awards Program is to:
  - Honour and celebrate individuals who contribute in a significant manner to the cultural sector of Surrey;
  - Enhance the profile of the City of Surrey by demonstrating commitment to advancing cultural development;
  - Generate greater awareness, interest and support for arts and heritage;
  - Demonstrate that Surrey values arts and heritage and those people who dedicate their lives to this area;
  - Profile Surrey as a creative cultural centre and encourage cultural tourism; and
  - Promote cross-cultural sharing and build awareness, understanding, and community pride.
- Each year, members of the community are invited to nominate individuals for consideration for a Surrey Civic Treasure Award. Nominations are reviewed and assessed by a Selection Committee comprised of past recipients and various stakeholders from within the arts and heritage community.
- Staff requested a member of the Commission to serve as a representative to be on the Civic Treasures Committee to help review the nominations with a heritage perspective.
- It was noted that advertisements for nominations will appear on the City of Surrey website as well as in local media. The closing date for 2015 Surrey Civic Treasure Nominations is June 9, 2015.

It was

Moved by Commissioner Priddy  
Seconded by Commissioner Thomas  
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the 2015 Surrey Civic Treasure Awards Program report as information; and
2. Recommend that Commissioner Hart serve on the 2015 Surrey Civic Treasure Awards Section Committee as a representative on behalf of the Commission.

Carried

**F. CORRESPONDENCE**

1. **Email from D. Bowyer, President, Port Kells Community Association dated April 7, 2015 re: Port Kells Fire Hall No. 7**  
File: 6800-01

Ken Woodward, Realty Asset Manager appeared as a delegation before the Commission to provide an update regarding ongoing discussions concerning Port Kells Fire Hall No. 7.

The following comments were made:

- The City received a proposal from the Surrey Fire Fighters Association to use Port Kells Fire Hall No. 7 as an antique truck bay and to serve as the new headquarters for the Surrey Fire Fighters' Charitable Society.
- Staff noted they are currently developing a proposed lease agreement between the City of Surrey and the Surrey Fire Fighters' Association that will go to Mayor and Council for consideration over the next few months.
- The Commission was supportive of the proposed leasing arrangement in principle and noted that the Port Kells area will serve as a "heritage quadrant" as it develops out in future years.

The Chair requested staff to contact Ms. Bowyer and provide her with an update on the proposed plans for the site.

**A. ELECTIONS AND APPOINTMENTS**

Councillor Woods was appointed Chair of the Heritage Advisory Commission by Mayor and Council on December 15, 2014.

**It is in order for the Commission to elect a Vice-Chair for the 2015 calendar year.**

1. It was Moved by Commissioner Thomas  
Seconded by Commissioner Smith-Weston  
That the Surrey Heritage Advisory  
Commission (SHAC) recommends that Commissioner Penny Priddy serve as the  
SHAC Vice-Chair for the 2015 calendar year.  
Carried

**B. ADOPTION OF MINUTES**

The Commission is requested to pass a motion adopting the minutes as presented.

1. Surrey Heritage Advisory Commission Minutes – March 25, 2015.

It was  
Commission (SHAC) recommends that the March 25, 2015 minutes be adopted as presented.

Moved by Commissioner Hart  
Seconded by Commissioner Thomas  
That the Surrey Heritage Advisory

Carried

**C. DELEGATIONS**

1. **P. Oraziotti, President, Surrey Heritage Society & Vintage Truck Museum**  
File: 6800-01; 0550-20-10

Prior to the April 22, 2015 SHAC meeting, Mr. Oraziotti contacted the City Clerk's Office and advised he would not be in attendance to provide an update on the activities and plans for the Surrey Heritage Society and BC Vintage Truck Museum; therefore, this item is out of order.

2. **Suzanne Fillion, Manager, Financial Services with Pinda Sahota, Accountant.**  
File: 0540-20V

In attendance before the Commission to introduce Pinda Sahota, the new Accountant responsible for Surrey Heritage Advisory Commission (SHAC) Financials.

The following comments were made:

- Staff reviewed the year-end financial information and provided an update on the first quarter for benefit of the Commission. The following accounts were explained as follows:
  - **Restricted Funds** - Comprised of donations provided by donors who specify how the funds are to be used. Restricted funds cannot be used for any other manner unless approved by Council.
  - **Unrestricted Funds** - Comprised of "carry forwards" and would be used to address any projects approved by the Commission and endorsed by Council Resolution. An example of the use of such funds would be to undertake heritage assessments for desired locations or to erect storyboards.

