

Present:

Councillor Woods, Chair
D. Plug, Vice-chair
D. Evans
B. Hol
P. Priddy
P. Sooch - Youth Representative
M. Westwood - Youth Representative

Absent:

R. Hart

Staff Present:

D. Luymes, Planning & Development
R. Gallagher, Parks, Recreation & Culture
K. Tiede, Transportation Planning
A. Schultz, Parks, Recreation & Culture
N. Aven, Parks, Recreation & Culture
T. Mueller, Legislative Services

A. ADOPTION OF MINUTES

Commission is requested to pass a motion adopting the minutes as circulated.

1. Surrey Heritage Advisory Commission Minutes - March 16, 2016

It was

Moved by Commissioner Hol
Seconded by Commissioner Plug
That the Surrey Heritage Advisory

Commission (SHAC) recommends that March 16, 2016 minutes be adopted.
Carried

B. DELEGATIONS

1. **Alanna Schulz, Web Specialist**
File: 1400-03

In attendance before the Commission to provide a brief presentation regarding recommended enhancements for SHAC related content on the City of Surrey website.

The following comments were made:

- The team is looking at ways to take the Heritage web content to the next level, leverage the audience we have and improve the journey.
 - In terms of analytics, the difference audiences include builders, developers and home or property owners as well as residents, visitors, teachers, parents and heritage enthusiasts.
 - The delegation provided the SHAC with a detailed overview of the web traffic, existing pages and how efficiencies could be created to increase traffic based on usage.
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- The delegation provided a proposed mock-up that is more visually appealing and would connect to the Sustainability Dashboard. The new layout would be reworked to align with mobile phones, coordinate with the heritage register map and contain links to the walking tours as well as to the different properties and heritage sites located throughout the city.
- The delegation noted that the new layout will require some reframing of the content which will result some rewriting of existing pages. As an example, heritage storyboard information is currently in a JPEG format on the current webpage, the wording on the storyboards will be manually transcribed into a more web/mobile accessible format.

The Commission noted that reaching the next generation on their mobile devices and making the storyboards available in a mobile friendly format is an excellent start.

In response to a question from the Commission regarding the merit of creating a "walking tour app" staff clarified that it is far more cost effective to utilize a robust website, and make it mobile friendly, as opposed to creating an "app" that relies on people to download it for use.

In terms of the timeline for completing the work staff noted that both the Planning and Parks Departments need to meet to determine a strategy and will provide an update at a future SHAC meeting along the recommended approach and associated timelines.

2. **Jane Watt, PhD with Ryan Gallagher, Manager, Heritage Administration and Facilities**

File: 8200-00; 6800-01

In attendance before the Commission to provide a brief presentation regarding the SHAC Legacy Book Project.

The following comments were made:

- The book "High Water" will serve as a working template for the project as it contains a lot of different entry points to the history as well as sidebars with interesting information.
- The delegation noted that it is important to include the voices that profile the sounds of Surrey. The aim of the project is to articulate that history isn't somewhere else, it is here. The City is as rich in history, like other places in the world.
- The book will seek to include links to already existing resources, i.e. Heritage Register, Parks lists, etc.
- The book project may result in filling some gaps in the City's archival collection. Often people are excited about projects like this and look to share their personal and family stories for the book and the Archives.

- In response to a question from the Commission regarding advertising the project and soliciting contributions from members of the public in the form of photographs and stories, staff noted that advertising will occur within the next month with detail on how people can reach out and contribute information.

The delegation noted that once the project is completed, the information contained in the book could be shared in a variety of different ways online.

C. OUTSTANDING BUSINESS

D. NEW BUSINESS

1. PLANNING & DEVELOPMENT

(a) Port Kells Fire Hall No. 7 (18922 88 Avenue) Heritage Revitalization Agreement (HRA) Application

File: 7916-0143-00; 6800-20

The following comments were made:

- Staff noted that the Surrey Fire Fighters Heritage Society is looking to purchase the Port Kells Fire Hall.
- The HRA involves the consolidation of properties and having the HRA registered on title before the sale is completed. The proposed use is for Union functions and museum space.
- Barry McGinn was hired by the City to prepare the conservation plan; the proposed design includes a modern addition to the back of the structure.

It was

Moved by Commissioner Hol
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the "**Port Kells Fire Hall (18922 88 Avenue) Heritage Revitalization Agreement (HRA) Application**" as information;
2. Recommend to the General Manager, Planning and Development Department, that staff be directed to proceed with the preparation of a Heritage Revitalization Agreement (HRA) for the Port Kells Fire Hall.

