

Present:

Councillor Woods, Chair
A. Smith-Weston
R. Hart
B. Hol
P. Priddy, Vice-chair
P. Sooch - Youth Representative

Absent:**Staff Present:**

J. O'Donnell, Parks, Recreation & Culture
R. Gallagher, Parks, Recreation & Culture
K. Baglo, Planning & Development
T. Mueller, Legislative Services

Before the start of the meeting, the Chair requested that the agenda be varied to:

1. Address the on-table report entitled: "**Hazelmere United Church Hazelmere United Church Annex - Revised Application for Financial Assistance for Painting**" prior the adoption of minutes; and
2. Address **Item D.2.(a) - Canada 150 (1867 - 2017) – Strong. Proud. Free**, directly after Section D. **NEW BUSINESS**.

The agenda was varied.

1. **Hazelmere United Church and Hazelmere United Church Annex - Revised Application for Financial Assistance for Painting.**
File: 6800-14 (on-table)

Note: This report will amend Item D.1.(b) of the May 27, 2015 SHAC meeting.

The following comments were made:

- At the May 27, 2015 SHAC meeting, the Commission reviewed and approved a financial assistance application from the Hazelmere United Church to paint the Church and the Annex.
- Since that time, the Hazelmere United Church Council found that there was a conflict between the preferred supplier listed on the previous application and the Church Council's policies.
- Therefore, the Church wishes to revise their application and has provided a new quotation from their new preferred supplier.

RECOMMENDATION

It was Moved by Commissioner Hart
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

Commission (SHAC) recommends that Council:

1. Receive the Hazelmere United Church and Hazelmere United Church Annex - Revised Application for Financial Assistance for Painting report as information;
2. Recommend that Council approve financial assistance in the amount of \$5,517.22 which represents 50% of the value of the works as per the quote provided by College Pro Painters; and
3. Recommend that staff advise the applicant that payment of financial assistance shall only be made following inspection by appropriate City staff to ensure that the works have been undertaken in accordance with the original terms of the application.

Carried

A. ADOPTION OF MINUTES

The Commission was requested to pass a motion adopting the minutes as amended.

1. Surrey Heritage Advisory Commission Minutes – May 27, 2015.

It was Moved by Commissioner Hart
Seconded by Commissioner Hol
That the Surrey Heritage Advisory
Commission (SHAC) recommends that the May 27, 2015 minutes be adopted as amended.

Carried

B. DELEGATIONS

C. OUTSTANDING BUSINESS

D. NEW BUSINESS**2. PARKS RECREATION & CULTURE**

- (a) **Canada 150 (1867 - 2017) – Strong. Proud. Free.**
File: 8200-01 (verbal update)

The following comments were made:

- Staff noted that with respect to creating a heritage publication for Surrey there are two styles of formats to consider:
 1. **Scholarly Intensive Narrative Style** - Factual, information heavy, academic level research, minute detail with fewer photos.
 2. **Presentation Style** - Topical themes with sidebar presentations or pop outs containing factual information. Information would be presented similar to a museum text panel, whereby there would be a title, followed by a hook - line or short blurb paired with a greater paragraph containing more detail.
- Staff requested the Commission for clarification regarding what specifically they are looking for in terms of research and writing.
- The Commission discussed that a new historical coffee table book for the City would have to be easy to read, reach a wide audience. After much discussion, consensus was reached that the focus of the publication would be to provide a "sense" of Surrey using a populist approach with a mix of both historical and contemporary themes in a condensed publication.
- The Commission noted that it would be important for the publication to be digitally available. Staff clarified that an electronic version would be negotiated as part of the contract.
- Staff recommended using consultants to put the project together with guidance from a subcommittee comprised of members of the SHAC. It was discussed that an achievable start date would be January 2016. Staff would engage a contractor in January, have them writing and researching with drafts for early 2017, with a launch prior to July 1, 2017 in time for the 150th Birthday of Canada.
- A subcommittee was struck comprised of Commissioners Priddy, Smith-Weston, Hol, Hart and Youth Representative, Puneet Sooch with Ryan Gallagher, Heritage Services as the Chair. The subcommittee will host independent meetings and report back to the SHAC with regular updates.