- **Heritage Grant for Financial Assistance** - Each eligible heritage property owner can apply for \$5,000 per year to undertake heritage preservation projects approved by the Commission. Through the plan, homeowners have a provision where they can carry forward their yearly allotted \$5,000 for a maximum of three years (\$15,000), in order to address larger projects. Staff noted that there are currently 36 homes that are eligible for the program.
- In response to a question from the Commission, staff clarified that the funds for both the Gillis and George Lawrence Houses were to be set aside pending the creation of a City of Surrey Policy to address re-allocation of restricted funds in situations where the structures have been destroyed.

The background on both structures is as follows:

- **The Gillis House** - Burned down, the developer was to construct a "replica" and the funds were employed as a penalty for loss of heritage value; to-date a suitable neighbourhood heritage project has not been identified.
- **The George Lawrence House** - Needs to be rebuilt; the foundation stage will begin in upcoming months, landscaping and storyboards have been assessed as a penalty.
- Planning staff noted that the funds would be used for other heritage projects in the immediate area and that the proximity would be part of the restriction.

It was Moved by Commissioner Priddy  
 Seconded by Commissioner Hol  
 That the Surrey Heritage Advisory  
 Commission (SHAC) recommends that staff:

1. provide a detailed report on the Restricted Reserve Funds and the associated individual line items; and
2. propose a policy outlining usage of assigned funds, such as the funds from the Gillis House and the George Lawrence House, for other purposes.

Carried

The Commission requested that staff send a reminder to all eligible heritage property owners advising them of the Building Preservation Program funds that are available for their use.

It was discussed that a letter should be crafted to thank heritage homeowners for their participation in the program and to remind them they have funds available.

#### D. OUTSTANDING BUSINESS

**E. NEW BUSINESS (continued)****1. PLANNING & DEVELOPMENT****(a) Loyal Orange Lodge – Heritage Preservation Reserve Fund for Cloverdale**

File: 6800-10 LOL

The following comments were made:

- Staff clarified that a letter will be prepared and sent to the key-stakeholders and there will be speaking notes and a press release for Council.
- The Commission requested staff to ensure that correspondence is sent to the following agencies: Surrey Historical Society, Surrey Heritage Society and the local Business Improvement Association. Staff requested that members of the Commission email any additional suggestions for inclusion.
- It was noted that the Lodge had been moved to its current location in 1995, since that time staff have undertaken numerous studies and explored various relocation options with outside agencies and interest groups and unfortunately none of the proposed strategies worked out.
- There have been numerous complaints received from members of the public regarding the safety of the building. Staff has addressed immediate safety concerns and recently posted signs, in multiple languages, along the fence.
- At the last March 25, 2015 SHAC meeting a question was raised by the Commission whether the funds could be allocated to another use. Staff clarified that the Loyal Orange Lodge – Heritage Preservation Reserve Fund report recommends that the funds be redirected to a heritage reserve fund.
- Staff noted that there is a market for salvaged heritage wood and any funds raised through the sale of salvaged wood could be put toward the Heritage Preservation Reserve Fund.

**RECOMMENDATION**

It was Moved by Commissioner Hart  
Seconded by Commissioner Priddy  
That the Surrey Heritage Advisory  
Commission (SHAC) recommends that Council:

1. Receive the Loyal Orange Lodge – Heritage Preservation Reserve Fund report as information;

2. Support the establishment of a heritage preservation reserve fund for heritage projects in the Cloverdale area; and,
3. Support the redirection of the remaining funds allocated to the Loyal Orange Lodge in the Heritage Advisory commission's restricted reserve to a heritage preservation reserve fund for projects in the Cloverdale area.

Carried

Staff clarified that the funds can be reallocated by way of Council resolution and that legal review of the funds was conducted and it was determined the funds could be applied to heritage projects within the Cloverdale area.

