

Present:

Councillor Woods, Chair
A. Smith-Weston
R. Hart
B. Hol
P. Priddy, Vice-chair

Absent:

Staff Present:

D. Luymes, Planning & Development
J. O'Donnell, Parks, Recreation & Culture
K. Baglo, Planning & Development
K. Tiede, Transportation Planning
N. Aven, Parks, Recreation & Culture
R. Gallagher, Parks, Recreation & Culture
T. Mueller, Legislative Services

Youth Representatives:

P. Sooch
K. Tecson

Before the start of the meeting Councillor Woods announced that Commissioner Thomas and Youth Representative Katreena Tecson have both stepped down from their roles on the Commission to pursue other interests.

Councillor Woods thanked both members for serving on the Commission and noted that an advertisement will be placed in local newspapers to fill the two newly created vacancies.

The Chair requested that the agenda be varied to include the following verbal updates under **Section H - Other Business:**

1. British Columbia Historical Federation Annual Conference, May 21-23, 2015, Quesnel, BC.
2. Holy Cross Catholic Church (12268 Beecher St).
3. Canada 150 (1867 - 2017) – Strong. Proud. Free.

The agenda was varied

A. ADOPTION OF MINUTES

The Commission is requested to pass a motion adopting the minutes as presented.

1. Surrey Heritage Advisory Commission Minutes – April 22, 2015.

It was
Commission (SHAC) recommends that the April 22, 2015 minutes be adopted as presented.

Moved by Commissioner Hart
Seconded by Commissioner Hol
That the Surrey Heritage Advisory

Carried

B. DELEGATIONS

C. OUTSTANDING BUSINESS

D. NEW BUSINESS**1. PLANNING & DEVELOPMENT****(a) Building Preservation Program Reminder Letter to Protected Heritage Property Owners**

File: 6800-14

The following comments were made:

- Staff noted that a letter was mailed to each of the owners of protected heritage properties reminding them of the funds that are available for the maintenance and restoration of protected heritage buildings through the Building Preservation Program.
- The Commission thanked staff for preparing and sending out the letters and suggested that such reminders should be sent out on an annual basis.

It was Moved by Commissioner Hart
 Seconded by Commissioner Smith-Weston
 That the Surrey Heritage Advisory
 Commission (SHAC) receive the Building Preservation Program Reminder
 Letter to Protected Heritage Property Owners report as information.
Carried

(b) Hazelmere United Church and Hazelmere United Church Annex- Application for Financial Assistance for Painting

File: 6800-14

The following comments were made:

- Staff noted that the Hazelmere United Church submitted an Application for Financial Assistance to paint the Church.
- The owners are proposing to retain the existing look of the church, with white paint and brown trim. The Church is applying for 50% of the value of the works.

RECOMMENDATION

It was Moved by Commissioner Hart
 Seconded by Commissioner Priddy
 That the Surrey Heritage Advisory
 Commission (SHAC) recommends that Council:

1. Receive the Hazelmere United Church and Hazelmere United Church Annex - Revised Application for Financial Assistance for Painting report as information;

2. Recommend that Council approve financial assistance in the amount of \$5,517.22 which represents 50% of the value of the works as per the quote provided by College Pro Painters; and
3. Recommend that staff advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.

Carried

(c) **Financial Assistance - Christ Church Anglican Church
(16631 Old McLellan Road)**

File: 6800-14

The following comments were made:

- Staff noted that the Christ Church Anglican Church is proposing to replace the existing wood railing which will be in similar character to the fencing recently installed.
- The owners are applying for 50% of the funding through the Building Preservation Program.

RECOMMENDATION

It was Moved by Commissioner Hart
Seconded by Commissioner Hol
That the Surrey Heritage Advisory
Commission (SHAC) recommends that Council:

1. Receive the Financial Assistance Payment - Christ Church Anglican Church (16631 Old McLellan Road) report as information;
2. Approve financial assistance in the amount of \$3,248 which represents 50% of the value of the works as per the quote provided by Accent Wrought Iron; and
3. Recommend that staff advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.

Carried

(d) **Log House (19518 32 Avenue) - Demolition Permit Application**
File: 6800-10

The following comments were made:

- Staff noted that in December 2014 the property owners sent correspondence requesting that the status of their house on the Community Heritage Register be reconsidered, and that the house be re-evaluated by a heritage professional.
- At the February 25, 2015, SHAC meeting, the Commission recommended to staff that the Log House (19518 - 32 Avenue) remain on the Surrey's Community Heritage Register, with consideration being given to removing the House from the Register at such time as a development application is received.
- Staff noted that on May 2015 the owners submitted a demolition permit application. The owners have indicated that the House is in such poor condition structurally that they must rebuild or move.

