

Present:

Councillor Woods, Chair
B. Hol
D. Evans
D. Plug
P. Priddy
R. Hart
P. Sooch - Youth Representative
M. Westwood - Youth Representative

Absent:**Staff Present:**

D. Luymes, Planning & Development
R. Gallagher, Parks, Recreation & Culture
K. Baglo, Planning & Development
N. Aven, Parks, Recreation & Culture
T. Mueller, Legislative Services

A. ELECTIONS AND APPOINTMENTS

1. **It is in order for the Commission to elect a "Vice-Chair" for the 2016 calendar year.**

It was
Commission (SHAC) recommends that Commissioner Plug serve as the SHAC Vice-Chair for the 2016 calendar year.
Carried

Moved by Commissioner Priddy
Seconded by Commissioner Hol
That the Surrey Heritage Advisory

2. **It is in order for the Commission to appoint a "Representative" to serve on the Heritage Services Community Advisory Board for the 2016 calendar year.**

It was
Commission (SHAC) recommends that Commissioner Priddy serve as SHAC Representative to serve on the Heritage Services Community Advisory Board for the 2016 calendar year.
Carried

Moved by Commissioner Hol
Seconded by Commissioner Plug
That the Surrey Heritage Advisory

3. **It is in order for the Commission to appoint an "Alternate" to serve on the Heritage Services Community Advisory Board for the 2016 calendar year.**

It was
Commission (SHAC) recommends that Commissioner Hol serve as Alternate to the SHAC Representative on the Heritage Services Community Advisory Board for the 2016 calendar year.

Moved by Commissioner Priddy
Seconded by Commissioner Plug
That the Surrey Heritage Advisory

Carried

B. ADOPTION OF MINUTES

Commission is requested to pass a motion adopting the minutes as circulated.

1. Surrey Heritage Advisory Commission Minutes - November 25, 2015

It was
Commission (SHAC) recommends that the November 25, 2015 minutes be adopted.

Moved by Commissioner Hart
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

Carried

C. DELEGATIONS

D. OUTSTANDING BUSINESS

E. NEW BUSINESS

1. PLANNING & DEVELOPMENT

- (a) **Surrey Heritage Inventory Review - Deferred Heritage Inventory Review of the House at 19046 86**
File: 6800-01

The following comments were made:

- Staff clarified that the reason the House was originally included in the Heritage Inventory Review conducted on October 28, 2015, was at the request of the property owner. The owner felt that the House possessed heritage value as a typical post-war home.

- At the request of the Commission, staff followed up with the owner regarding their intentions and confirmed that the owner does not wish to have the House added to the Surrey Heritage Register nor do they wish to pursue Heritage Protection through a Heritage Revitalization Agreement (HRA).

It was Moved by Commissioner Hol
Seconded by Commissioner Hart
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the "Surrey Heritage Inventory Review - Deferred Heritage Inventory Review of the House at 19046 86" report as information;
2. Endorse the Commission's recommendation to remove the House at 19046 86 from the Heritage Inventory.

Carried

(b) **Neville Curtis House 5658 182 St - Demolition Permit Application**
File: 6800-10

The following comments were made:

- The Commission noted they were opposed to the Demolition Permit Application and requested that staff investigate the approximate compensation that would be required for the loss in market value as a direct result of the house being protected by designation bylaw.
- Staff noted that the Realty Division could provide a compensation estimate and that the Commission could recommend that a Temporary Protection Order be placed on the house under the *Local Government Act* for 60 days.

It was Moved by Commissioner Hol
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the "Neville Curtis House 5658 182 St - Demolition Permit Application" report as information;
2. Requests that the General Manager, Planning and Development issue a Temporary Protection Order on the House for 60 days under Section 606 of the *Local Government Act*; and

3. Requests that the Realty Division provide an estimate on the amount of compensation that would be required for the loss of market value as a direct result of a designation bylaw being placed on the house.

Carried

(c) **Heritage Site Improvement Funds Eligibility**

File: 6800-01

The following comments were made:

- Staff clarified that under the Surrey Heritage Sites Financial Assistance By-law, 2003, No. 15099 that protected heritage properties, including properties that are subject to a Heritage Revitalization Agreement (HRA) or covenant would be eligible to apply for financial assistance.
- The eligibility of replicas for financial assistance cannot be addressed through the termination of an HRA unless both the City and property owner are in agreement, an HRA can only be amended with the consent of the owner.
- The granting of funds for Heritage Site Improvements would be at the recommendation of the Commission with the discretion of Council and requires a 2/3's affirmative vote. Therefore, a replica could be cause for denial.