(b) **Loyal Orange Lodge -Funds to Document, Disassemble and Salvage**

File: 6800-10 LOL

The following comments were made:

- Staff noted that at the February 25, 2015 SHAC meeting the Commission supported a disassembly plan that is sympathetic to the heritage value of the building.
- The project will include research, documentation and a carefully staged disassembly and salvage process. To move forward with the Lodge documentation, disassembly and salvage project, a portion of the funds allocated to the Lodge in the Commission's restricted reserve would be required as there is no other source of funding for the project.
- The Commission requested that a sample of an "as found report" be provided. Staff noted they can bring a copy of the criteria as outlined in the creation of the report.
- A letter will be circulated to stakeholders notifying them of the disassembly and salvage plans for the Lodge. The process is expected to take 6-weeks.
- The Commission noted that a great deal of care and consideration has been put into making this decision and they hope that is conveyed to the various stakeholders.

## RECOMMENDATION

It was Moved by Commissioner Hart  
Seconded by Commissioner Smith-Weston  
That the Surrey Heritage Advisory  
Commission recommends that Council:

1. Receive the Loyal Orange Lodge –Funds to Document, Disassemble and Salvage report as information; and
2. Endorse the use of the funds allocated to the Loyal Orange Lodge in the Heritage Advisory Commission's restricted reserve for future expenditures to document, disassemble, and salvage the Loyal Orange Lodge.

Carried

Staff noted they would forward the recommendations of the Commission with respect to placing notification in local newspapers and on the City of Surrey website to the Manager of Communication for consideration.

The Commission expressed concern that all the stakeholders have the information regarding the plan as soon as possible. In response, staff clarified that the first step is a memo to notify Council and ascertain whether they had any recommendations, once Council has had time to consider the report, assuming there are no changes, the stakeholders will be notified. It was noted that the letter to stakeholders involved collaboration between Planning, Parks and the Communication Manager.

- (c) **Memo re: Rickshaw Sign (10522 King George Blvd. Surrey)  
Heritage Evaluation**  
File: 6800-01

The following comments were made:

- The sign is located at 10522 King George Boulevard and it would have originally had a neon light effect that made it appear as if the wheel was turning and the driver was running.
- The Heritage Evaluation report prepared by Donald Luxton & Associates Inc. used a value based worksheet. Staff noted that the sign did not receive a percentage score but the Consultant did have a recommendation. The report noted that the sign showed evidence of paint chipping and organic growth. The sign is a piece of Surrey's mid-century history that should be conserved and maintained.



- The Commission requested detail on how the sign could be added to the Community Heritage Register. In response, staff clarified that the first step would be to determine who owns the sign and then ascertain their level of the support for adding it to the Community Heritage Register as properties are not typically added if there is no support or response received from the owner.

It was Moved by Commissioner Smith-Weston  
Seconded by Commissioner Hol  
That the Surrey Heritage Advisory  
Commission (SHAC) receive the Rickshaw Sign (10522 King George Blvd.  
Surrey) Heritage Evaluation report as information.  
Carried

(d) **Surrey Heritage Inventory Review**

File: 6800-01

The following comments were made:

- Staff noted that the heritage inventory is a list of properties that may have heritage value or character. The inventory does not have legal status and is not enabled under the *Local Government Act*.
- There are 87 sites listed with 55 not evaluated. In 2014 the Commission approved the process to review the remaining 55 sites with the goal of determining which sites merit further evaluation.
- The Commission was asked to review and determine which sites should be evaluated by a heritage professional and which should be removed. Considerations are: does the site maintain its heritage integrity, is the site historically significant, does the site maintain its original context, is there a potential for adaptive reuse, additions/alterations.
- Staff clarified that most of the properties for consideration are in Whalley and were identified as part of the Surrey City Centre Heritage Review.

The Commission reviewed the staff report and made the following recommendations/comments:

1. **Hall at 7375 144 St** - Evaluate.
2. **House at 13240 100 Ave** - Remove.
3. **House at 13219 & 13229 104 Ave** - Evaluate.
4. **Building at 10504 139 St** - Evaluate.
5. **House at 10689 140 St** - Evaluate.

6. **Church at 13753 108 Ave** - Evaluate.
7. **House at 13723 Lerner Road** - Remove.
8. **House at 13809 Berg Road** - Remove.
9. **House at 13834 Grosvenor Road** - Remove.
10. **House at 13842 Grosvenor Road** - Evaluate.
11. **Church at 13821 Grosvenor Road** - Evaluate.
12. **House at 5871 - 176A Street** - Remove.