D. NEW BUSINESS (continued)**1. PLANNING & DEVELOPMENT**

- (a) **Draft Schedule for Flavours of Surrey at Fusion Festival - July 18/19, 2015**
File: 8200-20

The following comments were made:

- Staff presented the draft schedule as information.
- Commissioner Hol noted that he is available to participate on Saturday morning.

It was Moved by Commissioner Smith-Weston
Seconded by Commissioner Hol
That the Surrey Heritage Advisory
Commission (SHAC) receive the draft Schedule for Flavours of Surrey at
Fusion Festival - July 18/19, 2015 report as information.
Carried

- (b) **Financial Assistance Payment - Louis Dahl House (11334 River Road)**
File: 6800-14

The following comments were made:

- Staff noted the relocation of the house on site and final invoices for payment were received.
- Staff noted they were satisfied with the security measures and recommend approval. In response to a question from the Commission, staff clarified that the Louis Dahl House would be required to maintain the security fences during renovation as per the Heritage Revitalization Agreement (HRA).

It was Moved by Commissioner Hol
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory
Commission (SHAC):

1. Receive the Financial Assistance Payment - Louis Dahl House (11334 River Road) report as information; and
2. Recommend to the General Manager, Finance and Technology that financial assistance in the amount of \$12,083.00 be paid to the Louis Dahl House (11334 River Road) for costs associated with the relocation of the House.

Carried

(c) **Heritage Advisory Commission Draft Restricted Reserve Fund Policy**
File: 6800-01

The following comments were made:

- The Commission requested clarification as to how the funds will be divided between the six communities noted in the staff report. In response, staff clarified that allocation would be based on where the heritage building for which the funds were received was geographically located. As an example, the Loyal Orange Lodge was in Cloverdale, therefore, those funds would be used within the Cloverdale Community.
- The Commission requested that the language used in the agreement be expanded upon as follows:
 1. **Point #1** - include the word "*preservation*" (Paragraph 1 - Subject (2) line 4); and
 2. **Point #2** - threatened heritage structures, sites and features; the wording "*specific to the heritage structures*" needs to be amended to include all facets of the SHAC mandate.

The Commission requested staff to provide clarification as to whether the SHAC is legally bound to use funds strictly for "built structures" or if monies could also be used for other parts of SHAC's mandate, i.e., for storyboards to be researched, written and fabricated.

The Commission requested staff ensure that the name of the community in which the funds are to be used be added to the list of Restricted Reserve Funds for easier reference.

Staff noted that they will review the requested changes with the Manager, Community Planning and provide a report, with recommendations at the July 22, 2015 SHAC meeting.

(d) **Cloverdale and Fleetwood Heritage Studies - Flagging of Potential Heritage Opportunities**

File: 6800-01

The following comments were made:

- Staff noted there were four sites identified through the Cloverdale and Fleetwood Neighbourhood Concept Plan (NCP) process and recommended that the properties be added to the heritage inventory for further consideration in the future.

It was Moved by Commissioner Hol
 Seconded by Commissioner Smith-Weston
 That the Surrey Heritage Advisory
 Commission (SHAC):

1. Receive the Cloverdale and Fleetwood Heritage Studies - Flagging of Potential Heritage Opportunities report as information;
2. Recommend that the following sites, which were identified through the Cloverdale and Fleetwood Heritage Studies, be flagged internally for continued monitoring and possible future review:

Cloverdale

- 5811 176A Street
- 5941 176 Street
- 5933 177B Street

Fleetwood

- Fleetwood Community Hall (8415 160 Street)

Carried

(e) **Surrey Heritage Inventory Review**

File: 6800-10

The following comments were made:

- Staff noted that the heritage inventory is a list of properties that may have heritage value or character. The inventory does not have legal status and is not enabled under the *Local Government Act*.
- The Commission was asked to review and determine which sites should be evaluated by a heritage professional and which should be removed. Considerations are: does the site maintain its heritage integrity, is the site historically significant, does the site maintain its original context, is there a potential for adaptive reuse, additions/alterations.
- Staff clarified these properties were identified through the West Clayton Neighbourhood Concept Plan (NCP) heritage study.