As the owners are not interested in preserving the structure, two options before the Commission are as follows:

1. Recommend that Council enact a Heritage Designation Bylaw, which can be done without the approval of the homeowner or,
 2. Before the demolition occurs, request that staff document and compile an "As Found Report" which would be forwarded to Surrey Archives and support the removal of the Log House from the Community Heritage Register.
- In response to a question from the Commission, staff explained that because the Log House is not protected under a Heritage Designation Bylaw, or Heritage Revitalization Agreement, the only recourse the City has is to withhold the demolition permit for 60-days while staff attempts to negotiate an alternative plan with the homeowners.
 - In the event that the Commission opted to enact a Heritage Designation Bylaw, the homeowners can apply for compensation within one year and is therefore not considered a favourable option. Staff noted that the Log House was not owned by a historically significant family.
 - In the event that the Commission opted to do nothing, i.e., make no decision regarding the property, the house would be demolished and there would be no documentation efforts carried out. Staff clarified that they have spoken with the property owners and they may be amiable to the documentation process.

It was Moved by Commissioner Priddy
Seconded by Commissioner Hol
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the Log House (19518 32 Avenue) - Demolition Permit Application report as information;
2. Direct staff to document the property and have a detailed "As Found Report" prepared prior to the issuance of a demolition permit.

Carried

(e) **Flavours of Surrey - Fusion Festival (July 18/19)**

File: 8200-20

The following comments were made:

- The SHAC was invited to participate in the 2015 Flavours of Surrey - Fusion Festival Event.
- Staff noted that last year there was a booth with an interactive barn matching activity game and information boards.
- The Commission was requested to allocate funds for a heritage gift basket and volunteers for the timeslots.
- Volunteers for this year's festival are as follows: P. Sooch, Youth Representative, Commissioner A. Smith-Weston, D. Luymes, Manager, Community Planning and Councillor Woods. Shifts will be coordinated through K. Baglo, Heritage Planner.

It was Moved by Commissioner Priddy
Seconded by Commissioner Smith-Weston
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the Flavours of Surrey - Fusion Festival (July 18/19) report as information;
2. Endorse Commission participation in the Flavours of Surrey - Fusion Festival (July 18/19); and
3. Allocate up to \$500.00 from the SHAC budget for the purchase of "heritage" candy, prizes, and other supplies for the SHAC booth.

Carried

(f) **Surrey Heritage Inventory Review**

File: 6800-01

- Staff noted that the heritage inventory is a list of properties that may have heritage value or character. The inventory does not have legal status and is not enabled under the *Local Government Act*.
- The Commission was asked to review and determine which sites should be evaluated by a heritage professional and which should be removed. Considerations are: does the site maintain its heritage integrity, is the site historically significant, does the site maintain its original context, is there a potential for adaptive reuse, additions/alterations.

The Commission reviewed the staff report and made the following recommendations/comments:

1. House at 13761 Grosvenor Road - **Evaluate.**
2. House at 13697 Grosvenor Road - **Remove.**
3. House at 13683 Grosvenor Road - **Remove.**
4. House at 13667 Grosvenor Road - **Evaluate.**
5. House at 13642 Larner Road - **Remove.**
6. House at 13674 111 Ave - **Remove.**
7. House at 11122 134 A Street - **Remove.**
8. House at 13816 116 Ave - **Evaluate.**
9. Port Mann Post Office and School - 14590 116A Ave - **Evaluate.**
10. Leon Mandrake House - 14106 Grosvenor Road - **Evaluate.**

RECOMMENDATION

It was Moved by Commissioner Priddy
Seconded by Commissioner Hol
That the Surrey Heritage Advisory
Commission (SHAC) recommends that Council:

1. Receive the Surrey Heritage Inventory Review report as information (**Appendix I**),
2. Endorse the Commission's recommendation to remove the following properties from the heritage inventory;

- (a) House at 13697 Grosvenor Road
 - (b) House at 13683 Grosvenor Road
 - (c) House at 13642 Lerner Road
 - (d) House at 13674 111 Ave
 - (e) House at 11122 134 A Street
3. Endorse the Commission's recommendation to have the following properties evaluated:
- (a) House at 13761 Grosvenor Road
 - (b) House at 13667 Grosvenor Road
 - (c) House at 13816 116 Ave
 - (d) Port Mann Post Office and School - 14590 116A Ave
 - (e) Leon Mandrake House - 14106 Grosvenor Road
4. Authorize staff to spend up to \$6,250 from the Surrey Heritage Advisory Commission (SHAC) Unrestricted Reserve Budget to finance the evaluation of the five (5) properties identified.