## RECOMMENDATION

It was Moved by Commissioner Priddy  
Seconded by Commissioner Hart  
That the Surrey Heritage Advisory  
Commission (SHAC) recommends that Council:

1. Receive the Surrey Heritage Inventory Review report as information,
2. Endorse the Commission's recommendation to remove the following properties from the heritage inventory;
  - (a) House at 13240 100 Ave
  - (b) House at 13723 Lerner Road
  - (c) House at 13809 Berg Road
  - (d) House at 13834 Grosvenor Road
  - (e) House at 5871 - 176A Street
3. Endorse the Commission's recommendation to have the following properties evaluated:
  - (a) Hall at 7375 144 St
  - (b) House at 13219 & 13229 104 Ave
  - (c) Building at 10504 139 St
  - (d) House at 10689 140 St
  - (e) Church at 13753 108 Ave
  - (f) House at 13842 Grosvenor Road
  - (g) Church at 13821 Grosvenor Road
4. Authorize staff to spend up to \$8,750 from the Surrey Heritage Advisory Commission (SHAC) Unrestricted Reserve Budget to finance the evaluation of the seven (7) properties identified.

Carried

(e) **South Westminster School – Application for Financial Assistance for Roof Replacement**

File: 6800-01 (on-table)

The following comments were made:

- At the March 25, 2015, SHAC meeting staff provided an overview of the South Westminster School (12469 - 104 Avenue) and noted that the school is in need of a new roof. The owners have proposed an Enviroshake roof instead of the cedar shakes as specified in the Heritage Alteration Permit (HAP) due to the fact that the Enviroshake product offers improved durability and greater affordability.
- It was noted that both the City Architect and Heritage Consultant Donald Luxton endorse the use of Enviroshake noting that the material is an acceptable alternative to a natural cedar shingle roof from a form and character perspective and provides long-term performance.
- The Commission endorsed the use of Enviroshake roofing at the March 25, 2015 SHAC meeting, as such the applicant has submitted their application for roof replacement and are requesting to use their apportioned \$15,000 as per "City of Surrey Heritage Sites Financial Assistance By-law, 2003, No. 15099"

## RECOMMENDATION

It was Moved by Commissioner Hart  
Seconded by Commissioner Smith-Weston  
That the Surrey Heritage Advisory  
Commission (SHAC) recommends that Council:

1. Receive the South Westminster School – Application for Financial Assistance for Roof Replacement report as information.
2. Approve financial assistance in the amount of \$15,000.00 which represents less than 50% of the value of the works as per the quote provided by Optimal Roofing Systems Inc.
3. Recommend that staff advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.

Carried

(f) **SHAC Task List**

File: 0540-20V

The following comments were made:

- **Clova Theatre Heritage Revitalization Agreement (HRA)** - The HRA received final adoption at the Regular Council Public Hearing on Monday, April 13, 2015.
- **Cobblestones - Proposed HRA (284 O'Hara Lane)** - Waiting on the Architect for changes to the drawings.
- **Surrey Heritage Road Markers** - Staff noted that in May, a Corporate Report will be brought forward to Council recommending a street naming policy and will include approval of the "Whalley's Corner" district signs.
- **Walking Tour Application "App"** - The Commission requested a status update on this item; staff noted that it will be flagged for follow-up by the Manager of Heritage Services.
- **Louis Dahl House (1134 River Road) Application for Financial Assistance for Building Relocation** - Staff clarified that in the HRA if the house is going to be vacant for more than 30-days there are security provisions to be met. They have recently put up a fence that has huge gaps. Payment of the funds to move the house have been withheld, as the move is not considered complete until the security measures are in place. The applicant has been made aware of the requirements of the HRA. The City has the ability to undertake the required work and charge the applicant.
- **The Ferguson House (14048 - 113A Avenue) HRA Application File: 7910-0087-00** - In response to a question from the Commission, staff noted that this item was added to the list in 2010; and will be kept on the Task List for visibility.
- **Old Anniedale School** - The Commission noted they encouraged the Surrey Historical Society (SHS) to speak directly with the School Board regarding the status of the building.

It was

Moved by Commissioner Thomas  
Seconded by Commissioner Hart  
That the Surrey Heritage Advisory  
Commission (SHAC) receive the SHAC Task List as information.  
Carried

- (g) **Bose Farm House**  
File: N/A - Verbal Update

Staff noted that a consulting firm will be supervising the inspection of the Bose Farm House to ensure compliance with the conservation plan. Heritage evaluation will occur at each key step of the process.