Carried

(b) **Heritage Alteration Permit Application for Meadow Ridge Farm - Henry John Bose House (16390 64 Avenue)**

File: 6800-20

The following comments were made:

- In response to a question from the Commission, staff noted that the windows will be of similar style and also made of wood and that the depth is due to double glazing treatment.

It was Moved by Commissioner Priddy
Seconded by Commissioner Evans
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the "**Heritage Alteration Permit Application for Meadow Ridge Farm - Henry John Bose House (16390 64 Avenue)**" report as information;
2. Recommend that the Heritage Alteration permit be forwarded to the General Manager, Planning and Development for consideration.
Carried

(c) **SHAC Task List**

File: 0540-20V

The following comments were made:

- **John Horner House** - Restoration of the roof has been completed.
- **Rickshaw Sign** - The sign was added to the Heritage Register on April 11, 2016. The Commission asked if there was anything the Commission could do to help the state of the sign. Staff noted that the property owner is overwhelmed with dealing with the social issues in the area but would follow up via email and let him know the Commission is concerned. There may be a beautification grant available for the restoration of the sign or façade enhancement grants as an interim option. Staff will check into the eligibility and will report back to the Commission.
- **Old Anniedale School** - The environmental hazmat assessment has been completed and the engineer should have the report completed toward the end of May.
- **Cecil Heppell House** - The grant application was approved by Council.
- **Bulman's Garage (8745 and 8761 Harvie Road)** - Approved on April 11, 2016.

- **Galbraith House (13756 - 112 Avenue)** - This item was added to the Heritage Register and will go to Council on May 2, 2016.
- **Heritage Storyboards 2013 - 2015 Priorities** - Can be removed by mid-May.
- **Heritage Inventory Review Status** - Planning staff will take the lead to meet with Council to ascertain whether or not there is a desire to add the properties without the heritage property owners' consent and will advise the Commission if it is worth spending the funds to have the assessments conducted.
- **Heritage Plaque Design & Installation** - The heritage plaque design has been completed - waiting for the right time of year, staff will do it in either the spring / summer.
- **The Walking Tour App** - This item has been deferred until 2018 and will be reassessed at that time. Based on the April 27, 2016 presentation by the web team, the walking tour will instead be incorporated into the heritage web redesign and measured through analytics and the creation of specific heritage asset maps that are compatible with mobile devices.
- **Work Priority Plan 2016** - Staff will organize a strategic planning session in the fall to get together to capture legacy information and devise a plan for future projects.

It was Moved by Commissioner Hol
 Seconded by Commissioner Priddy
 That the Surrey Heritage Advisory
 Commission (SHAC) receive the "**SHAC Task List**" as information.
Carried

2. PARKS, RECREATION & CULTURE

- (a) **2016 Surrey Civic Treasure Awards Program**
 File: 0290-20; 0290-01

It was Moved by Commissioner Hol
 Seconded by Commissioner Plug
 That the Surrey Heritage Advisory
 Commission (SHAC):

1. Receive the "**2016 Surrey Civic Treasure Awards Program**" report as information; and
2. Endorse Commissioner Priddy as the SHAC Representative to the 2016 Civic Treasure Awards Selection Committee.

Carried

Commissioner Evans left the meeting at 6:30 pm

(b) **Centennial Totem Poles in Burnaby, Coquitlam and New Westminster**

File: 6800-01

The following comments were made:

- Staff provided an overview and advised on the status of the other Centennial Totem Poles as follows:
 - The Burnaby pole was removed due to deterioration. The Burnaby Art Gallery website notes that the Gallery is working with SFU to determine next steps;
 - The Coquitlam Totem Pole is in fairly good condition; and,
 - Information on the New Westminster pole was not available at the time of the report.

The Commission noted that there might be an opportunity to relocate the Surrey Totem Pole to ensure it is protected and have a higher profile.

The Chair expressed concern that staff is currently overloaded with reports and that if the Commission's goal is to move the Totem Pole it is an ambitious undertaking.

Staff noted that they would provide an updated report, on the Surrey Centennial Totem Pole after receiving the report from the consultant who undertook the assessment.

It was Moved by Commissioner Hol
Seconded by Commissioner Plug
That the Surrey Heritage Advisory
Commission (SHAC) receive the "**Centennial Totem Poles in Burnaby,
Coquitlam and New Westminster**" as information.

Carried

(c) **Location for Cloverdale Cenotaph Storyboard**

File: 6800-01

The following comments were made:

- Staff noted that the ideal location selected would be on the east side of the archives building as it is the closest to the Cenotaph.