Carried

- (g) **Sidney Partlo House (5672 182 Street) - As Found Report**
File: 6800-01

The following comments were made:

- Staff noted that the Sidney Partlo House was provided as an example of an "As Found Report" and what has been done in the past regarding documentation of heritage properties.
- The Commission requested staff to craft "As Found Reports" using a level of detail and style similar to Conservation Plans.
- Staff noted that they normally prepare the "As Found Reports" and that an additional level of detail can always be added. Staff will work with Heritage Services to help craft the reports rather than incur additional consultant fees.
- It was clarified that when "As Found Reports" are forwarded to the Surrey Archives, they are given a unique number and any associated material would be entered into the database so that the material would be eventually available to be accessed online.

(h) **9388 125 St - Demolition Permit Application**

File: N/A - Verbal

The following comments were made:

- Staff noted that the house was added to the heritage inventory in February 2015.
- A demolition permit application was made in May 2015; the house is in derelict condition in an advanced state of disrepair.
- Staff clarified that the house has not been evaluated by a heritage consultant.

(i) **SHAC Task List**

File: 0540-20V

The following comments were made:

- **Old Anniedale School** - Staff have forwarded an email to the GM of Planning to be sent to the School District. The School District has applied for a 3-Year Temporary Use Permit (TUP) for the Church located on site with possible extension; currently there is no plan to use the Old Anniedale School.
- **Loyal Orange Lodge** - Disassembly is now complete. Once the roof was removed it was found that most of the structure was rotten with the exception for the bracing and that there was also lead paint throughout. The Loyal Orange Lodge sign was salvaged and will be sent to the Surrey Museum. The Commission requested that the Loyal Orange Lodge be removed from the SHAC Task List.
- **Louis Dahl House (11334 River Road) - Application for Financial Assistance for Building Relocation** - Staff has been in discussions with the owners. The Heritage Revitalization Agreement (HRA) requires that the house be secured while vacant, staff will conduct a site visit to see if the modulock fencing and signage is in place.
- **Surrey Heritage Road Markers** - Staff noted that the Corporate Report is scheduled to go for Council consideration in the form of a Corporate Report on Monday, June 15, 2015.
- **Bulman's Garage (8745 and 8761 Harvie Road)** - The Commission requested an update regarding the landscaping plans.
- **Existing Heritage Storyboard Redesign Priorities - 2015** - Staff noted that the layout has been completed.

It was Moved by Commissioner Priddy
Seconded by Commissioner Hart
That the Surrey Heritage Advisory
Commission (SHAC) receive the SHAC Task List as information.
Carried

2. PARK'S RECREATION & CULTURE

(a) Heritage Services Update

File: N/A - Verbal

The following comments were made:

- Jacqueline O'Donnell announced that she will be leaving the City at the end of August and that Ryan Gallagher will be the new SHAC liaison for the Parks, Recreation & Culture Department.

The Chair thanked Jacqueline for her service on the Commission and welcomed Ryan.

(b) Heritage Advisory Commission Promotional Banner

File: N/A - Verbal

The following comments were made:

- Heritage Services designed two (2) options for the pop-up banner for Commission consideration.
- Staff noted that the layout design features were based on some of the design elements already in use on the Heritage Storyboards.
- The Commission was asked to provide comment on which of the two designs presented that they preferred, Option 1 or Option 2.

Design suggestions from the Commission were as follows:

- **Option 1** - with the wording "Community Heritage" placed at the top with subheadings below it as follows: built, natural and culture. Staff suggested that community could be added to the top text block, "Supporting the preservation of Surrey's built, natural, community and cultural heritage".
- Consideration should be given to using fewer photos. The middle font in the yellow panel looks more "heritage" in design.
- The blocking of the photos and colour scheme should be in balance to make it easier to read from a distance.

- The Commission expressed an overall preference for the bottom block with the City Logo. Staff suggested that the name of the Commission could be enhanced and be more predominant.
- Staff noted that the production company for the pop-up banners is located in Richmond and they produce high quality products. The new design is more Eco-Friendly, using a bamboo frame which is sturdier/lighter in terms of transport. Staff noted that the price is approximately \$275 per sign.

The Commission requested staff to purchase two banners.

It was
 Commission (SHAC) allocate the necessary funds from the SHAC budget for the purchase of two (2) pop-up Heritage Advisory Commission Promotional Banners.