3. **ENGINEERING**

4. **LEGISLATIVE SERVICES**

G. **INFORMATION ITEMS**

1. **British Columbia Historical Federation Annual Conference**  
May 21-23, 2015, Quesnel, BC

**RECOMMENDATION**

It was Moved by Commissioner Hol  
Seconded by Commissioner Smith-Weston  
That the Surrey Heritage Advisory  
Commission (SHAC) recommends that Council:

1. Endorse that Commissioner Hart attend the British Columbia Historical Federation Annual Conference to be held May 21-23, 2015 in Quesnel, BC.
2. Recommend that the Finance Department reimburse applicable conference registration fees for the attending Commissioner(s), transportation, accommodation and per diem from the Surrey Heritage Advisory Commission Budget, based on City of Surrey policy.

Carried

H. **OTHER BUSINESS**

1. **Heritage Slogan - Seattle**  
File: N/A - Verbal Update

Commissioner Hol reported that while on a recent trip to Seattle, he noticed signage featuring the phrase "*Sustainability Begins with Preservation*" and noted that it is an excellent heritage statement. Commissioner Hol provided copies of the statement on-table for the Commission's consideration for future promotional material.

2. **Canada 150 (1867 - 2017) – Strong. Proud. Free.**

<http://canada150.gc.ca/eng/1424800920691>

File: N/A - Verbal Update

Commissioner Priddy noted that in support of Canada's 150th birthday celebration, there are projects that can be undertaken to celebrate and showcase heritage within the City of Surrey.

It was discussed that there are a variety of books that have been written about Surrey; with the most recent one published in 1981.

The Commission noted that it is timely to prepare an updated "Surrey Heritage Book" to celebrate heritage. The new book would be an inclusive project to showcase the fabric of the community as a whole as well as highlight each of the six town centres.

The Chair noted that there is ample time to discuss, search for grants, and seek other sources of funding as well as to interview members of the community to record their stories for future generations.

It was

Moved by Commissioner Hart

Seconded by Commissioner Priddy

That the Surrey Heritage Advisory

Commission (SHAC) recommends that Canada 150 (1867 - 2017) be added to the Task List.

Carried

3. **Old Anniedale School - Status**

File: N/A - Verbal Update

In response to an inquiry from the Commission, staff noted that correspondence was sent to School District #36 inviting a representative to attend a SHAC meeting as a delegation in order to provide an overview regarding the decommissioning process of the Old Anniedale School and what the plans are for continued maintenance.

The Chair noted that the building has historical value and that the Commission will follow up with School District #36 regarding the future plans for the building.

Staff clarified that the subject site is currently being leased and that the building is protected by Heritage Site Designation Bylaw, 1986 No. 8579.

It was

Moved by Commissioner Priddy

Seconded by Commissioner Thomas

That the Surrey Heritage Advisory

Commission (SHAC) recommends that:

1. Staff forward correspondence to the School Board Superintendent to ascertain the status of Old Anniedale School;
2. Councillor Woods contact the Superintendent within 60-days of the letter being sent (if no response); and
3. Based on the outcome of discussions with the School Board, if warranted, staff will coordinate a stakeholder meeting with all interested parties.

Carried

4. **Fraser Valley Heritage Rail (FVHR) - Tour**  
<http://www.fvhrs.org/>

File - N/A - Verbal Update

The Chair noted that he enjoyed a tour of the Cloverdale Station and the Car Barn and new features around the site include a simulator and a recently restored velocipede (an early version of the modern day bicycle).

FVHR is preparing for their 2015 season; the group has great plans and will be making a request to come before the Commission as a delegation to share their plans for growth and further development.

## I. FINANCIALS

1. **Financial Summary as at March 31, 2015**  
File: 0540-20V

It was

Moved by Commissioner Hol  
Seconded by Commissioner Hart  
That the Surrey Heritage Advisory

Commission (SHAC) receive the Financial Summary as at March 31, 2015 as information.

Carried

**J. NEXT MEETING**

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 6:00 p.m. on May 27 in **2E Community Room B**.

**K. ADJOURNMENT**

It was  
Commission (SHAC) meeting do now adjourn.

Moved by Commissioner Hart  
Seconded by Commissioner Priddy  
That the Surrey Heritage Advisory  
Carried

The Surrey Heritage Advisory Commission meeting adjourned at 8:34 p.m.

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Jane Sullivan, City Clerk

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Councillor Woods, Chair