It was
Commission (SHAC) recommends that the "Heritage Site Improvement Funds Eligibility" report be received as information.

Moved by Commissioner Hart
Seconded by Commissioner Plug
That the Surrey Heritage Advisory

Carried

(d) **Structural Evaluation of Old Anniedale School**

File: 6800-10

The following comments were made:

- The Chair clarified that the first step is to find out the structural condition of the school and if the school can be safely relocated and that once the assessment is received the next steps can be determined.
- Staff reported that the School District sold the building to a church with a 5-year closing date of 2020. Staff contacted a representative from the church regarding their intentions for the building. The representative stated that they are open to working with the City or community groups and want what is best for the school.

- The School District noted that they would allow a structural evaluation for the school to be conducted, provided that appropriate safety and hazmat precautions are taken.
- Staff noted that if the Commission wishes to authorize a structural evaluation of the school it would allow all parties concerned to better understand what has to be done to bring the building up to code.

RECOMMENDATION

It was Moved by Commissioner Hol
 Seconded by Commissioner Priddy
 That the Surrey Heritage Advisory
 Commission (SHAC) recommends that Council:

1. Receive the "Structural Evaluation of Old Anniedale School" report as information;
2. Authorize Barry McGinn Engineering & Preservation to conduct an evaluation to:
 - (a) Determine if the school building is structurally safe to occupy;
 - (b) Determine if the school can be safely relocated;
 - (c) Provide an estimated cost of restoration / repairs required; and
 - (d) Conduct a hazmat assessment.
3. Authorize staff to spend up to \$17,000 from the Surrey Heritage Advisory Commission (SHAC) Unrestricted Reserve Budget to finance the evaluation of the property identified.

Carried

(e) Public Education Regarding Heritage Conservation Tools and the Commission's Mandate

File: 6800-01

The following comments were made:

- In response to a question from the Commission, staff clarified that the way people do web searches has changed and that instead of searching an entire company website people want instant results which is achieved with Google Searches and key words.

- The City of Surrey web team focusses on the linking of information, in addition to where content is posted. Analytics are also used to help determine efficiencies and best practices. Additionally, a lot of work has been done to make the webpages mobile phone friendly.
- It was discussed that the Legacy Book Project could be announced through Social Media. Social media could also be used to profile the Heritage Advisory Commission and its mandate during heritage week.

The Commission asked staff to arrange for a group photograph at the February 24, 2016 SHAC meeting for use on the City of Surrey website and Social Media.

It was Moved by Commissioner Plug
Seconded by Commissioner Hart
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the "Public Education Regarding Heritage Conservation Tools and the Commission's Mandate" report as information; and
2. Requests the Heritage Administration and Facilities Manager to provide a report with recommendations regarding how the Heritage Advisory Commission website can be optimized.

Carried

(f) **George E. Lawrence House – Wood Construction Chimneys**
File: N/A - Verbal Update

The following comments were made:

- At the November 25, 2015 SHAC, the Commission requested an update on the construction of the two wood chimneys on the George E. Lawrence House.
- The House was originally constructed with two chimneys in red brick, the house burned down and the Developer received permission to demolish the structure and build a replica.
- Staff confirmed that the Heritage Revitalization Agreement (HRA) makes a notation of the original building having two chimneys with red brick and that the current construction is in keeping with the heritage form and character of the original structure.

(g) **SHAC Task List**

File: 0540-20V

The following comments were made:

- **Brooksdale Estate & Christ Anglican Church** - Work has been completed on both sites in 2015 and both properties are now eligible for 2016 funds should they wish to apply.
- **Rickshaw Sign Evaluation** - Staff spoke with the property owner's son and confirmed that there is no risk in the Rickshaw Sign being demolished. The owner is considering adding the sign to the Heritage Register; staff will bring a report to the February SHAC with recommendations.
- **Heritage Plaque Design** - The plaques have been received and the next step is to have them installed.
- **Bulman's Garage (8745 and 8761 Harvie Road) Proposed Heritage Revitalization Agreement** - Currently the Developer's Landscaping Plans are with the City of Surrey Landscape Architect awaiting approval. Staff clarified that the plantings will be reviewed with a heritage focus.
- **Galbraith Residence (13756 - 112 Avenue)** - The conservation plan was received; a staff report will be prepared for either February or March SHAC meeting.
- **Fergusson House (14048 - 113A Avenue) Heritage Revitalization Agreement (HRA) Application File No. 7910-0087-00** - Staff noted that a lot of work was done on the house. The House is listed on the Heritage Register. The owner was initially interested in pursuing an HRA but has replied to staff correspondence since 2012.
- **Surrey Heritage Group Information Networking Meeting** - The Commission noted that a meeting was held in December 2015 hosted by the Surrey Heritage Society (SHS); the next meeting would be in 2017. The Commission requested staff to update the Task List to reflect the new date.

It was

Moved by Commissioner Priddy
Seconded by Commissioner Hart
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the SHAC Task List as information; and
2. Requests that staff remove the Fergusson House (14048 - 113A Avenue) from the SHAC Task List.

Carried

2. PARKS, RECREATION & CULTURE**(a) Protocol for Placement of Heritage Storyboards**

File: 6800-01

The following comments were made:

- Staff noted that once the Commission approves funding for a storyboard, Heritage Services staff will visit the proposed site, consult with Planning and Engineering in determining placement and provide the SHAC with a report with recommendations.

It was Moved by Commissioner Hart
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory
Commission (SHAC) receive the "Protocol for Placement of Heritage
Storyboards" report as information.
Carried

3. ENGINEERING**1. Heritage Road Markers**

File: N/A - Verbal

- Engineering have confirmed that a number of "existing" approved heritage road markers are missing, i.e., taken down because they were in poor condition and not replaced, as the new design had not been decided on at that time; and the spacing of existing heritage markers can be variable (supposed to be 3 km).
- Staff noted that as a result, the plan is to take down all the existing signs, and start over with installing the new design.
- An inventory was created of all the roads that have received approval for heritage road markers since 1980 (approval granted by either Council or the SHAC).
- The location of all existing heritage road markers has been identified (in order to take them down) the Engineering Department will not begin replacement until they are ready to install new signs.

- Staff have begun the process of making site visits to identify locations for the new heritage markers.

It was
Policy and implementation schedule for heritage signs be added to the SHAC Task List.

Moved by Commissioner Hart
Seconded by Commissioner Evans
That the status of the Heritage Road Markers

Carried

4. LEGISLATIVE SERVICES

F. CORRESPONDENCE

G. INFORMATION ITEMS

1. **Sustainability Charter Update**
File: 0512-02

It was
Commission (SHAC) receive the Sustainability Charter Update as information.

Moved by Commissioner Priddy
Seconded by Commissioner Hol
That the Surrey Heritage Advisory

Carried

H. OTHER BUSINESS

1. **Commemorative Street Naming Policy**
File: N/A - Verbal Update

The Commission requested clarification from staff regarding how communities can apply for the signs in accordance with the guidelines outlined in June 15, 2015, Corporate Report - R106: Amendments to Street and House Numbering By-law No. 1500 and New Street Naming Policy to Replace Policies O-42 and O-53.

It was
Commission (SHAC) requests that staff provide the Commission with an update of the City Commemorative Street Naming Policy at the February 24, 2016, SHAC meeting.

Moved by Commissioner Hart
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

Carried

2. **Legacy Book Project - Update**

File: N/A - Verbal Update

The Subcommittee reported that they are in the process of finalizing a contract for the selected consultant and should have a formal announcement shortly.

I. **FINANCIALS**

1. **Financial Summary as at December 31, 2015.**

File: 0540-20V

The following comments were made:

It was
Commission (SHAC) receive the Financial Summary as at December 31, 2015 as information.

Moved by Commissioner Plug
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

Carried

J. **NEXT MEETING**

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 5:00 p.m. on **Wednesday, February 24, 2016** in **2E Committee Room A**.

K. **ADJOURNMENT**

It was
Commission meeting do now adjourn.

Moved by Commissioner Priddy
Seconded by Commissioner Hart
That the Surrey Heritage Advisory

Carried

The Surrey Heritage Advisory Commission adjourned at 6:23 p.m.

Jane Sullivan, City Clerk

Councillor Woods, Chairperson