Moved by Commissioner Hol
 Seconded by Commissioner Priddy
 That the Surrey Heritage Advisory

Carried

3. ENGINEERING

4. LEGISLATIVE SERVICES

E. CORRESPONDENCE

F. INFORMATION ITEMS

**1. Heritage BC Annual Conference
 October 1 - 3, 2015, Rossland, BC**

RECOMMENDATION

It was
 Commission (SHAC) recommends that Council

Moved by Commissioner Priddy
 Seconded by Commissioner Smith-Weston
 That the Surrey Heritage Advisory

1. Endorse that Commissioners Hart, Priddy and Hol attend the Heritage BC Annual Conference to be held October 1 - 3, 2015 in Rossland, BC and;

2. Recommend that the Finance Department reimburse applicable conference registration fees for the attending Commissioner(s), transportation, accommodation and per diem from the Surrey Heritage Advisory Commission Budget, based on City of Surrey policy.

Carried

G. OTHER BUSINESS

1. **Holy Cross Catholic Church (12268 Beecher St)**
File: N/A - Verbal Update

The following comments were made:

- Staff noted that in initial discussions with staff that the church representatives indicated that the church is no longer needed and the Diocese is looking to sell the land.
- An application has not been submitted, but the agent for the Diocese has indicated a preference to demolish the Church and apply for rezoning.
- The Church owns four lots and the Church straddles two of the lots; staff noted that the building is 70 years old and that the property owner states that it is in structurally poor condition.

It was discussed that there is a Camp Alexandra celebration scheduled and that one of the components of the festivities is a heritage walking tour. The Surrey Historical Society is currently working on a revision of the walking tour programme and Holy Cross Catholic Church is the first stop on the tour, they have also applied for Community Heritage Anniversary Funding from the Federal Government in support of the event.

Staff clarified that at this point no demolition permit or development application has been submitted. The Commission requested staff to approach the Church and see if they would be open to discussing a heritage revitalization agreement bylaw and whether the building could be repurposed.

2. **British Columbia Historical Federation Annual Conference**
May 21-23, 2015, Quesnel, BC
File: 0390-20

The Conference was well attended; there was an excursion to Barkerville with some great speakers and interesting/timely discussions.

One of the key topics was regarding Bill 24-2015, the *Societies Act* which received First Reading in the Legislature and what the proposed reforms might mean. The proposed *Societies Act* is more modern and streamlined than the current legislation and it imposes new requirements and new responsibilities on societies. Commissioner Hart noted there was a degree of underlying concern regarding the proposed changes to some of the smaller groups and how they would manage the legal fees and associated compliance paperwork.

Staff noted that the City of Surrey Cultural Grants program puts on a free workshop whereby there is assistance provided for forms completion; for heritage organizations that might be struggling to wade through the new regulations it might be an avenue for them to seek assistance in preparing their applications.

The Chair clarified any societies seeking financial assistance would need to apply for an appropriate grant and follow the normal process.

3. **Canada 150 (1867 - 2017) – Strong. Proud. Free.**

<http://canada150.gc.ca/eng/1424800920691>

File: 8200-01

The Commission resumed preliminary discussions of the logistics surrounding creating a new "Surrey Heritage Book" to commemorate Surrey as well as Canada's 150th Birthday. It was discussed that the proposed book would highlight the community as well as show-case each of the six town centres.

The Chair noted that before work can begin, some general guidance is needed as to what type of book is being discussed. It was suggested the project would be a high quality book about the history of Surrey to include photos, context and information and the feel of where we come from, i.e., take where we are today and peel it back as to how it was developed year by year.

Staff suggested the Commission look at what other communities are doing. It was noted that the cost is going to be significantly different from high-end glossy to textual based narrative story.

The Chair asked Heritage Services to provide Burnaby's Heritage publication which was co-written by Donald Luxton & Jim Wolf as an example - as well as to provide some additional samples of historical publications from Vancouver, Langley or North Vancouver for the next meeting in order to keep the momentum going on this project.

H. FINANCIALS

1. **Financial Summary as at April 30, 2015**

File: 0540-20V

It was

Moved by Commissioner Hart
Seconded by Commissioner Smith-Weston
That the Surrey Heritage Advisory

Commission (SHAC) receive the Financial Summary as at April 30, 2015 as information.

Carried

I. NEXT MEETING

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 6:00 p.m. on **June 17** in **2E Community Room B**.

J. ADJOURNMENT

It was

Moved by Commissioner Priddy
Seconded by Commissioner Smith-Weston
That the Surrey Heritage Advisory

Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 8:29 p.m.

Jane Sullivan, City Clerk

Councillor Woods, Chair