The Commission reviewed the staff report and made the following recommendations/comments:

1. George Whitehead Farmhouse, 18717 74 Avenue - **Evaluate.**
2. House (second house on property, facing 184 Street), 18377 74 Avenue - **Remove.**
3. House and Barns, 7481 184 Street - **Evaluate.**
4. House, 7263 184 Street - **Remove.**
5. House, 18535 72 Avenue - **Remove.**

6. House, 18772 74 Avenue - **Remove.**
7. House, 18451 76 Avenue - **Remove.**
8. House, 18477 76 Avenue - **Evaluate.**
9. Silos, 7831 184 Street - **Evaluate.**

RECOMMENDATION

It was Moved by Commissioner Priddy
Seconded by Commissioner Hol
That the Surrey Heritage Advisory
Commission (SHAC) recommends that Council:

1. Receive the Surrey Heritage Inventory Review report as information,
2. Endorse the Commission's recommendation to remove the following properties from the heritage inventory;
 - (a) House (second house on property, facing 184 Street), 18377 74 Avenue
 - (b) House, 7263 184 Street
 - (c) House, 18535 72 Avenue
 - (d) House, 18772 74 Avenue
 - (e) House, 18451 76 Avenue
3. Endorse the Commission's recommendation to have the following properties evaluated:
 - (a) George Whitehead Farmhouse, 18717 74 Avenue
 - (b) House and Barns, 7481 184 Street
 - (c) House, 18477 76 Avenue
 - (d) Silos, 7831 184 Street
4. Authorize staff to spend up to \$5,000 from the Surrey Heritage Advisory Commission (SHAC) Unrestricted Reserve Budget to finance the evaluation of the four (4) properties identified.

Carried

(f) **SHAC Task List**

File: 0540-20V

The following comments were made:

- **South Westminster School** - Application approved by Council on June 15, 2015.
- **Old Anniedale School** - The General Manager, Planning and Development sent a letter to the Superintendent of School Board District #36 requesting a meeting.
 - *Commissioner Hart reported that he attended a recent Surrey Historical Society (SHS) meeting and noted that during the meeting, a motion was carried unanimously to move the school to the Surrey Museum site and that the SHS has undertaken the process of conducting a title search to determine who really owns the school as an asset.*

The Commission requested the SHS send a letter to City of Surrey Planning Staff outlining their intentions for the site noting it would be helpful for the General Manager of Planning and Development to have an understanding of the SHS' initiatives before meeting with the Superintendent.

- **Loyal Orange Lodge Update** - The Heritage Preservation Fund was approved by Council on Monday, June 15, 2015.
 - *Commissioner Hart noted that the SHS expressed interest in providing funds to assist in the digitization of Loyal Orange Lodge records.*
- **Bulman's Garage (8745 and 8761 Harvie Road) Proposed Heritage Revitalization Agreement** - The Applicant applied for their building permit in April 2015; there is no new information with respect to landscaping.
- **Surrey Heritage Road Markers** - Council approved Corporate Report R106 on Monday, June 15, 2015. Staff noted that with regard to Ocean Park's request, they will be reviewing it in accordance with the new policy and will be in touch with the Community Association.

- **Log House (19518 32 Avenue)** - Staff received permission from the homeowner to take photos; there is now documentation in place.

It was Moved by Commissioner Smith-Weston
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory
Commission (SHAC) receive the SHAC Task List as information.
Carried

3. **ENGINEERING**

4. **LEGISLATIVE SERVICES**

E. **CORRESPONDENCE**

F. **INFORMATION ITEMS**

G. **OTHER BUSINESS**

H. **FINANCIALS**

1. **Financial Summary as at May 31, 2015**
File: 0540-20V

It was Moved by Commissioner Hart
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory
Commission (SHAC) receive the Financial Summary as at May 31, 2015 as
information.

Carried

I. **NEXT MEETING**

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 6:00 p.m. on **July 22** in **2E Community Room B**.

J. ADJOURNMENT

It was

Moved by Commissioner Hol
Seconded by Commissioner Smith- Weston
That the Surrey Heritage Advisory

Commission meeting do now adjourn.

Carried

The Surrey Heritage Advisory Commission adjourned at 7:32 p.m.

Jane Sullivan, City Clerk

Chairperson, Councillor Woods