It was Moved by Commissioner Hol
 Seconded by Commissioner Plug
 That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the "**Location for Cloverdale Cenotaph Storyboard**" report as information; and
2. Endorse **Option #1 - Veteran's Square** for the location of the Cloverdale Cenotaph Storyboard.
Carried

(d) **Location for King George Highway Storyboard**

File: 6800-01

The following comments were made:

- Staff recommends Option #1 - which is close to a bus stop and the entrance to a commercial development which are some of the factors which encourage that recommendation.
- Engineering staff encouraged a location that was as far away from the intersection as possible.

The Commission asked if it was possible to move the location a little closer. Staff clarified that the thought was to get it closer to the commercial development and close to pedestrian site lines.

It was Moved by Commissioner Hol
 Seconded by Commissioner Priddy
 That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the "**Location for King George Highway Storyboard**" report as information; and
2. Endorse **Option #1 - King George Boulevard (East of 152 Street)** as the preferred location.
Carried

(e) **Location for Old Yale Road Storyboard**

File: 6800-01 (presented on-table)

The following comments were made:

- Staff noted that this storyboard was funded by developer contributions.
- Back in 2012, PRC and Engineering discussed that an ideal spot would be in a certain area and a concrete slab could be constructed as a viewing platform.
- Staff visited the site and noted that looking west seemed to be a much more visually pleasing environment aesthetically. Engineering endorsed the recommendation.

It was Moved by Commissioner Hol
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory

Commission (SHAC):

1. Receive the "**Location for Old Yale Road Storyboard**" report as information; and
2. Endorse **Option #1 - 179 Street, south of Old Yale Road (West)** as the location is pedestrian friendly, located on a fairly busy sidewalk in a dense residential neighbourhood.

Carried

3. **ENGINEERING**

(a) **Crescent Road (Bayview Street to Beckett Road) Repaving and Bus Stop Improvement**

File: 6800-10 (provided on-table)

The following comments were made:

- This summer, Crescent Road is being repaved (but not widened) from Bayview Street to approximately 100 metres east of Beckett Road.
- As part of the project, the Crescent Road westbound bus stop at Beckett Road is planned to be upgraded by providing a 1.5 m sidewalk from the bus stop identification pole to Beckett Road (approximately 40 metres).
- There is a bus stop on Crescent Road west bound. It is a worn gravel shoulder path. It is not a highly used bus stop and there is very little space for pedestrians.

- It is a good opportunity to pave the shoulder from Becket Road to the bus stop so pedestrians have an accessible path to walk on.

In response to a question from the Commission, staff clarified that the work would not impact the Stewart Farm.

Staff clarified that the reason this item was brought to the attention of SHAC is because it is a heritage road.

4. LEGISLATIVE SERVICES

E. CORRESPONDENCE

F. INFORMATION ITEMS

1. **Memo from Manager of Parks regarding Tree Removal at Redwood Park**
File: 6140-20

Note: An electronic version of the memorandum was emailed to members of the Commission on Wednesday, March 17, 2016.

The following comments were made:

- The hazard tree abatement work is contracted out to a qualified contractor. When the abatement work is carried out, the stem is assessed by the arborist. If it is safe for an arborist to bring the tree down to a wildlife tree level and if the wildlife tree is a safe distance away from areas occupied by the public, a wildlife tree can remain.
- Much of Redwood Park is a functioning forest and the trees are left on site to decompose naturally and become habitat for wildlife. There is an arboretum on the site and the expectation is that it is more open and a more walkable space. In the walkable areas the tree debris is generally removed.
- Staff noted that the debris left onsite is assessed and removed to make it not unsightly and will review if residents complain. Not all hazardous trees can be removed by simply felling the whole tree. For example, if the tree is near a picnic shelter or a playground, the tree may have to be removed and brought down piece-by-piece leading to more and smaller pieces of debris on the ground.

In response to a question from the Commission, staff noted that the City has a scheduled tree risk assessment plan; every tree on the plan is assessed every 13 years and work is carried out to abate hazards accordingly.

G. OTHER BUSINESS

H. FINANCIALS

1. **Financial Summary as at March 31, 2016**
File: 0540-20V

It was

Commission (SHAC) receive the "Financial Summary" as information.

Moved by Commissioner Plug
Seconded by Commissioner Hol
That the Surrey Heritage Advisory
Carried

I. NEXT MEETING

The next meeting of the Surrey Heritage Advisory Commission (SHAC) is scheduled for 5:00 p.m. on **Wednesday, May 18, 2016** in **2E Committee Room B.**

J. ADJOURNMENT

It was

Commission meeting do now adjourn.

Moved by Commissioner Hol
Seconded by Commissioner Priddy
That the Surrey Heritage Advisory
Carried

The Surrey Heritage Advisory Commission adjourned at 6:56 p.m.

Jane Sullivan, City Clerk

Councillor Woods, Chairperson